

Jody L. McLeod  
**MAYOR**

Bruce Thompson  
**TOWN ATTORNEY**

Steve Biggs  
**TOWN MANAGER**



Bob Satterfield  
Alex Harding  
R.S. "Butch" Lawter, Jr.  
Art Holder  
**COUNCIL MEMBERS**

Michael Grannis  
**MAYOR PRO TEM**

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## **TOWN COUNCIL MEETING**

**APRIL 18, 2011**

### **AGENDA**

#### **MAYOR AND TOWN COUNCIL**

**MAYOR JODY L. MCLEOD  
MAYOR PRO TEM MICHAEL GRANNIS  
COUNCILMAN BOB SATTERFIELD**

**COUNCILMAN ALEX HARDING  
COUNCILMAN R.S. "BUTCH" LAWTER, JR.  
COUNCILMAN ART HOLDER**

#### **TOWN STAFF**

**STEVE BIGGS, TOWN MANAGER  
SHERRY L. SCOGGINS, TOWN CLERK  
BRUCE THOMPSON II, TOWN ATTORNEY**

**AGENDA**  
**THE WORK SESSION MEETING OF THE CLAYTON TOWN COUNCIL**

**MONDAY, APRIL 18, 2011**  
**7:30 PM**

**THE CLAYTON CENTER**  
**COUNCIL CHAMBERS**

1. **CALL TO ORDER**  
Pledge of Allegiance  
Invocation – Mayor Jody L. McLeod
2. **ADJUSTMENT OF THE AGENDA**
3. **ACTION AGENDA**
  - a. Draft minutes from the April 4, 2011, regular meeting.
4. **INTRODUCTIONS AND SPECIAL PRESENTATIONS**
  - a. Introduction of new Town of Clayton employee(s).
  - b. Presentation by the Clayton Visual Arts – Clayton Visual Arts Faire.
5. **ITEMS SCHEDULED FOR THE REGULAR MEETING AGENDA**
  - a. Presentation of planned development district request, PDD-MU 2011-05, submitted by Beacon Management Corporation for property located at Pritchard Road and Swann Trail.
  - b. Presentation of Town of Clayton ordinance amendments found in Chapter 155 for the following:
    - OA 2011-23 Ordinance Amendment to the Unified Development Code Requiring a Neighborhood Meeting for a Conditional Use Permit – UDC Section 155.710 Conditional Use Review; and
    - OA 2011-24 Ordinance Amendment to the Unified Development Code for Waivers – UDC Section 155.706 (7) (a); and
    - OA 2011-25 Ordinance Amendment to the UDC to add Scenic Highway Overlay Regulations – UDC Section 155.204.
  - c. Presentation of reimbursement resolution for rolling stock.
  - d. Presentation of contract for Town audit services for FY 2010-2011.
  - e. Presentation of Johnston County Multi-Jurisdictional Hazard Mitigation Plan.
  - f. Presentation of street closure request for Clayton Road Race on Saturday, May 14, 2011.
  - g. Presentation of proclamation for Municipal Clerks Week.
  - h. Presentation of proclamation for Older Americans Month.
  - i. Presentation of proclamation for Public Works Week, May 15-21, 2011.
  - j. Presentation of proclamation for Peace Officers' Memorial Day and National Police Week, May 15-21, 2011.

- k. Presentation of final acceptance for public water and sewer utilities at Lion Springs Senior Living Center.
6. ITEMS CONTINGENT FOR THE REGULAR MEETING
7. ITEMS FOR DISCUSSION
- a. Discussion of extension of the Waste Management agreement.
  - b. Discussion of funding for July 4th celebration.
8. OLD BUSINESS
9. STAFF REPORTS
- a. Town Manager
  - b. Town Attorney
  - c. Town Clerk
    - Calendar of Events
  - d. Other Staff
10. OTHER BUSINESS
- a. Informal Discussion & Public Comment.
  - b. Council Comments.
11. ADJOURNMENT

**TOWN OF CLAYTON  
TOWN COUNCIL  
AGENDA COVER SHEET**

Agenda Item: 3a

Meeting Date: 4/18/11

TITLE: DRAFT MINUTES FROM THE APRIL 4, 2011, REGULAR MEETING.

DESCRIPTION: Minutes.

RELATED GOAL: Administrative

ITEM SUMMARY:

Date:

Action:

Info. Provided:

4-18-11

Approval.

DRAFT minutes from  
4/04/2011.

**MINUTES  
CLAYTON TOWN COUNCIL  
APRIL 4, 2011**

The first regular meeting of the Clayton Town Council for the month of April was held on Monday, April 4, 2011, at 7:30 PM at Town Hall, 111 East Second Street.

**PRESENT:** Mayor Jody L. McLeod, Mayor Pro Tem Michael Grannis, Councilman Bob Satterfield, Councilman Alex Harding, Councilman R. S. "Butch" Lawter Jr., and Councilman Art Holder.

**ALSO PRESENT:** Steve Biggs, Town Manager; Brenton McConkey, Town Attorney; Sherry Scoggins, Town Clerk; Nancy Medlin, Deputy Town Manager; Tim Simpson, Public Works & Utilities Director; David DeYoung, Planning Director; Larry Bailey, Parks & Recreation Director; Bruce Naegelen, Downtown Developer Coordinator; Ann Game, Customer Service Director; Tommy Roy, Information Services Technician

**ITEM 1. CALL TO ORDER**

Mayor McLeod called the meeting to order at 7:33 PM and led everyone in the Pledge of Allegiance. Mayor McLeod gave the invocation.

**ITEM 2. ADJUSTMENT OF THE AGENDA**

Town Manager Steve Biggs requested the following adjustment of the agenda:

- Add as Item 9c – Discuss an economic development opportunity in accordance with NC GS 143-318.11 (a) (4).

It was the consensus of the Council to approve the adjustment of the agenda as presented.

**ITEM 3. ACTION AGENDA**

Councilman Harding motioned to approve the action agenda as presented; Councilman Satterfield seconded the motion. The motion carried unanimously at 7:34 PM with the following action agenda items being approved:

- Item 3a. Draft minutes from the March 21, 2011, work session meeting.
- Item 3b. Downtown Development Association (DDA) – Unplugged: Clayton Music & Art; Saturday, May 14, 2011 at Horne Square.
- Item 3c. Downtown Development Association (DDA) –Town Square Concert Series.
- Item 3d. C.E.R.T. agreement.
- Item 3e. Proclamation for Spring 2011 Litter Sweep.

Item 3f. Final acceptance for public water, sewer, and associated storm drainage utilities for Walnut Creek, Phase 3 (Cottages at Walnut Creek).

Item 3g. Warranty acceptance for public water and sewer utilities for Caterpillar improvements.

**ITEM 4. INTRODUCTIONS AND SPECIAL PRESENTATIONS**

Item 4a. Special presentation: Volunteer Appreciation Month.

Mayor McLeod stated the Council has chosen this meeting to acknowledge the volunteers for their work to the Town.

Councilman Alex Harding read the Volunteer Appreciation Proclamation into the record:

**TOWN OF CLAYTON  
PROCLAIMING APRIL 2011 AS  
VOLUNTEER APPRECIATION MONTH**

**WHEREAS**, volunteering of one's time and resources has traditionally been, and continues to be, an elemental part of the essence and tradition of our country and is essential to its spirit and vitality; and

**WHEREAS**, we are a community of people who thrive on helping others as well as ourselves to a better life; and

**WHEREAS**, volunteerism is increasingly recognized as an important partner in government and industry in doing the work of the nation; and

**WHEREAS**, volunteerism is vital, fulfilling, and enriching to the participants as well as to the recipients of the service and should be encouraged for the benefits to all and the community at large; and

**WHEREAS**, the Town Council recognizes the value of Clayton's volunteers, a dedicated group of individuals who are vital to the present and future of our community.

**NOW, THEREFORE**, the honorable Mayor and Town Council of the Town of Clayton, North Carolina, do hereby proclaim April 2011 as

***VOLUNTEER APPRECIATION MONTH***

and thank all of our volunteers for their dedication and service to the Town and urge our residents to recognize the valuable work done by volunteers.

Councilman Alex Harding recognized the Board of Adjustment members:

Michael Orlowski, Chair  
Tom Medlin, Vice-Chair  
Ralph Crabtree - present  
Donna White - present  
Matt Evans  
Gary Jewell  
Bill Wenzel  
Mark Helmer  
Johnny House

Mayor Pro Tem Michael Grannis recognized the Downtown Development Association (DDA):

Richard Rairigh, Chair  
Boo Carver  
Michael Sims  
Debra Austrmuehle  
Betsy Grannis - present  
Leslie Hubbard  
Margaret Lee  
Rob Baker  
Debbie Romano - present  
Donna Steele

Councilman Bob Satterfield recognized the Planning & Zoning Board:

Frank Price, Chair - present  
David Teem, Vice-Chair  
Marty Bizzell  
Bob Ahlert  
Sarah Brooks  
George “Bucky” Coats  
Dana Pounds  
Ronald Johnson  
Jim Lee  
Derrick Thompson  
Joseph Whitley

Councilman Bob Satterfield recognized the Fire Advisory Board:

Larry Such, Chair  
Walter Langdon  
Charles Sutton  
Paul Zais  
Karen Patterson  
Joseph Hester - present  
Kenneth Wendel

**Councilman Art Holder recognized the Library Board:**

**Sybil Champion, Chair  
Elizabeth Barber  
Kim Cooper  
Etheleen Eason  
Belle Allen  
Heather Ford  
Linda Hester - present  
Emily Bagley  
Joyce Barbour  
Dorothy Johnson  
James Williams, Honorary Member**

**Councilman Butch Lawter recognized the Recreation Advisory Committee:**

**Darrin Bisson, Chair  
Theodore Willer, Vice-Chair  
Jenny Gorman  
Anthony Stanback - present  
Elaine Wilson  
Karen Beatty-Phinazee  
Clarence Johnson  
Dean Penny  
Carrie Ruhlman  
Allyson Teem  
Jeffrey Eisen  
George Gullat  
Angela Stroud – present**

**Mayor Jody McLeod recognized the Public Art Advisory Board:**

**Suzette Rodriguez, Chair  
Ramona Cash  
Dorothy Demboski - present  
Jason Hardy  
Lara Perry**

**Mayor Jody McLeod recognized the ElectriCities/NCEMPA Delegate:**

**Robert J. Ahlert**

**Mayor Jody McLeod recognized the Volunteers – Front Desk:**

**Stephanie Lanzolla, Lead - present  
Donna Brazeau  
Sandra Budel - present  
Joan Conn  
Dorothy Demboski - present  
Phyllis Duncan - present  
Kathy Lockamy**



John McFadden  
Trish McKelvey  
Ross McKelvey  
Leslie Phillips  
Barry Pierson  
Sara Pierson  
Janie Prete  
Diane Pullano - present  
Larry Strevig - present  
Linda Strevig - present  
Pat Angle – present  
Terry Jenkins

**ITEM 5. PUBLIC HEARINGS**

Item 5a. Public hearing for annexation petition 2011-02-01 located at 1414 Old US 70 West.

Mayor McLeod announced the public hearing for annexation petition 2011-02-01 at 7:57 PM.

Town Manager Biggs stated this is a voluntary annexation petition.

Based upon question by Council, Public Works and Utilities Director Tim Simpson stated the petitioner has been in contact with the Town for a sewer tap. He stated the water line at that location is on the same side of the road; whereas, the sewer line is on the opposite side of the road. He stated the cost of the tap is the petitioner's.

Based upon question by Council, Public Works and Utilities Director Tim Simpson stated he did not recall the allocation request for this project. He added it is typically two or three gallons per sanctuary seat.

Based upon question by Council, Public Works and Utilities Director Tim Simpson stated the petition is aware of the cost as the Town staff has been contacted by the petitioner's utility contractor.

Based upon question by Council, Town Manager Biggs stated the petitioner is not present.

Councilman Satterfield motioned to approve the annexation petition as presented. Councilman Harding seconded the motion. Motion carried unanimously.

Item 5b. Public hearing for annexation petition 2011-02-02 located on Covered Bridge Road and adjacent to the Neuse River.

Mayor McLeod announced the public hearing for annexation petition 2011-02-02 at 8 PM

Town Manager Biggs stated this property was acquired by the Town.

Councilman Satterfield motioned to approve the annexation petition as presented. Councilman Lawter seconded the motion. Motion carried unanimously at 8:01 PM.

**ITEM 6. OLD BUSINESS**

No old business was presented.

**ITEM 7. NEW BUSINESS**

Item 7a. Proclamation for National Library Week: April 10-16, 2011.

Councilman Satterfield motioned to approve the proclamation as presented. Councilman Harding seconded the motion. Motion carried unanimously at 8:01 PM.

Item 7b. Proclamation for Administrative Professionals Week: April 24-30, 2011.

Councilman Satterfield motioned to approve the proclamation as presented. Mayor Pro Tem Grannis seconded the motion. Motion carried unanimously at 8:02 PM.

**ITEM 8. STAFF REPORTS**

Item 8a. Town Manager

Town Manager Steve Biggs stated the Horne Square dedication ceremony will be rescheduled due to the impending bad weather.

Item 8b. Town Attorney

Town Attorney Brenton McConkey stated no additional report.

Item 8c. Town Clerk

Town Clerk Sherry Scoggins stated the “drop-in session” of the Johnston County Comprehensive Transportation Plan will be hosted on Tuesday, April 26, 2011, from 4 PM to 7 PM in the Clayton Council Chambers.

Item 8d. Other Staff

No other staff made a presentation.

**ITEM 9. OTHER BUSINESS**

Item 9a. Informal Discussion & Public Comment.

No informal discussion and public comment were received.

Item 9b. Council Comments.

No Council comments were presented.

Item 9c Closed session to discuss an economic development opportunity in accordance with NC GS 143-318.11 (a) (4).

A motion to go into Closed Session under the authority of G.S. 143-318.11 to discuss an economic development opportunity was made by Councilman Satterfield; Councilman Holder seconded the motion. Motion carried unanimously at 8:02 PM.

With there being no further discussion in closed session, Councilman Satterfield motioned to return to open session. Councilman Lawter seconded the motion. Motion carried unanimously at 8:42 PM.

Item 10. ADJOURNMENT

Councilman Satterfield motioned to adjourn; Councilman Lawter seconded the motion. Motion carried unanimously at 8:42 PM.

Duly adopted by the Town Council this \_\_\_\_ day of April 2011, while in regular session.

ATTEST:

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Jody L. McLeod  
Mayor

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Sherry L. Scoggins, MMC  
Town Clerk

**TOWN OF CLAYTON  
TOWN COUNCIL  
AGENDA COVER SHEET**

Agenda Item: 4a

Meeting Date: 4/18/11

TITLE: INTRODUCTION OF NEW TOWN OF CLAYTON EMPLOYEE (S).

DESCRIPTION: Introduction(s).

RELATED GOAL: Administrative

ITEM SUMMARY:

Date:

Action:

Info. Provided:

4-18-11

Introduction(s).

N/A.

**TOWN OF CLAYTON  
TOWN COUNCIL  
AGENDA COVER SHEET**

**Agenda Item: 4b**

**Meeting Date: 4/18/11**

**TITLE: PRESENTATION BY THE CLAYTON VISUAL ARTS – CLAYTON VISUAL ARTS FAIRE.**

**DESCRIPTION: The Clayton Visual Arts respectfully requests the use of Horne Square and the temporary closure of North Lombard Street (from Main Street to the dead-end) from 7 AM to 7 PM on Saturday, June 4, 2011. This will enable the Clayton Visual Arts to host the Clayton Visual Arts Faire. The Clayton Visual Arts Faire event will open at 10 AM and end by 4 PM.**

**RELATED GOAL: Create an Alive Downtown**

**ITEM SUMMARY:**

**Date:**

**Action:**

**Info. Provided:**

**4-18-11**

**Presentation.**

**Letter and Brochure.**

**TOWN OF CLAYTON  
TOWN COUNCIL  
AGENDA COVER SHEET**

Agenda Item: 5a

Meeting Date: 4/18/11

**TITLE: PRESENTATION OF PLANNED DEVELOPMENT DISTRICT REQUEST, PDD-MU 2011-05, SUBMITTED BY BEACON MANAGEMENT CORPORATION FOR PROPERTY LOCATED AT PRITCHARD ROAD AND SWANN TRAIL.**

**DESCRIPTION:** The applicant respectfully requests consideration of planned development district for mixed use at 100 Swann Trail for a senior living facility (Riverwood Place Senior Living). The facility would consist of 69 apartments comprised of 45 one-bedroom and 24 two-bedroom residential units. The site is within the Town's corporate limits, is 4.31 acres and is currently zoned B-3.

The Planning Board reviewed this item at its March meeting and recommended approval with conditions by a vote of 8-1, Planning Board Member Derrick Thompson dissenting.

This item is slated for public hearing at the Council's May 2, 2011, regular meeting.

**RELATED GOAL:** Manage Growth Producing Quality Developments

**ITEM SUMMARY:**

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
4-18-11	Presentation & Public Notice.	Application, Staff Report, Neighborhood Meeting Notes & Attendance Roster, Map, Site Plans & Elevation, and Three requests from Applicant: wastewater Allocation, waiver from Berms, and reduction in Parking spaces.

**TOWN OF CLAYTON  
TOWN COUNCIL  
AGENDA COVER SHEET**

Agenda Item: 5b

Meeting Date: 4/18/11

- TITLE: PRESENTATION OF TOWN OF CLAYTON ORDINANCE AMENDMENTS FOUND IN CHAPTER 155 FOR THE FOLLOWING:**
- OA 2011-23 ORDINANCE AMENDMENT TO THE UNIFIED DEVELOPMENT CODE REQUIRING A NEIGHBORHOOD MEETING FOR A CONDITIONAL USE PERMIT – UDC SECTION 155.710 CONDITIONAL USE REVIEW; AND
  - OA 2011-24 ORDINANCE AMENDMENT TO THE UNIFIED DEVELOPMENT CODE FOR WAIVERS – UDC SECTION 155.706 (7) (A); AND
  - OA 2011-25 ORDINANCE AMENDMENT TO THE UDC TO ADD SCENIC HIGHWAY OVERLAY REGULATIONS – UDC SECTION 155.204.

- DESCRIPTION:** The Planning Board reviewed these items at its March meeting and recommended the following:
- OA 2011-23 unanimously recommended as presented; and
  - OA 2011-24 unanimously recommended as presented; and
  - OA 2011-25 recommended 6 – 3 with Planning Board Members Jim Lee, Marty Bizzell, and Joseph Whitley dissenting.

This item is slated for public hearing at the Council's May 2, 2011, regular meeting.

**RELATED GOAL:** Administrative

**ITEM SUMMARY:**

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
4-18-11	Presentation & Public Notice.	Staff Report (3), Marked up Version of the proposed ordinance (3), and clean version of the proposed ordinance (3).

**TOWN OF CLAYTON  
TOWN COUNCIL  
AGENDA COVER SHEET**

Agenda Item: 5c

Meeting Date: 4/18/11

**TITLE: PRESENTATION OF REIMBURSEMENT RESOLUTION FOR ROLLING STOCK.**

**DESCRIPTION: Attached.**

**This item is slated for public hearing at the Council's May 2, 2011, regular meeting.**

**RELATED GOAL: Financially Responsible Town Government Providing Quality Service**

**ITEM SUMMARY:**

**Date:**

**Action:**

**Info. Provided:**

**4-18-11**

**Presentation &  
Public Notice.**

**Resolution.**



**TOWN OF CLAYTON  
TOWN COUNCIL  
AGENDA COVER SHEET**

Agenda Item: 5d

Meeting Date: 04/18/11

**TITLE: PRESENTATION OF CONTRACT FOR TOWN AUDIT SERVICES FOR FY 2010-2011.**

**DESCRIPTION:** Attached is the contract to audit accounts for the fiscal year 2010-2011 by Anderson Smith & Wike PLLC. The proposed amounts for the upcoming contract are year-end booking assistance at standard hourly rates; audit - \$20,750 to \$21,750, not to exceed \$21,750; and preparation of financial statements \$6,750 to \$7,750, not to exceed \$7,750.

Mr. Anderson performed the Town's audit for FY 2009-2010 with year-end booking assistance \$90 to \$125 per hour; audit - \$20,000 to \$21,000, not to exceed \$21,000; and preparation of financial statements \$6,500 to \$7,500, not to exceed \$7,500.

Mr. Anderson performed the Town's audit for FY 2008-2009 with year-end booking assistance \$90 to \$125 per hour; audit - \$19,500 to \$21,000, not to exceed \$21,000; and preparation of financial statements - \$5,500 to \$6,500, not to exceed \$6,500.

Mr. Anderson performed the Town's audit for FY 2007-2008 with year-end booking assistance cost \$90 to \$125 per hour; audit - \$21,500 to \$22,500, not to exceed \$22,500; and preparation of financial statements - \$8,000 to \$8,500, not to exceed \$8,500.

**RELATED GOAL:** Financially Responsible Town Government Providing Quality Service

**ITEM SUMMARY:**

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
04-18-11	Presentation.	Contract.

**TOWN OF CLAYTON  
TOWN COUNCIL  
AGENDA COVER SHEET**

Agenda Item: 5e

Meeting Date: 4/18/11

**TITLE: PRESENTATION OF JOHNSTON COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN.**

**DESCRIPTION:** A hazard mitigation plan is used to promote the quality of life as well as reduce the loss of life and property. Johnston County's original plan was adopted in 1999. If a city or county does not have a hazard mitigation plan, then that community is not eligible to receive funding from FEMA or the NC Emergency Management.

**RELATED GOAL:** Administrative

**ITEM SUMMARY:**

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
11-1-2004	Presentation by Fire Chief Lee Barbee.	Resolution.
11-15-2011	Approval.	Resolution.
4-18-11	Presentation.	EnviroSafe Memo, Spreadsheet, and Resolution.

\*A copy of the JoCo Multi-Jurisdictional Hazard Mitigation Plan Is available for inspection At the office of the Town Clerk.

**TOWN OF CLAYTON  
TOWN COUNCIL  
AGENDA COVER SHEET**

**Agenda Item: 5f**

**Meeting Date: 04/18/11**

**TITLE: PRESENTATION OF 28<sup>TH</sup> ANNUAL CLAYTON ROAD RACE STREET CLOSURE REQUEST FOR SATURDAY, MAY 14, 2011.**

**DESCRIPTION:** The road closures are shown on the map as page two of the road race form. The road closures would begin at 8:30 AM and would be reopened at approximately 10:15 AM, or when the last runner comes in. Horne Street will remain closed until 11:30 AM. Fayetteville Street will remain closed until 11 AM for the Tot Trot.

**RELATED GOAL:** Expand Leisure Opportunities and Arts Community

**ITEM SUMMARY:**

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
04-18-11	Presentation.	Registration form.

**TOWN OF CLAYTON  
TOWN COUNCIL  
AGENDA COVER SHEET**

Agenda Item: 5g

Meeting Date: 04/18/11

**TITLE: PRESENTATION OF PROCLAMATION FOR MUNICIPAL CLERKS WEEK.**

**DESCRIPTION: Municipal Clerks Week is May 1 – 7, 2011.**

**RELATED GOAL: Administrative**

**ITEM SUMMARY:**

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
04-18-11	Presentation.	Proclamation.

**TOWN OF CLAYTON  
TOWN COUNCIL  
AGENDA COVER SHEET**

**Agenda Item: 5h**

**Meeting Date: 04/18/11**

**TITLE: PRESENTATION OF PROCLAMATION FOR OLDER AMERICANS MONTH.**

**DESCRIPTION: May is Older Americans Month.**

**The Town of Clayton Parks & Recreation will host activities at the Clayton Town Hall on Friday, May 20, 2011 from 11 AM to 1 PM.**

**RELATED GOAL: Administrative**

**ITEM SUMMARY:**

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
04-18-11	Presentation.	Proclamation.

**TOWN OF CLAYTON  
TOWN COUNCIL  
AGENDA COVER SHEET**

Agenda Item: 5i

Meeting Date: 04/18/11

**TITLE: PRESENTATION OF PROCLAMATION FOR PUBLIC WORKS WEEK,  
MAY 15-21, 2011.**

**DESCRIPTION: Attached.**

**RELATED GOAL: Administrative**

**ITEM SUMMARY:**

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
04-18-11	Presentation.	Proclamation.

**TOWN OF CLAYTON  
TOWN COUNCIL  
AGENDA COVER SHEET**

Agenda Item: 5j

Meeting Date: 04/18/11

**TITLE: PRESENTATION OF PROCLAMATION FOR PEACE OFFICERS' MEMORIAL DAY AND NATIONAL POLICE WEEK, MAY 15-21, 2011.**

**DESCRIPTION: Peace Officers' Memorial Day is recognized on Sunday, May 15, 2011.**

**National Police Week is recognized May 15-21, 2011.**

**RELATED GOAL: Administrative**

**ITEM SUMMARY:**

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
04-18-11	Presentation.	Proclamation.

**TOWN OF CLAYTON  
TOWN COUNCIL  
AGENDA COVER SHEET**

Agenda Item: 5k

Meeting Date: 04/18/11

**TITLE: PRESENTATION OF FINAL ACCEPTANCE FOR PUBLIC WATER AND SEWER UTILITIES AT LION SPRINGS SENIOR LIVING CENTER.**

**DESCRIPTION: Attached.**

**RELATED GOAL: Administrative**

**ITEM SUMMARY:**

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
04-18-11	Presentation.	Memorandum.



**TOWN OF CLAYTON  
TOWN COUNCIL  
AGENDA COVER SHEET**

Agenda Item: 7a

Meeting Date: 04/18/11

**TITLE: DISCUSSION OF EXTENSION OF THE WASTE MANAGEMENT AGREEMENT.**

**DESCRIPTION: Attached.**

**RELATED GOAL: Financially Responsible Town Government Providing Quality Service**

**ITEM SUMMARY:**

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
04-18-11	Presentation.	Outline, Agreement (7/1/05), First Amendment to Agreement (10/1/07).

**TOWN OF CLAYTON  
TOWN COUNCIL  
AGENDA COVER SHEET**

Agenda Item: 7b

Meeting Date: 04/18/11

TITLE: DISCUSSION OF FUNDING FOR JULY 4TH CELEBRATION.

DESCRIPTION: Discussion.

RELATED GOAL: Financially Responsible Town Government Providing Quality Service

ITEM SUMMARY:

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
04-18-11	Discussion.	N/A.

TOWN OF CLAYTON  
TOWN COUNCIL  
AGENDA COVER SHEET

Agenda Item: 9c

Meeting Date: 4/18/11

TITLE: TOWN CLERK

DESCRIPTION: Calendar of Events:

- Spring Litter Sweep – April 16 – 31, 2011: contact the NCDOT Litter Sweep Hotline at 1-800-331-5864 to participate
- Council Mtg – Monday, April 18, 2011 @ 7:30 PM
- Public Art Advisory Board Mtg – Tuesday, April 19, 2011 @ 11:30 AM in the Green Room at the Clayton Center
- Clayton Chamber of Commerce Eggs & Issues – Wednesday, April 20, 2011 from 8 AM – 9:30 AM, Clayton Steak House at 307 East Main Street
- ~~Board of Adjustment Mtg – April 20, 2011 @ 6 PM - Cancelled~~
- Good Friday Holiday – Friday, April 22, 2011
- Rescheduled Horne Square Dedication Ceremony – Tuesday, April 26, 2011 @ noon, Lombard & Main Streets
- Johnston County Comprehensive Transportation Plan Drop In Forum – Tuesday, April 26, 2011 in the Council Chambers from 4 – 7 PM
- Planning Board Mtg – Monday, April 25, 2011 @ 7 PM
- Clayton Library Board Mtg – Thursday, April 28, 2011 @ 2:30 PM at the Hocutt-Ellington Library, 100 South Church Street
- Municipal Clerks Week – May 1-7, 2011
- Council Mtg – Monday, May 2, 2011 @ 7:30 PM
- NCLM Town Hall Day – Wednesday, May 4, 2011
- Clayton Road Race – Saturday, May 14, 2011 @ 9 AM
- Unplugged: Clayton Music & Art – Saturday, May 14, 2011, from 3 PM to 7 PM at the Town Lot located at Lombard and Main Streets
- Peace Officer's Memorial Day – May 15, 2011
- Public Works Week – May 15-21, 2011
- National Police Week – May 15-21, 2011
- Council Mtg – Monday, May 16, 2011 @ 7:30 PM
- Board of Adjustment Mtg – Wednesday, May 18, 2011 @ 6 PM
- Town Square Concert Series: Hip Pocket Band – Thursday, May 19, 2011 from 7 PM to 9 PM
- Senior Day – Friday, May 20, 2011, from 11 AM – 1 PM at the Clayton Center Council Chambers
- Planning Board Mtg – Monday, May 23, 2011 @ 7 PM
- Council Mtg: FY 11-12 Budget Work Session – **TUESDAY**, May 24, 2011, @ 6 PM, at Fire Station #1, 325 West Horne Street
- Memorial Day Holiday – Monday, May 30, 2011
- Town Square Concert Series: Nantucket – Thursday, June 2, 2011 from 7 PM to 9 PM
- Council Mtg – Monday, June 6, 2011 @ 7:30 PM Downtown Development Association Mtg – Monday, June 13, 2011 @ 7:30 PM in Room GS 223

- Board of Adjustment Mtg – Wednesday, June 15, 2011 @ 6 PM
- Town Square Concert Series: Johnny Orr Band – Thursday, June 16, 2011 from 7 PM to 9 PM
- Council Mtg – Monday, June 20, 2011
- Planning Board Mtg – Monday, June 27, 2011 @ 7 PM
- Independence Day Holiday – Monday, July 4, 2011
- Clayton Library Board Mtg – Thursday, July 14, 2011 @ 4:30 PM at the Hocutt-Ellington Library, 100 South Church Street
- Council Mtg – Monday, July 18, 2011 @ 7:30 PM
- Board of Adjustment Mtg – Wednesday, July 20, 2011 @ 6 PM
- Town Square Concert Series: Craig Woolard Band – Thursday, July 21, 2011 from 7 PM to 9 PM
- Planning Board Mtg – Monday, July 25, 2011 @ 7 PM
- Council Mtg – Monday, August 1, 2011 @ 7:30 PM
- Downtown Development Association Mtg – Monday, August 8, 2011 @ 7:30 PM in Room GS 223
- Council Mtg – Monday, August 15, 2011 @ 7:30 PM
- Board of Adjustment Mtg – Wednesday, August 17, 2011 @ 6 PM
- Town Square Concert Series: Central Park Band – Thursday, August 18, 2011 from 7 PM to 9 PM
- Planning Board Mtg – Monday, August 22, 2011 @ 7 PM
- 2011 ElectriCities Annual Conference – August 25 – 27, 2011; Grove Park Inn Asheville
- Labor Day Holiday – Monday, September 5, 2011
- Council Mtg – **TUESDAY**, September 6, 2011 @ 7:30 PM
- Town Square Concert Series: The Castaways – Thursday, September 15, 2011 from 7 PM to 9 PM
- Council Mtg – Monday, September 19, 2011 @ 7:30 PM
- Board of Adjustment Mtg – Wednesday, September 21, 2011 @ 6 PM
- Planning Board Mtg – Monday, September 26, 2011 @ 7 PM
- Council Mtg – Monday, October 3, 2011 @ 7:30 PM
- Clayton Library Board Mtg – Thursday, October 6, 2011 @ 2:30 PM at the Hocutt-Ellington Library, 100 South Church Street
- Downtown Development Association Mtg – Monday, October 10, 2011 @ 7:30 PM in Room GS 223
- Council Mtg – Monday, October 17, 2011 @ 7:30 PM
- Board of Adjustment Mtg – Wednesday, October 19, 2011 @ 6 PM
- 2011 North Carolina League of Municipalities (NCLM) Annual Conference – October 23 -25, 2011; Raleigh
- Planning Board Mtg – Monday, October 24, 2011 @ 7 PM
- Clayton Farm and Community Market: Season Closes – Saturday, October 29, 2011, 9 AM – 2 PM, at the Clayton Town Square
- Council Mtg – Monday November 7, 2011 @ 7:30 PM
- Veteran’s Day Holiday – Friday, November 11, 2011
- Downtown Development Association Mtg – Monday, November 14, 2011 @ 7:30 PM, site TBA
- Board of Adjustment Mtg – Wednesday, November 16, 2011 @ 6 PM
- Council Mtg – Monday, November 21, 2011 @ 7:30 PM

- Thanksgiving Day Holiday – Thursday, November 24, 2011 & Friday, November 25, 2011
- Planning Board Mtg – Monday, November 28, 2011 @ 7 PM
- Council Mtg – Monday December 5, 2011 @ 7:30 PM
- Downtown Development Association Mtg – Monday, December 12, 2011 @ 7:30 PM in Room GS 223
- Council Mtg – Monday, December 19, 2011 @ 7:30 PM
- Board of Adjustment Mtg – Wednesday, December 21, 2011 @ 6 PM
- Christmas Holiday – Monday, December 26, 2011 & Tuesday, December 27, 2011
- Planning Board Mtg – **WEDNESDAY**, December 28, 2011 @ 7 PM

Date:  
4-18-11

Action:  
N/A.

Info. Provided:  
Calendar of Events.