

Town of Clayton

FY 11 - 12 Operating Budget Message

Introduction

The Fiscal Year 11 - 12 Budget is now the fourth Town of Clayton Operating Budget to be adversely impacted by the local, state, and national recession. The first year caused a slowdown in planned projects, deferral of some programs or program expansions, and a general tightening of the belt. The second year caused further deferrals especially in the area of capital equipment purchase. The immediate past year, FY 10-11, was the most difficult year and included substantial staff reductions and the second consecutive year without funding COLA or merit compensation programs for employees.

The Fiscal Year 11-12 Budget does not include additional cuts to staffing or programs but does include continuation of most previous cuts and only modest adjustments to compensation and benefits. Several of the FY 10-11 staff and program reductions imply additional savings beyond the initial year amounts due to transitional costs and phasing. Actual additional savings beyond the amounts realized in the FY 10-11 cuts and FY 11-12 budget will continue through FY 12-13.

The Fiscal Year 11-12 Budget places the Town on firmer financial ground than has been the case for either of the past two years. The expectation is that by the end of FY 11-12 the Town will be a leaner and much more efficient operation without necessity of future cuts to personnel, benefits, or programs.

Rates & Fees

The single most important factor influencing the rate and fee recommendations of the FY 11-12 Budget is the revaluation of property and the resulting analysis of the adjusted tax rate. The tax rate recommended is a true revenue neutral tax rate whereby the Town is held financially harmless by the adjusted rate but at the same time property tax payers, on average, will not experience an increase in total property tax responsibility. The historic rate was \$0.54 per \$100 in property valuation. The recommended adjusted rate is \$0.525 per \$100 in valuation.

Calculation of a revenue neutral tax rate is a complicated legal/regulatory matter with multiple variables. The complexity of the matter makes it unsuitable for detailed discussion in the context of a budget message; however, substantial time and attention will be given to the matter as part of the scheduled budget work session. The matter will be fully examined and explained to the satisfaction of the Council and public.

In addition to the reconciliation and reduction of the property tax rate two other rates are proposed for adjustment in the FY 11-12 Budget. Water rates are proposed to increase a very modest \$0.12 per 1,000 gallons to compensate for an increase on the wholesale level and Sewer collection/treatment rates are proposed to increase \$0.12 per 1,000 gallons as a result of an increase

under our contract with Johnston County and to continue restoring financial integrity to the Water/Sewer Fund as instructed by the NC Local Government Commission.

Through successful negotiation of a contract extension with Waste Management the Town was able to avoid any cost increase for solid waste handling and disposal. This contract extension and the related Fiscal Year cost freeze will insure benefit of savings for each future year as well given that adjustments under the contract compound on a year to year basis.

Finally, it is also pleasing to report that through continuing improvements in efficiency of operation no adjustment to retail Electric Service rates are proposed for FY 11-12.

Additional Points and Impacts

It has been the custom of this message to describe the many elements and trends included in the budget in an ongoing explanation of the numbers and their foundation. In the interest of brevity and clarity the FY 11-12 Budget Message departs from that style for a more concise listing of the many points of interest and importance.

➤ Staffing

- Base compensation for all Town employees will be essentially frozen for a third, consecutive year; however, the budget does include provision of a onetime bonus award equivalent to two percent of base compensation. The bonus award is proposed to be provided for all employees who are employed as of July 1 and December 1, both dates inclusive, and is fully contingent upon the Town meeting budgeted financial goals for mid year.
- All prior year (FY 10-11) position reductions continue for FY 11-12 except three are proposed for restoration.
 - The Construction Inspection position which was previously reduced from forty to thirty hours per week will be restored to regular, full time status with the proviso that cross training on building inspections be undertaken. This approach will provide flexibility for the Building Inspections Department and bring greater overall value to the Town.
 - The Customer Service Representative/Records Clerk Position in the Police Department which was previously reduced from forty to thirty hours per week will be restored to regular, full time status given the scheduled opening of the new Law Enforcement Center.
 - The Property Maintenance Technician position which was previously eliminated in the FY 10-11 budget will be restored. Loss of this position has adversely impacted on necessary maintenance operations and productivity.

- Insurance
 - The Town Wellness Program has provided good cost containment benefit to the Town. The FY quoted increase in premiums is a modest 3.4%, significantly less than trend.
 - The Town will continue to fund an HRA program as a successful means of cost containment. The FY 10-11 appropriation created approximately \$10,000 in savings for the Town.
- Retirement contribution
 - Retirement expense continues to adversely impact on the Town's ability to provide progressive benefits. For FY 10-11 the impact was very significant as the North Carolina Local Government Retirement System mandated a two percentage point increase in employer provided contribution. Lack of return on investments, a reduced contribution pool, and an aging population indicate the essentiality of additional increase and for FY 11-12 the Town has been mandated to increase its contribution an additional .53 percentage points.
- Fire Department
 - The Council will recall the FY 10-11 Budget included partial year implementation of a shift staffing program for fire operations. This program has been effective in reducing overall staff availability and reduction in response times. The part time salary cost increases for FY 11-12 for funding of the full year implementation.
 - No other adjustment to staffing is proposed in the FY 11-12 Budget submittal; however, the Administration intends to conduct an in house evaluation of supervisory needs in relation to shift operations and will likely present a proposal during FY 11-12.
- Bond Programs- Parks Bonds Pending Sale
 - Of the original seven million dollars approved in the 2008 Bond Program, five million have been sold. Two million in Parks and Recreation Bonds remain to be sold. Those bonds are proposed for sale post January 1, 2012 and interest expense will not impact on the FY 11-12 Budget.

Conclusion

The entire Town Administration, all departments and all staff, have dedicated themselves to improving the overall operating efficiency of the Town of Clayton while seeking to continue providing the highest quality of services available to citizens in this area. Costs reductions have been implemented throughout the operation for now, the fourth fiscal year. The Town has become very skilled at savings and has refined its ability to provide services and enhance quality of life. The Town is more nimble and

better able to capitalize on economic development opportunities and secure outside funding. Clayton has had more success in both of those arenas during the past two years than ever in its history.

The FY 11-12 Budget continues the trend towards conservative but responsive work planning and financial management. The guidance and unwavering support of the Mayor and Council are the foundation upon which this Town operation and Budget have been built and it is with both humility and appreciation that this document is provided for your consideration.

Summary - All Funds

Summary

	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund: 100 GF						
Revenue						
Ad Valorem - Ad Valorem	\$7,833,202.00	\$7,313,391.00	\$7,158,917.74	\$7,341,248.00	\$7,373,859.52	\$7,358,996.01
St Shared - State Shared Revenues	\$3,526,928.00	\$3,483,218.00	\$2,293,630.29	\$3,447,001.00	\$3,357,325.78	\$3,584,224.18
Intgovtl - Intergovernmental	\$1,333,054.00	\$1,234,869.00	\$516,724.15	\$1,217,869.00	\$818,698.23	\$1,222,521.33
Permits - Permits and Fees	\$541,440.00	\$608,792.00	\$574,620.30	\$516,630.00	\$630,483.50	\$618,812.04
Sales - Sales and Services	\$1,531,200.00	\$1,516,160.00	\$1,336,022.76	\$1,537,306.00	\$1,416,755.65	\$1,416,667.45
Grants - Grants and Donations	\$13,300.00	\$50,631.00	\$45,330.97	\$83,078.00	\$475,400.95	\$170,555.02
OFS - Other Financing Sources	\$267,000.00	\$290,000.00	\$0.00	\$287,000.00	\$0.00	\$401,218.00
Misc - Miscellaneous	\$240,628.00	\$585,717.00	\$173,919.11	\$578,668.00	\$359,506.98	\$578,621.45
FB/CR - Fund Balance and Capital Reserve	\$131,430.00	\$0.00	\$0.00	\$506,112.00	\$0.00	\$0.00
Revenue Totals	\$15,418,182.00	\$15,082,778.00	\$12,099,165.32	\$15,514,912.00	\$14,432,030.61	\$15,351,615.48
Expenditures						
Salaries - Personnel - Salaries	\$6,919,045.00	\$6,532,058.00	\$5,632,463.10	\$6,875,401.00	\$6,993,699.66	\$6,838,983.59
Benefits - Personnel - Benefits	\$1,949,113.00	\$1,875,801.00	\$1,624,253.10	\$1,899,887.00	\$2,007,901.26	\$1,964,840.30
Contract Serv - Contractual Services	\$1,436,260.00	\$1,435,788.00	\$1,228,717.20	\$1,412,033.00	\$1,877,731.43	\$1,499,857.39
Op Exp - Operating Expenses	\$3,392,429.00	\$3,418,897.00	\$2,792,005.52	\$3,507,265.00	\$3,357,274.01	\$3,778,236.68
Prgms - Programs	\$298,406.00	\$215,472.00	\$176,908.87	\$267,078.00	\$573,146.96	\$310,729.16
Sp App - Special Appropriations	\$193,017.00	\$56,006.00	\$53,754.55	\$40,000.00	\$84,677.29	\$97,754.11
Debt Service - Debt Service	\$2,419,227.00	\$2,219,155.00	\$1,992,831.10	\$2,303,833.00	\$1,698,907.79	\$1,635,696.92
Cap Outlay - Capital Outlay	\$509,800.00	\$762,845.00	\$757,192.92	\$824,100.00	\$866,310.11	\$1,089,312.61
Misc - Miscellaneous	(\$1,699,115.00)	(\$1,617,335.00)	(\$1,361,344.82)	(\$1,614,685.00)	(\$2,114,210.85)	(\$1,999,241.10)
Revenue Totals:	\$15,418,182.00	\$15,082,778.00	\$12,099,165.32	\$15,514,912.00	\$14,432,030.61	\$15,351,615.48
Expenditure Totals	\$15,418,182.00	\$14,898,687.00	\$12,896,781.54	\$15,514,912.00	\$15,345,437.66	\$15,216,169.66
Fund Total: GF	\$0.00	\$184,091.00	(\$797,616.22)	\$0.00	(\$913,407.05)	\$135,445.82
Fund: 300 WSF						
Revenue						
Permits - Permits and Fees	\$335,462.00	\$335,630.00	\$189,007.19	\$160,476.00	\$181,951.72	\$198,256.32
Sales - Sales and Services	\$7,469,092.00	\$7,131,100.00	\$6,199,566.42	\$7,131,907.00	\$6,305,322.76	\$5,960,829.14
Grants - Grants and Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OFS - Other Financing Sources	\$190,000.00	\$0.00	\$0.00	\$542,646.00	\$4,500.58	\$643,000.00
Misc - Miscellaneous	\$16,600.00	\$15,202.00	\$13,454.91	\$17,000.00	\$11,974.59	\$207,886.98
FB/CR - Fund Balance and Capital Reserve	\$19,010.00	\$26,836.00	\$0.00	\$194,014.00	\$0.00	\$0.00
Revenue Totals	\$8,030,164.00	\$7,508,768.00	\$6,402,028.52	\$8,046,043.00	\$6,503,749.65	\$7,009,972.44
Expenditures						

Summary - All Funds

Summary

	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Benefits - Personnel - Benefits	\$246,098.00	\$219,399.00	\$196,127.96	\$228,990.00	\$221,548.74	\$186,476.41
Contract Serv - Contractual Services	\$429,834.00	\$319,197.00	\$223,652.91	\$453,603.00	\$686,987.50	\$607,364.08
Op Exp - Operating Expenses	\$1,224,224.00	\$1,069,825.00	\$816,391.95	\$1,176,697.00	\$1,063,682.94	\$1,433,700.27
Prgms - Programs	\$1,977,010.00	\$1,785,000.00	\$1,461,834.16	\$1,803,000.00	\$1,649,009.26	\$1,668,440.60
Sp App - Special Appropriations	\$14,699.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service - Debt Service	\$1,994,026.00	\$2,035,696.00	\$1,604,243.28	\$2,034,285.00	\$355,487.13	\$387,772.46
Cap Outlay - Capital Outlay	\$344,406.00	\$436,000.00	\$158,549.51	\$573,464.00	(\$51,675.64)	(\$6,692,752.78)
Misc - Miscellaneous	\$1,134,860.00	\$1,032,592.00	\$925,674.10	\$1,110,815.00	\$2,003,457.95	\$1,996,392.57
Revenue Totals:	\$8,030,164.00	\$7,508,768.00	\$6,402,028.52	\$8,046,043.00	\$6,503,749.65	\$7,009,972.44
Expenditure Totals	\$8,030,164.00	\$7,508,768.00	\$5,919,529.02	\$8,046,043.00	\$6,530,221.34	\$133,468.78
Fund Total: WSF	\$0.00	\$0.00	\$482,499.50	\$0.00	(\$26,471.69)	\$6,876,503.66
Fund: 310 EF						
Revenue						
Permits - Permits and Fees	\$404,775.00	\$455,694.00	\$431,616.37	\$323,839.00	\$466,526.70	\$448,499.25
Sales - Sales and Services	\$12,668,856.00	\$12,459,000.00	\$11,081,345.15	\$12,368,200.00	\$12,052,005.47	\$11,489,554.23
Grants - Grants and Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OFS - Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Misc - Miscellaneous	\$51,500.00	\$21,341.00	\$20,541.28	\$38,730.00	\$34,592.85	\$113,038.05
FB/CR - Fund Balance and Capital Reserve	\$233,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals	\$13,358,131.00	\$12,936,035.00	\$11,533,502.80	\$12,730,769.00	\$12,553,125.02	\$12,051,091.53
Expenditures						
Salaries - Personnel - Salaries	\$577,464.00	\$534,700.00	\$470,663.89	\$557,174.00	\$549,820.93	\$565,013.06
Benefits - Personnel - Benefits	\$177,275.00	\$166,825.00	\$145,372.08	\$166,522.00	\$165,864.85	\$166,546.09
Contract Serv - Contractual Services	\$94,031.00	\$84,967.00	\$62,661.54	\$107,267.00	\$90,258.48	\$106,001.18
Op Exp - Operating Expenses	\$252,008.00	\$261,370.00	\$151,547.68	\$335,840.00	\$335,825.85	\$573,697.33
Prgms - Programs	\$10,268,000.00	\$10,038,400.00	\$7,497,931.92	\$9,874,900.00	\$9,581,422.08	\$9,222,176.02
Sp App - Special Appropriations	\$12,408.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service - Debt Service	\$376,216.00	\$386,668.00	\$116,481.35	\$386,668.00	\$36,288.88	\$49,814.00
Cap Outlay - Capital Outlay	\$279,000.00	\$0.00	\$0.00	\$20,000.00	(\$135,282.65)	(\$772,974.00)
Misc - Miscellaneous	\$1,321,729.00	\$1,240,526.00	\$771,770.03	\$1,282,398.00	\$1,555,784.26	\$1,761,219.71
Revenue Totals:	\$13,358,131.00	\$12,936,035.00	\$11,533,502.80	\$12,730,769.00	\$12,553,125.02	\$12,051,091.53
Expenditure Totals	\$13,358,131.00	\$12,713,456.00	\$9,216,428.49	\$12,730,769.00	\$12,179,982.68	\$11,671,493.39
Fund Total: EF	\$0.00	\$222,579.00	\$2,317,074.31	\$0.00	\$373,142.34	\$379,598.14
Revenue Grand Totals:	\$36,806,477.00	\$35,527,581.00	\$30,034,696.64	\$36,291,724.00	\$33,488,905.28	\$34,412,679.45
Expenditure Grand Totals:	\$36,806,477.00	\$35,120,911.00	\$28,032,739.05	\$36,291,724.00	\$34,055,641.68	\$27,021,131.83

General Fund Summary by Organization

	Summary					
	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund: 100 GF						
Revenue						
100-40 - GF,General Government	\$11,638,810.00	\$11,394,835.00	\$9,289,259.37	\$11,374,810.00	\$11,042,095.41	\$11,377,971.07
100-41 - GF,Financial Services	\$437,000.00	\$472,391.00	\$155,401.46	\$450,691.00	\$163,444.71	\$669,901.70
100-42 - GF,Community Development Services	\$326,250.00	\$355,200.00	\$344,135.66	\$341,000.00	\$440,484.02	\$387,247.93
100-50 - GF,Law Enforcement	\$15,500.00	\$44,200.00	\$40,617.56	\$10,102.00	\$19,173.88	\$8,317.60
100-52 - GF,Fire Protection	\$915,332.00	\$863,274.00	\$505,152.75	\$890,062.00	\$913,415.25	\$1,010,246.07
100-55 - GF,Public Works	\$1,646,392.00	\$1,530,918.00	\$1,379,893.66	\$1,981,621.00	\$1,461,129.43	\$1,513,979.78
100-60 - GF,Parks & Recreational Services	\$199,660.00	\$195,976.00	\$180,500.67	\$219,626.00	\$150,155.08	\$113,221.27
100-65 - GF,Cultural and Performing Arts	\$227,238.00	\$212,843.00	\$190,626.17	\$235,000.00	\$228,519.18	\$253,377.01
100-68 - GF,Library Operations	\$12,000.00	\$13,141.00	\$13,578.02	\$12,000.00	\$13,613.65	\$17,353.05
Revenue Totals	\$15,418,182.00	\$15,082,778.00	\$12,099,165.32	\$15,514,912.00	\$14,432,030.61	\$15,351,615.48
Expenditures						
100 - GF	\$0.00	\$0.00	\$0.00	\$0.00	\$47,816.75	\$15,000.00
100-40 - GF,General Government	\$1,214,473.00	\$1,207,684.00	\$1,022,828.91	\$1,212,380.00	\$866,788.80	\$1,416,141.19
100-41 - GF,Financial Services	\$840,042.00	\$736,005.00	\$653,775.65	\$780,547.00	\$1,134,245.75	\$1,042,865.72
100-42 - GF,Community Development Services	\$875,015.00	\$1,264,642.00	\$1,143,684.13	\$1,284,303.00	\$1,250,235.13	\$958,082.90
100-50 - GF,Law Enforcement	\$3,776,301.00	\$3,502,278.00	\$3,063,484.65	\$3,688,130.00	\$3,795,624.54	\$3,449,041.41
100-52 - GF,Fire Protection	\$1,781,008.00	\$1,606,259.00	\$1,361,660.33	\$1,627,467.00	\$1,487,020.66	\$1,664,222.31
100-55 - GF,Public Works	\$2,908,995.00	\$2,679,162.00	\$2,286,907.75	\$2,773,678.00	\$3,378,932.74	\$3,436,856.06
100-60 - GF,Parks & Recreational Services	\$1,120,168.00	\$1,038,881.00	\$800,323.46	\$1,153,493.00	\$1,062,559.78	\$892,475.66
100-65 - GF,Cultural and Performing Arts	\$474,054.00	\$416,743.00	\$373,980.31	\$467,811.00	\$435,439.67	\$441,717.44
100-68 - GF,Library Operations	\$388,898.00	\$398,917.00	\$339,837.75	\$394,309.00	\$413,291.02	\$448,251.25
100-90 - GF,Debt Service	\$2,039,228.00	\$2,048,116.00	\$1,850,298.60	\$2,132,794.00	\$1,473,482.82	\$1,451,515.72
Revenue Totals:	\$15,418,182.00	\$15,082,778.00	\$12,099,165.32	\$15,514,912.00	\$14,432,030.61	\$15,351,615.48
Expenditure Totals	\$15,418,182.00	\$14,898,687.00	\$12,896,781.54	\$15,514,912.00	\$15,345,437.66	\$15,216,169.66
Fund Total: GF	\$0.00	\$184,091.00	(\$797,616.22)	\$0.00	(\$913,407.05)	\$135,445.82
Revenue Grand Totals:	\$15,418,182.00	\$15,082,778.00	\$12,099,165.32	\$15,514,912.00	\$14,432,030.61	\$15,351,615.48
Expenditure Grand Totals:	\$15,418,182.00	\$14,898,687.00	\$12,896,781.54	\$15,514,912.00	\$15,345,437.66	\$15,216,169.66
Net Grand Totals:	\$0.00	\$184,091.00	(\$797,616.22)	\$0.00	(\$913,407.05)	\$135,445.82

Water Sewer Fund Summary by Organization

	Summary					
	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund: 300 WSF						
Revenue						
300 - WSF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
300-56 - WSF,Water Sewer Enterprise	\$8,030,164.00	\$7,508,768.00	\$6,402,028.52	\$8,046,043.00	\$6,503,749.65	\$7,009,972.44
Revenue Totals	\$8,030,164.00	\$7,508,768.00	\$6,402,028.52	\$8,046,043.00	\$6,503,749.65	\$7,009,972.44
Expenditures						
300 - WSF	\$0.00	\$0.00	\$0.00	\$0.00	(\$910,200.32)	(\$6,692,752.78)
300-56 - WSF,Water Sewer Enterprise	\$8,030,164.00	\$7,508,768.00	\$5,919,529.02	\$8,046,043.00	\$7,440,421.66	\$6,826,221.56
Revenue Totals:	\$8,030,164.00	\$7,508,768.00	\$6,402,028.52	\$8,046,043.00	\$6,503,749.65	\$7,009,972.44
Expenditure Totals	\$8,030,164.00	\$7,508,768.00	\$5,919,529.02	\$8,046,043.00	\$6,530,221.34	\$133,468.78
Fund Total: WSF	\$0.00	\$0.00	\$482,499.50	\$0.00	(\$26,471.69)	\$6,876,503.66
Revenue Grand Totals:	\$8,030,164.00	\$7,508,768.00	\$6,402,028.52	\$8,046,043.00	\$6,503,749.65	\$7,009,972.44
Expenditure Grand Totals:	\$8,030,164.00	\$7,508,768.00	\$5,919,529.02	\$8,046,043.00	\$6,530,221.34	\$133,468.78
Net Grand Totals:	\$0.00	\$0.00	\$482,499.50	\$0.00	(\$26,471.69)	\$6,876,503.66

Electric Fund Summary by Organization

	Summary					
	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund: 310 EF						
Revenue						
310-57 - EF,Electric Enterprise	\$13,358,131.00	\$12,936,035.00	\$11,533,502.80	\$12,730,769.00	\$12,553,125.02	\$12,051,091.53
Revenue Totals	\$13,358,131.00	\$12,936,035.00	\$11,533,502.80	\$12,730,769.00	\$12,553,125.02	\$12,051,091.53
Expenditures						
310 - EF	\$0.00	\$0.00	\$0.00	\$0.00	(\$154,181.16)	(\$772,974.00)
310-57 - EF,Electric Enterprise	\$13,358,131.00	\$12,713,456.00	\$9,216,428.49	\$12,730,769.00	\$12,334,163.84	\$12,444,467.39
Revenue Totals:	\$13,358,131.00	\$12,936,035.00	\$11,533,502.80	\$12,730,769.00	\$12,553,125.02	\$12,051,091.53
Expenditure Totals	\$13,358,131.00	\$12,713,456.00	\$9,216,428.49	\$12,730,769.00	\$12,179,982.68	\$11,671,493.39
Fund Total: EF	\$0.00	\$222,579.00	\$2,317,074.31	\$0.00	\$373,142.34	\$379,598.14
Revenue Grand Totals:	\$13,358,131.00	\$12,936,035.00	\$11,533,502.80	\$12,730,769.00	\$12,553,125.02	\$12,051,091.53
Expenditure Grand Totals:	\$13,358,131.00	\$12,713,456.00	\$9,216,428.49	\$12,730,769.00	\$12,179,982.68	\$11,671,493.39
Net Grand Totals:	\$0.00	\$222,579.00	\$2,317,074.31	\$0.00	\$373,142.34	\$379,598.14

FY 2011-2012 Revenue Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Revenue							
Department	40	General Government					
Division	00	Non-departmental					
<u>Ad Valorem</u>							
40 00	Ad Valorem Taxes - Johnston Co. - CY	\$7,177,795.00	\$6,665,000.00	\$6,582,306.44	\$6,636,368.00	\$6,705,589.30	\$6,666,229.02
40 01	Ad Valorem Taxes - Johnston Co. - PY	\$22,000.00	\$20,800.00	\$22,062.45	\$30,000.00	\$10,492.70	\$10,519.04
40 02	Ad Valorem Taxes - Wake Co. - CY	\$2,200.00	\$2,201.00	\$2,201.58	\$2,080.00	\$2,080.65	\$2,444.17
40 03	Ad Valorem Taxes - Wake Co. - PY	\$0.00	\$150.00	\$149.88	\$0.00	\$0.00	\$0.00
40 05	Ad Valorem Vehicle Taxes - Johnston Co.-CY	\$497,707.00	\$490,000.00	\$429,803.23	\$530,000.00	\$504,652.00	\$533,395.23
40 06	Ad Valorem Vehicle Taxes - Johnston Co.-PY	\$50,000.00	\$50,000.00	\$47,810.86	\$50,000.00	\$54,026.88	\$57,345.17
40 07	Ad Valorem Vehicle Taxes - Wake Co. - CY	\$0.00	\$300.00	\$84.27	\$300.00	\$749.79	\$166.17
40 08	Ad Valorem Vehicle Taxes - Wake Co. - PY	\$0.00	\$31.00	\$30.97	\$0.00	\$0.56	\$0.00
40 10	Ad Valorem Refunds Paid on Ad Valorem Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40 15	Ad Valorem Penalties and Interest	\$22,000.00	\$20,000.00	\$15,299.15	\$28,000.00	\$28,521.74	\$21,935.52
40 20	Ad Valorem Motor Vehicle Licenses	\$55,000.00	\$55,000.00	\$49,259.01	\$55,000.00	\$58,132.72	\$57,653.95
40 30	Ad Valorem Dog Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40 50	Ad Valorem PILOT	\$6,500.00	\$9,909.00	\$9,909.90	\$9,500.00	\$9,613.18	\$9,307.74
	Total: Ad Valorem	\$7,833,202.00	\$7,313,391.00	\$7,158,917.74	\$7,341,248.00	\$7,373,859.52	\$7,358,996.01
<u>State Shared Revenues</u>							
41 00	State-Shared Revenue Sales Tax - Article 39 (1cent)	\$855,000.00	\$845,000.00	\$546,556.78	\$854,000.00	\$811,663.45	\$886,928.83
41 01	State-Shared Revenue Sales Tax -Article 40 (1/2 cent)	\$555,000.00	\$550,000.00	\$379,909.02	\$552,000.00	\$549,630.36	\$586,980.59
41 02	State-Shared Revenue Sales Tax -Article 42 (1/2 cent)	\$435,000.00	\$430,000.00	\$284,004.39	\$517,000.00	\$467,156.72	\$582,060.78

FY 2011-2012 Revenue Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	40	General Government					
Division	00	Non-departmental					
41 03	State-Shared Revenue Sales Tax - Article 44 (1/2 cent)	\$540,000.00	\$536,000.00	\$370,901.35	\$455,000.00	\$479,271.14	\$448,232.72
41 50	State-Shared Revenue Utilities Franchise Tax	\$592,828.00	\$590,000.00	\$282,087.14	\$590,000.00	\$544,455.41	\$512,760.88
41 51	State-Shared Revenue Telecommunications Tax	\$80,000.00	\$83,000.00	\$39,908.00	\$42,000.00	\$92,088.00	\$96,028.00
41 52	State-Shared Revenue Gasoline Tax Refund	\$100.00	\$50.00	\$45.67	\$4,000.00	\$13,183.44	\$6,409.36
41 54	State-Shared Revenue Beer and Wine Tax	\$55,000.00	\$55,000.00	\$0.00	\$55,000.00	\$19,539.75	\$57,969.50
41 55	State-Shared Revenue Solid Waste Disposal Tax Dist	\$9,000.00	\$9,000.00	\$5,050.14	\$7,000.00	\$9,335.91	\$6,007.34
<u>Total: State Shared Revenues</u>		\$3,121,928.00	\$3,098,050.00	\$1,908,462.49	\$3,076,000.00	\$2,986,324.18	\$3,183,378.00
<u>Intergovernmental</u>							
42 00	Intergovernmental ABC Revenue	\$48,000.00	\$46,000.00	\$41,036.26	\$48,000.00	\$45,239.60	\$50,724.50
42 10	Intergovernmental Franchise Tax Reimb - W/S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
42 11	Intergovernmental Franchise Tax Reimb - Electric	\$350,000.00	\$322,000.00	\$0.00	\$322,000.00	\$0.00	\$280,500.00
42 15	Intergovernmental Support Services - WS Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
42 16	Intergovernmental Support Services - Electric Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
42 20	Intergovernmental PILOT - Water/Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
42 21	Intergovernmental PILOT - Electric	\$32,850.00	\$32,850.00	\$0.00	\$32,850.00	\$0.00	\$30,250.00
<u>Total: Intergovernmental</u>		\$430,850.00	\$400,850.00	\$41,036.26	\$402,850.00	\$45,239.60	\$361,474.50
<u>Permits and Fees</u>							
43 03	Permits and Fees Rental Income	\$0.00	\$4,800.00	\$4,800.00	\$0.00	\$6,350.00	\$2,300.00

FY 2011-2012 Revenue Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	40	General Government					
Division	01	Legislative					
48 97	Miscellaneous Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Reimbursement from Jo Co Municipalities for Town Hall Dinner			1.00	300.0000	\$300.00
	Total Manager Recommended						\$300.00
	<u>Total: Miscellaneous</u>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division Total: Legislative		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	04	Human Resources					
	<u>Grants and Donations</u>						
45 00	Grants and Donations Grant Funds - Employee Benefits	\$3,200.00	\$3,200.00	\$0.00	\$3,200.00	\$2,505.50	\$2,500.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	EAP Grant			1.00	3200.0000	\$3,200.00
	Total Manager Recommended						\$3,200.00
45 20	Grants and Donations Grant Funds - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<u>Total: Grants and Donations</u>	\$3,200.00	\$3,200.00	\$0.00	\$3,200.00	\$2,505.50	\$2,500.00
	<u>Miscellaneous</u>						
48 97	Miscellaneous Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<u>Total: Miscellaneous</u>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division Total: Human Resources		\$3,200.00	\$3,200.00	\$0.00	\$3,200.00	\$2,505.50	\$2,500.00
Department Total: General Government		\$11,638,810.00	\$11,394,835.00	\$9,289,259.37	\$11,374,810.00	\$11,042,095.41	\$11,377,971.07
Department	41	Financial Services					
	02	Administration					
	<u>Permits and Fees</u>						
43 41	Permits and Fees Alarm Response	\$15,000.00	\$15,000.00	\$14,050.00	\$15,000.00	\$16,700.01	\$18,450.00
43 51	Permits and Fees Cemetery Lots	\$50,000.00	\$60,000.00	\$60,045.00	\$50,000.00	\$67,800.00	\$62,040.00

FY 2011-2012 Revenue Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	41	Financial Services					
Division	02	Administration					
<u>Total: Permits and Fees</u>		\$65,000.00	\$75,000.00	\$74,095.00	\$65,000.00	\$84,500.01	\$80,490.00
<u>Other Financing Sources</u>							
48 05	Miscellaneous Finance Capital	\$267,000.00	\$290,000.00	\$0.00	\$287,000.00	\$0.00	\$401,218.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Law Enforcement Vehicle Finance			1.00	267000.0000	\$267,000.00
	Total Manager Recommended						\$267,000.00
49 31	Other Financing Sources Recreation GO Debt Issuance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
49 41	Other Financing Sources Streets GO Debt Issuance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
49 42	Other Financing Sources Refunding GO Debt Issuance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Other Financing Sources</u>		\$267,000.00	\$290,000.00	\$0.00	\$287,000.00	\$0.00	\$401,218.00
<u>Miscellaneous</u>							
48 00	Miscellaneous Investment Earnings	\$21,000.00	\$20,000.00	\$12,266.91	\$40,000.00	\$28,092.04	\$137,159.38
48 10	Miscellaneous Debt Setoff Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$131.43
48 80	Miscellaneous Tran from 2009A GO Bond Rec Proj	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
48 81	Miscellaneous Trans from 2009A GO Bond St Proj	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
48 97	Miscellaneous Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00
<u>Total: Miscellaneous</u>		\$21,000.00	\$20,000.00	\$12,266.91	\$40,000.00	\$28,192.04	\$137,290.81
Division Total: Administration		\$353,000.00	\$385,000.00	\$86,361.91	\$392,000.00	\$112,692.05	\$618,998.81
	05	Information Services					
<u>Miscellaneous</u>							
48 22	Miscellaneous Cable TV - PEG Channel	\$16,000.00	\$17,391.00	\$8,658.17	\$18,691.00	\$18,691.60	\$0.00
<u>Total: Miscellaneous</u>		\$16,000.00	\$17,391.00	\$8,658.17	\$18,691.00	\$18,691.60	\$0.00
Division Total: Information Services		\$16,000.00	\$17,391.00	\$8,658.17	\$18,691.00	\$18,691.60	\$0.00

FY 2011-2012 Revenue Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	41	Financial Services					
Division	11	Customer Service and Collections					
<u>Permits and Fees</u>							
43 00	Permits and Fees Privilege Licenses	\$68,000.00	\$70,000.00	\$60,381.38	\$40,000.00	\$32,061.06	\$43,213.05
43 01	Permits and Fees Privilege License - PY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43 20	Permits and Fees Late Fee Penalties	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43 74	Permits and Fees Connection Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Permits and Fees</u>		\$68,000.00	\$70,000.00	\$60,381.38	\$40,000.00	\$32,061.06	\$43,213.05
<u>Miscellaneous</u>							
48 97	Miscellaneous Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,689.84
<u>Total: Miscellaneous</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,689.84
Division Total: Customer Service and Collections		\$68,000.00	\$70,000.00	\$60,381.38	\$40,000.00	\$32,061.06	\$50,902.89
Department Total: Financial Services		\$437,000.00	\$472,391.00	\$155,401.46	\$450,691.00	\$163,444.71	\$669,901.70
Department	42	Community Development Services					
	02	Administration					
<u>Grants and Donations</u>							
45 20	Grants and Donations Grant Funds - Miscellaneous	\$0.00	\$7,450.00	\$7,450.00	\$10,000.00	\$34,111.31	\$6,162.00
<u>Total: Grants and Donations</u>		\$0.00	\$7,450.00	\$7,450.00	\$10,000.00	\$34,111.31	\$6,162.00
Division Total: Administration		\$0.00	\$7,450.00	\$7,450.00	\$10,000.00	\$34,111.31	\$6,162.00
	15	Planning					
<u>Permits and Fees</u>							
43 32	Permits and Fees Building Permits	\$0.00	\$900.00	\$925.00	\$0.00	\$83,143.50	\$0.00
43 33	Permits and Fees Building Reinspecion Fees	\$0.00	\$150.00	\$150.00	\$0.00	\$600.00	\$0.00

FY 2011-2012 Revenue Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	42	Community Development Services					
Division	15	Planning					
43 34	Permits and Fees Zoning Permit Fees	\$10,000.00	\$13,000.00	\$11,411.00	\$30,000.00	\$32,933.43	\$40,431.83
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Misc Fees - sign permits, zoning cert.letters,maps			1.00	2500.0000	\$2,500.00
	Manager Recommended	Zoning Compliance Permits			250.00	30.0000	\$7,500.00
		Total Manager Recommended					\$10,000.00
43 35	Permits and Fees Zoning/Code Enforcement Fines	\$2,500.00	\$2,500.00	\$2,220.00	\$1,000.00	\$3,290.00	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Code Enforcement Fine Collection			50.00	50.0000	\$2,500.00
		Total Manager Recommended					\$2,500.00
43 38	Permits and Fees Tower Rental Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43 39	Permits and Fees Planning Application Fees	\$17,750.00	\$16,500.00	\$16,357.60	\$0.00	\$275.00	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Conditional Use / Special Use			10.00	400.0000	\$4,000.00
	Manager Recommended	Planned Development			5.00	550.0000	\$2,750.00
	Manager Recommended	Rezoning			10.00	400.0000	\$4,000.00
	Manager Recommended	Site Plan / Subdivision Applications			14.00	500.0000	\$7,000.00
		Total Manager Recommended					\$17,750.00
43 81	Permits and Fees Developer Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total: Permits and Fees		\$30,250.00	\$33,050.00	\$31,063.60	\$31,000.00	\$120,241.93	\$40,431.83
Division Total: Planning		\$30,250.00	\$33,050.00	\$31,063.60	\$31,000.00	\$120,241.93	\$40,431.83

FY 2011-2012 Revenue Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	42	Community Development Services						
Division	17	Downtown and Economic Developmen						
<u>Grants and Donations</u>								
45 33	Grants and Donations Donations - Miscellaneous	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Grants and Donations</u>		\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Division Total: Downtown and Economic Developmen		\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		20	Building Inspections					
<u>Permits and Fees</u>								
43 30	Permits and Fees Homeowner's Recovery	\$1,000.00	\$700.00	\$670.00	\$1,000.00	\$1,150.00	\$1,020.00	
43 31	Permits and Fees Minimum Housing Code	\$0.00	\$0.00	\$4,700.00	\$0.00	\$1,300.00	\$3,050.00	
43 32	Permits and Fees Building Permits	\$263,000.00	\$300,000.00	\$282,373.31	\$263,000.00	\$269,725.28	\$322,968.10	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Estimate 08-09 less 10%				1.00	255000.0000	\$255,000.00
	Manager Recommended	Re-inspections (08-09 less 20%)				1.00	8000.0000	\$8,000.00
	Total Manager Recommended							\$263,000.00
43 33	Permits and Fees Building Reinspecion Fees	\$9,000.00	\$0.00	\$0.00	\$11,000.00	\$10,885.50	\$14,287.00	
43 34	Permits and Fees Zoning Permit Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$671.00)	
43 35	Permits and Fees Zoning/Code Enforcement Fines	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
43 36	Permits and Fees Building Inspections	\$0.00	\$13,000.00	\$16,879.75	\$0.00	\$700.00	\$0.00	
43 49	Permits and Fees Rental Unit License and Inspecti	\$18,000.00	\$0.00	\$0.00	\$25,000.00	\$0.00	\$0.00	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Rental Unit Licensing Program				1.00	18000.0000	\$18,000.00
	Total Manager Recommended							\$18,000.00

FY 2011-2012 Revenue Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	50	Law Enforcement					
Division	00	Non-departmental					
45 30	Grants and Donations Donations - Police	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00
45 33	Grants and Donations Donations - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Grants and Donations</u>		\$2,100.00	\$2,100.00	\$0.00	\$3,102.00	\$2,187.50	\$3,000.00
Division Total: Non-departmental		\$15,500.00	\$44,200.00	\$40,617.56	\$10,102.00	\$19,173.88	\$8,317.60
Department Total: Law Enforcement		\$15,500.00	\$44,200.00	\$40,617.56	\$10,102.00	\$19,173.88	\$8,317.60
Department	52	Fire Protection					
	00	Non-departmental					
<u>Intergovernmental</u>							
42 55	Intergovernmental Claytex Fire District Reimb	\$902,204.00	\$815,019.00	\$456,957.75	\$815,019.00	\$764,754.04	\$856,424.23
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Claytex - Town Support Service Chargeback			1.00	61245.0000	\$61,245.00
	Manager Recommended	Claytex Fire Service Contract			1.00	840959.0000	\$840,959.00
	Total Manager Recommended						\$902,204.00
<u>Total: Intergovernmental</u>		\$902,204.00	\$815,019.00	\$456,957.75	\$815,019.00	\$764,754.04	\$856,424.23
<u>Permits and Fees</u>							
43 45	Permits and Fees Fire Inspection Fees	\$7,000.00	\$7,000.00	\$6,940.00	\$4,790.00	\$5,981.25	\$7,810.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Estimate for Fire Inspection Fees			1.00	4790.0000	\$4,790.00
	Total Manager Recommended						\$4,790.00
43 46	Permits and Fees Fire Reinspection Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Permits and Fees</u>		\$7,000.00	\$7,000.00	\$6,940.00	\$4,790.00	\$5,981.25	\$7,810.00

FY 2011-2012 Revenue Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	52	Fire Protection						
Division	00	Non-departmental						
<u>Grants and Donations</u>								
45 11	Grants and Donations Grant Funds - Fire	\$0.00	\$36,114.00	\$36,114.00	\$63,776.00	\$69,713.06	\$141,352.80	
Budget Transactions:								
	Level					Number of Units	Cost Per Unit	Total Amount
	Manager Recommended					1.00	-472500.0000	(\$472,500.00)
	Manager Recommended					1.00	472500.0000	\$472,500.00
	Manager Recommended					1.00	-210000.0000	(\$210,000.00)
	Manager Recommended					1.00	210000.0000	\$210,000.00
	Total Manager Recommended							\$0.00
45 20	Grants and Donations Grant Funds - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$17,500.00	\$0.00	
45 31	Grants and Donations Donations - Fire	\$3,000.00	\$1,540.00	\$1,540.00	\$3,000.00	\$1,807.00	\$0.00	
Budget Transactions:								
	Level					Number of Units	Cost Per Unit	Total Amount
	Manager Recommended					1.00	300.0000	\$300.00
	Manager Recommended					1.00	1200.0000	\$1,200.00
	Manager Recommended					1.00	1500.0000	\$1,500.00
	Total Manager Recommended							\$3,000.00
45 33	Grants and Donations Donations - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Grants and Donations</u>		\$3,000.00	\$37,654.00	\$37,654.00	\$66,776.00	\$89,020.06	\$141,352.80	
<u>Miscellaneous</u>								
48 25	Miscellaneous Hazmat Response Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	\$10,059.25	\$0.00	
48 26	Miscellaneous Fire - Special Services	\$3,128.00	\$3,476.00	\$3,476.00	\$3,477.00	\$3,476.00	\$4,659.04	
Budget Transactions:								
	Level					Number of Units	Cost Per Unit	Total Amount
	Manager Recommended					1.00	782.0000	\$782.00

FY 2011-2012 Revenue Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	55	Public Works					
Division	55	Streets Operations					
<u>State Shared Revenues</u>							
41 53	State-Shared Revenue Powell Bill	\$405,000.00	\$385,168.00	\$385,167.80	\$371,001.00	\$371,001.60	\$400,846.18
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Estimated Allocation			1.00	405000.0000	\$405,000.00
	Total Manager Recommended						\$405,000.00
<u>Total: State Shared Revenues</u>		\$405,000.00	\$385,168.00	\$385,167.80	\$371,001.00	\$371,001.60	\$400,846.18
<u>Permits and Fees</u>							
43 20	Permits and Fees Late Fee Penalties	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$59.11)
43 50	Permits and Fees Utility Inspection Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43 52	Permits and Fees Street Inspection Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$675.00	\$11,697.00
<u>Total: Permits and Fees</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$675.00	\$11,637.89
<u>Other Financing Sources</u>							
49 50	Other Financing Sources Sidewalk Fee in Lieu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Other Financing Sources</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Fund Balance and Capital Reserve</u>							
48 98	Miscellaneous Powell Bill FB Appropriated	\$99,000.00	\$0.00	\$0.00	\$475,500.00	\$0.00	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Johnson Drive Storm Drain Project			1.00	99000.0000	\$99,000.00
	Total Manager Recommended						\$99,000.00
<u>Total: Fund Balance and Capital Reserve</u>		\$99,000.00	\$0.00	\$0.00	\$475,500.00	\$0.00	\$0.00
Division Total: Streets Operations		\$504,000.00	\$385,168.00	\$385,167.80	\$846,501.00	\$371,676.60	\$412,484.07

FY 2011-2012 Revenue Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	55	Public Works					
Division	59	Sanitation					
<u>Permits and Fees</u>							
43 20	Permits and Fees Late Fee Penalties	\$14,400.00	\$14,750.00	\$12,934.74	\$14,400.00	\$15,466.18	\$14,824.27
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Estimate of Penalties (monthly)			12.00	1200.0000	\$14,400.00
		Total Manager Recommended					\$14,400.00
<u>Total: Permits and Fees</u>		\$14,400.00	\$14,750.00	\$12,934.74	\$14,400.00	\$15,466.18	\$14,824.27
<u>Sales and Services</u>							
44 00	Sales and Services Refuse Collection Fees	\$1,123,992.00	\$1,130,000.00	\$980,905.37	\$1,116,720.00	\$1,071,404.40	\$1,071,495.69
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Misc svc charge 5,591 accts per month @ \$0.06 each			12.00	336.0000	\$4,032.00
	Manager Recommended	Recycle 5,800 accts per month @ \$3.96 each			12.00	22968.0000	\$275,616.00
	Manager Recommended	Soild waste 5,600 accts per month @ \$6.24 each			12.00	34944.0000	\$419,328.00
	Manager Recommended	Solid waste tip fee 5,600 accts per month @ \$3.29			12.00	18424.0000	\$221,088.00
	Manager Recommended	Yard waste 5,800 accts per month @ \$2.93 each			12.00	16994.0000	\$203,928.00
		Total Manager Recommended					\$1,123,992.00
<u>Total: Sales and Services</u>		\$1,123,992.00	\$1,130,000.00	\$980,905.37	\$1,116,720.00	\$1,071,404.40	\$1,071,495.69
Division Total: Sanitation		\$1,138,392.00	\$1,144,750.00	\$993,840.11	\$1,131,120.00	\$1,086,870.58	\$1,086,319.96
Department Total: Public Works		\$1,646,392.00	\$1,530,918.00	\$1,379,893.66	\$1,981,621.00	\$1,461,129.43	\$1,513,979.78

FY 2011-2012 Revenue Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	60	Parks & Recreational Services					
Division	02	Administration					
<u>Sales and Services</u>							
44 39	Sales and Services Recreation: Picnic Shelter Rent	\$2,500.00	\$2,200.00	\$2,160.00	\$4,000.00	\$2,376.00	\$2,541.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Shelter Rental			1.00	2500.0000	\$2,500.00
		Total Manager Recommended					\$2,500.00
44 42	Sales and Services Clayton Community Center Rentals	\$6,220.00	\$2,800.00	\$1,800.00	\$4,000.00	\$0.00	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Kicking Sticks Gym Rentals			1.00	5700.0000	\$5,700.00
	Manager Recommended	Team gym rentals			8.00	65.0000	\$520.00
		Total Manager Recommended					\$6,220.00
44 44	Sales and Services Membership Fees - Resident	\$6,380.00	\$6,600.00	\$5,653.00	\$13,450.00	\$879.00	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Additional Card Issuance			40.00	5.0000	\$200.00
	Manager Recommended	New Members (103 per month average)			1,236.00	5.0000	\$6,180.00
		Total Manager Recommended					\$6,380.00
44 53	Sales and Services Membership Fees - Nonresident	\$22,200.00	\$24,000.00	\$23,828.80	\$0.00	\$2,689.00	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Nonresident memberships for families, individuals, seniors, student			12.00	1850.0000	\$22,200.00
		Total Manager Recommended					\$22,200.00
<u>Total: Sales and Services</u>		\$37,300.00	\$35,600.00	\$33,441.80	\$21,450.00	\$5,944.00	\$2,541.00

FY 2011-2012 Revenue Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	60	Parks & Recreational Services					
Division	02	Administration					
<u>Grants and Donations</u>							
45 12	Grants and Donations Grant Funds - Recreation	\$0.00	\$0.00	\$0.00	\$0.00	\$16,276.58	\$12,074.52
45 32	Grants and Donations Donations - Recreation	\$0.00	\$84.00	\$84.00	\$0.00	\$0.00	\$0.00
<u>Total: Grants and Donations</u>		\$0.00	\$84.00	\$84.00	\$0.00	\$16,276.58	\$12,074.52
<u>Miscellaneous</u>							
48 97	Miscellaneous Miscellaneous	\$0.00	\$300.00	\$280.45	\$2,000.00	\$13,331.43	\$9,352.00
<u>Total: Miscellaneous</u>		\$0.00	\$300.00	\$280.45	\$2,000.00	\$13,331.43	\$9,352.00
Division Total: Administration		\$37,300.00	\$35,984.00	\$33,806.25	\$23,450.00	\$35,552.01	\$23,967.52
		70	Youth Athletics				
<u>Permits and Fees</u>							
43 06	Permits and Fees Facility Rental	\$13,700.00	\$12,120.00	\$5,490.00	\$17,150.00	(\$100.00)	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	JUSA Field Rental for Fall 2011			1.00	4500.0000	\$4,500.00
	Manager Recommended	JUSA Field Rental for Spring 2012			1.00	5000.0000	\$5,000.00
	Manager Recommended	Tournament Rentals-NCUSFA			3.00	1400.0000	\$4,200.00
	Total Manager Recommended						\$13,700.00
43 90	Permits and Fees Recreation: Sponsor Fees	\$1,700.00	\$2,950.00	\$2,950.00	\$2,750.00	\$3,640.00	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	New Sponsors			5.00	200.0000	\$1,000.00
	Manager Recommended	Repeat Sponsors			4.00	175.0000	\$700.00
	Total Manager Recommended						\$1,700.00
<u>Total: Permits and Fees</u>		\$15,400.00	\$15,070.00	\$8,440.00	\$19,900.00	\$3,540.00	\$0.00

FY 2011-2012 Revenue Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	60	Parks & Recreational Services						
Division	70	Youth Athletics						
<u>Sales and Services</u>								
44 29	Sales and Services Out of Town Resident Surcharge	\$0.00	\$0.00	(\$125.00)	\$0.00	(\$15.00)	\$0.00	
44 30	Sales and Services Recreation: Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
44 31	Sales and Services Recreation: Concessions	\$3,100.00	\$3,823.00	\$2,572.70	\$4,160.00	\$3,414.28	\$2,599.50	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Concession Rental for CCP & Legend Parks				1.00	3100.0000	\$3,100.00
		Total Manager Recommended						\$3,100.00
44 32	Sales and Services Recreation: Athletics Res	\$12,000.00	\$12,000.00	\$10,111.00	\$16,000.00	\$26,745.00	\$6,386.00	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Volleyball - new program - ADD				30.00	25.0000	\$750.00
	Manager Recommended	Youth Athletic Participants				450.00	25.0000	\$11,250.00
		Total Manager Recommended						\$12,000.00
44 33	Sales and Services Recreation: Athletics Non Res	\$32,500.00	\$29,000.00	\$25,102.00	\$39,000.00	\$8,670.00	\$4,905.00	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Youth Athletic Registration				500.00	60.0000	\$30,000.00
	Manager Recommended	Youth Athletic Registration - Non Resident Member				100.00	25.0000	\$2,500.00
		Total Manager Recommended						\$32,500.00
44 38	Sales and Services Recreation: Special Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
44 41	Sales and Services Participant Insurance	\$0.00	\$0.00	\$0.00	\$60.00	\$0.00	\$36,551.00	
<u>Total: Sales and Services</u>		\$47,600.00	\$44,823.00	\$37,660.70	\$59,220.00	\$38,814.28	\$50,441.50	
Division Total: Youth Athletics		\$63,000.00	\$59,893.00	\$46,100.70	\$79,120.00	\$42,354.28	\$50,441.50	

FY 2011-2012 Revenue Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	60	Parks & Recreational Services						
Division	71	Adult Athletics						
<u>Permits and Fees</u>								
43 06	Permits and Fees Facility Rental	\$440.00	\$3,130.00	\$3,130.00	\$4,640.00	\$0.00	\$0.00	
Budget Transactions:								
	Level		Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended		Out of Town Field Rentals			17.60	25.0000	\$440.00
	Total Manager Recommended							\$440.00
43 90	Permits and Fees Recreation: Sponsor Fees	\$3,850.00	\$4,075.00	\$4,075.00	\$7,500.00	\$175.00	\$0.00	
Budget Transactions:								
	Level		Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended		Sponsorship fees/Team Fees			7.00	550.0000	\$3,850.00
	Total Manager Recommended							\$3,850.00
<u>Total: Permits and Fees</u>		\$4,290.00	\$7,205.00	\$7,205.00	\$12,140.00	\$175.00	\$0.00	
<u>Sales and Services</u>								
44 29	Sales and Services Out of Town Resident Surcharge	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
44 30	Sales and Services Recreation: Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00	
44 31	Sales and Services Recreation: Concessions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
44 32	Sales and Services Recreation: Athletics Res	\$0.00	\$5,935.00	\$5,935.00	\$2,160.00	\$7,330.00	\$0.00	
44 33	Sales and Services Recreation: Athletics Non Res	\$2,720.00	\$6,000.00	\$5,420.00	\$6,000.00	\$0.00	\$0.00	
Budget Transactions:								
	Level		Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended		Non-Residents for Spring & Fall Adult Softball			68.00	40.0000	\$2,720.00
	Total Manager Recommended							\$2,720.00
44 38	Sales and Services Recreation: Special Projects	\$0.00	\$228.00	\$281.00	\$0.00	\$676.00	\$0.00	

FY 2011-2012 Revenue Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	60	Parks & Recreational Services					
Division	71	Adult Athletics					
44 41	Sales and Services Participant Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Sales and Services</u>		\$2,720.00	\$12,163.00	\$11,636.00	\$8,160.00	\$8,006.00	\$10.00
Division Total: Adult Athletics		\$7,010.00	\$19,368.00	\$18,841.00	\$20,300.00	\$8,181.00	\$10.00
	73	Programs and Classes					
<u>Sales and Services</u>							
44 34	Sales and Services Recreation: Senior Trips	\$10,940.00	\$10,920.00	\$10,698.57	\$10,940.00	\$8,551.43	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Day trips			3.00	480.0000	\$1,440.00
	Manager Recommended	Overnight trips			1.00	9500.0000	\$9,500.00
		Total Manager Recommended					\$10,940.00
44 35	Sales and Services Recreation: Youth Council Trips	\$700.00	\$266.00	\$266.00	\$2,200.00	\$384.36	\$7,631.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Clayton Youth Council weekend trips and projects			10.00	50.0000	\$500.00
	Manager Recommended	State Youth Council			2.00	100.0000	\$200.00
		Total Manager Recommended					\$700.00
44 36	Sales and Services Recreation: Programs Res	\$44,080.00	\$38,000.00	\$39,428.15	\$36,535.00	\$38,186.40	\$17,011.25
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Adult Print Making			9.00	55.0000	\$495.00
	Manager Recommended	After School Art 1			10.00	45.0000	\$450.00
	Manager Recommended	After School Art 2			10.00	45.0000	\$450.00
	Manager Recommended	After School Program (15 participants @ \$140/month)			8.00	2100.0000	\$16,800.00
	Manager Recommended	After School Program - REDUCE			1.00	-6000.0000	(\$6,000.00)

FY 2011-2012 Revenue Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	60	Parks & Recreational Services						
Division	73	Programs and Classes						
	Manager Recommended	Beginning Crochet				12.00	40.0000	\$480.00
	Manager Recommended	Beginning Quilting				12.00	40.0000	\$480.00
	Manager Recommended	Beginning Wheel				18.00	85.0000	\$1,530.00
	Manager Recommended	Belly Dance				36.00	20.0000	\$720.00
	Manager Recommended	BootCamp				12.00	70.0000	\$840.00
	Manager Recommended	Continuing Wheel				6.00	85.0000	\$510.00
	Manager Recommended	Copper Enameling				8.00	50.0000	\$400.00
	Manager Recommended	Draw On				10.00	45.0000	\$450.00
	Manager Recommended	Fusion				36.00	20.0000	\$720.00
	Manager Recommended	Handbuilding				9.00	85.0000	\$765.00
	Manager Recommended	Kids in Clay				9.00	40.0000	\$360.00
	Manager Recommended	Line Dancing				30.00	30.0000	\$900.00
	Manager Recommended	Looking at Art				4.00	30.0000	\$120.00
	Manager Recommended	Parent/Child Pottery				9.00	55.0000	\$495.00
	Manager Recommended	Pilates				24.00	20.0000	\$480.00
	Manager Recommended	Preschool Art				15.00	30.0000	\$450.00
	Manager Recommended	Printmaking for Tweens				12.00	40.0000	\$480.00
	Manager Recommended	QuickStart Tennis				36.00	40.0000	\$1,440.00
	Manager Recommended	Sculpting				30.00	20.0000	\$600.00
	Manager Recommended	SilverSmithing				15.00	65.0000	\$975.00
	Manager Recommended	Special Events - Halloween				1.00	500.0000	\$500.00
	Manager Recommended	Summer Playground Program				53.00	40.0000	\$2,120.00
	Manager Recommended	Tae Kwon Do				165.00	30.0000	\$4,950.00
	Manager Recommended	Tai Chi				66.00	30.0000	\$1,980.00
	Manager Recommended	Teen Wheel				9.00	60.0000	\$540.00
	Manager Recommended	Tennis				50.00	20.0000	\$1,000.00
	Manager Recommended	Try It				4.00	55.0000	\$220.00
	Manager Recommended	Tween Pottery				12.00	65.0000	\$780.00

FY 2011-2012 Revenue Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	60	Parks & Recreational Services						
Division	73	Programs and Classes						
	Manager Recommended	Yoga				60.00	20.0000	\$1,200.00
	Manager Recommended	Zumba				270.00	20.0000	\$5,400.00
		Total Manager Recommended						\$44,080.00
44 37	Sales and Services Recreation: Programs Non Res	\$33,630.00	\$28,500.00	\$29,440.00	\$45,581.00	\$16,445.60	\$0.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Adult Printmaking				6.00	70.0000	\$420.00
	Manager Recommended	After School Art 1				6.00	60.0000	\$360.00
	Manager Recommended	After School Art 2				6.00	60.0000	\$360.00
	Manager Recommended	Beginning Crochet				6.00	55.0000	\$330.00
	Manager Recommended	Beginning Quilting				6.00	55.0000	\$330.00
	Manager Recommended	Beginning Wheel				12.00	100.0000	\$1,200.00
	Manager Recommended	Belly Dance				24.00	35.0000	\$840.00
	Manager Recommended	BootCamp				12.00	85.0000	\$1,020.00
	Manager Recommended	Continuing Wheel				6.00	100.0000	\$600.00
	Manager Recommended	Copper Enameling				4.00	65.0000	\$260.00
	Manager Recommended	Draw On				6.00	60.0000	\$360.00
	Manager Recommended	Fusion				24.00	35.0000	\$840.00
	Manager Recommended	Handbuilding				6.00	100.0000	\$600.00
	Manager Recommended	Kids in Clay				6.00	55.0000	\$330.00
	Manager Recommended	Line Dancing				24.00	45.0000	\$1,080.00
	Manager Recommended	Looking at Art				2.00	45.0000	\$90.00
	Manager Recommended	Parent/Child Pottery				6.00	70.0000	\$420.00
	Manager Recommended	Pilates				12.00	35.0000	\$420.00
	Manager Recommended	Preschool Art				10.00	45.0000	\$450.00
	Manager Recommended	Printmaking for Tweens				6.00	55.0000	\$330.00

FY 2011-2012 Revenue Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	60	Parks & Recreational Services						
Division	73	Programs and Classes						
	Manager Recommended					24.00	55.0000	\$1,320.00
	Manager Recommended					18.00	35.0000	\$630.00
	Manager Recommended					9.00	80.0000	\$720.00
	Manager Recommended					27.00	80.0000	\$2,160.00
	Manager Recommended					110.00	45.0000	\$4,950.00
	Manager Recommended					66.00	45.0000	\$2,970.00
	Manager Recommended					6.00	75.0000	\$450.00
	Manager Recommended					30.00	35.0000	\$1,050.00
	Manager Recommended					4.00	70.0000	\$280.00
	Manager Recommended					6.00	80.0000	\$480.00
	Manager Recommended					48.00	35.0000	\$1,680.00
	Manager Recommended					180.00	35.0000	\$6,300.00
	Total Manager Recommended							\$33,630.00
44 38	Sales and Services Recreation: Special Projects	\$750.00	\$795.00	\$1,530.00	\$0.00	\$500.00	\$14,160.00	
	Budget Transactions:							
	Level					Number of Units	Cost Per Unit	Total Amount
	Manager Recommended					150.00	5.0000	\$750.00
	Total Manager Recommended							\$750.00
44 40	Sales and Services Recreation: Trips - Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
44 42	Sales and Services Clayton Community Center Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
44 45	Sales and Services Annual Road Race	\$2,250.00	\$2,250.00	\$390.00	\$1,500.00	\$0.00	\$0.00	
	Budget Transactions:							
	Level					Number of Units	Cost Per Unit	Total Amount
	Manager Recommended					150.00	15.0000	\$2,250.00
	Total Manager Recommended							\$2,250.00
Total: Sales and Services		\$92,350.00	\$80,731.00	\$81,752.72	\$96,756.00	\$64,067.79	\$38,802.25	

FY 2011-2012 Revenue Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	60	Parks & Recreational Services						
Division Total: Programs and Classes		\$92,350.00	\$80,731.00	\$81,752.72	\$96,756.00	\$64,067.79	\$38,802.25	
Department Total: Parks & Recreational Services		\$199,660.00	\$195,976.00	\$180,500.67	\$219,626.00	\$150,155.08	\$113,221.27	
Department	65	Cultural and Performing Arts						
Division	02	Administration						
<u>Sales and Services</u>								
44 43	Sales and Services Clayton Center Merchandise Sales	\$0.00	\$0.00	\$0.00	\$0.00	\$26.00	\$186.00	
44 50	Sales and Services Clayton Center Sales and Rentals	\$130,000.00	\$136,871.00	\$113,626.40	\$135,000.00	\$148,198.49	\$126,423.52	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Rental Sales Revenue				1.00	130000.0000	\$130,000.00
		Total Manager Recommended						\$130,000.00
44 51	Sales and Services Clayton Center Rental Deposits	\$0.00	\$0.00	\$0.00	\$0.00	(\$208.76)	(\$9,650.00)	
44 52	Sales and Services Cultural Arts	\$97,238.00	\$75,972.00	\$76,699.77	\$100,000.00	\$80,503.45	\$136,417.49	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	1 Bonus Show co-promote				1.00	3565.8000	\$3,565.80
	Manager Recommended	2 Bonus Shows				1.00	14263.2000	\$14,263.20
	Manager Recommended	6 Palladian Series Shows				1.00	80962.5600	\$80,962.56
	Manager Recommended	Credit card processing fees (nets against sales)				1.00	-2513.7400	(\$2,513.74)
	Manager Recommended	Merchandise sales				1.00	960.0000	\$960.00
		Total Manager Recommended						\$97,237.82
<u>Total: Sales and Services</u>		\$227,238.00	\$212,843.00	\$190,326.17	\$235,000.00	\$228,519.18	\$253,377.01	
<u>Grants and Donations</u>								
45 20	Grants and Donations Grant Funds - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Grants and Donations</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Division Total: Administration		\$227,238.00	\$212,843.00	\$190,326.17	\$235,000.00	\$228,519.18	\$253,377.01	

FY 2011-2012 Revenue Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department Total: Cultural and Performing Arts		\$227,238.00	\$212,843.00	\$190,326.17	\$235,000.00	\$228,519.18	\$253,377.01
Department	68	Library Operations					
Division	02	Administration					
<u>Permits and Fees</u>							
43 95	Permits and Fees Library Fees	\$12,000.00	\$13,000.00	\$13,437.05	\$12,000.00	\$12,313.65	\$11,887.35
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Library Fees			12.00	1000.0000	\$12,000.00
		Total Manager Recommended					\$12,000.00
<u>Total: Permits and Fees</u>		\$12,000.00	\$13,000.00	\$13,437.05	\$12,000.00	\$12,313.65	\$11,887.35
<u>Grants and Donations</u>							
45 20	Grants and Donations Grant Funds - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$1,300.00	\$1,950.00
45 60	Grants and Donations Donations - Library	\$0.00	\$141.00	\$140.97	\$0.00	\$0.00	\$3,515.70
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Friends of the Library - DEFER			1.00	-150000.0000	(\$150,000.00)
	Manager Recommended	Friends of the Library Donation for Computer Room Addition			1.00	150000.0000	\$150,000.00
		Total Manager Recommended					\$0.00
<u>Total: Grants and Donations</u>		\$0.00	\$141.00	\$140.97	\$0.00	\$1,300.00	\$5,465.70
Division Total: Administration		\$12,000.00	\$13,141.00	\$13,578.02	\$12,000.00	\$13,613.65	\$17,353.05
Department Total: Library Operations		\$12,000.00	\$13,141.00	\$13,578.02	\$12,000.00	\$13,613.65	\$17,353.05
Fund Total: GF		\$15,418,182.00	\$15,082,778.00	\$12,098,865.32	\$15,514,912.00	\$14,432,030.61	\$15,351,615.48
Net Grand Totals:		\$15,418,182.00	\$15,082,778.00	\$12,098,865.32	\$15,514,912.00	\$14,432,030.61	\$15,351,615.48

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: General Government
Division: Non-Departmental

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	40	General Government					
Division	00	Non-departmental					
<u>Operating Expenses</u>							
53 00	Op Exp Insurance and Bonds	(\$52,476.00)	(\$27,701.00)	(\$27,701.59)	(\$34,621.00)	(\$36,812.00)	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	IRFFNC- Incentive Credit			1.00	-15551.0000	(\$15,551.00)
	Manager Recommended	Worker's Comp Incentive Credit			1.00	-30425.0000	(\$30,425.00)
	Manager Recommended	Worker's Comp-reconciling est bill to system generated exp			1.00	-6500.0000	(\$6,500.00)
	Total Manager Recommended						(\$52,476.00)
<u>Total: Operating Expenses</u>		(\$52,476.00)	(\$27,701.00)	(\$27,701.59)	(\$34,621.00)	(\$36,812.00)	\$0.00
<u>Special Appropriations</u>							
55 00	Spec App Salary Reserve	\$134,017.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	2% Bonus - includes salary and related benefits - FT only			1.00	141069.7200	\$141,069.72
	Manager Recommended	Attrition reduction (5%)			-0.05	141069.7200	(\$7,053.49)
	Total Manager Recommended						\$134,016.23
<u>Total: Special Appropriations</u>		\$134,017.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Debt Service</u>							
57 50	Debt Service Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Debt Service</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Miscellaneous</u>							
59 04	Misc HRA Deductible Allowance	\$75,000.00	\$65,000.00	\$46,663.71	\$75,000.00	\$0.00	\$0.00
<u>Total: Miscellaneous</u>		\$75,000.00	\$65,000.00	\$46,663.71	\$75,000.00	\$0.00	\$0.00
Division Total: Non-departmental		\$156,541.00	\$37,299.00	\$18,962.12	\$40,379.00	(\$36,812.00)	\$0.00

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: General Government
Division: Legislative

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	40	General Government						
Division	01	Legislative						
52 16	Op Exp Telephone Exp - Mobile	\$1,113.00	\$1,200.00	\$660.11	\$1,449.00	\$0.00	\$0.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Councilman Satterfield air card				12.00	38.0100	\$456.12
	Manager Recommended	Mayor - Blackberry				12.00	54.7400	\$656.88
		Total Manager Recommended						\$1,113.00
52 25	Op Exp Advertising Expense	\$375.00	\$144.00	\$93.51	\$405.00	\$102.45	\$502.30	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Notice for Public Hearing on Fiscal Budget				1.00	25.0000	\$25.00
	Manager Recommended	Notice of Open Recruitment for Citizen Boards				2.00	75.0000	\$150.00
	Manager Recommended	Public Forum/Citizen Input				2.00	50.0000	\$100.00
	Manager Recommended	Vehicle for Hire				4.00	25.0000	\$100.00
		Total Manager Recommended						\$375.00
52 26	Op Exp Training and Travel	\$4,344.00	\$1,000.00	\$922.42	\$1,545.00	\$22,391.36	\$18,035.06	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Clayton Chamber Banquet - January 2012				6.00	30.0000	\$180.00
	Manager Recommended	ElectriCities Annual Conf - Moved to Electric Admin T&T				1.00	0.0100	\$0.01
	Manager Recommended	Ethics Training - if webinar is purchased				1.00	100.0000	\$100.00
	Manager Recommended	NCLM Annual Conference, 2011, Raleigh				1.00	421.0200	\$421.02
	Manager Recommended	NCLM Legislative Update - Spring 2012				6.00	30.0000	\$180.00
	Manager Recommended	New Mayor & Council Member Academy				3.00	1028.5000	\$3,085.50
	Manager Recommended	New Mayor Orientation, Nov/Dec in Raleigh - Mileage				1.00	17.3400	\$17.34
	Manager Recommended	Quarterly Municipal & County Officials Mtg (4 mtgs @ \$15 ea)				6.00	60.0000	\$360.00
		Total Manager Recommended						\$4,343.87

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	40	General Government					
Division	01	Legislative					
52 27	Op Exp Local Mileage	\$450.00	\$500.00	\$442.69	\$450.00	\$247.35	\$115.50
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Mr. Ahlert - ElectriCities Mtgs			1.00	450.0000	\$450.00
		Total Manager Recommended					\$450.00
52 28	Op Exp Elections	\$14,383.00	\$0.00	\$0.00	\$0.00	\$13,750.40	\$6,759.61
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	2011 Municipal Elections			1.00	14383.0000	\$14,383.00
		Total Manager Recommended					\$14,383.00
52 60	Op Exp Equipment Purchase	\$700.00	\$1,950.00	\$0.00	\$1,950.00	\$2,683.60	\$3,866.65
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Laptops for Council (election year)			1.00	700.0000	\$700.00
		Total Manager Recommended					\$700.00
52 62	Op Exp Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 85	Op Exp Departmental Supplies	\$2,904.00	\$1,750.00	\$1,017.01	\$2,578.00	\$2,347.57	\$2,288.79
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Batteries for Laser Pointers			1.00	20.0000	\$20.00
	Manager Recommended	Business Cards, after election			3.00	200.0000	\$600.00
	Manager Recommended	Flash Drives			2.00	25.0000	\$50.00
	Manager Recommended	Frames for Ceremonial Documents			12.00	20.0000	\$240.00
	Manager Recommended	Index Dividers for Agenda Packets, 5 sets of 8 tabs			6.00	30.0000	\$180.00
	Manager Recommended	Laser Pointers for use in Chambers			3.00	25.0000	\$75.00
	Manager Recommended	Minute Book Paper			2.00	37.0000	\$74.00
	Manager Recommended	Minute Books, Wilson Jones, 395-11			9.00	90.0000	\$810.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	40	General Government						
Division	01	Legislative						
	Manager Recommended	Mobile Storage Box				2.00	75.0000	\$150.00
	Manager Recommended	Name Plates, after election				3.00	10.0000	\$30.00
	Manager Recommended	Name Tag, after election				3.00	10.0000	\$30.00
	Manager Recommended	Parchment / ceremonial paper for Town events				1.00	75.0000	\$75.00
	Manager Recommended	Stationery, 24 lb acid free, for legal documents				2.00	35.0000	\$70.00
	Manager Recommended	Stationery, after election				1.00	500.0000	\$500.00
		Total Manager Recommended						\$2,904.00
53 00	Op Exp Insurance and Bonds	\$21,851.00	\$11,499.00	\$11,498.72	\$20,146.00	\$26,484.30	\$0.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Employment Practices Liability				1.00	10299.0000	\$10,299.00
	Manager Recommended	IRRFNC - Public Officials Liability Insurance				1.00	11552.0000	\$11,552.00
		Total Manager Recommended						\$21,851.00
53 03	Op Exp Worker's Compensation Insurance	\$189.00	\$174.00	\$174.10	\$198.00	\$166.62	\$0.00	
53 80	Op Exp Vehicle Vanity Plates	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53 99	Op Exp Miscellaneous Expense	\$2,614.00	\$2,850.00	\$2,887.97	\$2,808.00	\$3,043.15	\$2,156.42	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Appreciation Gifts for Service to the Town				12.00	17.0000	\$204.00
	Manager Recommended	Christmas Decorations				1.00	100.0000	\$100.00
	Manager Recommended	Council Portrait				1.00	750.0000	\$750.00
	Manager Recommended	Gifts and acknowledgements				1.00	240.0000	\$240.00
	Manager Recommended	Host Town Hall Day: Food, Drinks for Social, Table Cloths				1.00	950.0000	\$950.00
	Manager Recommended	Plaques				2.00	60.0000	\$120.00
	Manager Recommended	Power Clip, Gift to Volunteer				250.00	1.0000	\$250.00
	Manager Recommended	Volunteer Appreciation Week				1.00	200.0000	\$200.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	40	General Government					
Division	01	Legislative					
	Manager Recommended	Volunteer Appreciation Week - DEFER to 2 year cycle				1.00	-200.0000
		Total Manager Recommended					<u>(\$200.00)</u>
							<u>\$2,614.00</u>
<u>Total: Operating Expenses</u>		\$48,938.00	\$21,417.00	\$17,980.44	\$31,729.00	\$71,365.88	\$33,877.03
<u>Miscellaneous</u>							
59 02	Misc Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
59 05	Misc Reserve Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
59 98	Misc Support Services - W/S Fund	(\$26,062.00)	(\$23,647.00)	(\$21,655.00)	(\$25,986.00)	(\$28,054.46)	(\$23,260.90)
59 99	Misc Support Services - Electric Fund	(\$12,613.00)	(\$10,300.00)	(\$9,431.70)	(\$11,318.00)	(\$45,349.19)	(\$13,439.28)
<u>Total: Miscellaneous</u>		(\$38,675.00)	(\$33,947.00)	(\$31,086.70)	(\$37,304.00)	(\$73,403.65)	(\$36,700.18)
Division Total: Legislative		\$84,838.00	\$61,080.00	\$48,287.94	\$69,124.00	\$76,950.65	\$82,865.10

Town of Clayton
 FY 2011-2012
 Budget Proposal
 Department Summary

Department: General Government
 Division: Administration

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 10-11</u>	<u>Requested FY 11-12</u>	<u>Recommended FY 11-12</u>
Town Manager	N/A	1	1	1
Deputy Town Manager	29	1	1	1
Town Clerk	20	1	1	1
Sr. Admin. Support Spec.	14	1	1	1

Salient Policy Issues- (Summarized)

1. Training and Travel expense is increased this year due to the necessity for the Town Clerk to meet the officer obligations in service to the International Institute of Municipal Clerks and continuing training on the part of the Deputy Town Manager on the NWS municipal software platform.
2. Equipment Rental appears to have increased but actually through integration of multiple equipment leases and consolidation copier lease expense through multiple departments has been reduced. One copier now performs the duties of what were previously distributed copiers.

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	40	General Government					
Division	02	Administration					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$330,705.00	\$331,197.00	\$280,300.69	\$330,705.00	\$332,526.21	\$372,664.18
50 02	Salaries Part-time	\$2,340.00	\$2,800.00	\$1,905.00	\$2,800.00	\$0.00	\$0.00
50 04	Salaries Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 50	Salaries Cashout	\$1,740.00	\$1,740.00	\$1,461.60	\$1,637.00	\$2,315.64	\$0.00
<u>Total: Personnel - Salaries</u>		\$334,785.00	\$335,737.00	\$283,667.29	\$335,142.00	\$334,841.85	\$372,664.18
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$2,750.00	\$2,750.00	\$2,750.00	\$2,750.00	\$2,750.00	\$0.00
51 10	Benefits FICA	\$24,573.00	\$24,074.00	\$21,187.99	\$24,683.00	\$24,226.11	\$20,739.16
51 11	Benefits Group Insurance - Health	\$21,384.00	\$21,726.00	\$18,249.63	\$17,748.00	\$23,644.92	\$28,033.35
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,629.57
51 15	Benefits Life Insurance	\$2,139.00	\$1,945.00	\$1,633.38	\$1,867.00	\$1,866.72	\$0.00
51 20	Benefits Retirement - General Employees	\$23,234.00	\$20,786.00	\$18,302.51	\$21,520.00	\$17,097.06	\$14,447.90
51 30	Benefits 401K - General Employees	\$13,405.00	\$12,981.00	\$11,442.91	\$13,288.00	\$13,899.74	\$11,807.60
<u>Total: Personnel - Benefits</u>		\$87,485.00	\$84,262.00	\$73,566.42	\$81,856.00	\$83,484.55	\$80,657.58
<u>Contractual Services</u>							
56 00	Cont Serv Professional Services	\$37,200.00	\$38,400.00	\$34,435.21	\$38,400.00	\$38,333.58	\$37,667.24
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Kemp Ward			12.00	3100.0000	\$37,200.00
		Total Manager Recommended					\$37,200.00
56 10	Cont Serv Contracts and Agreements	\$0.00	\$2,700.00	\$2,639.00	\$2,168.00	\$2,502.06	\$10,513.78

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	40	General Government					
Division	02	Administration					
56 11	Cont Serv Contract Services	\$8,007.00	\$9,100.00	\$8,632.50	\$9,146.00	\$19,673.15	\$17,743.84
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Code of Ordinance - online host cost with ALP			1.00	375.0000	\$375.00
	Manager Recommended	Code of Ordinance - online supplement update			1.00	195.0000	\$195.00
	Manager Recommended	Council minutes - American Legal web hosting			1.00	5000.0000	\$5,000.00
	Manager Recommended	Council minutes - online host with ALP			1.00	213.0000	\$213.00
	Manager Recommended	Shredding Services - spring clean up (11 - 96 gals and hard driv			1.00	750.0000	\$750.00
	Manager Recommended	Shredding Services for the Town - mo service			13.00	75.0000	\$975.00
	Manager Recommended	Software Support for 1 year with Image Flow Lite for minutes ind			1.00	499.0000	\$499.00
		Total Manager Recommended					\$8,007.00
56 40	Cont Serv Pre-employment Screening	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 50	Cont Serv Equipment Rental	\$15,024.00	\$12,000.00	\$10,290.61	\$8,691.00	\$16,369.03	\$6,511.76
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Canon Financial - IR C7055			12.00	631.0000	\$7,572.00
	Manager Recommended	Pitney Bowes - Postage Machine			4.00	1863.0000	\$7,452.00
		Total Manager Recommended					\$15,024.00
	<u>Total: Contractual Services</u>	\$60,231.00	\$62,200.00	\$55,997.32	\$58,405.00	\$76,877.82	\$72,436.62
	<u>Operating Expenses</u>						
52 00	Op Exp Copy Expense	\$200.00	\$200.00	\$89.49	\$200.00	\$48.25	\$0.00
52 01	Op Exp Postage and Shipping Expense	\$1,800.00	\$2,200.00	\$2,129.47	\$2,000.00	\$220.00	\$220.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Fedex Shipping			12.00	100.0000	\$1,200.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	40	General Government						
Division	02	Administration						
	Manager Recommended					12.00	50.0000	\$600.00
	Total Manager Recommended							\$1,800.00
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,834.56	
52 16	Op Exp Telephone Exp - Mobile	\$3,714.00	\$2,935.00	\$2,824.08	\$4,341.00	\$5,510.88	\$3,662.25	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Mobile 311				1.00	2400.0000	\$2,400.00
	Manager Recommended	Mobile Phone - Deputy Town Manager				12.00	54.7400	\$656.88
	Manager Recommended	Mobile Phone - Town Manager				12.00	54.7400	\$656.88
	Total Manager Recommended							\$3,713.76
52 25	Op Exp Advertising Expense	\$200.00	\$200.00	\$81.00	\$200.00	\$172.00	\$385.00	
52 26	Op Exp Training and Travel	\$9,618.00	\$2,000.00	\$1,806.11	\$3,741.00	\$3,891.09	\$4,802.83	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	1. (DTM) NC City and County Manager's Seminar (3 days)				1.00	500.0000	\$500.00
	Manager Recommended	2. (DTM) Public Personnel Update				1.00	175.0000	\$175.00
	Manager Recommended	3 (DTM) New World Systems Annual Conference - San Antonio Tx				1.00	1800.0000	\$1,800.00
	Manager Recommended	4 (DTM) New World Systems Advisory Committee Meeting - Troy, MI				1.00	1250.0000	\$1,250.00
	Manager Recommended	Annual City & County Clerk Academy, January 2013				1.00	411.0000	\$411.00
	Manager Recommended	Annual NCAMC Academy, 2012, New Bern				1.00	1400.0000	\$1,400.00
	Manager Recommended	IIMC 66th Annual Conference in Portland OR (May 20-24, 2012)				1.00	1728.0000	\$1,728.00
	Manager Recommended	IIMC Region III Conference, Alabama				1.00	709.0000	\$709.00
	Manager Recommended	NCLM Annual Conference, 2012, Raleigh NC				2.00	842.0400	\$1,684.08
	Manager Recommended	NCLM Mini Conference				2.00	30.0000	\$60.00
	Total Manager Recommended							\$9,717.08

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	40	General Government					
Division	02	Administration					
52 27	Op Exp Local Mileage	\$4,750.00	\$3,975.00	\$3,560.40	\$4,550.00	\$4,195.50	\$4,353.85
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Administrative Assistant - Mail Pickup			1.00	350.0000	\$350.00
	Manager Recommended	Deputy Town Manager			1.00	200.0000	\$200.00
	Manager Recommended	Town Clerk			1.00	600.0000	\$600.00
	Manager Recommended	Town Manager			12.00	300.0000	\$3,600.00
		Total Manager Recommended					\$4,750.00
52 35	Op Exp Maint and Repair - Equipment	\$1,980.00	\$0.00	\$0.00	\$250.00	\$136.54	\$396.66
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Copier Maintenance (maint & copies)			12.00	165.0000	\$1,980.00
	Manager Recommended	Increase copier maintenance for in house brochure printing			1.00	25.0000	\$25.00
		Total Manager Recommended					\$2,005.00
52 60	Op Exp Equipment Purchase	\$3,700.00	\$3,720.00	\$2,697.21	\$4,100.00	\$2,057.02	\$1,643.53
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Audio Equipment to Replace the Soni Clear in the Chambers			1.00	1700.0000	\$1,700.00
	Manager Recommended	Fire Proof Cabinet, 31 9/16" depth, 4 drawer, Parchment			1.00	2000.0000	\$2,000.00
		Total Manager Recommended					\$3,700.00
52 62	Op Exp Dues and Subscriptions	\$17,790.00	\$17,105.00	\$17,104.05	\$16,619.00	\$23,830.39	\$21,709.80
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	(TM) - NC City & County Managers Association			1.00	221.0000	\$221.00
	Manager Recommended	1. (DTM) - NC City & County Manager's Association			1.00	180.0000	\$180.00
	Manager Recommended	2. (DTM) - NCGFOA			1.00	185.0000	\$185.00
	Manager Recommended	Basecamp			12.00	49.0000	\$588.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	40	General Government						
Division	02	Administration						
	Manager Recommended					1.00	410.0000	\$410.00
	Manager Recommended					1.00	30.0000	\$30.00
	Manager Recommended					1.00	135.0000	\$135.00
	Manager Recommended					1.00	50.0000	\$50.00
	Manager Recommended					1.00	60.0000	\$60.00
	Manager Recommended					1.00	9525.0000	\$9,525.00
	Manager Recommended					1.00	1316.0000	\$1,316.00
	Manager Recommended					1.00	5000.0000	\$5,000.00
	Manager Recommended					1.00	90.0000	\$90.00
	Manager Recommended					1.00	3750.0000	\$3,750.00
	Manager Recommended					1.00	-3750.0000	(\$3,750.00)
	Manager Recommended					1.00	4782.0000	\$4,782.00
	Manager Recommended					1.00	-4782.0000	(\$4,782.00)
	Total Manager Recommended							\$17,790.00
52 85	Op Exp Departmental Supplies	\$3,000.00	\$3,000.00	\$2,704.15	\$5,250.00	\$4,129.48	\$4,062.51	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	1. (DTM) - Miscellaneous office supplies				1.00	250.0000	\$250.00
	Manager Recommended	Miscellaneous				1.00	2750.0000	\$2,750.00
	Total Manager Recommended							\$3,000.00
53 00	Op Exp Insurance and Bonds	\$127,926.00	\$114,500.00	\$114,467.83	\$122,604.00	\$174,400.51	\$130,340.94	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	IRFFNC - Crime Coverages				1.00	1991.0000	\$1,991.00
	Manager Recommended	IRFFNC - Employee Benefits Liability				1.00	152.0000	\$152.00
	Manager Recommended	IRFFNC - Liquor Liability				1.00	632.0000	\$632.00
	Manager Recommended	IRFFNC- Auto Physical Damage				1.00	8348.0000	\$8,348.00
	Manager Recommended	IRFFNC- Automobile Coverages				1.00	24645.0000	\$24,645.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	40	General Government						
Division	02	Administration						
	Manager Recommended	IRFFNC- Gen. Liability				1.00	35606.0000	\$35,606.00
	Manager Recommended	IRFFNC- Inland Marine				1.00	7182.0000	\$7,182.00
	Manager Recommended	IRFFNC- Property Coverages				1.00	49370.0000	\$49,370.00
	Total Manager Recommended							\$127,926.00
53 01	Op Exp Insurance Deductible	\$5,000.00	\$2,500.00	\$0.00	\$5,000.00	\$0.00	\$18,207.17	
53 03	Op Exp Worker's Compensation Insurance	\$1,241.00	\$1,064.00	\$1,063.97	\$1,210.00	\$1,112.00	\$0.00	
53 99	Op Exp Miscellaneous Expense	\$250.00	\$150.00	\$0.00	\$500.00	\$750.00	\$844.74	
	<u>Total: Operating Expenses</u>	\$181,169.00	\$153,549.00	\$148,527.76	\$170,565.00	\$220,453.66	\$205,463.84	
	<u>Miscellaneous</u>							
59 05	Misc Reserve Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
59 98	Misc Support Services - W/S Fund	(\$139,918.00)	(\$89,000.00)	(\$76,170.00)	(\$91,404.00)	(\$148,281.38)	(\$116,916.99)	
59 99	Misc Support Services - Electric Fund	(\$67,714.00)	(\$37,000.00)	(\$33,177.50)	(\$39,813.00)	(\$318,920.26)	(\$67,164.98)	
	<u>Total: Miscellaneous</u>	(\$207,632.00)	(\$126,000.00)	(\$109,347.50)	(\$131,217.00)	(\$467,201.64)	(\$184,081.97)	
Sub Department	01	Clayton Center						
	<u>Contractual Services</u>							
56 00	Cont Serv Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,275.00	
56 10	Cont Serv Contracts and Agreements	\$14,445.00	\$16,701.00	\$12,276.49	\$16,701.00	\$10,644.24	\$15,018.55	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	ATS Annual Maintenance				1.00	350.0000	\$350.00
	Manager Recommended	Elevator PM service per month				12.00	150.0000	\$1,800.00
	Manager Recommended	Fire extinguisher service				1.00	125.0000	\$125.00
	Manager Recommended	Generator PM services @ \$165 & \$395				1.00	555.0000	\$555.00
	Manager Recommended	Manlift inspection				2.00	150.0000	\$300.00
	Manager Recommended	Simplex Fire alarm monitor				1.00	500.0000	\$500.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	40	General Government						
Division	02	Administration						
Sub Department	01	Clayton Center						
	Manager Recommended					1.00	4200.0000	\$4,200.00
	Manager Recommended					1.00	3000.0000	\$3,000.00
	Manager Recommended					2.00	520.0000	\$1,040.00
	Manager Recommended					1.00	1320.0000	\$1,320.00
	Manager Recommended					1.00	475.0000	\$475.00
	Manager Recommended					12.00	65.0000	\$780.00
	Total Manager Recommended							\$14,445.00
56 11	Cont Serv Contract Services	\$10,560.00	\$10,560.00	\$7,445.00	\$10,560.00	\$9,166.34	\$8,361.49	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Lawn care per month - Coats				12.00	880.0000	\$10,560.00
	Total Manager Recommended							\$10,560.00
56 50	Cont Serv Equipment Rental	\$1,900.00	\$1,900.00	\$1,893.00	\$0.00	\$0.00	\$0.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Copier rental				1.00	1900.0000	\$1,900.00
	Total Manager Recommended							\$1,900.00
	<u>Total: Contractual Services</u>	\$26,905.00	\$29,161.00	\$21,614.49	\$27,261.00	\$19,810.58	\$33,655.04	
	<u>Operating Expenses</u>							
52 10	Op Exp Utility Exp - Town Electricity	\$75,996.00	\$75,000.00	\$58,419.55	\$84,000.00	\$77,105.24	\$97,698.10	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Avg bill				12.00	6333.0000	\$75,996.00
	Total Manager Recommended							\$75,996.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	40	General Government					
Division	02	Administration					
Sub Department	01	Clayton Center					
52 11	Op Exp Utility Exp - Town W/S	\$6,600.00	\$6,000.00	\$4,430.56	\$6,000.00	\$4,509.34	\$6,994.85
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Avg bill - slight increase due to longer irrigation times			12.00	550.0000	\$6,600.00
		Total Manager Recommended					\$6,600.00
52 12	Op Exp Utility Exp - Other	\$15,800.00	\$13,700.00	\$12,749.47	\$22,996.00	\$14,727.46	\$29,281.66
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Generator fuel lump sum			1.00	2000.0000	\$2,000.00
	Manager Recommended	Natural Gas per month			12.00	1150.0000	\$13,800.00
		Total Manager Recommended					\$15,800.00
52 15	Op Exp Telephone Exp - Buildings	\$48,540.00	\$67,000.00	\$55,681.82	\$67,920.00	\$60,322.52	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Century Link Line Charges			12.00	440.0000	\$5,280.00
	Manager Recommended	CenturyLink (Acct# 307341986)			12.00	110.0000	\$1,320.00
	Manager Recommended	CenturyLink 50M Enhanced Ethernet-moved from 100-41-05-52 15			12.00	895.0000	\$10,740.00
	Manager Recommended	CenturyLink PRI & Associated Charges-moved from 100-41-05-52 15			12.00	2600.0000	\$31,200.00
		Total Manager Recommended					\$48,540.00
52 37	Op Exp Maint and Repair - Buildings	\$29,600.00	\$27,500.00	\$23,741.02	\$27,500.00	\$61,776.06	\$101,239.06
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Floor stripping / waxing - CUT			1.00	-6000.0000	(\$6,000.00)
	Manager Recommended	Floor stripping / waxing - prep for Town Hall Conf.			1.00	6000.0000	\$6,000.00
	Manager Recommended	Professional curtain cleaning - DEFER			1.00	-9800.0000	(\$9,800.00)

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	40	General Government						
Division	02	Administration						
Sub Department	01	Clayton Center						
	Manager Recommended	Professional curtain cleaning / fire retardant / per Heidi				1.00	9800.0000	\$9,800.00
	Manager Recommended	Touch up painting - prep for Town Hall Conference				1.00	3000.0000	\$3,000.00
	Manager Recommended	Unexpected repairs				1.00	25000.0000	\$25,000.00
	Manager Recommended	Window washing				1.00	1600.0000	\$1,600.00
	Total Manager Recommended							\$29,600.00
52 38	Op Exp Maint and Repair - Grounds	\$500.00	\$1,000.00	\$587.83	\$1,000.00	\$305.00	\$1,032.98	
	Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Stone / pinestraw / fertilizer / flowers/ etc - courtyard			1.00	500.0000	\$500.00	
	Total Manager Recommended						\$500.00	
52 60	Op Exp Equipment Purchase	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$10,695.48	\$259.00	
	Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Convert HVAC control system - CUT			1.00	-3500.0000	(\$3,500.00)	
	Manager Recommended	Convert HVAC control system to Carrier I-Vu			1.00	3500.0000	\$3,500.00	
	Manager Recommended	misc. equipment			1.00	2500.0000	\$2,500.00	
	Total Manager Recommended						\$2,500.00	
53 99	Op Exp Miscellaneous Expense	\$140.00	\$300.00	\$70.20	\$500.00	\$110.51	\$0.00	
	Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Batteries for candle lights in atrium			140.00	1.0000	\$140.00	
	Manager Recommended	Janitorial support - Move to CA Budget Contract Services			104.00	-14.2800	(\$1,485.12)	
	Manager Recommended	Janitorial support Sunday service \$14.28 hr / 2hrs wk			104.00	14.2800	\$1,485.12	
	Total Manager Recommended						\$140.00	
Total: Operating Expenses		\$179,676.00	\$190,500.00	\$155,680.45	\$212,416.00	\$229,551.61	\$236,505.65	

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	40	General Government					
Division	02	Administration					
Sub Department	01	Clayton Center					
<u>Capital Outlay</u>							
58 00	Cap Out Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58 03	Cap Out Furniture Fixtures and Equipment	\$500.00	\$200.00	\$0.00	\$1,000.00	\$0.00	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	misc. furniture for employees / lobby / etc			1.00	500.0000	\$500.00
	Total Manager Recommended						\$500.00
58 50	Cap Out Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Capital Outlay</u>		\$500.00	\$200.00	\$0.00	\$1,000.00	\$0.00	\$0.00
<u>Miscellaneous</u>							
59 98	Misc Support Services - W/S Fund	(\$14,495.00)	(\$16,173.00)	(\$14,039.20)	(\$16,847.00)	(\$20,027.05)	(\$46,010.58)
59 99	Misc Support Services - Electric Fund	(\$10,354.00)	(\$11,551.00)	(\$10,027.50)	(\$12,033.00)	(\$18,024.18)	(\$30,673.72)
<u>Total: Miscellaneous</u>		(\$24,849.00)	(\$27,724.00)	(\$24,066.70)	(\$28,880.00)	(\$38,051.23)	(\$76,684.30)
Sub Department Total: Clayton Center		\$182,232.00	\$192,137.00	\$153,228.24	\$211,797.00	\$211,310.96	\$193,476.39
02		Annex Building					
<u>Contractual Services</u>							
56 00	Cont Serv Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 10	Cont Serv Contracts and Agreements	\$1,812.00	\$1,312.00	\$1,209.00	\$1,312.00	\$1,279.00	\$559.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	ADA Lift Service contract			4.00	125.0000	\$500.00
	Manager Recommended	HVAC PM svcs 4 units 2X per year			8.00	90.0000	\$720.00
	Manager Recommended	Pest control svc per month			12.00	36.0000	\$432.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount		
Fund	100	GF							
Department	40	General Government							
Division	02	Administration							
Sub Department	02	Annex Building							
	Manager Recommended					1.00	160.0000	\$160.00	
	Termite inspection contract per year								
	Total Manager Recommended								\$1,812.00
56 11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56 50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<u>Total: Contractual Services</u>	\$1,812.00	\$1,312.00	\$1,209.00	\$1,312.00	\$1,279.00	\$559.00		
	<u>Operating Expenses</u>								
52 10	Op Exp Utility Exp - Town Electricity	\$10,800.00	\$10,800.00	\$9,549.90	\$10,800.00	\$10,345.99	\$8,533.30		
	Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Electricity				12.00	900.0000	\$10,800.00	
	Total Manager Recommended							\$10,800.00	
52 11	Op Exp Utility Exp - Town W/S	\$480.00	\$400.00	\$298.55	\$720.00	\$531.52	\$1,225.30		
	Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Water/Sewer - drug testing 3rd floor - bathrooms				12.00	40.0000	\$480.00	
	Total Manager Recommended							\$480.00	
52 12	Op Exp Utility Exp - Other	\$0.00	\$0.00	\$0.00	\$720.00	\$313.56	\$727.27		
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
52 37	Op Exp Maint and Repair - Buildings	\$1,000.00	\$1,500.00	\$781.34	\$1,500.00	\$6,670.51	\$676.54		
	Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Misc repairs				1.00	1000.0000	\$1,000.00	
	Total Manager Recommended							\$1,000.00	

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	40	General Government						
Division	02	Administration						
Sub Department	02	Annex Building						
52 38	Op Exp Maint and Repair - Grounds	\$210.00	\$100.00	\$0.00	\$500.00	\$453.24	\$497.95	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Flowers - 2 x per year / replace dead bushes / etc				1.00	150.0000	\$150.00
	Manager Recommended	Mulch - CY				2.00	30.0000	\$60.00
		Total Manager Recommended						\$210.00
53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<u>Total: Operating Expenses</u>	\$12,490.00	\$12,800.00	\$10,629.79	\$14,240.00	\$18,314.82	\$11,660.36	
	<u>Capital Outlay</u>							
58 00	Cap Out Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
58 50	Cap Out Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<u>Total: Capital Outlay</u>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<u>Miscellaneous</u>							
59 98	Misc Support Services - W/S Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
59 99	Misc Support Services - Electric Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<u>Total: Miscellaneous</u>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Sub Department Total: Annex Building		\$14,302.00	\$14,112.00	\$11,838.79	\$15,552.00	\$19,593.82	\$12,219.36	
Division Total: Administration		\$652,572.00	\$715,997.00	\$617,478.32	\$742,100.00	\$479,361.02	\$752,836.00	

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: General Government
Division: Human Resources

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 10-11</u>	<u>Requested FY 11-12</u>	<u>Recommended FY 11-12</u>
Human Resources Director	23	1	1	1
Safety Officer	19	1	1	1

Salient Policy Issues- (Summarized)

1. Unemployment expense continues to be high as a result of the FY 10-11 reductions in force.
2. Overall total expenses are reduced year over year.

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	40	General Government					
Division	04	Human Resources					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$107,353.00	\$107,353.00	\$90,245.92	\$107,353.00	\$109,160.35	\$114,291.66
50 02	Salaries Part-time	\$0.00	\$700.00	\$420.00	\$0.00	\$14,715.00	\$12,366.00
50 04	Salaries Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$205.38	\$154.04
50 50	Salaries Cashout	\$1,535.00	\$1,475.00	\$1,288.98	\$838.00	\$1,549.74	\$0.00
<u>Total: Personnel - Salaries</u>		\$108,888.00	\$109,528.00	\$91,954.90	\$108,191.00	\$125,630.47	\$126,811.70
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,550.00	\$0.00
51 10	Benefits FICA	\$8,445.00	\$10,960.00	\$10,038.32	\$8,452.00	\$9,415.46	\$9,671.63
51 11	Benefits Group Insurance - Health	\$9,602.00	\$9,300.00	\$8,134.35	\$6,500.00	\$10,911.36	\$12,367.72
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$689.00	\$661.00	\$578.34	\$661.00	\$660.96	\$0.00
51 20	Benefits Retirement - General Employees	\$7,607.00	\$7,040.00	\$5,990.69	\$7,040.00	\$5,584.30	\$5,630.91
51 30	Benefits 401K - General Employees	\$4,414.00	\$4,351.00	\$3,769.36	\$4,351.00	\$4,563.89	\$4,615.63
<u>Total: Personnel - Benefits</u>		\$32,257.00	\$33,812.00	\$30,011.06	\$28,504.00	\$32,685.97	\$32,285.89
<u>Contractual Services</u>							
56 00	Cont Serv Professional Services	\$500.00	\$3,973.00	\$3,972.50	\$500.00	\$0.00	\$1,836.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Cavanaugh Consultants; Actuarial Studies			1.00	500.0000	\$500.00
	Manager Recommended	Retiree Healthcare Study			1.00	3500.0000	\$3,500.00
	Manager Recommended	Retiree Healthcare Study - CUT			1.00	-3500.0000	(\$3,500.00)
	Total Manager Recommended						\$500.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	40	General Government					
Division	04	Human Resources					
56 10	Cont Serv Contracts and Agreements	\$300.00	\$300.00	\$110.10	\$300.00	\$199.00	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	BAT Maintenance			1.00	300.0000	\$300.00
	Manager Recommended	New World Systems - Upgrade to new personnel module - FY 2011-20			1.00	14250.0000	\$14,250.00
	Manager Recommended	New World Systems - Upgrade-DEFER			1.00	-14250.0000	(\$14,250.00)
		Total Manager Recommended					\$300.00
56 11	Cont Serv Contract Services	\$13,484.00	\$17,609.00	\$12,515.50	\$17,609.00	\$4,024.33	\$3,042.16
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Cafeteria Plan Administration			12.00	315.0000	\$3,780.00
	Manager Recommended	Cafeteria Plan Administration - To be covered by BCBS at no cost			12.00	-315.0000	(\$3,780.00)
	Manager Recommended	COBRA Administration; notifications, etc			10.00	35.0000	\$350.00
	Manager Recommended	EAP Program			171.00	30.0000	\$5,130.00
	Manager Recommended	Health Insurance Deductible Administration			12.00	667.0000	\$8,004.00
		Total Manager Recommended					\$13,484.00
56 40	Cont Serv Pre-employment Screening	\$600.00	\$727.00	\$727.00	\$595.00	\$995.00	\$0.00
56 50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$19.90	\$29.85
	<u>Total: Contractual Services</u>	\$14,884.00	\$22,609.00	\$17,325.10	\$19,004.00	\$5,238.23	\$4,908.01
	<u>Operating Expenses</u>						
52 00	Op Exp Copy Expense	\$350.00	\$350.00	\$0.00	\$350.00	\$0.00	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	copy expense			1.00	350.0000	\$350.00
		Total Manager Recommended					\$350.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	40	General Government						
Division	04	Human Resources						
52 01	Op Exp Postage and Shipping Expense	\$225.00	\$225.00	\$20.01	\$225.00	\$148.09	\$0.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Postage				1.00	225.0000	\$225.00
		Total Manager Recommended						\$225.00
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,697.29	
52 16	Op Exp Telephone Exp - Mobile	\$1,113.00	\$900.00	\$801.83	\$1,500.00	\$1,410.64	\$1,411.22	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Safety Officer Phone				12.00	54.7400	\$656.88
	Manager Recommended	Safety Officer-Air Card				12.00	38.0100	\$456.12
	Manager Recommended	Safety Officer-Pager				12.00	15.0000	\$180.00
	Manager Recommended	Safety Officer-Pager - CUT				12.00	-15.0000	(\$180.00)
		Total Manager Recommended						\$1,113.00
52 25	Op Exp Advertising Expense	\$1,200.00	\$1,945.00	\$821.11	\$1,200.00	\$1,407.67	\$2,633.13	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Advertising				1.00	1200.0000	\$1,200.00
		Total Manager Recommended						\$1,200.00
52 26	Op Exp Training and Travel	\$1,150.00	\$1,100.00	\$470.00	\$1,650.00	\$1,475.27	\$1,910.02	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	NC Safety Conference				1.00	250.0000	\$250.00
	Manager Recommended	NCALGESO Conference				1.00	500.0000	\$500.00
	Manager Recommended	Other Safety Officer Training				1.00	200.0000	\$200.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	40	General Government						
Division	04	Human Resources						
	Manager Recommended					1.00	200.0000	\$200.00
	Total Manager Recommended							\$1,150.00
52 27	Op Exp Local Mileage	\$150.00	\$100.00	\$13.00	\$100.00	\$104.75	\$275.12	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Local Mileage				1.00	100.0000	\$100.00
	Total Manager Recommended							\$100.00
52 35	Op Exp Maint and Repair - Equipment	\$200.00	\$300.00	\$285.94	\$200.00	\$5.00	\$0.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Maintenance & Repair - Equipment				1.00	200.0000	\$200.00
	Total Manager Recommended							\$200.00
52 36	Op Exp Maint and Repair - Vehicles	\$300.00	\$900.00	\$779.66	\$300.00	\$137.14	\$136.64	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Maintenance & Repair - Vehicles				1.00	300.0000	\$300.00
	Total Manager Recommended							\$300.00
52 50	Op Exp Contracted Vehicle Service	\$200.00	\$200.00	\$8.00	\$200.00	\$0.00	\$0.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Misc.				1.00	200.0000	\$200.00
	Total Manager Recommended							\$200.00
52 52	Op Exp Fuel	\$1,800.00	\$2,800.00	\$2,350.87	\$1,800.00	\$1,596.90	\$826.69	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Fuel				1.00	1800.0000	\$1,800.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	40	General Government						
Division	04	Human Resources						
	Total Manager Recommended						\$1,800.00	
52 60	Op Exp Equipment Purchase	\$150.00	\$150.00	\$0.00	\$150.00	\$2,411.72	\$5,222.25	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Misc.				1.00	150.0000	\$150.00
		Total Manager Recommended						\$150.00
52 61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$151.95	
52 62	Op Exp Dues and Subscriptions	\$1,390.00	\$1,490.00	\$1,402.50	\$1,490.00	\$1,155.55	\$1,952.76	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	FLSA Reference Manual				1.00	450.0000	\$450.00
	Manager Recommended	MidState Safety Council				1.00	35.0000	\$35.00
	Manager Recommended	National Safety Council				1.00	450.0000	\$450.00
	Manager Recommended	NCALGESO				1.00	35.0000	\$35.00
	Manager Recommended	NFPA				1.00	200.0000	\$200.00
	Manager Recommended	OMPO Membership				1.00	40.0000	\$40.00
	Manager Recommended	SHRM membership				1.00	180.0000	\$180.00
		Total Manager Recommended						\$1,390.00
52 70	Op Exp Safety	\$4,550.00	\$4,500.00	\$2,769.12	\$5,150.00	\$4,542.01	\$7,260.25	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Drug and Alcohol Testing - random or post accident				4.00	1000.0000	\$4,000.00
	Manager Recommended	Hepatitis B Vaccines				6.00	50.0000	\$300.00
	Manager Recommended	OSHA Standard Training Materials				1.00	250.0000	\$250.00
		Total Manager Recommended						\$4,550.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	40	General Government					
Division	04	Human Resources					
52 72	Op Exp Uniform Purchase	\$110.00	\$110.00	\$106.67	\$110.00	\$303.00	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Safety Shoes			1.00	110.0000	\$110.00
		Total Manager Recommended					\$110.00
52 85	Op Exp Departmental Supplies	\$1,205.00	\$1,100.00	\$1,024.52	\$1,400.00	\$1,710.61	\$2,191.57
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Misc departmental supplies			1.00	900.0000	\$900.00
	Manager Recommended	Open Enrollment folders			130.00	0.5000	\$65.00
	Manager Recommended	Personnel Folders			9.00	10.0000	\$90.00
	Manager Recommended	Printer Cartridges			2.00	75.0000	\$150.00
		Total Manager Recommended					\$1,205.00
53 00	Op Exp Insurance and Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
53 01	Op Exp Insurance Deductible	\$9,000.00	\$9,500.00	\$9,107.74	\$5,000.00	\$18,783.02	\$11,890.14
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Insurance Deductible			1.00	9000.0000	\$9,000.00
		Total Manager Recommended					\$9,000.00
53 02	Op Exp Unemployment Insurance	\$32,848.00	\$32,000.00	\$5,526.94	\$37,956.00	\$365.43	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Fiscal year 10-11 prefunded amount			1.00	-32429.0000	(\$32,429.00)
	Manager Recommended	Fiscal year 10-11 prefunded amount (from 59 07)			1.00	-9049.0000	(\$9,049.00)
	Manager Recommended	Unemployment Insurance			1.00	74326.0000	\$74,326.00
		Total Manager Recommended					\$32,848.00
53 03	Op Exp Worker's Compensation Insurance	\$1,528.00	\$1,319.00	\$1,318.96	\$1,500.00	\$1,253.48	\$158,436.32

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	40	General Government					
Division	04	Human Resources					
53 05	Op Exp Employee In Service Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$871.30
53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Operating Expenses</u>		\$57,469.00	\$58,989.00	\$26,806.87	\$60,281.00	\$36,810.28	\$198,866.65
<u>Programs</u>							
54 13	Programs Programs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$352.88
54 15	Programs Special Events	\$2,800.00	\$2,491.00	\$2,490.54	\$2,500.00	\$2,138.58	\$2,848.85
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Employee Banquet - Winter			1.00	2800.0000	\$2,800.00
		Total Manager Recommended					\$2,800.00
54 17	Programs Benefit Programs	\$4,616.00	\$4,600.00	\$3,205.73	\$5,116.00	\$8,126.08	\$11,520.08
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Employee of the Year award including plaques			1.00	350.0000	\$350.00
	Manager Recommended	Employee Recognition; retirements; weddings, births, etc			1.00	1000.0000	\$1,000.00
	Manager Recommended	Misc.			1.00	100.0000	\$100.00
	Manager Recommended	New Employee Orientation			7.00	45.0000	\$315.00
	Manager Recommended	Service Awards			30.00	95.0000	\$2,850.00
	Manager Recommended	Tuition Assistance - PLACEHOLDER			1.00	1.0000	\$1.00
		Total Manager Recommended					\$4,616.00
54 18	Programs Employee Wellness	\$23,050.00	\$26,000.00	\$23,385.65	\$28,670.00	\$19,576.81	\$15,146.72
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Age Appropriate physicals			50.00	20.0000	\$1,000.00
	Manager Recommended	Gift cards for CBC participation			150.00	75.0000	\$11,250.00
	Manager Recommended	Gym membership reimbursement			20.00	150.0000	\$3,000.00
	Manager Recommended	Healthy Heart Breakfast			1.00	300.0000	\$300.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	40	General Government						
Division	04	Human Resources						
	Manager Recommended	Medical review for CBC				150.00	35.0000	\$5,250.00
	Manager Recommended	Misc				1.00	200.0000	\$200.00
	Manager Recommended	Quarterly lunch and learns				4.00	125.0000	\$500.00
	Manager Recommended	Smoking cessation reimbursements				4.00	75.0000	\$300.00
	Manager Recommended	Weight Management Reimbursements				5.00	150.0000	\$750.00
	Manager Recommended	Wellness Fair				1.00	500.0000	\$500.00
		Total Manager Recommended						\$23,050.00
<u>Total: Programs</u>		\$30,466.00	\$33,091.00	\$29,081.92	\$36,286.00	\$29,841.47	\$29,868.53	
<u>Miscellaneous</u>								
59 05	Misc Reserve Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
59 07	Misc Workforce Transition Expense	\$0.00	\$45,617.00	\$45,616.17	\$54,665.00	\$0.00	\$0.00	
59 98	Misc Support Services - W/S Fund	(\$25,650.00)	(\$25,019.00)	(\$20,849.10)	(\$25,019.00)	(\$42,073.73)	(\$39,591.96)	
59 99	Misc Support Services - Electric Fund	(\$17,100.00)	(\$16,679.00)	(\$13,899.20)	(\$16,679.00)	(\$24,749.37)	(\$25,194.71)	
<u>Total: Miscellaneous</u>		(\$42,750.00)	\$3,919.00	\$10,867.87	\$12,967.00	(\$66,823.10)	(\$64,786.67)	
Division Total: Human Resources		\$201,214.00	\$261,948.00	\$206,047.72	\$265,233.00	\$163,383.32	\$327,954.11	

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: General Government
Division: Legal

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	40	General Government					
Division	06	Legal					
<u>Miscellaneous</u>							
59 98	Misc Support Services - W/S Fund	(\$18,246.00)	(\$18,178.00)	(\$11,390.00)	(\$13,668.00)	(\$4,000.00)	(\$2,400.00)
59 99	Misc Support Services - Electric Fund	(\$18,246.00)	(\$18,178.00)	(\$11,390.00)	(\$13,668.00)	(\$2,400.00)	(\$1,280.00)
<u>Total: Miscellaneous</u>		(\$36,492.00)	(\$36,356.00)	(\$22,780.00)	(\$27,336.00)	(\$6,400.00)	(\$3,680.00)
Division Total: Legal		\$55,148.00	\$84,794.00	\$86,924.26	\$63,784.00	\$106,338.52	\$146,701.87

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: General Government
Division: Capital Outlay

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: General Government
Division: Special Appropriations

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	40	General Government					
Division	99	Special Appropriations					
<u>Operating Expenses</u>							
53 23	Op Exp Citizen Boards	\$18,700.00	\$2,500.00	\$1,324.00	\$3,700.00	\$2,190.00	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Artist-in-Residence			1.00	15000.0000	\$15,000.00
	Manager Recommended	Board Retreat Facilitator - Cultural Arts			1.00	1200.0000	\$1,200.00
	Manager Recommended	Public Art Advisory Board General Admin Support			1.00	2500.0000	\$2,500.00
	Total Manager Recommended						\$18,700.00
<u>Total: Operating Expenses</u>		\$18,700.00	\$2,500.00	\$1,324.00	\$3,700.00	\$2,190.00	\$0.00
<u>Special Appropriations</u>							
55 00	Spec App Salary Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55 10	Spec App Civic Organization Support	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$87,323.11
55 20	Spec App Economic Development	\$24,000.00	\$21,000.00	\$18,748.55	\$5,000.00	\$22,671.29	\$0.00
55 30	Spec App Real Property Purchase	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55 35	Spec App Cultural Arts	\$10,000.00	\$10,006.00	\$10,006.00	\$10,000.00	\$37,006.00	\$10,431.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Cultural Arts Grants			1.00	10000.0000	\$10,000.00
	Total Manager Recommended						\$10,000.00
55 40	Spec App Miscellaneous	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Hospice Donation (4th Year of Four)			1.00	25000.0000	\$25,000.00
	Total Manager Recommended						\$25,000.00
<u>Total: Special Appropriations</u>		\$59,000.00	\$56,006.00	\$53,754.55	\$40,000.00	\$84,677.29	\$97,754.11

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	40	General Government					
Division	99	Special Appropriations					
<u>Miscellaneous</u>							
59 98	Misc Support Services - W/S Fund	(\$6,770.00)	(\$5,970.00)	(\$4,975.00)	(\$5,970.00)	(\$4,650.00)	(\$4,900.00)
59 99	Misc Support Services - Electric Fund	(\$6,770.00)	(\$5,970.00)	(\$4,975.00)	(\$5,970.00)	(\$4,650.00)	(\$4,900.00)
<u>Total: Miscellaneous</u>		(\$13,540.00)	(\$11,940.00)	(\$9,950.00)	(\$11,940.00)	(\$9,300.00)	(\$9,800.00)
Division Total: Special Appropriations		\$64,160.00	\$46,566.00	\$45,128.55	\$31,760.00	\$77,567.29	\$87,954.11

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department Total: General Government		\$1,214,473.00	\$1,207,684.00	\$1,022,828.91	\$1,212,380.00	\$866,788.80	\$1,416,141.19

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: General Government
Division: Finance-Administration

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 10-11</u>	<u>Requested FY 11-12</u>	<u>Recommended FY 11-12</u>
Finance Director	27	1	1	1
Accounting Supervisor		0	0	0
Sr. Accounting Technician	14	1	1	1
Accounting Technician	12	1	1	1

Salient Policy Issues- (Summarized)

1. This department realized a reduction in staffing for FY 10-11 which continues through this fiscal year.
2. Overall budgeted expenses are reduced compared with the prior fiscal year.

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	41	Financial Services					
Division	02	Administration					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$160,241.00	\$159,936.00	\$141,482.69	\$184,474.00	\$206,982.61	\$195,107.77
50 02	Salaries Part-time	\$0.00	\$170.00	\$170.00	\$0.00	\$0.00	\$0.00
50 04	Salaries Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Personnel - Salaries</u>		\$160,241.00	\$160,106.00	\$141,652.69	\$184,474.00	\$206,982.61	\$195,107.77
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$1,350.00	\$950.00	\$950.00	\$950.00	\$1,200.00	\$0.00
51 10	Benefits FICA	\$12,362.00	\$12,260.00	\$10,892.50	\$14,185.00	\$15,201.57	\$19,762.09
51 11	Benefits Group Insurance - Health	\$18,197.00	\$18,938.00	\$15,986.75	\$17,709.00	\$27,470.76	\$31,319.49
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$1,022.00	\$1,075.00	\$910.22	\$1,151.00	\$1,269.70	\$0.00
51 20	Benefits Retirement - General Employees	\$11,201.00	\$10,415.00	\$9,222.19	\$11,917.00	\$10,567.29	\$12,612.00
51 30	Benefits 401K - General Employees	\$6,464.00	\$6,487.00	\$5,748.18	\$7,239.00	\$8,570.63	\$10,330.25
<u>Total: Personnel - Benefits</u>		\$50,596.00	\$50,125.00	\$43,709.84	\$53,151.00	\$64,279.95	\$74,023.83
<u>Contractual Services</u>							
56 00	Cont Serv Professional Services	\$48,000.00	\$48,600.00	\$48,333.73	\$46,000.00	\$64,408.13	\$50,134.27
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	2011 CAFR Printing Provision			1.00	1000.0000	\$1,000.00
	Manager Recommended	Audit Services Contract - FY 10-11			1.00	29500.0000	\$29,500.00
	Manager Recommended	Bond Counsel Fees - \$2M GO Bond Issuance			1.00	5000.0000	\$5,000.00
	Manager Recommended	Contingency - 5%			1.00	2000.0000	\$2,000.00
	Manager Recommended	Davenport Financial Analysis (Electric Fund)			1.00	10000.0000	\$10,000.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	41	Financial Services						
Division	02	Administration						
	Manager Recommended					1.00	500.0000	\$500.00
	Total Manager Recommended							\$48,000.00
56 10	Cont Serv Contracts and Agreements	\$2,500.00	\$2,500.00	\$0.00	\$5,000.00	\$0.00	\$21,666.25	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Canon DR-9080C Scanner - Extended Warranty - CUT (3 year)				1.00	-1500.0000	(\$1,500.00)
	Manager Recommended	Canon DR-9080C Scanner - Extended Warranty Renewal				1.00	1500.0000	\$1,500.00
	Manager Recommended	NWS Module Implementation-GASB 34				1.00	2500.0000	\$2,500.00
	Total Manager Recommended							\$2,500.00
56 11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56 20	Cont Serv Tax Collection Service	\$145,860.00	\$144,000.00	\$145,526.40	\$143,000.00	\$140,892.37	\$149,418.41	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Ad Valorem Tax Fee (Current Revenue Projection)				1.00	137292.0000	\$137,292.00
	Manager Recommended	Motor Vehicle Tax Fee				1.00	8568.0000	\$8,568.00
	Total Manager Recommended							\$145,860.00
56 50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Total: Contractual Services	\$196,360.00	\$195,100.00	\$193,860.13	\$194,000.00	\$205,300.50	\$221,218.93	
	<u>Operating Expenses</u>							
52 00	Op Exp Copy Expense	\$400.00	\$400.00	\$62.71	\$400.00	\$0.00	\$0.00	
52 01	Op Exp Postage and Shipping Expense	\$2,500.00	\$2,500.00	\$1,459.86	\$2,500.00	\$0.00	\$56.38	
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,005.27	
52 16	Op Exp Telephone Exp - Mobile	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$849.15	

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	41	Financial Services					
Division	02	Administration					
52 26	Op Exp Training and Travel	\$1,650.00	\$1,635.00	\$1,204.52	\$1,650.00	\$1,196.09	\$3,871.22
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Contingency			1.00	100.0000	\$100.00
	Manager Recommended	Finance Officers 2011 Conference (Registration Fee)			1.00	150.0000	\$150.00
	Manager Recommended	GFOA Certification-Capital Financing 11/28-30 (Fee & Mileage)			1.00	700.0000	\$700.00
	Manager Recommended	GFOA Certification-Local Gov Finance 8/29-9/1 (Fee & Mileage)			1.00	700.0000	\$700.00
		Total Manager Recommended					\$1,650.00
52 27	Op Exp Local Mileage	\$250.00	\$200.00	\$147.01	\$250.00	\$104.75	\$70.21
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Contingency			90.00	0.5100	\$45.90
	Manager Recommended	Finance Director (100 miles per Qtr)			400.00	0.5100	\$204.00
		Total Manager Recommended					\$249.90
52 35	Op Exp Maint and Repair - Equipment	\$500.00	\$500.00	\$0.00	\$1,000.00	\$0.00	\$1,933.91
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Contingency for Unknown Repairs			1.00	1000.0000	\$1,000.00
	Manager Recommended	Operating Reduction Target			1.00	-500.0000	(\$500.00)
		Total Manager Recommended					\$500.00
52 60	Op Exp Equipment Purchase	\$0.00	\$2,400.00	\$2,387.50	\$3,138.00	\$0.00	\$9,339.54
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Contingency (Small Ticket Items)			1.00	750.0000	\$750.00
	Manager Recommended	Operating Reduction Target			1.00	-750.0000	(\$750.00)
		Total Manager Recommended					\$0.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	41	Financial Services					
Division	02	Administration					
52 62	Op Exp Dues and Subscriptions	\$750.00	\$650.00	\$533.88	\$900.00	\$415.81	\$165.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	American Society for Public Administration (ASPA)			1.00	100.0000	\$100.00
	Manager Recommended	Contingency			1.00	250.0000	\$250.00
	Manager Recommended	Government Finance Officers Association (GFOA)			1.00	200.0000	\$200.00
	Manager Recommended	NC Finance Officers Association			1.00	50.0000	\$50.00
	Manager Recommended	NC Society of Certified Public Managers (NCSCPM)			1.00	50.0000	\$50.00
	Manager Recommended	Operating Reduction Target			1.00	-150.0000	(\$150.00)
	Manager Recommended	UNC-SOG & GFOA Publications			2.00	125.0000	\$250.00
		Total Manager Recommended					\$750.00
52 85	Op Exp Departmental Supplies	\$3,500.00	\$3,500.00	\$2,218.41	\$4,500.00	\$3,738.86	\$4,780.64
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Contingency			1.00	500.0000	\$500.00
	Manager Recommended	Direct Deposit Forms			1.00	500.0000	\$500.00
	Manager Recommended	File Folders & Boxes			1.00	300.0000	\$300.00
	Manager Recommended	General Office Supplies			1.00	2500.0000	\$2,500.00
	Manager Recommended	Operating Reduction Target			1.00	-1000.0000	(\$1,000.00)
	Manager Recommended	Paper			1.00	200.0000	\$200.00
	Manager Recommended	Toner			1.00	250.0000	\$250.00
	Manager Recommended	W-2 Forms and Envelopes			1.00	250.0000	\$250.00
		Total Manager Recommended					\$3,500.00
53 00	Op Exp Insurance and Bonds	\$1,500.00	\$805.00	\$804.50	\$2,500.00	\$2,310.60	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	IRFFNC- Crime Coverages			1.00	2500.0000	\$2,500.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	41	Financial Services						
Division	02	Administration						
	Manager Recommended					1.00	-1000.0000	(\$1,000.00)
	Total Manager Recommended							\$1,500.00
53 03	Op Exp Worker's Compensation Insurance	\$583.00	\$550.00	\$549.57	\$625.00	\$616.73	\$0.00	
	Budget Transactions:							
	Level					Number of Units	Cost Per Unit	Total Amount
	Manager Recommended					1.00	625.0000	\$625.00
	Total Manager Recommended							\$625.00
53 99	Op Exp Miscellaneous Expense	\$1,500.00	\$500.00	\$106.82	\$1,000.00	\$1,643.03	\$9,313.18	
	Budget Transactions:							
	Level					Number of Units	Cost Per Unit	Total Amount
	Manager Recommended					1.00	500.0000	\$500.00
	Manager Recommended					1.00	1500.0000	\$1,500.00
	Manager Recommended					2.00	500.0000	\$1,000.00
	Manager Recommended					1.00	-1500.0000	(\$1,500.00)
	Total Manager Recommended							\$1,500.00
	<u>Total: Operating Expenses</u>	\$13,133.00	\$13,640.00	\$9,474.78	\$18,463.00	\$10,025.87	\$34,384.50	
	<u>Miscellaneous</u>							
59 05	Misc Reserve Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
59 98	Misc Support Services - W/S Fund	(\$57,916.00)	(\$60,865.00)	(\$54,539.20)	(\$65,447.00)	(\$35,072.09)	(\$136,539.29)	
59 99	Misc Support Services - Electric Fund	(\$28,029.00)	(\$26,510.00)	(\$23,755.00)	(\$28,506.00)	(\$56,691.87)	(\$136,539.29)	
	<u>Total: Miscellaneous</u>	(\$85,945.00)	(\$87,375.00)	(\$78,294.20)	(\$93,953.00)	(\$91,763.96)	(\$273,078.58)	
Division Total: Administration		\$334,385.00	\$331,596.00	\$310,403.24	\$356,135.00	\$394,824.97	\$251,656.45	

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: General Government
Division: Information Services

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 10-11</u>	<u>Requested FY 11-12</u>	<u>Recommended FY 11-12</u>
Information Services Tech.	15	1	1	1

Salient Policy Issues- (Summarized)

1. This department begins its second year of a primarily contract service supported operation.
2. Line item associated with Telephone service (5215) shows a reduction. This change is reflective of line costs becoming distributed across multiple facilities and operations to better reflect costs associated with those facilities and operations.
3. Line item associated with Contracts and Agreements (5610) shows an increase. This increase is as a result of moving the annual licensing and maintenance agreement for NWS Municipal Software from Customer Service to Information Services. It was initially included under Customer Service because utility billing was one of the first modules to be implemented. The project is now fully implemented across most all operations.

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	41	Financial Services					
Division	05	Information Services					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$36,964.00	\$35,429.00	\$31,179.54	\$36,964.00	\$159,236.75	\$162,924.23
50 02	Salaries Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$515.00	\$492.89	\$0.00
<u>Total: Personnel - Salaries</u>		\$36,964.00	\$35,429.00	\$31,179.54	\$37,479.00	\$159,729.64	\$162,924.23
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$100.00	\$100.00	\$100.00	\$100.00	\$1,350.00	\$0.00
51 10	Benefits FICA	\$2,836.00	\$2,818.00	\$2,493.96	\$2,971.00	\$11,892.60	\$11,651.39
51 11	Benefits Group Insurance - Health	\$6,066.00	\$6,149.00	\$5,164.95	\$5,903.00	\$19,928.59	\$19,355.55
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$236.00	\$236.00	\$198.24	\$227.00	\$985.44	\$0.00
51 20	Benefits Retirement - General Employees	\$2,584.00	\$2,068.00	\$1,792.76	\$2,421.00	\$8,162.71	\$7,698.62
51 30	Benefits 401K - General Employees	\$1,483.00	\$1,285.00	\$1,114.06	\$1,423.00	\$6,642.99	\$6,297.88
<u>Total: Personnel - Benefits</u>		\$13,305.00	\$12,656.00	\$10,863.97	\$13,045.00	\$48,962.33	\$45,003.44
<u>Contractual Services</u>							
56 00	Cont Serv Professional Services	\$204,564.00	\$206,644.00	\$171,444.67	\$206,644.00	\$113,882.97	\$140,714.74
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Offsite Disaster Recovery Services-VC3				12.00	1250.0000	\$15,000.00
Manager Recommended	Relocation of server room to CLEC facility				1.00	20000.0000	\$20,000.00
Manager Recommended	Relocation of server room to CLEC facility-move to capital proj				1.00	-20000.0000	(\$20,000.00)
Manager Recommended	Upgrade to new HR Module - DEFER				1.00	-20000.0000	(\$20,000.00)
Manager Recommended	Upgrade to new HR module - NWS				1.00	20000.0000	\$20,000.00
Manager Recommended	Upgrade to Sequel 2008 - NWS onsite work				1.00	7000.0000	\$7,000.00
Manager Recommended	VC3 Managed Services -Hourly Services				12.00	1500.0000	\$18,000.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	41	Financial Services						
Division	05	Information Services						
	Manager Recommended					12.00	13613.6400	\$163,363.68
	Manager Recommended					12.00	100.0000	\$1,200.00
	Total Manager Recommended							\$204,563.68
56 10	Cont Serv Contracts and Agreements	\$167,662.00	\$105,622.00	\$78,390.35	\$105,622.00	\$97,830.19	\$56,176.87	
	Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Backup Exec Licenses - Symantec			1.00	4750.0000	\$4,750.00	
	Manager Recommended	Cisco Smartnet Maintenance			1.00	23769.0000	\$23,769.00	
	Manager Recommended	ESRI GIS EA Agreement			1.00	25000.0000	\$25,000.00	
	Manager Recommended	Firewall Maintenance - Smartnet			1.00	2400.0000	\$2,400.00	
	Manager Recommended	Imaging Software Maintenance - CS & Finance			1.00	1200.0000	\$1,200.00	
	Manager Recommended	Microsoft EA Agreement			1.00	32000.0000	\$32,000.00	
	Manager Recommended	NWS Annual Support - Moved from CS budget			1.00	70543.0000	\$70,543.00	
	Manager Recommended	Offsite Backup Storage - Storr			12.00	200.0000	\$2,400.00	
	Manager Recommended	PEG Total Info Annual Maintenance			1.00	900.0000	\$900.00	
	Manager Recommended	SSL Certificate for Firewall			1.00	400.0000	\$400.00	
	Manager Recommended	SSL Certificates for Mail Server			1.00	270.0000	\$270.00	
	Manager Recommended	SSL Certificates for Mail Server - Renewed 2011 for 3 yrs			1.00	-270.0000	(\$270.00)	
	Manager Recommended	VMWare Annual Maintenance			1.00	4300.0000	\$4,300.00	
	Total Manager Recommended							\$167,662.00
56 11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56 50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<u>Total: Contractual Services</u>	\$372,226.00	\$312,266.00	\$249,835.02	\$312,266.00	\$211,713.16	\$196,891.61	
	<u>Operating Expenses</u>							
52 00	Op Exp Copy Expense	\$0.00	\$100.00	\$0.00	\$400.00	\$0.00	\$0.00	
52 01	Op Exp Postage and Shipping Expense	\$0.00	\$50.00	\$0.00	\$100.00	\$0.00	\$948.77	

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	41	Financial Services					
Division	05	Information Services					
52 15	Op Exp Telephone Exp - Buildings	\$9,252.00	\$40,000.00	\$25,782.08	\$52,980.00	\$38,650.67	\$39,146.40
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	CenturyLink 50M Ethernet			12.00	895.0000	\$10,740.00
	Manager Recommended	CenturyLink 50M Ethernet - moved to 100-40-02-01-52 15			12.00	-895.0000	(\$10,740.00)
	Manager Recommended	CenturyLink PRI & associated items			12.00	2600.0000	\$31,200.00
	Manager Recommended	CenturyLink PRI & associated items-moved to 100-40-02-01-52 15			12.00	-2600.0000	(\$31,200.00)
	Manager Recommended	Time Warner Fiber to Internet			12.00	771.0000	\$9,252.00
		Total Manager Recommended					\$9,252.00
52 16	Op Exp Telephone Exp - Mobile	\$657.00	\$850.00	\$818.95	\$0.00	\$4,071.21	\$4,088.58
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Cell phone for IT Technician			12.00	54.7400	\$656.88
		Total Manager Recommended					\$656.88
52 26	Op Exp Training and Travel	\$500.00	\$500.00	\$0.00	\$1,000.00	\$3,375.43	\$5,042.75
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Miscellaneous training for IT Technician			1.00	500.0000	\$500.00
		Total Manager Recommended					\$500.00
52 27	Op Exp Local Mileage	\$250.00	\$100.00	\$0.00	\$0.00	\$0.00	\$42.59
52 35	Op Exp Maint and Repair - Equipment	\$5,000.00	\$5,000.00	\$1,826.00	\$5,000.00	\$23,146.24	\$25,523.05
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Misc Repair			1.00	5000.0000	\$5,000.00
		Total Manager Recommended					\$5,000.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	41	Financial Services					
Division	05	Information Services					
52 60	Op Exp Equipment Purchase	\$17,150.00	\$30,600.00	\$26,705.73	\$29,599.00	\$20,031.22	\$35,742.14
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Free to Air Satellite System for PEG channel paid from PEG Rev			1.00	800.0000	\$800.00
	Manager Recommended	Misc Hardware			1.00	5500.0000	\$5,500.00
	Manager Recommended	Misc Server Hardware			1.00	3300.0000	\$3,300.00
	Manager Recommended	Misc Software			1.00	4400.0000	\$4,400.00
	Manager Recommended	PEG hardware - CUT			1.00	-14000.0000	(\$14,000.00)
	Manager Recommended	PEG hardware - undesignated			1.00	14000.0000	\$14,000.00
	Manager Recommended	Replacement of Cisco Switches at End of Life			3.00	800.0000	\$2,400.00
	Manager Recommended	UPS for IT closets			3.00	250.0000	\$750.00
		Total Manager Recommended					\$17,150.00
52 62	Op Exp Dues and Subscriptions	\$700.00	\$900.00	\$844.60	\$700.00	\$1,772.25	\$4,696.25
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Domain Name Registration			1.00	700.0000	\$700.00
		Total Manager Recommended					\$700.00
52 85	Op Exp Departmental Supplies	\$4,700.00	\$1,750.00	\$1,037.75	\$2,000.00	\$4,849.91	\$7,028.65
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Backup tapes needed for offsite data storate			160.00	25.0000	\$4,000.00
	Manager Recommended	Miscellaneous			1.00	500.0000	\$500.00
	Manager Recommended	Turtle case for backup tape transportation to Stor			2.00	100.0000	\$200.00
		Total Manager Recommended					\$4,700.00
53 00	Op Exp Insurance and Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
53 03	Op Exp Worker's Compensation Insurance	\$912.00	\$1,207.00	\$1,206.41	\$1,372.00	\$542.12	\$0.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	41	Financial Services					
Division	05	Information Services					
53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$895.01	\$923.90
<u>Total: Operating Expenses</u>		\$39,121.00	\$81,057.00	\$58,221.52	\$93,151.00	\$97,334.06	\$123,183.08
<u>Miscellaneous</u>							
59 98	Misc Support Services - W/S Fund	(\$40,461.00)	(\$44,579.00)	(\$37,149.10)	(\$44,579.00)	(\$54,610.25)	(\$69,013.16)
59 99	Misc Support Services - Electric Fund	(\$26,974.00)	(\$29,719.00)	(\$24,765.80)	(\$29,719.00)	(\$32,124.02)	(\$42,469.30)
<u>Total: Miscellaneous</u>		(\$67,435.00)	(\$74,298.00)	(\$61,914.90)	(\$74,298.00)	(\$86,734.27)	(\$111,482.46)
Division Total: Information Services		\$394,181.00	\$367,110.00	\$288,185.15	\$381,643.00	\$431,004.92	\$416,519.90

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: General Government
Division: Finance-Purchasing-Warehousing

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 10-11</u>	<u>Requested FY 11-12</u>	<u>Recommended FY 11-12</u>
Purchasing Agent	17	1	1	1
Warehouse Specialist		0	0	0

Salient Policy Issues- (Summarized)

1. This Division realized a reduction in force for FY 10-11. That reduction will continue through this fiscal year.

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	41	Financial Services						
Division	10	Purchasing and Warehousing						
<u>Personnel - Salaries</u>								
50 00	Salaries Full-time	\$52,282.00	\$52,282.00	\$44,430.17	\$52,282.00	\$84,772.58	\$43,729.67	
50 02	Salaries Part-time	\$0.00	\$280.00	\$280.00	\$0.00	\$0.00	\$0.00	
50 04	Salaries Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
50 50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$3,446.32	\$0.00	
<u>Total: Personnel - Salaries</u>		\$52,282.00	\$52,562.00	\$44,710.17	\$52,282.00	\$88,218.90	\$43,729.67	
<u>Personnel - Benefits</u>								
51 00	Benefits Longevity	\$500.00	\$500.00	\$500.00	\$500.00	\$1,000.00	\$0.00	
51 10	Benefits FICA	\$4,038.00	\$4,257.00	\$3,836.20	\$4,313.00	\$6,496.97	\$3,162.15	
51 11	Benefits Group Insurance - Health	\$6,066.00	\$6,150.00	\$5,164.95	\$5,903.00	\$8,519.84	\$6,210.27	
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
51 15	Benefits Life Insurance	\$338.00	\$354.00	\$299.22	\$325.00	\$508.08	\$0.00	
51 20	Benefits Retirement - General Employees	\$3,655.00	\$3,294.00	\$2,905.56	\$3,610.00	\$4,530.33	\$2,093.62	
51 30	Benefits 401K - General Employees	\$2,112.00	\$2,060.00	\$1,819.02	\$2,137.00	\$3,661.68	\$1,660.59	
<u>Total: Personnel - Benefits</u>		\$16,709.00	\$16,615.00	\$14,524.95	\$16,788.00	\$24,716.90	\$13,126.63	
<u>Contractual Services</u>								
56 00	Cont Serv Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56 10	Cont Serv Contracts and Agreements	\$200.00	\$180.00	\$180.00	\$350.00	\$255.00	\$0.00	
Budget Transactions:								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Annual Service Contract for Copier-Tereck					1.00	200.0000	\$200.00
	Total Manager Recommended							\$200.00
56 11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,315.20	

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	41	Financial Services						
Division	10	Purchasing and Warehousing						
52 35	Op Exp Maint and Repair - Equipment	\$750.00	\$350.00	\$41.76	\$1,000.00	\$0.00	\$319.33	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Operating Reduction Target				1.00	-250.0000	(\$250.00)
	Manager Recommended	Repair Contingency				1.00	800.0000	\$800.00
	Manager Recommended	Routine Preventive Maintenance - Forklift				1.00	200.0000	\$200.00
		Total Manager Recommended						\$750.00
52 36	Op Exp Maint and Repair - Vehicles	\$600.00	\$600.00	\$439.35	\$800.00	\$15.20	\$231.35	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Detail - Cleaning & Waxing				1.00	200.0000	\$200.00
	Manager Recommended	Operating Reduction Target				1.00	-200.0000	(\$200.00)
	Manager Recommended	Routine Preventive Maintenance - Van				2.00	50.0000	\$100.00
	Manager Recommended	Tire Replacement				4.00	125.0000	\$500.00
		Total Manager Recommended						\$600.00
52 50	Op Exp Contracted Vehicle Service	\$500.00	\$250.00	\$0.00	\$500.00	\$95.00	\$0.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Contingency for Van Repair				1.00	500.0000	\$500.00
		Total Manager Recommended						\$500.00
52 52	Op Exp Fuel	\$762.00	\$400.00	\$205.75	\$1,505.00	\$745.07	\$924.29	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Gasoline Purchases - Van				100.00	3.2100	\$321.00
	Manager Recommended	Propane Purchases - Forklift				150.00	2.9400	\$441.00
		Total Manager Recommended						\$762.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	41	Financial Services					
Division	10	Purchasing and Warehousing					
52 60	Op Exp Equipment Purchase	\$0.00	\$0.00	\$0.00	\$0.00	\$868.00	\$945.57
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	20,000 lb. Dock Board - 60x72x10 (OPS Master Plan)			1.00	1800.0000	\$1,800.00
	Manager Recommended	Dock Board - DEFER			1.00	-1800.0000	(\$1,800.00)
	Manager Recommended	Inventory Rack & Stands - DEFER			1.00	-2400.0000	(\$2,400.00)
	Manager Recommended	Inventory Rack & Stands-Inventory Management (OPS Master Plan)			1.00	2400.0000	\$2,400.00
	Manager Recommended	Warehouse Multi-Shelf Rack Sys - DEFER			1.00	-2000.0000	(\$2,000.00)
	Manager Recommended	Warehouse Multi-Shelf Rack System (OPS Master Plan)			1.00	2000.0000	\$2,000.00
	Total Manager Recommended						\$0.00
52 61	Op Exp Uniform Cleaning	\$300.00	\$300.00	\$218.57	\$480.00	\$385.67	\$147.60
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Contingency			12.00	5.0000	\$60.00
	Manager Recommended	Operating Reduction Target			1.00	-120.0000	(\$120.00)
	Manager Recommended	Purchasing Officer - Dry Cleaning			12.00	30.0000	\$360.00
	Total Manager Recommended						\$300.00
52 62	Op Exp Dues and Subscriptions	\$600.00	\$600.00	\$590.00	\$705.00	\$570.00	\$980.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Alumni Assoc NC Municipal & County Admin (AANCMCA)			1.00	50.0000	\$50.00
	Manager Recommended	BJ's Membership			1.00	105.0000	\$105.00
	Manager Recommended	CAGP & NIGP			1.00	400.0000	\$400.00
	Manager Recommended	Contingency			1.00	100.0000	\$100.00
	Manager Recommended	Operating Reduction Target			1.00	-90.0000	(\$90.00)
	Manager Recommended	Sam's Club Membership			1.00	35.0000	\$35.00
	Total Manager Recommended						\$600.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	41	Financial Services						
Division	10	Purchasing and Warehousing						
52 70	Op Exp Safety	\$400.00	\$400.00	\$184.94	\$600.00	\$168.28	\$119.99	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Contingency				1.00	100.0000	\$100.00
	Manager Recommended	Inspections & Supplies				1.00	200.0000	\$200.00
	Manager Recommended	Operating Reduction Target				1.00	-50.0000	(\$50.00)
	Manager Recommended	Safety Shoes - Purchasing Officer				1.00	150.0000	\$150.00
		Total Manager Recommended						\$400.00
52 71	Op Exp Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 85	Op Exp Departmental Supplies	\$1,000.00	\$350.00	\$118.09	\$1,500.00	\$971.27	\$470.41	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Contingency				1.00	100.0000	\$100.00
	Manager Recommended	Fixed Asset Supplies				1.00	100.0000	\$100.00
	Manager Recommended	General Office Supplies				1.00	500.0000	\$500.00
	Manager Recommended	Labeling & Marking				1.00	400.0000	\$400.00
	Manager Recommended	Operating Reduction Target				1.00	-500.0000	(\$500.00)
	Manager Recommended	Surplus Property Supplies				1.00	400.0000	\$400.00
		Total Manager Recommended						\$1,000.00
53 03	Op Exp Worker's Compensation Insurance	\$190.00	\$732.00	\$731.58	\$832.00	\$828.28	\$0.00	
53 99	Op Exp Miscellaneous Expense	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Contingency				1.00	100.0000	\$100.00
		Total Manager Recommended						\$100.00
Total: Operating Expenses		\$6,113.00	\$4,382.00	\$2,871.36	\$8,622.00	\$5,165.33	\$5,213.19	

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	41	Financial Services					
Division	10	Purchasing and Warehousing					
<u>Miscellaneous</u>							
59 98	Misc Support Services - W/S Fund	(\$27,000.00)	(\$29,083.00)	(\$24,235.80)	(\$29,083.00)	(\$23,026.02)	\$0.00
59 99	Misc Support Services - Electric Fund	(\$27,000.00)	(\$29,082.00)	(\$24,235.00)	(\$29,082.00)	(\$37,220.61)	\$0.00
<u>Total: Miscellaneous</u>		(\$54,000.00)	(\$58,165.00)	(\$48,470.80)	(\$58,165.00)	(\$60,246.63)	\$0.00
Division Total: Purchasing and Warehousing		\$23,144.00	\$15,824.00	\$13,929.75	\$23,077.00	\$58,851.23	\$67,448.50

Town of Clayton
 FY 2011-2012
 Budget Proposal
 Department Summary

Department: General Government
 Division: Finance-Customer Service-Collections

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 10-11</u>	<u>Requested FY 11-12</u>	<u>Recommended FY 11-12</u>
Customer Service Director	18	1	1	1
Utility Billing Specialist	13	1	1	1
Lead Customer Service Rep.	10	1	1	1
Customer Service Rep	10	2	2	2
Part time Customer Ser. Rep		1	1	1

Salient Policy Issues- (Summarized)

1. This division realized a reduction of a full time position to a part time position for FY 10-11. That reduction will continue this fiscal year.
2. Postage expense (5201) increased budget year over budget year very significantly. This item was under budgeted for FY 10-11. In addition postage expense increased three cents per unit. Notice the end of year estimate as the point of comparison rather than the prior year budgeted amount.
3. Overall cost of operations is reduced year over year.

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	41	Financial Services					
Division	11	Customer Service and Collections					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$199,156.00	\$190,580.00	\$167,752.11	\$199,156.00	\$249,868.47	\$293,607.35
50 02	Salaries Part-time	\$26,090.00	\$20,850.00	\$18,427.50	\$19,500.00	\$5,185.00	\$0.00
50 04	Salaries Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$139.54	\$0.00
50 50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$431.00	\$646.25	\$0.00
<u>Total: Personnel - Salaries</u>		\$225,246.00	\$211,430.00	\$186,179.61	\$219,087.00	\$255,839.26	\$293,607.35
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$2,450.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,150.00	\$0.00
51 01	Benefits Stand-by Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 10	Benefits FICA	\$17,420.00	\$16,600.00	\$14,555.51	\$17,254.00	\$18,463.18	\$21,641.41
51 11	Benefits Group Insurance - Health	\$37,171.00	\$31,393.00	\$26,369.91	\$29,520.00	\$44,850.52	\$50,985.02
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$1,337.00	\$1,298.00	\$1,092.49	\$1,231.00	\$1,550.37	\$0.00
51 20	Benefits Retirement - General Employees	\$16,516.00	\$12,425.00	\$10,943.65	\$14,153.00	\$12,787.53	\$14,051.05
51 30	Benefits 401K - General Employees	\$8,061.00	\$7,772.00	\$6,854.33	\$7,844.00	\$10,401.20	\$11,525.84
<u>Total: Personnel - Benefits</u>		\$82,955.00	\$71,488.00	\$61,815.89	\$72,002.00	\$90,202.80	\$98,203.32
<u>Contractual Services</u>							
56 00	Cont Serv Professional Services	\$5,000.00	\$1,200.00	\$1,200.00	\$10,000.00	\$18,421.77	\$22,942.03
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Custom programming with NWS				1.00	5000.0000	\$5,000.00
Total Manager Recommended							\$5,000.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	41	Financial Services					
Division	11	Customer Service and Collections					
56 10	Cont Serv Contracts and Agreements	\$28,715.00	\$100,000.00	\$97,565.07	\$95,145.00	\$108,645.13	\$50,560.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Bill printing-South Data			95,000.00	0.1300	\$12,350.00
	Manager Recommended	Contract for copier			1.00	165.0000	\$165.00
	Manager Recommended	Lockbox fees with First Citizens			12.00	1350.0000	\$16,200.00
	Manager Recommended	NWS annual support			1.00	70543.0000	\$70,543.00
	Manager Recommended	NWS annual support - move to IT budget			1.00	-70543.0000	(\$70,543.00)
		Total Manager Recommended					\$28,715.00
56 11	Cont Serv Contract Services	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$96,735.08
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Locate Plus			12.00	25.0000	\$300.00
		Total Manager Recommended					\$300.00
56 50	Cont Serv Equipment Rental	\$0.00	\$300.00	\$180.00	\$2,905.00	\$252.09	\$180.00
	<u>Total: Contractual Services</u>	\$34,015.00	\$101,500.00	\$98,945.07	\$108,050.00	\$127,318.99	\$170,417.11
	<u>Operating Expenses</u>						
52 00	Op Exp Copy Expense	\$100.00	\$100.00	\$65.11	\$0.00	\$0.00	\$52.00
52 01	Op Exp Postage and Shipping Expense	\$37,265.00	\$36,000.00	\$28,064.80	\$28,800.00	\$45,797.78	\$54,630.89
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Fedex			1.00	500.0000	\$500.00
	Manager Recommended	In house mailings			0.45	3600.0000	\$1,620.00
	Manager Recommended	Outsourced billing (35.5 cents bulk postage, 87K pieces of mail)			0.36	87000.0000	\$30,885.00
	Manager Recommended	Outsourced Billing-Multiples			0.71	6000.0000	\$4,260.00
		Total Manager Recommended					\$37,265.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	41	Financial Services					
Division	11	Customer Service and Collections					
52 85	Op Exp Departmental Supplies	\$5,615.00	\$5,000.00	\$2,095.20	\$12,500.00	\$10,854.84	\$12,097.63
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Copy paper			60.00	34.0000	\$2,040.00
	Manager Recommended	Envelopes			25.00	15.0000	\$375.00
	Manager Recommended	Miscellaneous desk supplies			1.00	500.0000	\$500.00
	Manager Recommended	Printer ribbons & toner cartridges			6.00	300.0000	\$1,800.00
	Manager Recommended	Receipt printer paper			4.00	225.0000	\$900.00
		Total Manager Recommended					\$5,615.00
53 00	Op Exp Insurance and Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
53 03	Op Exp Worker's Compensation Insurance	\$824.00	\$750.00	\$750.04	\$853.00	\$618.59	\$0.00
53 99	Op Exp Miscellaneous Expense	\$200.00	\$250.00	\$250.00	\$800.00	\$722.91	\$3,355.83
	<u>Total: Operating Expenses</u>	\$50,680.00	\$45,356.00	\$33,953.03	\$46,607.00	\$59,159.91	\$90,623.64
	<u>Miscellaneous</u>						
59 05	Misc Reserve Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
59 98	Misc Support Services - W/S Fund	(\$196,448.00)	(\$227,184.00)	(\$189,320.00)	(\$227,184.00)	(\$217,140.00)	(\$344,706.00)
59 99	Misc Support Services - Electric Fund	(\$176,803.00)	(\$203,806.00)	(\$169,838.30)	(\$203,806.00)	(\$195,426.00)	(\$306,238.00)
	<u>Total: Miscellaneous</u>	(\$373,251.00)	(\$430,990.00)	(\$359,158.30)	(\$430,990.00)	(\$412,566.00)	(\$650,944.00)
	Division Total: Customer Service and Collections	\$19,645.00	(\$1,216.00)	\$21,735.30	\$14,756.00	\$119,954.96	\$1,907.42

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: General Government

Division: Finance-Customer Service – Meter Reading and Technicians

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 10-11</u>	<u>Requested FY 11-12</u>	<u>Recommended FY 11-12</u>
Sr. Meter Technician	11	1	1	1
Meter Technician	9	2	2	2

Salient Policy Issues- (Summarized)

1.

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	41	Financial Services					
Division	12	Meter Reading and Technicians					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$86,186.00	\$81,940.00	\$71,236.50	\$85,583.00	\$88,426.94	\$70,733.54
50 04	Salaries Overtime	\$0.00	\$0.00	\$736.00	\$0.00	\$482.79	\$47.26
50 50	Salaries Cashout	\$6,064.00	\$6,065.00	\$5,093.55	\$6,935.00	\$8,289.65	\$0.00
<u>Total: Personnel - Salaries</u>		\$92,250.00	\$88,005.00	\$77,066.05	\$92,518.00	\$97,199.38	\$70,780.80
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$700.00	\$300.00	\$300.00	\$300.00	\$300.00	\$0.00
51 01	Benefits Stand-by Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$7,648.20	\$1,016.61
51 10	Benefits FICA	\$7,112.00	\$6,945.00	\$6,117.48	\$7,220.00	\$8,430.52	\$5,177.22
51 11	Benefits Group Insurance - Health	\$9,185.00	\$9,475.00	\$7,958.37	\$6,002.00	\$8,859.50	\$11,798.43
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$556.00	\$536.00	\$447.48	\$527.00	\$568.40	\$0.00
51 20	Benefits Retirement - General Employees	\$6,432.00	\$5,630.00	\$4,923.12	\$6,077.00	\$5,485.98	\$3,351.26
51 30	Benefits 401K - General Employees	\$3,709.00	\$3,498.00	\$3,060.37	\$3,643.00	\$4,453.57	\$2,704.45
<u>Total: Personnel - Benefits</u>		\$27,694.00	\$26,384.00	\$22,806.82	\$23,769.00	\$35,746.17	\$24,047.97
<u>Contractual Services</u>							
56 10	Cont Serv Contracts and Agreements	\$3,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Itron - maintenance contract for meter reading equipment			1.00	3500.0000	\$3,500.00
	Total Manager Recommended						\$3,500.00
56 50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 51	Cont Serv Uniform Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,122.76
<u>Total: Contractual Services</u>		\$3,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,122.76

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	41	Financial Services						
Division	12	Meter Reading and Technicians						
<u>Operating Expenses</u>								
52 00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 16	Op Exp Telephone Exp - Mobile	\$180.00	\$100.00	(\$80.68)	\$1,029.00	\$1,002.98	\$0.00	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Meter Reader/Technician - PTT Phones (3)				12.00	15.0000	\$180.00
	Total Manager Recommended							\$180.00
52 26	Op Exp Training and Travel	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	\$0.00	
52 27	Op Exp Local Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 35	Op Exp Maint and Repair - Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$403.48	
52 36	Op Exp Maint and Repair - Vehicles	\$1,500.00	\$2,000.00	\$1,674.36	\$1,000.00	\$1,092.85	\$1,560.67	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Miscellaneous Repairs				1.00	1200.0000	\$1,200.00
	Manager Recommended	Routine Oil Changes				6.00	50.0000	\$300.00
	Total Manager Recommended							\$1,500.00
52 50	Op Exp Contracted Vehicle Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.99	
52 52	Op Exp Fuel	\$8,500.00	\$7,000.00	\$6,049.20	\$5,000.00	\$4,764.87	\$5,975.57	
52 60	Op Exp Equipment Purchase	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$777.04	
52 61	Op Exp Uniform Cleaning	\$2,500.00	\$2,500.00	\$1,918.63	\$3,000.00	\$2,216.66	\$0.00	
52 62	Op Exp Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 70	Op Exp Safety	\$400.00	\$400.00	\$490.19	\$674.00	\$583.20	\$501.38	
52 71	Op Exp Protective Clothing	\$450.00	\$450.00	\$300.00	\$450.00	\$346.56	\$173.32	
52 80	Op Exp Tools	\$500.00	\$420.00	\$102.48	\$500.00	\$205.79	\$460.60	

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	41	Financial Services					
Division	12	Meter Reading and Technicians					
53 03	Op Exp Worker's Compensation Insurance	\$4,324.00	\$3,735.00	\$3,735.29	\$4,248.00	\$3,113.08	\$0.00
53 99	Op Exp Miscellaneous Expense	\$0.00	\$117.00	\$181.47	\$0.00	\$3,514.02	\$294.34
<u>Total: Operating Expenses</u>		\$18,354.00	\$17,222.00	\$14,870.94	\$16,401.00	\$16,840.01	\$10,148.39
<u>Miscellaneous</u>							
59 98	Misc Support Services - W/S Fund	(\$85,079.00)	(\$75,000.00)	(\$67,055.00)	(\$80,466.00)	(\$86,746.03)	\$0.00
59 99	Misc Support Services - Electric Fund	(\$56,719.00)	(\$50,000.00)	(\$44,703.30)	(\$53,644.00)	(\$57,830.38)	\$0.00
<u>Total: Miscellaneous</u>		(\$141,798.00)	(\$125,000.00)	(\$111,758.30)	(\$134,110.00)	(\$144,576.41)	\$0.00
Division Total: Meter Reading and Technicians		\$0.00	\$6,611.00	\$2,985.51	(\$1,422.00)	\$5,209.15	\$108,099.92

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: Finance
Division: Capital Outlay

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	41	Financial Services					
Division	95	Capital Outlay					
<u>Capital Outlay</u>							
58 00	Cap Out Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$132,281.25	\$115,917.72
58 01	Cap Out Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58 03	Cap Out Furniture Fixtures and Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58 20	Cap Out Buiding Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58 50	Cap Out Capital Outlay	\$100,000.00	\$18,822.00	\$18,821.70	\$9,100.00	\$7,793.56	\$81,315.81
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Virtual Server/ SAN Upgrade			1.00	100000.0000	\$100,000.00
		Total Manager Recommended					\$100,000.00
<u>Total: Capital Outlay</u>		\$100,000.00	\$18,822.00	\$18,821.70	\$9,100.00	\$140,074.81	\$197,233.53
<u>Miscellaneous</u>							
59 98	Misc Support Services - W/S Fund	(\$21,101.00)	(\$1,910.00)	(\$1,591.70)	(\$1,910.00)	(\$5,990.74)	\$0.00
59 99	Misc Support Services - Electric Fund	(\$10,212.00)	(\$832.00)	(\$693.30)	(\$832.00)	(\$9,683.55)	\$0.00
<u>Total: Miscellaneous</u>		(\$31,313.00)	(\$2,742.00)	(\$2,285.00)	(\$2,742.00)	(\$15,674.29)	\$0.00
Division Total: Capital Outlay		\$68,687.00	\$16,080.00	\$16,536.70	\$6,358.00	\$124,400.52	\$197,233.53

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department Total: Financial Services		\$840,042.00	\$736,005.00	\$653,775.65	\$780,547.00	\$1,134,245.75	\$1,042,865.72

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: General Government
Division: Community Development/Administration

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 10-11</u>	<u>Requested FY 11-12</u>	<u>Recommended FY 11-12</u>
Planning Director	27	1	1	1
Admin Support Specialist	13	1	1	1

Salient Policy Issues- (Summarized)

1. Noted increase in salary is related to correction of an existing employee assignment. The Administrative Support Specialist position was previously budgeted in the Planning Division but is correctly assigned to the Administration Division.

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	42	Community Development Services					
Division	02	Administration					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$117,260.00	\$90,479.00	\$81,259.09	\$91,159.00	\$91,503.02	\$161,953.97
50 02	Salaries Part-time	\$2,880.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Personnel - Salaries</u>		\$120,140.00	\$90,479.00	\$81,259.09	\$91,159.00	\$91,503.02	\$161,953.97
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$200.00	\$500.00	\$500.00	\$500.00	\$500.00	\$0.00
51 10	Benefits FICA	\$9,202.00	\$7,071.00	\$6,469.28	\$6,974.00	\$7,175.44	\$12,370.29
51 11	Benefits Group Insurance - Health	\$12,132.00	\$5,657.00	\$4,673.05	\$5,904.00	\$6,183.84	\$16,916.53
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$746.00	\$553.00	\$471.24	\$610.00	\$563.04	\$0.00
51 20	Benefits Retirement - General Employees	\$8,197.00	\$5,841.00	\$5,244.51	\$5,889.00	\$4,670.04	\$7,941.33
51 30	Benefits 401K - General Employees	\$4,699.00	\$3,636.00	\$3,267.24	\$3,646.00	\$3,786.45	\$6,499.74
<u>Total: Personnel - Benefits</u>		\$35,176.00	\$23,258.00	\$20,625.32	\$23,523.00	\$22,878.81	\$43,727.89
<u>Contractual Services</u>							
56 00	Cont Serv Professional Services	\$24,000.00	\$35,000.00	\$36,136.26	\$35,000.00	\$11,106.86	\$7,847.94
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Misc. Consultant Services			1.00	15000.0000	\$15,000.00
	Manager Recommended	Parker Poe-Board of Adjustment Meetings			12.00	750.0000	\$9,000.00
		Total Manager Recommended					\$24,000.00
56 10	Cont Serv Contracts and Agreements	\$0.00	\$0.00	\$0.00	\$1,400.00	\$0.00	\$0.00
56 11	Cont Serv Contract Services	\$0.00	\$4,100.00	\$0.00	\$0.00	\$27,363.50	\$10,395.29

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	42	Community Development Services						
Division	02	Administration						
56 50	Cont Serv Equipment Rental	\$300.00	\$3,600.00	\$3,268.63	\$3,600.00	\$3,913.44	\$4,651.37	
	Budget Transactions:							
	Level					Number of Units	Cost Per Unit	Total Amount
	Manager Recommended					12.00	25.0000	\$300.00
								\$300.00
	Total Manager Recommended							\$300.00
56 51	Cont Serv Uniform Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<u>Total: Contractual Services</u>	\$24,300.00	\$42,700.00	\$39,404.89	\$40,000.00	\$42,383.80	\$22,894.60	
	<u>Operating Expenses</u>							
52 00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.08	\$0.00	\$0.00	\$0.00	
52 01	Op Exp Postage and Shipping Expense	\$900.00	\$900.00	\$775.14	\$0.00	\$0.00	\$0.00	
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,005.27	
52 16	Op Exp Telephone Exp - Mobile	\$657.00	\$400.00	\$344.95	\$0.00	\$0.00	\$0.00	
	Budget Transactions:							
	Level					Number of Units	Cost Per Unit	Total Amount
	Manager Recommended					12.00	54.7400	\$656.88
								\$656.88
	Total Manager Recommended							\$656.88
52 25	Op Exp Advertising Expense	\$3,000.00	\$1,900.00	\$1,545.75	\$3,000.00	\$3,080.44	\$2,945.59	
52 26	Op Exp Training and Travel	\$1,000.00	\$312.00	\$211.64	\$800.00	\$330.00	\$1,117.13	
	Budget Transactions:							
	Level					Number of Units	Cost Per Unit	Total Amount
	Manager Recommended					1.00	1000.0000	\$1,000.00
								\$1,000.00
	Total Manager Recommended							\$1,000.00
52 27	Op Exp Local Mileage	\$2,400.00	\$2,200.00	\$1,200.00	\$1,200.00	\$2,400.00	\$2,400.00	
	Budget Transactions:							
	Level					Number of Units	Cost Per Unit	Total Amount
	Manager Recommended					12.00	200.0000	\$2,400.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	42	Community Development Services					
Division	02	Administration					
52 85	Op Exp Departmental Supplies	\$2,500.00	\$1,500.00	\$1,575.13	\$3,000.00	\$1,769.27	\$455.99
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	AutoCad Light			1.00	960.0000	\$960.00
	Manager Recommended	AutoCad Light Support			1.00	186.0000	\$186.00
		Total Manager Recommended					\$1,146.00
53 03	Op Exp Worker's Compensation Insurance	\$434.00	\$289.00	\$288.41	\$328.00	\$376.68	\$0.00
53 23	Op Exp Citizen Boards	\$3,200.00	\$2,200.00	\$2,097.37	\$3,200.00	\$2,273.07	\$2,052.27
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Appreciation Banquet for PB,BOA,DDA			1.00	2600.0000	\$2,600.00
	Manager Recommended	Misc. Workshops, Seminars			3.00	200.0000	\$600.00
		Total Manager Recommended					\$3,200.00
53 99	Op Exp Miscellaneous Expense	\$500.00	\$500.00	\$59.99	\$500.00	\$84.00	\$1,710.64
	<u>Total: Operating Expenses</u>	\$25,851.00	\$14,845.00	\$12,742.09	\$23,528.00	\$11,777.45	\$23,930.66
	<u>Miscellaneous</u>						
59 05	Misc Reserve Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
59 98	Misc Support Services - W/S Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$6,607.25)
59 99	Misc Support Services - Electric Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,202.22)
	<u>Total: Miscellaneous</u>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$8,809.47)
Division Total: Administration		\$205,467.00	\$171,282.00	\$154,031.39	\$178,210.00	\$168,543.08	\$243,697.65

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: General Government
Division: Community Development/Planning

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 10-11</u>	<u>Requested FY 11-12</u>	<u>Recommended FY 11-12</u>
Planner	20	1	1	1
Planner (vacancy)		0	0	0

Salient Policy Issues- (Summarized)

1. One planner position has been kept vacant since FY 09-10. That position will remain vacant for FY 11-12.

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	42	Community Development Services					
Division	15	Planning					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$57,222.00	\$88,999.00	\$78,586.37	\$86,710.00	\$75,855.96	\$74,554.90
50 02	Salaries Part-time	\$0.00	\$700.00	\$678.13	\$3,000.00	\$1,443.75	\$0.00
50 50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Personnel - Salaries</u>		\$57,222.00	\$89,699.00	\$79,264.50	\$89,710.00	\$77,299.71	\$74,554.90
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$750.00	\$850.00	\$850.00	\$950.00	\$200.00	\$0.00
51 10	Benefits FICA	\$4,435.00	\$6,205.00	\$5,562.85	\$6,579.00	\$5,528.45	\$5,599.89
51 11	Benefits Group Insurance - Health	\$6,066.00	\$12,300.00	\$10,329.90	\$11,850.00	\$13,129.40	\$8,438.83
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$371.00	\$587.00	\$492.66	\$540.00	\$488.58	\$0.00
51 20	Benefits Retirement - General Employees	\$4,000.00	\$5,759.00	\$5,086.05	\$5,602.00	\$3,881.41	\$3,681.96
51 30	Benefits 401K - General Employees	\$2,320.00	\$3,600.00	\$3,183.26	\$3,362.00	\$3,156.30	\$2,975.90
<u>Total: Personnel - Benefits</u>		\$17,942.00	\$29,301.00	\$25,504.72	\$28,883.00	\$26,384.14	\$20,696.58
<u>Contractual Services</u>							
56 00	Cont Serv Professional Services	\$5,000.00	\$13,903.00	\$13,902.30	\$0.00	\$3,002.02	\$3,715.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	NWS Training			1.00	5000.0000	\$5,000.00
		Total Manager Recommended					\$5,000.00
56 10	Cont Serv Contracts and Agreements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 51	Cont Serv Uniform Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Contractual Services</u>		\$5,000.00	\$13,903.00	\$13,902.30	\$0.00	\$3,002.02	\$3,715.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	42	Community Development Services					
Division	15	Planning					
52 62	Op Exp Dues and Subscriptions	\$300.00	\$270.00	\$270.00	\$300.00	\$260.00	\$715.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Beth - APA/NCAPA			1.00	300.0000	\$300.00
		Total Manager Recommended					\$300.00
52 63	Op Exp Permits and Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 70	Op Exp Safety	\$50.00	\$38.00	\$37.75	\$0.00	\$0.00	\$0.00
52 71	Op Exp Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 85	Op Exp Departmental Supplies	\$0.00	\$150.00	\$109.97	\$0.00	\$0.00	\$2,456.02
53 03	Op Exp Worker's Compensation Insurance	\$1,133.00	\$1,522.00	\$1,522.08	\$1,731.00	\$1,853.47	\$0.00
53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total: Operating Expenses		\$3,683.00	\$2,074.00	\$2,037.62	\$2,631.00	\$2,915.90	\$17,655.81
Division Total: Planning		\$83,847.00	\$134,977.00	\$120,709.14	\$121,224.00	\$109,601.77	\$116,622.29

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: General Government
Division: Community Development/Code Enforcement

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 10-11</u>	<u>Requested FY 11-12</u>	<u>Recommended FY 11-12</u>
Zoning Administration Officer	17	1	1	1

Salient Policy Issues- (Summarized)

1.

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	42	Community Development Services						
Division	16	Code Enforcement						
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 16	Op Exp Telephone Exp - Mobile	\$867.00	\$420.00	\$342.32	\$420.00	\$371.49	\$0.00	
Budget Transactions:								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Code Enforcement Air Card					12.00	38.0100	\$456.12
Manager Recommended	Code Enforcement Officer - Cell Phone					12.00	34.2400	\$410.88
	Total Manager Recommended							<u>\$867.00</u>
52 25	Op Exp Advertising Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 26	Op Exp Training and Travel	\$1,000.00	\$0.00	\$0.00	\$300.00	\$0.00	\$494.02	
Budget Transactions:								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Zoning Enforcement Training					1.00	1000.0000	\$1,000.00
	Total Manager Recommended							<u>\$1,000.00</u>
52 27	Op Exp Local Mileage	\$0.00	\$0.00	\$0.00	\$100.00	\$40.70	\$0.00	
52 35	Op Exp Maint and Repair - Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 36	Op Exp Maint and Repair - Vehicles	\$500.00	\$30.00	\$29.69	\$0.00	\$329.96	\$368.05	
52 50	Op Exp Contracted Vehicle Service	\$500.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	
Budget Transactions:								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Miscellaneous automotive repairs					1.00	1000.0000	\$1,000.00
	Total Manager Recommended							<u>\$1,000.00</u>
52 52	Op Exp Fuel	\$750.00	\$200.00	\$60.30	\$732.00	\$0.00	\$3,764.24	
52 60	Op Exp Equipment Purchase	\$0.00	\$1,700.00	\$446.23	\$1,700.00	\$0.00	\$3,914.13	
52 61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 62	Op Exp Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	42	Community Development Services					
Division	16	Code Enforcement					
52 63	Op Exp Permits and Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 70	Op Exp Safety	\$250.00	\$275.00	\$268.17	\$150.00	\$0.00	\$6.99
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Safety Equipment Service			2.00	125.0000	\$250.00
	Total Manager Recommended						\$250.00
52 71	Op Exp Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 85	Op Exp Departmental Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$269.50
53 03	Op Exp Worker's Compensation Insurance	\$1,140.00	\$1,566.00	\$1,566.04	\$1,781.00	\$1,906.82	\$0.00
53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$184.48
<u>Total: Operating Expenses</u>		\$5,007.00	\$4,191.00	\$2,712.75	\$6,383.00	\$2,648.97	\$9,001.41
Division Total: Code Enforcement		\$59,829.00	\$57,035.00	\$49,085.77	\$60,042.00	\$57,243.26	\$76,490.16

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: General Government

Division: Community Development/Downtown & Economic Development

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 10-11</u>	<u>Requested FY 11-12</u>	<u>Recommended FY 11-12</u>
Downtown/ED Coordinator	20	1	1	1

Salient Policy Issues- (Summarized)

1. The Town of Clayton will host the prestigious statewide North Carolina Main Street Program Conference this year. Allowance for that event has been included in Special Events (5415) line item. In addition and in anticipation of that event the Façade Grants (5401) line item has been increased and a \$15,000 appropriation was included under capital outlay for a downtown wayfinding project.

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	42	Community Development Services					
Division	17	Downtown and Economic Developmen					
56 11	Cont Serv Contract Services	\$3,400.00	\$3,000.00	\$829.66	\$3,000.00	\$3,695.00	\$2,360.20
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Annual Downtown Market Analysis (ESRI)			1.00	400.0000	\$400.00
	Manager Recommended	Design services - facade & site design, renderings			1.00	2500.0000	\$2,500.00
	Manager Recommended	Downtown workshops, speakers, materials, marketing			1.00	500.0000	\$500.00
	Total Manager Recommended						\$3,400.00
56 50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 51	Cont Serv Uniform Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Contractual Services</u>		\$8,520.00	\$3,000.00	\$829.66	\$3,000.00	\$22,995.02	\$17,127.45
<u>Operating Expenses</u>							
52 00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 16	Op Exp Telephone Exp - Mobile	\$657.00	\$960.00	\$829.51	\$960.00	\$1,237.89	\$1,144.68
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	DD Coordinator - Cell Phone			12.00	54.7400	\$656.88
	Total Manager Recommended						\$656.88
52 25	Op Exp Advertising Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 26	Op Exp Training and Travel	\$3,545.00	\$2,879.00	\$2,878.48	\$2,770.00	\$1,636.99	\$3,061.14
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Chamber of Commerce			5.00	35.0000	\$175.00
	Manager Recommended	NC Main Street Conference - DDC, DDA Chair, MS Champ			5.00	380.0000	\$1,900.00
	Manager Recommended	NC Main Street Manager Meetings			2.00	435.0000	\$870.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	42	Community Development Services						
Division	17	Downtown and Economic Developmen						
	Manager Recommended					4.00	150.0000	\$600.00
	Manager Recommended					4.00	178.0000	\$712.00
	Manager Recommended					4.00	-178.0000	(\$712.00)
	Total Manager Recommended							\$3,545.00
52 27	Op Exp Local Mileage	\$300.00	\$500.00	\$446.50	\$500.00	\$377.05	\$549.04	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Travel to local meetings - REDUCE				4.00	-50.0000	(\$200.00)
	Manager Recommended	Travel to local meetings Main Street, NCDDA,,etc				10.00	50.0000	\$500.00
	Total Manager Recommended							\$300.00
52 35	Op Exp Maint and Repair - Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 36	Op Exp Maint and Repair - Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 50	Op Exp Contracted Vehicle Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 52	Op Exp Fuel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 60	Op Exp Equipment Purchase	\$300.00	\$614.00	\$613.59	\$500.00	\$10.76	\$0.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Contingency				1.00	300.0000	\$300.00
	Manager Recommended	Contingency - REDUCE				1.00	-200.0000	(\$200.00)
	Manager Recommended	Digital Audio Equipment for Podcasting & Video				1.00	200.0000	\$200.00
	Total Manager Recommended							\$300.00
52 61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 62	Op Exp Dues and Subscriptions	\$800.00	\$800.00	\$718.97	\$800.00	\$862.90	\$816.95	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	National Main Street Network				1.00	250.0000	\$250.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	42	Community Development Services						
Division	17	Downtown and Economic Developmen						
	Manager Recommended					1.00	150.0000	\$150.00
	Manager Recommended					12.00	25.0000	\$300.00
	Manager Recommended					1.00	100.0000	\$100.00
	Total Manager Recommended							\$800.00
52 63	Op Exp Permits and Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 70	Op Exp Safety	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 71	Op Exp Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 85	Op Exp Departmental Supplies	\$1,000.00	\$900.00	\$940.31	\$1,250.00	\$835.82	\$2,711.57	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Binders, Office and support materials				1.00	1000.0000	\$1,000.00
		Total Manager Recommended						\$1,000.00
53 03	Op Exp Worker's Compensation Insurance	\$1,362.00	\$1,198.00	\$1,197.62	\$1,362.00	\$1,140.13	\$0.00	
53 23	Op Exp Citizen Boards	\$950.00	\$850.00	\$795.34	\$950.00	\$579.56	\$312.50	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	DDA Annual Community Awards/Recognition				1.00	300.0000	\$300.00
	Manager Recommended	DDA member name badges / shirts				1.00	200.0000	\$200.00
	Manager Recommended	NC Main Street Champion - certificate framing				1.00	150.0000	\$150.00
	Manager Recommended	Recognition for DDA Members at Planning Dinner				1.00	300.0000	\$300.00
		Total Manager Recommended						\$950.00
53 99	Op Exp Miscellaneous Expense	\$300.00	\$500.00	\$242.67	\$500.00	\$601.12	\$1,003.43	
	<u>Total: Operating Expenses</u>	\$9,214.00	\$9,201.00	\$8,662.99	\$9,592.00	\$7,282.22	\$9,599.31	

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	42	Community Development Services					
Division	17	Downtown and Economic Developmen					
<u>Programs</u>							
54 00	Programs Promotions	\$11,000.00	\$9,000.00	\$2,607.84	\$10,500.00	\$6,339.82	\$5,683.81
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Branded "Think Clayton" Merchandise			1.00	3500.0000	\$3,500.00
	Manager Recommended	Cooperative Marketing Campaign			1.00	6500.0000	\$6,500.00
	Manager Recommended	Downtown Directory Contribution			1.00	500.0000	\$500.00
	Manager Recommended	Pedestrian Maps			1.00	500.0000	\$500.00
	Total Manager Recommended						\$11,000.00
54 01	Programs Facade Grants	\$20,000.00	\$5,000.00	\$0.00	\$10,000.00	\$11,938.91	\$15,396.02
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Facade projects - extra effort to improve appearance			4.00	5000.0000	\$20,000.00
	Total Manager Recommended						\$20,000.00
54 02	Programs Rural Ctr Reuse & Renovate Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$324,000.00	\$0.00
54 15	Programs Special Events	\$37,148.00	\$22,000.00	\$8,981.74	\$22,000.00	\$21,683.31	\$22,813.48
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Christmas Decoration - Annual Lamp Replacement			1.00	2000.0000	\$2,000.00
	Manager Recommended	Christmas Tree - lamp replacement to LED			1.00	2500.0000	\$2,500.00
	Manager Recommended	Christmas Village & Tree Lighting			1.00	2500.0000	\$2,500.00
	Manager Recommended	Event - TBD			1.00	1000.0000	\$1,000.00
	Manager Recommended	Host NC Main Street Conference			1.00	11648.0000	\$11,648.00
	Manager Recommended	Town Square Concert Series (music & stage expense)			5.00	3500.0000	\$17,500.00
	Total Manager Recommended						\$37,148.00
Total: Programs		\$68,148.00	\$36,000.00	\$11,589.58	\$42,500.00	\$363,962.04	\$43,893.31
Division Total: Downtown and Economic Developmen		\$157,980.00	\$117,689.00	\$81,890.40	\$126,645.00	\$466,092.50	\$141,969.79

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: General Government

Division: Community Development/Building Inspections

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 10-11</u>	<u>Requested FY 11-12</u>	<u>Recommended FY 11-12</u>
Bldg. Code Enf. Officer	18-20	4	3	3
Admin Support Specialist	13	1	1	1

Salient Policy Issues- (Summarized)

1. This Division has been reorganized and is no longer under Community Development Services. It is now under the Public Works- Engineering Division. For FY 10-11 the supervisory, Chief Code Enforcement Official, position was eliminated. That position will continue to be eliminated. Reorganization of this department under the Town Engineer position has allowed it to maintain adequate function through effective supervision. In addition the Town is realizing advantages through synergy of Engineering staff with Inspections staff.

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount		
Fund	100	GF							
Department	42	Community Development Services							
Division	20	Building Inspections							
52 35	Op Exp Maint and Repair - Equipment	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
	Budget Transactions:								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended					12.00	20.0000	\$240.00	
		Transaction Copier Maintenance (maint & copies) - 1/2 allocation							
		Total Manager Recommended							\$240.00
52 36	Op Exp Maint and Repair - Vehicles	\$950.00	\$950.00	\$525.23	\$1,000.00	\$1,004.24	\$252.49		
52 50	Op Exp Contracted Vehicle Service	\$1,350.00	\$600.00	\$300.48	\$1,500.00	\$0.00	\$0.00		
52 52	Op Exp Fuel	\$4,000.00	\$3,390.00	\$2,562.39	\$3,500.00	\$2,857.90	\$0.00		
52 60	Op Exp Equipment Purchase	\$4,500.00	\$4,000.00	\$0.00	\$6,400.00	\$0.00	\$539.71		
	Budget Transactions:								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended					1.00	4500.0000	\$4,500.00	
		Transaction Implementation of remote permit issuance							
		Total Manager Recommended							\$4,500.00
52 61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
52 62	Op Exp Dues and Subscriptions	\$950.00	\$900.00	\$175.00	\$1,000.00	\$615.00	\$415.00		
52 63	Op Exp Permits and Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
52 70	Op Exp Safety	\$375.00	\$375.00	\$0.00	\$500.00	\$347.62	\$193.09		
52 71	Op Exp Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
52 85	Op Exp Departmental Supplies	\$2,750.00	\$2,750.00	\$1,119.86	\$2,750.00	\$2,341.43	\$1,906.26		
	Budget Transactions:								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended					1.00	2750.0000	\$2,750.00	
		Transaction Departmental supplies							
		Total Manager Recommended							\$2,750.00
53 03	Op Exp Worker's Compensation Insurance	\$4,968.00	\$7,060.00	\$7,059.07	\$8,028.00	\$5,790.56	\$0.00		
53 20	Op Exp Homeowner's Recovery Reimb	\$950.00	\$774.00	\$774.00	\$1,000.00	\$891.00	\$1,692.00		

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	42	Community Development Services					
Division	20	Building Inspections					
53 21	Op Exp Minimum Housing Code	\$21,000.00	\$0.00	\$0.00	\$25,000.00	\$19,700.00	\$3,050.00
53 99	Op Exp Miscellaneous Expense	\$400.00	\$250.00	\$16.91	\$500.00	\$0.00	\$117.00
<u>Total: Operating Expenses</u>		\$44,283.00	\$22,669.00	\$13,468.70	\$54,198.00	\$36,110.90	\$15,167.59
<u>Miscellaneous</u>							
59 05	Misc Reserve Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Miscellaneous</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division Total: Building Inspections		\$352,592.00	\$358,659.00	\$314,198.90	\$385,182.00	\$415,788.39	\$379,303.01

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: CommunityDevelopment
Division: Capital Outlay

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	42	Community Development Services					
Division	95	Capital Outlay					
<u>Capital Outlay</u>							
58 00	Cap Out Capital Projects	\$15,300.00	\$425,000.00	\$423,768.53	\$413,000.00	\$32,966.13	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Horne Square Information Kiosk			1.00	2500.0000	\$2,500.00
	Manager Recommended	Horne Square Information Kiosk-CUT			1.00	-2500.0000	(\$2,500.00)
	Manager Recommended	Wayfinding Signage			1.00	15300.0000	\$15,300.00
	Total Manager Recommended						\$15,300.00
58 50	Cap Out Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Capital Outlay</u>		\$15,300.00	\$425,000.00	\$423,768.53	\$413,000.00	\$32,966.13	\$0.00
<u>Miscellaneous</u>							
59 98	Misc Support Services - W/S Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
59 99	Misc Support Services - Electric Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Miscellaneous</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division Total: Capital Outlay		\$15,300.00	\$425,000.00	\$423,768.53	\$413,000.00	\$32,966.13	\$0.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department Total: Community Development Services		\$875,015.00	\$1,264,642.00	\$1,143,684.13	\$1,284,303.00	\$1,250,235.13	\$958,082.90

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: General Government
Division: Police - Administration

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 10-11</u>	<u>Requested FY 11-12</u>	<u>Recommended FY 11-12</u>
Police Chief	28	1	1	1
Admin. Support Specialist	13	1	1	1
Customer Service Rep.	11	1	1	1

Salient Policy Issues- (Summarized)

1. Increase in the salary line item reflects restoration of the Customer Service Representative (Records Clerk) position from thirty hours per week in the FY 10-11 budget to forty hours per week in the FY 11-12 Budget.
2. Contract Services reflect an increase from \$50 to \$65 per animal delivered to the shelter.

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	50	Law Enforcement					
Division	02	Administration					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$192,566.00	\$179,022.00	\$157,113.33	\$186,662.00	\$191,182.21	\$241,206.70
50 02	Salaries Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 04	Salaries Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$140.88	\$432.12
50 50	Salaries Cashout	\$4,162.00	\$4,162.00	\$3,496.08	\$3,887.00	\$4,472.35	\$0.00
<u>Total: Personnel - Salaries</u>		\$196,728.00	\$183,184.00	\$160,609.41	\$190,549.00	\$195,795.44	\$241,638.82
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$2,000.00	\$1,600.00	\$1,600.00	\$1,600.00	\$1,350.00	\$0.00
51 10	Benefits FICA	\$15,203.00	\$14,444.00	\$12,778.06	\$14,760.00	\$14,863.70	\$18,969.04
51 11	Benefits Group Insurance - Health	\$12,267.00	\$15,426.00	\$12,957.84	\$15,555.00	\$16,838.45	\$28,586.95
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$1,169.00	\$1,148.00	\$964.11	\$1,059.00	\$1,101.84	\$0.00
51 20	Benefits Retirement - General Employees	\$5,867.00	\$4,799.00	\$4,235.84	\$4,971.00	\$4,192.44	\$8,800.14
51 21	Benefits Retirement - LEO Employees	\$6,920.00	\$6,191.00	\$5,440.20	\$6,135.00	\$5,087.73	\$4,873.69
51 30	Benefits 401K - General Employees	\$3,418.00	\$3,032.00	\$2,682.99	\$3,025.00	\$3,431.94	\$2,274.86
51 31	Benefits 401K -LEO Employees	\$5,011.00	\$4,835.00	\$4,248.63	\$5,013.00	\$5,186.85	\$5,648.52
51 40	Benefits LEO Separation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,586.59
<u>Total: Personnel - Benefits</u>		\$51,855.00	\$51,475.00	\$44,907.67	\$52,118.00	\$52,052.95	\$77,739.79
<u>Contractual Services</u>							
56 00	Cont Serv Professional Services	\$6,125.00	\$7,656.00	\$7,656.00	\$7,700.00	\$391,310.65	\$7,656.00
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	SR&S Police Attorneys				1.00	6125.0000	\$6,125.00
Total Manager Recommended							\$6,125.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	50	Law Enforcement						
Division	02	Administration						
56 10	Cont Serv Contracts and Agreements	\$1,150.00	\$2,200.00	\$2,105.81	\$500.00	\$516.35	\$2,111.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Alarm Monitoring (new facility)				6.00	150.0000	\$900.00
	Manager Recommended	Alarm Monitoring (temporary facility)				6.00	41.6600	\$249.96
		Total Manager Recommended						\$1,149.96
56 11	Cont Serv Contract Services	\$28,480.00	\$22,500.00	\$14,914.21	\$25,180.00	\$19,607.81	\$4,440.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	DCI Line Fees				2.00	2256.0000	\$4,512.00
	Manager Recommended	MCT License Fee				12.00	264.0000	\$3,168.00
	Manager Recommended	Shelter Fees				320.00	65.0000	\$20,800.00
		Total Manager Recommended						\$28,480.00
56 40	Cont Serv Pre-employment Screening	\$1,500.00	\$1,275.00	\$425.00	\$2,000.00	\$1,275.00	\$1,700.00	
56 50	Cont Serv Equipment Rental	\$8,440.00	\$5,320.00	\$4,451.00	\$5,320.00	\$8,039.32	\$11,847.44	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	OSSI SunGard Public Safety Annual Lease				1.00	2200.0000	\$2,200.00
	Manager Recommended	Toshiba FAX/Copier Lease				24.00	260.0000	\$6,240.00
		Total Manager Recommended						\$8,440.00
56 51	Cont Serv Uniform Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56 60	Cont Serv Johnston County 911	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$28,500.00	
	Total: Contractual Services	\$45,695.00	\$38,951.00	\$29,552.02	\$40,700.00	\$420,749.13	\$56,254.44	
	Operating Expenses							
52 00	Op Exp Copy Expense	\$50.00	\$0.00	\$6.37	\$97.00	\$0.00	\$0.00	
52 01	Op Exp Postage and Shipping Expense	\$350.00	\$0.00	\$303.18	\$0.00	\$0.00	\$0.00	

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	50	Law Enforcement						
Division	02	Administration						
52 15	Op Exp Telephone Exp - Buildings	\$200.00	\$180.00	\$146.93	\$0.00	\$172.68	\$19,047.38	
52 16	Op Exp Telephone Exp - Mobile	\$1,113.00	\$1,736.00	\$1,460.80	\$1,440.00	\$1,494.30	\$1,604.68	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Police Chief - Air Card				12.00	38.0100	\$456.12
	Manager Recommended	Police Chief - Cell Phone				12.00	54.7400	\$656.88
		Total Manager Recommended						\$1,113.00
52 26	Op Exp Training and Travel	\$1,300.00	\$1,850.00	\$1,678.99	\$1,850.00	\$1,726.66	\$2,704.10	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Assessments				2.00	150.0000	\$300.00
	Manager Recommended	Professional Development Opportunities				1.00	1000.0000	\$1,000.00
		Total Manager Recommended						\$1,300.00
52 27	Op Exp Local Mileage	\$50.00	\$25.00	\$22.00	\$50.00	\$0.00	\$0.00	
52 35	Op Exp Maint and Repair - Equipment	\$2,000.00	\$2,000.00	\$0.00	\$3,500.00	\$25.00	\$909.69	
52 36	Op Exp Maint and Repair - Vehicles	\$700.00	\$300.00	\$45.95	\$700.00	\$557.73	\$145.89	
52 50	Op Exp Contracted Vehicle Service	\$500.00	\$450.00	\$0.00	\$500.00	\$0.00	\$0.00	
52 52	Op Exp Fuel	\$2,300.00	\$1,500.00	\$1,267.15	\$2,500.00	\$1,070.51	\$1,069.79	
52 60	Op Exp Equipment Purchase	\$7,527.00	\$6,039.00	\$6,038.76	\$6,000.00	\$8,330.05	\$121.66	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	800 Mhz Portable Radio				1.00	3526.2600	\$3,526.26
	Manager Recommended	Contingency				1.00	1000.0000	\$1,000.00
	Manager Recommended	Laptop Computer				1.00	3000.0000	\$3,000.00
		Total Manager Recommended						\$7,526.26

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	50	Law Enforcement					
Division	02	Administration					
52 61	Op Exp Uniform Cleaning	\$175.00	\$75.00	\$9.40	\$190.00	\$26.68	\$105.70
52 62	Op Exp Dues and Subscriptions	\$4,450.00	\$4,310.00	\$4,210.00	\$4,450.00	\$3,746.51	\$12,615.73
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	CALEA Installment payment			1.00	3915.0000	\$3,915.00
	Manager Recommended	DCI Terminal Area Coordinator			1.00	100.0000	\$100.00
	Manager Recommended	IACP			1.00	120.0000	\$120.00
	Manager Recommended	National White Collar Crimes Association			1.00	50.0000	\$50.00
	Manager Recommended	NC LEAN			1.00	50.0000	\$50.00
	Manager Recommended	NCACP			1.00	100.0000	\$100.00
	Manager Recommended	Notary Public			2.00	20.0000	\$40.00
	Manager Recommended	Police Executives			1.00	75.0000	\$75.00
		Total Manager Recommended					\$4,450.00
52 70	Op Exp Safety	\$800.00	\$750.00	\$0.00	\$1,000.00	\$174.35	\$291.42
52 71	Op Exp Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 72	Op Exp Uniform Purchase	\$1,200.00	\$900.00	\$360.97	\$1,800.00	\$1,962.37	\$204.65
52 85	Op Exp Departmental Supplies	\$3,500.00	\$3,500.00	\$3,670.73	\$3,500.00	\$2,807.58	\$3,559.10
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Miscellaneous			1.00	3500.0000	\$3,500.00
		Total Manager Recommended					\$3,500.00
52 95	Op Exp Canine Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,638.27
53 00	Op Exp Insurance and Bonds	\$13,679.00	\$13,799.00	\$13,798.85	\$13,135.00	\$24,112.36	\$21,729.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	IRRFNC - Police Professional Liability			1.00	13679.0000	\$13,679.00
		Total Manager Recommended					\$13,679.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	50	Law Enforcement					
Division	02	Administration					
53 03	Op Exp Worker's Compensation Insurance	\$4,023.00	\$3,538.00	\$3,538.33	\$4,024.00	\$4,058.22	\$0.00
53 06	Op Exp Law Enforcement Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
53 99	Op Exp Miscellaneous Expense	\$200.00	\$200.00	\$22.26	\$300.00	\$0.00	\$3,492.92
<u>Total: Operating Expenses</u>		\$44,117.00	\$41,152.00	\$36,580.67	\$45,036.00	\$50,265.00	\$81,239.98
<u>Miscellaneous</u>							
59 05	Misc Reserve Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
59 98	Misc Support Services - W/S Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$379.00)
59 99	Misc Support Services - Electric Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$758.00)
<u>Total: Miscellaneous</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,137.00)
Sub Department	40	Law Enforcement Center					
<u>Contractual Services</u>							
56 00	Cont Serv Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 10	Cont Serv Contracts and Agreements	\$3,220.00	\$500.00	\$322.50	\$780.00	\$1,497.23	\$414.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Boiler / Chiller Maint contract			1.00	2000.0000	\$2,000.00
	Manager Recommended	Pest Control per month			12.00	85.0000	\$1,020.00
	Manager Recommended	Termite inspection contract per year			1.00	200.0000	\$200.00
		Total Manager Recommended					\$3,220.00
56 11	Cont Serv Contract Services	\$15,312.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Custodial Service			9.00	1401.2600	\$12,611.34

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	50	Law Enforcement						
Division	02	Administration						
Sub Department	40	Law Enforcement Center						
	Manager Recommended	Custodial Services for old PD bldg-reimbursable by tenant				9.00	300.0000	\$2,700.00
	Total Manager Recommended						\$15,311.34	
56 70	Cont Serv Contract Services - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Contractual Services</u>		\$18,532.00	\$500.00	\$322.50	\$780.00	\$1,497.23	\$414.00	
<u>Operating Expenses</u>								
52 10	Op Exp Utility Exp - Town Electricity	\$23,500.00	\$9,800.00	\$7,275.56	\$18,000.00	\$12,280.91	\$17,684.70	
Budget Transactions:								
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	New PD 9 months electricity			9.00	2300.0000	\$20,700.00	
	Manager Recommended	Temp PD 4 months electricity			4.00	700.0000	\$2,800.00	
	Total Manager Recommended						\$23,500.00	
52 11	Op Exp Utility Exp - Town W/S	\$1,950.00	\$1,700.00	\$1,309.83	\$720.00	\$931.84	\$1,214.77	
Budget Transactions:								
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	New PD 9 months water/sewer			9.00	150.0000	\$1,350.00	
	Manager Recommended	Temp PD 4 months water/sewer			4.00	150.0000	\$600.00	
	Total Manager Recommended						\$1,950.00	
52 12	Op Exp Utility Exp - Other	\$4,500.00	\$0.00	(\$213.45)	\$0.00	\$1,500.15	\$1,342.08	
Budget Transactions:								
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	New PD gas 9 months - estimate			9.00	500.0000	\$4,500.00	
	Total Manager Recommended						\$4,500.00	

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	50	Law Enforcement						
Division	02	Administration						
Sub Department	52	Austin Acres						
<u>Total: Contractual Services</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Operating Expenses</u>								
52 10	Op Exp Utility Exp - Town Electricity	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Budget Transactions:								
	Level					Number of Units	Cost Per Unit	Total Amount
	Manager Recommended					12.00	55.0000	\$660.00
								\$660.00
	Total Manager Recommended							\$660.00
52 11	Op Exp Utility Exp - Town W/S	\$324.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Budget Transactions:								
	Level					Number of Units	Cost Per Unit	Total Amount
	Manager Recommended					12.00	27.0000	\$324.00
								\$324.00
	Total Manager Recommended							\$324.00
52 12	Op Exp Utility Exp - Other	\$960.00	\$400.00	\$232.26	\$0.00	\$0.00	\$0.00	
Budget Transactions:								
	Level					Number of Units	Cost Per Unit	Total Amount
	Manager Recommended					12.00	80.0000	\$960.00
								\$960.00
	Total Manager Recommended							\$960.00
52 37	Op Exp Maint and Repair - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 38	Op Exp Maint and Repair - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Operating Expenses</u>		\$1,944.00	\$400.00	\$232.26	\$0.00	\$0.00	\$0.00	
Sub Department Total: Austin Acres		\$1,944.00	\$400.00	\$232.26	\$0.00	\$0.00	\$0.00	
Division Total: Administration		\$400,960.00	\$342,694.00	\$292,456.56	\$374,603.00	\$763,164.20	\$482,227.52	

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: General Government
Division: Police - Investigations

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 10-11</u>	<u>Requested FY 11-12</u>	<u>Recommended FY 11-12</u>
Police Captain	22	1	1	1
Police Lieutenant	19	2	2	2
Police Investigators	17	5	5	5

Salient Policy Issues- (Summarized)

1. Budgeted amount, year over year, reflects a modest overall decrease in appropriations.

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	50	Law Enforcement					
Division	30	Investigations					
56 50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 51	Cont Serv Uniform Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Contractual Services</u>		\$540.00	\$548.00	\$548.00	\$540.00	\$0.00	\$0.00
<u>Operating Expenses</u>							
52 00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 12	Op Exp Utility Exp - Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 16	Op Exp Telephone Exp - Mobile	\$8,904.00	\$10,500.00	\$8,388.18	\$12,000.00	\$11,799.98	\$9,236.59
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Air Cards - 8 cards			96.00	38.0100	\$3,648.96
	Manager Recommended	Gerrell - Cell Phone			12.00	54.7400	\$656.88
	Manager Recommended	Herring - Cell Phone			12.00	54.7400	\$656.88
	Manager Recommended	Kilpatrick - Cell Phone			12.00	54.7400	\$656.88
	Manager Recommended	Linder - Cell Phone			12.00	54.7400	\$656.88
	Manager Recommended	Millar - Cell Phone			12.00	54.7400	\$656.88
	Manager Recommended	Moyer - Cell Phone			12.00	54.7400	\$656.88
	Manager Recommended	Parker - Cell Phone			12.00	54.7400	\$656.88
	Manager Recommended	Sommerville - Cell Phone			12.00	54.7400	\$656.88
	Total Manager Recommended						\$8,904.00
52 26	Op Exp Training and Travel	\$4,000.00	\$2,200.00	\$1,765.00	\$2,400.00	\$3,645.50	\$3,904.01
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	CVSA Operator/Certification			1.00	1300.0000	\$1,300.00
	Manager Recommended	Miscellaneous allowance			1.00	500.0000	\$500.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	50	Law Enforcement						
Division	30	Investigations						
	Manager Recommended	NC Narcotics Officer Association, Training Conference				2.00	400.0000	\$800.00
	Manager Recommended	NCHomicide Investigators Association - Fall Training				2.00	250.0000	\$500.00
	Manager Recommended	OCDETF, Dept. of Justice, Organized Crime Drug Enforcement Task				1.00	300.0000	\$300.00
	Manager Recommended	Sirchie Evidence Collection Training Programs				1.00	600.0000	\$600.00
	Total Manager Recommended							\$4,000.00
52 27	Op Exp Local Mileage	\$50.00	\$0.00	\$0.00	\$50.00	\$0.00	\$1.00	
52 35	Op Exp Maint and Repair - Equipment	\$1,500.00	\$1,500.00	\$1,332.88	\$1,500.00	\$1,008.93	\$1,304.90	
52 36	Op Exp Maint and Repair - Vehicles	\$4,000.00	\$3,500.00	\$2,877.23	\$4,000.00	\$3,457.78	\$4,944.84	
52 50	Op Exp Contracted Vehicle Service	\$1,500.00	\$1,000.00	\$598.44	\$1,500.00	\$0.00	\$0.00	
52 52	Op Exp Fuel	\$15,000.00	\$14,000.00	\$12,683.53	\$15,000.00	\$11,078.72	\$13,203.82	
52 60	Op Exp Equipment Purchase	\$7,053.00	\$20,604.00	\$20,224.40	\$20,604.00	\$14,816.93	\$4,946.50	
	Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	800 MHz Portable Radio			2.00	3526.2600	\$7,052.52	
	Total Manager Recommended						\$7,052.52	
52 61	Op Exp Uniform Cleaning	\$3,400.00	\$2,500.00	\$2,207.95	\$3,400.00	\$2,311.97	\$2,129.57	
52 62	Op Exp Dues and Subscriptions	\$300.00	\$45.00	\$45.00	\$300.00	\$95.00	\$45.00	
52 70	Op Exp Safety	\$500.00	\$500.00	\$389.28	\$500.00	\$504.78	\$684.68	
52 71	Op Exp Protective Clothing	\$600.00	\$1,782.00	\$1,703.39	\$1,692.00	\$1,939.19	\$0.00	
	Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Saferiland Kevlar, Body Armor/Vest			1.00	600.0000	\$600.00	
	Total Manager Recommended						\$600.00	
52 72	Op Exp Uniform Purchase	\$8,500.00	\$8,500.00	\$5,502.44	\$8,900.00	\$8,892.32	\$8,483.08	

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	50	Law Enforcement						
Division	30	Investigations						
52 85	Op Exp Departmental Supplies	\$5,000.00	\$5,000.00	\$3,305.62	\$5,000.00	\$4,786.78	\$5,718.87	
	Budget Transactions:							
	Level					Number of Units	Cost Per Unit	Total Amount
	Manager Recommended					1.00	5000.0000	\$5,000.00
	Transaction							\$5,000.00
	Total Manager Recommended							\$5,000.00
53 03	Op Exp Worker's Compensation Insurance	\$15,968.00	\$13,629.00	\$13,629.25	\$15,500.00	\$12,937.83	\$0.00	
53 26	Op Exp Special Programs	\$4,500.00	\$4,500.00	\$4,350.89	\$4,500.00	\$3,997.17	\$4,691.88	
53 27	Op Exp Law Enforcement - Special Ops	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$3,500.00	\$8,000.00	
53 99	Op Exp Miscellaneous Expense	\$300.00	\$150.00	\$99.70	\$300.00	\$9.11	\$18.64	
	<u>Total: Operating Expenses</u>	\$88,575.00	\$97,410.00	\$86,603.18	\$104,646.00	\$84,781.99	\$67,313.38	
	<u>Miscellaneous</u>							
59 05	Misc Reserve Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<u>Total: Miscellaneous</u>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Division Total: Investigations		\$637,069.00	\$652,684.00	\$575,387.59	\$645,316.00	\$636,697.47	\$668,266.78	

Town of Clayton
 FY 2011-2012
 Budget Proposal
 Department Summary

Department: General Government
 Division: Police - Patrol

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 10-11</u>	<u>Requested FY 11-12</u>	<u>Recommended FY 11-12</u>
Police Captain	22	1	1	1
Police Lieutenant	19	4	4	4
Police Sergeant	17	4	4	4
Police Officer	16	16	16	16

Salient Policy Issues- (Summarized)

1. Modest reduction in salary expense reflects a corrected assignment of one staff person from Patrol to Special Operations.
2. Beyond the salary adjustment noted above overall expenditures for this unit reflect a reduction in year over year budgeted appropriations.
3. The Capital Outlay includes rotation and replacement of five patrol vehicles with new vehicles.

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	50	Law Enforcement					
Division	31	Patrol Operations					
52 01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$7.82	\$0.00	\$0.00	\$0.00
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 16	Op Exp Telephone Exp - Mobile	\$6,889.00	\$8,000.00	\$5,964.21	\$9,660.00	\$10,788.46	\$8,255.88
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Air Cards - 7 cards			84.00	38.0100	\$3,192.84
	Manager Recommended	Coley - Cell Phone			12.00	54.7400	\$656.88
	Manager Recommended	Flint - Cell Phone			12.00	54.7400	\$656.88
	Manager Recommended	Lunger - Cell Phone			12.00	54.7400	\$656.88
	Manager Recommended	Owens - Cell Phone			12.00	54.7400	\$656.88
	Manager Recommended	Patrol Sgt - Cell Phone			12.00	34.2400	\$410.88
	Manager Recommended	Porter - Cell Phone			12.00	54.7400	\$656.88
		Total Manager Recommended					\$6,888.12
52 26	Op Exp Training and Travel	\$5,550.00	\$6,300.00	\$4,407.71	\$6,550.00	\$3,269.25	\$571.10
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Crime Scene Technician's Course (Sirchie Evidence)			4.00	600.0000	\$2,400.00
	Manager Recommended	Defensive/Pursuit Driving (NCSHP Driving School)			3.00	300.0000	\$900.00
	Manager Recommended	Driver Instructor Training			1.00	750.0000	\$750.00
	Manager Recommended	K-9 Retraining and Recertification			1.00	500.0000	\$500.00
	Manager Recommended	Miscellaneous			1.00	250.0000	\$250.00
	Manager Recommended	Wellness Instructor Certification			1.00	750.0000	\$750.00
		Total Manager Recommended					\$5,550.00
52 27	Op Exp Local Mileage	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00
52 35	Op Exp Maint and Repair - Equipment	\$5,820.00	\$5,500.00	\$3,469.44	\$5,820.00	\$4,869.85	\$6,017.72

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	50	Law Enforcement						
Division	31	Patrol Operations						
52 36	Op Exp Maint and Repair - Vehicles	\$9,000.00	\$10,500.00	\$8,919.93	\$7,000.00	\$17,182.55	\$15,330.85	
52 50	Op Exp Contracted Vehicle Service	\$7,500.00	\$9,000.00	\$5,552.19	\$9,500.00	\$12,767.02	\$0.00	
52 52	Op Exp Fuel	\$74,000.00	\$65,600.00	\$49,130.06	\$75,600.00	\$48,548.68	\$48,494.19	
52 60	Op Exp Equipment Purchase	\$21,897.00	\$19,191.00	\$18,952.35	\$19,191.00	\$15,457.58	\$15,731.44	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	PBT device				3.00	375.0000	\$1,125.00
	Manager Recommended	Police W/T Radio's				4.00	3526.2600	\$14,105.04
	Manager Recommended	Printer Mounts				10.00	40.0000	\$400.00
	Manager Recommended	Radar				2.00	1568.0000	\$3,136.00
	Manager Recommended	Thermal Printers				10.00	313.0000	\$3,130.00
		Total Manager Recommended						\$21,896.04
52 61	Op Exp Uniform Cleaning	\$4,200.00	\$3,000.00	\$2,308.72	\$4,500.00	\$2,491.33	\$4,153.68	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Uniform cleaning				288.00	14.5800	\$4,199.04
		Total Manager Recommended						\$4,199.04
52 62	Op Exp Dues and Subscriptions	\$200.00	\$150.00	\$40.00	\$200.00	\$65.00	\$0.00	
52 70	Op Exp Safety	\$4,000.00	\$3,800.00	\$2,515.70	\$4,000.00	\$3,240.63	\$2,579.63	
52 71	Op Exp Protective Clothing	\$2,875.00	\$1,950.00	\$1,146.75	\$2,875.00	\$0.00	\$0.00	
52 72	Op Exp Uniform Purchase	\$17,000.00	\$15,000.00	\$8,539.95	\$19,000.00	\$15,672.21	\$15,947.79	
52 85	Op Exp Departmental Supplies	\$3,500.00	\$3,500.00	\$2,075.79	\$3,500.00	\$3,072.25	\$3,680.24	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Miscellaneous				1.00	3500.0000	\$3,500.00
		Total Manager Recommended						\$3,500.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	50	Law Enforcement					
Division	31	Patrol Operations					
52 95	Op Exp Canine Expense	\$3,000.00	\$1,200.00	\$910.60	\$4,000.00	\$1,717.33	\$1,180.74
53 03	Op Exp Worker's Compensation Insurance	\$42,025.00	\$37,203.00	\$37,202.56	\$42,309.00	\$38,048.67	\$0.00
53 25	Op Exp Boarding Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Operating Expenses</u>		\$207,556.00	\$189,894.00	\$151,143.78	\$213,805.00	\$177,190.81	\$121,943.26
<u>Miscellaneous</u>							
59 05	Misc Reserve Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Miscellaneous</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division Total: Patrol Operations		\$1,682,104.00	\$1,592,308.00	\$1,364,417.37	\$1,733,269.00	\$1,645,845.15	\$1,830,173.20

Town of Clayton
 FY 2011-2012
 Budget Proposal
 Department Summary

Department: General Government
 Division: Police – Special Services

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 10-11</u>	<u>Requested FY 11-12</u>	<u>Recommended FY 11-12</u>
Police Captain	22	1	1	1
Police Lieutenant	19	1	1	1
Police Sergeant	17	1	1	1
Police Officer	16	5	5	5
Investigative Support Spec.	17	1	1	1
Environmental Complaint Inv.	12	2	2	2

Salient Policy Issues- (Summarized)

1. Aside from the correction of one staff person assignment which resulted in an increase in salary expense this Division is operating as approximately the same appropriation as the prior fiscal year.

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	50	Law Enforcement					
Division	32	Special Operations					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$508,041.00	\$460,641.00	\$414,171.35	\$477,749.00	\$475,302.99	\$175,651.92
50 02	Salaries Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 04	Salaries Overtime	\$4,000.00	\$4,000.00	\$2,012.33	\$4,000.00	\$6,587.48	\$2,361.45
50 11	Salaries Auxiliary Officers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 50	Salaries Cashout	\$12,060.00	\$10,602.00	\$8,510.40	\$9,330.00	\$8,941.25	\$0.00
<u>Total: Personnel - Salaries</u>		\$524,101.00	\$475,243.00	\$424,694.08	\$491,079.00	\$490,831.72	\$178,013.37
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$5,400.00	\$5,150.00	\$5,150.00	\$5,450.00	\$5,200.00	\$0.00
51 10	Benefits FICA	\$40,508.00	\$37,192.00	\$33,533.42	\$37,679.00	\$36,935.20	\$12,291.92
51 11	Benefits Group Insurance - Health	\$50,089.00	\$47,627.00	\$41,294.51	\$47,261.00	\$54,460.49	\$20,235.00
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$3,323.00	\$3,085.00	\$2,636.01	\$2,957.00	\$2,952.24	\$0.00
51 20	Benefits Retirement - General Employees	\$5,429.00	\$4,835.00	\$4,256.08	\$4,845.00	\$3,962.92	\$1,162.02
51 21	Benefits Retirement - LEO Employees	\$30,951.00	\$25,710.00	\$23,168.03	\$26,108.00	\$20,885.42	\$7,006.15
51 30	Benefits 401K - General Employees	\$3,167.00	\$3,055.00	\$2,695.44	\$3,060.00	\$3,246.19	\$944.51
51 31	Benefits 401K -LEO Employees	\$20,271.00	\$18,080.00	\$16,363.44	\$18,318.00	\$19,145.28	\$6,364.17
51 40	Benefits LEO Separation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Personnel - Benefits</u>		\$159,138.00	\$144,734.00	\$129,096.93	\$145,678.00	\$146,787.74	\$48,003.77
<u>Contractual Services</u>							
56 10	Cont Serv Contracts and Agreements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 11	Cont Serv Contract Services	\$2,000.00	\$1,500.00	\$1,075.00	\$2,000.00	\$3,165.00	\$0.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	50	Law Enforcement					
Division	32	Special Operations					
56 50	Cont Serv Equipment Rental	\$12,063.00	\$14,955.00	\$14,954.79	\$14,232.00	\$11,377.20	\$10,760.12
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Motorcycle lease			2.00	6031.5000	\$12,063.00
		Total Manager Recommended					\$12,063.00
56 51	Cont Serv Uniform Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<u>Total: Contractual Services</u>	\$14,063.00	\$16,455.00	\$16,029.79	\$16,232.00	\$14,542.20	\$10,760.12
	<u>Operating Expenses</u>						
52 00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 16	Op Exp Telephone Exp - Mobile	\$7,488.00	\$6,250.00	\$5,441.90	\$9,000.00	\$5,754.43	\$5,845.47
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Air Cards - 10 cards			120.00	38.0100	\$4,561.20
	Manager Recommended	Bridges - Cell Phone			12.00	54.7400	\$656.88
	Manager Recommended	Harvey - Cell Phone			12.00	54.7400	\$656.88
	Manager Recommended	Hutchins - Cell Phone			12.00	54.7400	\$656.88
	Manager Recommended	Lee - Cell Phone			12.00	39.8300	\$477.96
	Manager Recommended	Poindexter - Cell Phone			12.00	39.8300	\$477.96
		Total Manager Recommended					\$7,487.76
52 26	Op Exp Training and Travel	\$4,700.00	\$4,700.00	\$2,112.51	\$4,700.00	\$3,393.51	\$4,090.23
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	CALEA Training			2.00	900.0000	\$1,800.00
	Manager Recommended	GHSP Training			2.00	300.0000	\$600.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	50	Law Enforcement						
Division	32	Special Operations						
	Manager Recommended	Regional Training				10.00	30.0000	\$300.00
	Manager Recommended	Tactical Team Training				10.00	200.0000	\$2,000.00
	Total Manager Recommended							\$4,700.00
52 27	Op Exp Local Mileage	\$100.00	\$0.00	\$0.00	\$242.00	\$0.00	\$0.00	
52 35	Op Exp Maint and Repair - Equipment	\$1,500.00	\$1,455.00	\$713.19	\$1,455.00	\$1,835.43	\$424.11	
52 36	Op Exp Maint and Repair - Vehicles	\$5,000.00	\$6,000.00	\$5,517.30	\$3,395.00	\$2,661.10	\$5,914.25	
52 50	Op Exp Contracted Vehicle Service	\$4,000.00	\$4,500.00	\$3,459.05	\$3,395.00	\$1,097.68	\$0.00	
52 52	Op Exp Fuel	\$18,000.00	\$18,000.00	\$16,019.18	\$18,000.00	\$15,426.67	\$11,958.71	
52 60	Op Exp Equipment Purchase	\$12,155.00	\$10,892.00	\$10,659.51	\$10,892.00	\$11,521.28	\$12,281.84	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Hand Held Radios				2.00	3526.2600	\$7,052.52
	Manager Recommended	Handheld Metal Detector				1.00	500.0000	\$500.00
	Manager Recommended	Laptop				1.00	2370.0000	\$2,370.00
	Manager Recommended	Printers and accessories				4.00	353.0000	\$1,412.00
	Manager Recommended	Taser				1.00	820.0000	\$820.00
	Total Manager Recommended							\$12,154.52
52 61	Op Exp Uniform Cleaning	\$2,500.00	\$2,500.00	\$1,131.10	\$2,972.00	\$1,493.95	\$1,522.56	
52 62	Op Exp Dues and Subscriptions	\$300.00	\$300.00	\$85.00	\$300.00	\$100.00	\$391.70	
52 70	Op Exp Safety	\$500.00	\$500.00	\$275.81	\$960.00	\$59.82	\$259.94	
52 71	Op Exp Protective Clothing	\$1,950.00	\$1,950.00	\$1,040.31	\$1,950.00	\$444.45	\$0.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	ABA Kevlar, Body Armor				3.00	650.0000	\$1,950.00
	Total Manager Recommended							\$1,950.00
52 72	Op Exp Uniform Purchase	\$4,500.00	\$4,500.00	\$3,658.42	\$5,820.00	\$5,683.07	\$5,053.25	

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	50	Law Enforcement						
Division	32	Special Operations						
52 85	Op Exp Departmental Supplies	\$10,000.00	\$9,500.00	\$8,356.69	\$10,000.00	\$9,358.81	\$10,964.00	
	Budget Transactions:							
	Level		Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended		Ammunitions			1.00	7000.0000	\$7,000.00
	Manager Recommended		Miscellaneous			1.00	3000.0000	\$3,000.00
			Total Manager Recommended					\$10,000.00
53 03	Op Exp Worker's Compensation Insurance	\$18,673.00	\$10,013.00	\$10,012.67	\$11,387.00	\$12,328.78	\$0.00	
53 26	Op Exp Special Programs	\$300.00	\$100.00	\$0.00	\$485.00	\$89.33	\$391.41	
53 27	Op Exp Law Enforcement - Special Ops	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<u>Total: Operating Expenses</u>	\$91,866.00	\$81,160.00	\$68,482.64	\$84,953.00	\$71,248.31	\$59,097.47	
	Division Total: Special Operations	\$789,168.00	\$717,592.00	\$638,303.44	\$737,942.00	\$723,409.97	\$295,874.73	

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: Law Enforcement
Division: Capital Outlay

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	50	Law Enforcement					
Division	95	Capital Outlay					
<u>Capital Outlay</u>							
58 00	Cap Out Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58 03	Cap Out Furniture Fixtures and Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58 20	Cap Out Buiding Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58 50	Cap Out Capital Outlay	\$267,000.00	\$197,000.00	\$192,919.69	\$197,000.00	\$26,507.75	\$172,499.18
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Administration Division Vehicle			1.00	28500.0000	\$28,500.00
	Manager Recommended	Investigative Services Division Vehicles			1.00	28500.0000	\$28,500.00
	Manager Recommended	Patrol Vehicles			5.00	35000.0000	\$175,000.00
	Manager Recommended	Special Operations Division Vehicle			1.00	35000.0000	\$35,000.00
		Total Manager Recommended					\$267,000.00
<u>Total: Capital Outlay</u>		\$267,000.00	\$197,000.00	\$192,919.69	\$197,000.00	\$26,507.75	\$172,499.18
Division Total: Capital Outlay		\$267,000.00	\$197,000.00	\$192,919.69	\$197,000.00	\$26,507.75	\$172,499.18

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department Total: Law Enforcement		\$3,776,301.00	\$3,502,278.00	\$3,063,484.65	\$3,688,130.00	\$3,795,624.54	\$3,449,041.41

Town of Clayton
 FY 2011-2012
 Budget Proposal
 Department Summary

Department: General Government
 Division: Fire-Administration

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 10-11</u>	<u>Requested FY 11-12</u>	<u>Recommended FY 11-12</u>
Fire Chief	27	1	1	1
Admin. Support Specialist	13	1	1	1
Fire Marshal	21	1	1	1
Fire Training/Safety Officer	22	1	1	1
Fire Lieutenant	18	1	1	1

Salient Policy Issues- (Summarized)

1. Except for the contracted increase in cost for service to the Riverwood Athletic Club by the ALFD this Division is budgeted at approximately the same appropriation as for FY 10-11.

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	52	Fire Protection					
Division	02	Administration					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$288,126.00	\$288,126.00	\$243,051.26	\$288,126.00	\$288,804.60	\$278,336.39
50 02	Salaries Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$94,620.45
50 04	Salaries Overtime	\$1,500.00	\$1,500.00	\$987.84	\$1,000.00	\$1,675.05	\$743.36
50 50	Salaries Cashout	\$4,496.00	\$4,316.00	\$3,776.22	\$5,703.00	\$5,465.26	\$0.00
<u>Total: Personnel - Salaries</u>		\$294,122.00	\$293,942.00	\$247,815.32	\$294,829.00	\$295,944.91	\$373,700.20
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$2,850.00	\$2,850.00	\$2,850.00	\$2,850.00	\$2,850.00	\$0.00
51 01	Benefits Stand-by Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 10	Benefits FICA	\$22,719.00	\$22,696.00	\$19,818.51	\$22,696.00	\$22,540.86	\$28,334.76
51 11	Benefits Group Insurance - Health	\$23,446.00	\$23,652.00	\$20,518.68	\$23,652.00	\$25,689.14	\$31,999.28
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$1,869.00	\$1,775.00	\$1,552.95	\$1,775.00	\$1,773.80	\$0.00
51 20	Benefits Retirement - General Employees	\$20,547.00	\$18,982.00	\$16,080.26	\$18,982.00	\$15,118.18	\$13,346.01
51 30	Benefits 401K - General Employees	\$11,872.00	\$11,587.00	\$10,070.80	\$11,587.00	\$12,312.53	\$10,917.87
<u>Total: Personnel - Benefits</u>		\$83,303.00	\$81,542.00	\$70,891.20	\$81,542.00	\$80,284.51	\$84,597.92
<u>Contractual Services</u>							
56 00	Cont Serv Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,585.00
56 10	Cont Serv Contracts and Agreements	\$17,767.00	\$18,492.00	\$17,913.85	\$18,492.00	\$21,299.29	\$15,148.00

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Code Red Notification Service/Support 30,000 minutes	1.00	10000.0000	\$10,000.00
Manager Recommended	Fire Manager Scheduling Software	1.00	1995.0000	\$1,995.00
Manager Recommended	FireHouse Software Support	1.00	1575.0000	\$1,575.00
Manager Recommended	NIFIRS Software Support	1.00	225.0000	\$225.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	52	Fire Protection						
Division	02	Administration						
	Manager Recommended	Simplex Fire Alarm Monitoring/Service				1.00	1368.0000	\$1,368.00
	Manager Recommended	Xerox Copier Support/Service				12.00	217.0000	\$2,604.00
		Total Manager Recommended						\$17,767.00
56 11	Cont Serv Contract Services	\$137,196.00	\$103,027.00	\$103,026.33	\$105,000.00	\$103,208.53	\$93,419.57	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Archer Lodge Fire Service Agreement				4.00	29924.0000	\$119,696.00
	Manager Recommended	Archer Lodge Reconciliaion Payment - True up				1.00	17500.0000	\$17,500.00
		Total Manager Recommended						\$137,196.00
56 50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56 51	Cont Serv Uniform Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56 70	Cont Serv Contract Services - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<u>Total: Contractual Services</u>	\$154,963.00	\$121,519.00	\$120,940.18	\$123,492.00	\$124,507.82	\$110,152.57	
	<u>Operating Expenses</u>							
52 00	Op Exp Copy Expense	\$335.00	\$875.00	\$794.90	\$350.00	\$0.00	\$0.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Copy Expense				1.00	335.0000	\$335.00
		Total Manager Recommended						\$335.00
52 01	Op Exp Postage and Shipping Expense	\$760.00	\$760.00	\$436.02	\$800.00	\$911.23	\$39.72	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	postage and stamps				310.00	1.0000	\$310.00
	Manager Recommended	Shipping Charges				450.00	1.0000	\$450.00
		Total Manager Recommended						\$760.00
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,193.10	

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	52	Fire Protection						
Division	02	Administration						
52 16	Op Exp Telephone Exp - Mobile	\$3,339.00	\$2,720.00	\$2,375.90	\$2,640.00	\$2,688.08	\$7,225.49	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Fire Chief - Air Card				12.00	38.0100	\$456.12
	Manager Recommended	Fire Chief Verizon Mobile Phone				12.00	54.7400	\$656.88
	Manager Recommended	Fire Marshal Verizon Mobile Phone				12.00	54.7400	\$656.88
	Manager Recommended	Fire Marshall - Air Card				12.00	38.0100	\$456.12
	Manager Recommended	Training/Safety Division Chief - Air Card				12.00	38.0100	\$456.12
	Manager Recommended	Training/Safety Divsion Chief Verizon Mobile Phone				12.00	54.7400	\$656.88
		Total Manager Recommended						\$3,339.00
52 26	Op Exp Training and Travel	\$2,110.00	\$1,530.00	\$1,490.23	\$3,202.00	\$961.45	\$5,467.72	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Arson Investigations Con Ed. Reg.				1.00	60.0000	\$60.00
	Manager Recommended	Fire Training Supplies				1.00	1500.0000	\$1,500.00
	Manager Recommended	IFSTA Manual Library Updates				1.00	1000.0000	\$1,000.00
	Manager Recommended	IFSTA Manual Library Updates - Deferred				1.00	-1000.0000	(\$1,000.00)
	Manager Recommended	NCAFC Chief Officer Development Program				2.00	450.0000	\$900.00
	Manager Recommended	NCAFC Chief Officer Development Program - CUT				2.00	-450.0000	(\$900.00)
	Manager Recommended	NCAFC Chief Officer Development Program Lodging				1.00	700.0000	\$700.00
	Manager Recommended	NCAFC Chief Officer Development Program Lodging - CUT				1.00	-700.0000	(\$700.00)
	Manager Recommended	NCSFA Annual Conference-Reg. @ Raleigh				2.00	50.0000	\$100.00
	Manager Recommended	North Carolina Fire Chiefs Assoc. Mid Winter Conference				2.00	50.0000	\$100.00
	Manager Recommended	North Carolina Fire Codes Con Ed.				1.00	100.0000	\$100.00
	Manager Recommended	North Carolina Fire Prevention School Cert. Program Reg.				1.00	250.0000	\$250.00
		Total Manager Recommended						\$2,110.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	52	Fire Protection					
Division	02	Administration					
52 27	Op Exp Local Mileage	\$250.00	\$0.00	\$0.00	\$350.00	\$175.00	\$509.55
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Administrative Support Specialist Reimbursement			1.00	250.0000	\$250.00
	Manager Recommended	Allowance Schools/ FF Day Trips			1.00	200.0000	\$200.00
	Manager Recommended	Allowance Schools/ FF Day Trips- Delete			1.00	-200.0000	(\$200.00)
		Total Manager Recommended					\$250.00
52 35	Op Exp Maint and Repair - Equipment	\$0.00	\$0.00	\$15.98	\$0.00	\$0.00	\$685.00
52 36	Op Exp Maint and Repair - Vehicles	\$2,000.00	\$1,500.00	\$684.35	\$2,000.00	\$1,040.88	\$3,752.95
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	PM Vehicle Service- OPS CTR.			3.00	500.0000	\$1,500.00
	Manager Recommended	Tire Replacement/Alignment - FM Vehicle			1.00	500.0000	\$500.00
		Total Manager Recommended					\$2,000.00
52 38	Op Exp Maint and Repair - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13.05
52 50	Op Exp Contracted Vehicle Service	\$1,100.00	\$1,470.00	\$350.00	\$1,550.00	\$215.00	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Contingency Contract Repairs Estimates			3.00	350.0000	\$1,050.00
	Manager Recommended	Turning Brake Drum/Rotors			1.00	50.0000	\$50.00
		Total Manager Recommended					\$1,100.00
52 52	Op Exp Fuel	\$8,988.00	\$6,975.00	\$5,257.51	\$6,975.00	\$5,185.03	\$6,446.68
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Car 1, Car 3, Car 4 Fuel (Gas)			2,800.00	3.2100	\$8,988.00
		Total Manager Recommended					\$8,988.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	52	Fire Protection					
Division	02	Administration					
52 60	Op Exp Equipment Purchase	\$0.00	\$0.00	\$0.00	\$0.00	\$1,715.36	\$439.89
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Desktop Computer/Monitor & Software Pkg.			1.00	1600.0000	\$1,600.00
	Manager Recommended	Desktop Computer/Monitor & Software Pkg. - Deferred			1.00	-1600.0000	(\$1,600.00)
		Total Manager Recommended					\$0.00
52 61	Op Exp Uniform Cleaning	\$900.00	\$900.00	\$554.37	\$1,140.00	\$641.61	\$1,139.42
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Full Time Uniform Cleaning			300.00	3.0000	\$900.00
		Total Manager Recommended					\$900.00
52 62	Op Exp Dues and Subscriptions	\$11,007.00	\$10,732.00	\$7,677.00	\$10,732.00	\$9,837.50	\$4,974.55
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Clayton News Star			1.00	27.0000	\$27.00
	Manager Recommended	Eastern North Carolina Firemen's Association			1.00	10.0000	\$10.00
	Manager Recommended	International Association of Fire Chiefs			1.00	214.0000	\$214.00
	Manager Recommended	Johnston County Firemen's Association			1.00	236.0000	\$236.00
	Manager Recommended	NC Association of Rescue & Emergency Medical Services			1.00	640.0000	\$640.00
	Manager Recommended	NC Association of Rescue & Emergency Medical Services - CUT			1.00	-640.0000	(\$640.00)
	Manager Recommended	NC Society of Fire/Rescue Instructors			1.00	20.0000	\$20.00
	Manager Recommended	NFFPA Membership Dues and Online Codes Update			1.00	735.0000	\$735.00
	Manager Recommended	North Carolina Association of Fire Chiefs			6.00	30.0000	\$180.00
	Manager Recommended	North Carolina Fire and Rescue Pension Fund			65.00	120.0000	\$7,800.00
	Manager Recommended	North Carolina State Firemen's Association			85.00	20.0000	\$1,700.00
	Manager Recommended	Safety Officers Association			1.00	85.0000	\$85.00
		Total Manager Recommended					\$11,007.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	52	Fire Protection					
Division	02	Administration					
52 70	Op Exp Safety	\$1,375.00	\$1,200.00	\$1,200.00	\$1,735.00	\$1,602.30	\$1,100.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Employee Assistance Program			55.00	25.0000	\$1,375.00
	Manager Recommended	Pre-Employment Drug Testing Fee/Report			10.00	36.0000	\$360.00
	Manager Recommended	Pre-Employment Drug Testing Fee/Report Cut HR picked this up			10.00	-36.0000	(\$360.00)
		Total Manager Recommended					\$1,375.00
52 71	Op Exp Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	\$62.00	\$0.00
52 72	Op Exp Uniform Purchase	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,799.40
52 85	Op Exp Departmental Supplies	\$1,200.00	\$1,950.00	\$746.52	\$2,100.00	\$733.37	\$9,665.69
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Office Supplies			1.00	1200.0000	\$1,200.00
		Total Manager Recommended					\$1,200.00
53 00	Op Exp Insurance and Bonds	\$26,250.00	\$26,273.00	\$26,273.00	\$28,500.00	\$26,858.00	\$26,670.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	VFIS Insurance Policy Renewal			1.00	26250.0000	\$26,250.00
		Total Manager Recommended					\$26,250.00
53 01	Op Exp Insurance Deductible	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
53 03	Op Exp Worker's Compensation Insurance	\$15,957.00	\$13,758.00	\$13,757.63	\$15,646.00	\$13,099.20	\$0.00
53 07	Op Exp Other Benefits	\$1,250.00	\$1,647.00	\$1,646.20	\$2,500.00	\$2,061.25	\$1,972.65
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Annual Awards Banquet			1.00	2500.0000	\$2,500.00
	Manager Recommended	Annual Awards Banquet-Reduce			1.00	-1250.0000	(\$1,250.00)
		Total Manager Recommended					\$1,250.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	52	Fire Protection						
Division	02	Administration						
53 28	Op Exp Fire Prevention	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$1,500.00	\$723.76	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Fire Prevention Supplies & Materials				1.00	1500.0000	\$1,500.00
	Total Manager Recommended							\$1,500.00
53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,161.77	
<u>Total: Operating Expenses</u>		\$78,321.00	\$72,290.00	\$63,259.61	\$81,720.00	\$69,287.26	\$79,980.39	
Division Total: Administration		\$610,709.00	\$569,293.00	\$502,906.31	\$581,583.00	\$570,024.50	\$648,431.08	

Town of Clayton
 FY 2011-2012
 Budget Proposal
 Department Summary

Department: General Government
 Division: Fire - Operations

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 10-11</u>	<u>Requested FY 11-12</u>	<u>Recommended FY 11-12</u>
Fire Equipment Operator	16	4	4	4
Firefighter	13	3	3	3
Firefighter FTE	13	3	3	3

Salient Policy Issues- (Summarized)

1. Increase in part time salary expense is directly related to the increase^{4d} cost of full year funding the shift plan that was implemented for a portion of FY 10-11.
2. This Division is in need of modest restructuring as a means to achieve better supervisor involvement with the afterhours shift personnel and operations. No changes have been included with the FY budget; however, the Council should anticipate a report with cost analysis during the FY.

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	52	Fire Protection					
Division	40	Operations					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$260,657.00	\$257,270.00	\$212,783.07	\$257,270.00	\$254,320.85	\$251,286.47
50 02	Salaries Part-time	\$459,314.00	\$320,553.00	\$263,332.20	\$370,553.00	\$281,208.99	\$202,351.78
50 04	Salaries Overtime	\$48,317.00	\$7,500.00	\$7,237.90	\$7,500.00	\$6,460.22	\$7,172.04
50 50	Salaries Cashout	\$3,643.00	\$2,737.00	\$1,311.39	\$2,737.00	\$2,622.23	\$0.00
<u>Total: Personnel - Salaries</u>		\$771,931.00	\$588,060.00	\$484,664.56	\$638,060.00	\$544,612.29	\$460,810.29
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$1,100.00	\$750.00	\$750.00	\$700.00	\$700.00	\$0.00
51 01	Benefits Stand-by Pay	\$0.00	\$0.00	\$0.00	\$16,000.00	\$0.00	\$0.00
51 10	Benefits FICA	\$59,137.00	\$49,014.00	\$38,775.53	\$49,014.00	\$41,651.25	\$34,304.95
51 11	Benefits Group Insurance - Health	\$37,988.00	\$41,320.00	\$34,341.36	\$41,320.00	\$44,686.21	\$43,013.71
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$1,683.00	\$1,360.00	\$1,179.30	\$1,360.00	\$1,351.88	\$0.00
51 20	Benefits Retirement - General Employees	\$18,465.00	\$17,281.00	\$14,809.28	\$17,281.00	\$13,314.44	\$11,965.71
51 30	Benefits 401K - General Employees	\$10,611.00	\$10,373.00	\$9,197.91	\$10,373.00	\$10,721.10	\$9,740.85
<u>Total: Personnel - Benefits</u>		\$128,984.00	\$120,098.00	\$99,053.38	\$136,048.00	\$112,424.88	\$99,025.22
<u>Contractual Services</u>							
56 00	Cont Serv Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$452.50
56 10	Cont Serv Contracts and Agreements	\$12,408.00	\$15,006.00	\$9,807.29	\$15,006.00	\$15,945.89	\$10,615.71
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	BFPE Fire Extinguisher Service Agreement				30.00	10.0000	\$300.00
Manager Recommended	BFPE Hydrostatic Testing SCBA Bottles Service Agreement				20.00	20.0000	\$400.00
Manager Recommended	CII Radio Maintenance Agreement				12.00	328.0000	\$3,936.00
Manager Recommended	Classic Doors Maintenance - MOVE to Building Budget				1.00	-900.0000	(\$900.00)

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	52	Fire Protection						
Division	40	Operations						
	Manager Recommended					1.00	900.0000	\$900.00
	Manager Recommended					2.00	-460.0000	(\$920.00)
	Manager Recommended					2.00	460.0000	\$920.00
	Manager Recommended					1.00	1300.0000	\$1,300.00
	Manager Recommended					1.00	-1500.0000	(\$1,500.00)
	Manager Recommended					1.00	200.0000	\$200.00
	Manager Recommended					1.00	1050.0000	\$1,050.00
	Manager Recommended					56.00	45.0000	\$2,520.00
	Manager Recommended					1.00	660.0000	\$660.00
	Manager Recommended					1.00	602.0000	\$602.00
	Manager Recommended					4.00	360.0000	\$1,440.00
	Manager Recommended					1.00	1500.0000	\$1,500.00
	Manager Recommended					2.00	-200.0000	(\$400.00)
	Manager Recommended					2.00	200.0000	\$400.00
	Total Manager Recommended							\$12,408.00
56 11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,359.17	
56 50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$450.00	\$0.00	\$0.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Hydraulic Lift Rental				3.00	150.0000	\$450.00
	Manager Recommended	Hydraulic Lift Rental DELETE				3.00	-150.0000	(\$450.00)
	Total Manager Recommended							\$0.00
56 51	Cont Serv Uniform Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$493.46	
56 70	Cont Serv Contract Services - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<u>Total: Contractual Services</u>	\$12,408.00	\$15,006.00	\$9,807.29	\$15,456.00	\$15,945.89	\$14,920.84	

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	52	Fire Protection					
Division	40	Operations					
<u>Operating Expenses</u>							
52 00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 10	Op Exp Utility Exp - Town Electricity	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 12	Op Exp Utility Exp - Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$544.01
52 16	Op Exp Telephone Exp - Mobile	\$3,649.00	\$4,661.00	\$4,356.97	\$5,885.00	\$15,162.29	\$11,237.71
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Verizon Wireless Air Cards - 8 units			96.00	38.0100	\$3,648.96
		Total Manager Recommended					\$3,648.96
52 26	Op Exp Training and Travel	\$3,471.00	\$850.00	\$0.00	\$1,275.00	\$16.99	\$4,016.22
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	COOP Training Phase 1			1.00	2348.0000	\$2,348.00
	Manager Recommended	Diesel Fuel for Live Fire Exercises			200.00	3.4000	\$680.00
	Manager Recommended	LP Gas for Live Fire Exercises			150.00	2.9500	\$442.50
	Manager Recommended	Smoke Machine Fluid			1.00	1200.0000	\$1,200.00
	Manager Recommended	Smoke Machine Fluid-Deferred to FY-2012			1.00	-1200.0000	(\$1,200.00)
		Total Manager Recommended					\$3,470.50
52 27	Op Exp Local Mileage	\$7,200.00	\$6,200.00	\$5,800.00	\$7,200.00	\$5,800.00	\$6,400.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	BC 1 Reimbursement			12.00	200.0000	\$2,400.00
	Manager Recommended	BC 2 Reimbursement			12.00	200.0000	\$2,400.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	52	Fire Protection						
Division	40	Operations						
	Manager Recommended					12.00	200.0000	\$2,400.00
	Total Manager Recommended							\$7,200.00
52 35	Op Exp Maint and Repair - Equipment	\$13,520.00	\$12,000.00	\$9,511.41	\$15,035.00	\$9,828.85	\$9,588.24	
	Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	AED Adult Pad Replacements Engines/Town Center			6.00	50.0000	\$300.00	
	Manager Recommended	AED Ped Pad Replacements Engines/Town Center			6.00	110.0000	\$660.00	
	Manager Recommended	Battery Operated Tool Repair			1.00	300.0000	\$300.00	
	Manager Recommended	Contingency Equipment Repairs			1.00	500.0000	\$500.00	
	Manager Recommended	Contingency Equipment Repairs REDUCE			1.00	-500.0000	(\$500.00)	
	Manager Recommended	Fire Extinguisher Refill			15.00	24.0000	\$360.00	
	Manager Recommended	Fire Helmet/Goggle Repair			1.00	150.0000	\$150.00	
	Manager Recommended	Ice Machine Filters			2.00	300.0000	\$600.00	
	Manager Recommended	Medical Jump Bag Supplies			1.00	400.0000	\$400.00	
	Manager Recommended	Minitor Pager Repair			10.00	75.0000	\$750.00	
	Manager Recommended	Mobile Radios/Intercom			7.00	100.0000	\$700.00	
	Manager Recommended	Multi Gas Meters-Calibration Gas			8.00	250.0000	\$2,000.00	
	Manager Recommended	Multi Gas Meters-Sensors			20.00	175.0000	\$3,500.00	
	Manager Recommended	Nozzle Repair Kits			1.00	200.0000	\$200.00	
	Manager Recommended	SCBA Repair			1.00	3000.0000	\$3,000.00	
	Manager Recommended	Service Test/Hydrant Gauges-Calibrating & Repair			10.00	40.0000	\$400.00	
	Manager Recommended	Streamlight Flashlight Repair			1.00	200.0000	\$200.00	
	Total Manager Recommended							\$13,520.00
52 36	Op Exp Maint and Repair - Vehicles	\$14,500.00	\$17,700.00	\$5,520.09	\$18,650.00	\$6,548.94	\$36,332.19	
	Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Annual P&M Pumps Service			5.00	350.0000	\$1,750.00	

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	52	Fire Protection						
Division	40	Operations						
	Manager Recommended	Annual Rear End Service				2.00	200.0000	\$400.00
	Manager Recommended	Battery Replacement				1.00	2250.0000	\$2,250.00
	Manager Recommended	Contingency Maint. & Repair Vehicles				1.00	1000.0000	\$1,000.00
	Manager Recommended	Fire Pump Valve Repair Kits				9.00	100.0000	\$900.00
	Manager Recommended	Misc. Vehicles Repair (reserve)				1.00	2500.0000	\$2,500.00
	Manager Recommended	P&M Vehicle Service				12.00	475.0000	\$5,700.00
		Total Manager Recommended						\$14,500.00
52 38	Op Exp Maint and Repair - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 50	Op Exp Contracted Vehicle Service	\$12,000.00	\$6,500.00	\$4,464.75	\$13,400.00	\$11,988.11	\$0.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Annual Transmission Service				2.00	700.0000	\$1,400.00
	Manager Recommended	Apparatus Repair-Contingency				6.00	900.0000	\$5,400.00
	Manager Recommended	Brake Repair/Replacement				1.00	1500.0000	\$1,500.00
	Manager Recommended	Tire Repair/Replacement-Contingency				2.00	600.0000	\$1,200.00
	Manager Recommended	Tire Replace/Alignment-Full Set				1.00	2500.0000	\$2,500.00
		Total Manager Recommended						\$12,000.00
52 52	Op Exp Fuel	\$21,318.00	\$15,255.00	\$11,964.83	\$15,255.00	\$11,050.57	\$9,598.85	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	E1,E2,E3,E4,E5,R1,FS1,B1,B2,T2 Diesel Fuel				4,200.00	3.7000	\$15,540.00
	Manager Recommended	U1,T4,Car 20, Ant. E1,Generators, Saws, Misc. Gas Powered Eq.				1,800.00	3.2100	\$5,778.00
		Total Manager Recommended						\$21,318.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	52	Fire Protection					
Division	40	Operations					
52 70	Op Exp Safety	\$18,660.00	\$16,036.00	\$8,205.10	\$18,995.00	\$16,432.00	\$17,718.80
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	28" Safety Cones			20.00	24.0000	\$480.00
	Manager Recommended	28" Safety Cones-Deferred			20.00	-24.0000	(\$480.00)
	Manager Recommended	Annual Medical Physicals			66.00	280.0000	\$18,480.00
	Manager Recommended	Class B License Renewal Driver Requirement Program			3.00	35.0000	\$105.00
	Manager Recommended	Hazard Materials Decon Equipment			1.00	3000.0000	\$3,000.00
	Manager Recommended	Hazard Materials Decon Equipment-Deferred			1.00	-3000.0000	(\$3,000.00)
	Manager Recommended	Hepatitis Shots			1.00	75.0000	\$75.00
	Manager Recommended	Safety Meeting/Meals			3.00	200.0000	\$600.00
	Manager Recommended	Safety Meeting/Meals			3.00	-200.0000	(\$600.00)
		Total Manager Recommended					\$18,660.00
52 71	Op Exp Protective Clothing	\$16,850.00	\$23,889.00	\$23,888.45	\$19,250.00	\$7,373.42	\$33,078.43
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Disposable Medical Gloves (Boxes)			2.00	20.0000	\$40.00
	Manager Recommended	Firefighter Gloves			8.00	59.0000	\$472.00
	Manager Recommended	Firefighter Vehicle Tags			5.00	3.0000	\$15.00
	Manager Recommended	Globe Leather Fire Boots			4.00	285.0000	\$1,140.00
	Manager Recommended	Globe Reaction Turnout Coat/Pants w/ Name			7.00	1620.0000	\$11,340.00
	Manager Recommended	Nomex Hoods			8.00	30.0000	\$240.00
	Manager Recommended	Replacement Leather Helmet Shields			5.00	45.0000	\$225.00
	Manager Recommended	Rescue/Extracation Gloves			8.00	60.0000	\$480.00
	Manager Recommended	Rescue/Extracation Goggles			8.00	40.5000	\$324.00
	Manager Recommended	SCBA Mask Bags			5.00	18.0000	\$90.00
	Manager Recommended	Scott AV3000 SCBA Masks			5.00	206.0000	\$1,030.00
	Manager Recommended	Traditional Fire Helmets /Visor			5.00	200.0000	\$1,000.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	52	Fire Protection						
Division	40	Operations						
	Manager Recommended	Traffic Safety Vest to meet ANSI Standard				22.00	20.0000	\$440.00
		Total Manager Recommended						\$16,836.00
52 72	Op Exp Uniform Purchase	\$11,150.00	\$7,500.00	\$6,777.50	\$17,493.00	\$15,636.51	\$21,182.01	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	CFD Uniform Patches				250.00	1.4000	\$350.00
	Manager Recommended	CFD Uniform Patches				250.00	-1.4000	(\$350.00)
	Manager Recommended	Class A Dress Uniforms				24.00	565.0000	\$13,560.00
	Manager Recommended	Class A Dress Uniforms- Reduction				24.00	-565.0000	(\$13,560.00)
	Manager Recommended	Class B Uniforms				1.00	2400.0000	\$2,400.00
	Manager Recommended	Class C Uniforms				1.00	8750.0000	\$8,750.00
	Manager Recommended	Class D PT Uniforms				1.00	1750.0000	\$1,750.00
	Manager Recommended	Class D PT Uniforms- Reduction				1.00	-1750.0000	(\$1,750.00)
		Total Manager Recommended						\$11,150.00
52 85	Op Exp Departmental Supplies	\$12,000.00	\$9,500.00	\$8,137.28	\$13,980.00	\$6,800.54	\$8,301.90	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Accountability Supplies/Replacement Tags				1.00	200.0000	\$200.00
	Manager Recommended	Batteries (Radio, Pagers, MCT, Misc. AAA, AA, 9V,C, D)				1.00	3000.0000	\$3,000.00
	Manager Recommended	Class A & B Foam				2.00	860.0000	\$1,720.00
	Manager Recommended	Cleaning Supplies for Buildings & Vehicles				1.00	1800.0000	\$1,800.00
	Manager Recommended	Contingency Supplies				1.00	100.0000	\$100.00
	Manager Recommended	Fire Hydrant Maintenance Program Supplies/Materials				1.00	1000.0000	\$1,000.00
	Manager Recommended	Hazard Materials Absorbant (Oil Dryer)				1.00	500.0000	\$500.00
	Manager Recommended	History Project Supplies				1.00	250.0000	\$250.00
	Manager Recommended	Ink Cartridges for Faxes & Printers				1.00	700.0000	\$700.00
	Manager Recommended	MCT Replacement AC/DC Adapters & Cords				4.00	125.0000	\$500.00
	Manager Recommended	Rehab Supplies for Training & Incidents (Bottle Water/Snacks)				1.00	2000.0000	\$2,000.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	52	Fire Protection						
Division	40	Operations						
	Manager Recommended	Scene/Barricade Tape				1.00	225.0000	\$225.00
		Total Manager Recommended						\$11,995.00
53 00	Op Exp Insurance and Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,150.00	
53 01	Op Exp Insurance Deductible	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53 03	Op Exp Worker's Compensation Insurance	\$46,478.00	\$33,804.00	\$33,803.17	\$38,443.00	\$29,093.05	\$0.00	
53 07	Op Exp Other Benefits	\$0.00	\$17.00	\$17.10	\$0.00	\$0.00	\$0.00	
53 26	Op Exp Special Programs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53 28	Op Exp Fire Prevention	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$709.20	
53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<u>Total: Operating Expenses</u>	\$196,727.00	\$264,282.00	\$230,077.55	\$202,246.00	\$154,127.81	\$232,241.29	
Sub Department	30	Station One						
<u>Contractual Services</u>								
56 10	Cont Serv Contracts and Agreements	\$2,860.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Classic Doors Overhead Door Maintenance			1.00	900.0000	\$900.00	
	Manager Recommended	Gregory Poole Generator Service Agreement			1.00	460.0000	\$460.00	
	Manager Recommended	HVAC Service Agreement Station 1			1.00	1300.0000	\$1,300.00	
	Manager Recommended	Wood Pest Control Service Agreement			1.00	200.0000	\$200.00	
		Total Manager Recommended					\$2,860.00	
56 70	Cont Serv Contract Services - Grounds	\$5,840.00	\$5,840.00	\$4,345.00	\$5,840.00	\$6,373.79	\$3,555.00	
	Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Coats Lawn Service			12.00	395.0000	\$4,740.00	
	Manager Recommended	Coats Lawn Service-Annual Mulching			1.00	1100.0000	\$1,100.00	
		Total Manager Recommended					\$5,840.00	

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	52	Fire Protection					
Division	40	Operations					
Sub Department	30	Station One					
<u>Total: Contractual Services</u>		\$8,700.00	\$5,840.00	\$4,345.00	\$5,840.00	\$6,373.79	\$3,555.00
<u>Operating Expenses</u>							
52 10	Op Exp Utility Exp - Town Electricity	\$6,780.00	\$7,200.00	\$5,730.34	\$7,020.00	\$6,749.21	\$6,775.59
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Station 1 Electric and Area Lights			12.00	565.0000	\$6,780.00
	Total Manager Recommended						\$6,780.00
52 11	Op Exp Utility Exp - Town W/S	\$1,800.00	\$2,100.00	\$1,338.55	\$2,520.00	\$1,801.07	\$2,963.36
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Station 1 Water/Serwe/Irrigation			12.00	150.0000	\$1,800.00
	Total Manager Recommended						\$1,800.00
52 12	Op Exp Utility Exp - Other	\$3,600.00	\$3,600.00	\$3,168.61	\$3,600.00	\$3,312.84	\$966.68
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Piedmont Natural Gas Based on FY 2010 Costs			12.00	300.0000	\$3,600.00
	Total Manager Recommended						\$3,600.00
52 15	Op Exp Telephone Exp - Buildings	\$5,124.00	\$5,000.00	\$4,164.90	\$4,020.00	\$5,075.67	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	CenturyLink Acct# 308225348			12.00	355.0000	\$4,260.00
	Manager Recommended	CenturyLink Acct# 308230853			12.00	72.0000	\$864.00
	Total Manager Recommended						\$5,124.00
52 37	Op Exp Maint and Repair - Buildings	\$3,500.00	\$1,000.00	\$918.24	\$4,000.00	\$3,367.54	\$1,900.30
52 38	Op Exp Maint and Repair - Grounds	\$800.00	\$1,400.00	\$95.00	\$1,500.00	\$309.37	\$1,983.90

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	52	Fire Protection					
Division	40	Operations					
Sub Department	30	Station One					
<u>Total: Operating Expenses</u>		\$21,604.00	\$20,300.00	\$15,415.64	\$22,660.00	\$20,615.70	\$14,589.83
Sub Department Total: Station One		\$30,304.00	\$26,140.00	\$19,760.64	\$28,500.00	\$26,989.49	\$18,144.83
	31	Station Two					
<u>Contractual Services</u>							
56 10	Cont Serv Contracts and Agreements	\$860.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Gregory Poole Generator Service Agreement			1.00	460.0000	\$460.00
	Manager Recommended	HVAC Service Agreement Station 2			1.00	200.0000	\$200.00
	Manager Recommended	Wood Pest Control Service Agreement			1.00	200.0000	\$200.00
	Total Manager Recommended						\$860.00
56 70	Cont Serv Contract Services - Grounds	\$9,585.00	\$9,585.00	\$6,655.00	\$9,585.00	\$8,650.00	\$5,540.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Coats Lawn Service			12.00	605.0000	\$7,260.00
	Manager Recommended	Coats Lawn Service-Annual Mulching/Reseeding			1.00	2325.0000	\$2,325.00
	Total Manager Recommended						\$9,585.00
<u>Total: Contractual Services</u>		\$10,445.00	\$9,585.00	\$6,655.00	\$9,585.00	\$8,650.00	\$5,540.00
<u>Operating Expenses</u>							
52 10	Op Exp Utility Exp - Town Electricity	\$4,440.00	\$4,140.00	\$3,764.61	\$4,140.00	\$4,230.62	\$3,757.04
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Station 2 Electric and Area Lights			12.00	370.0000	\$4,440.00
	Total Manager Recommended						\$4,440.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	52	Fire Protection					
Division	40	Operations					
Sub Department	31	Station Two					
52 11	Op Exp Utility Exp - Town W/S	\$2,100.00	\$3,480.00	\$1,362.25	\$3,480.00	\$3,217.45	\$3,296.78
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Station 2 Water and Irrigation			12.00	175.0000	\$2,100.00
		Total Manager Recommended					\$2,100.00
52 12	Op Exp Utility Exp - Other	\$1,800.00	\$1,500.00	\$1,346.00	\$1,500.00	\$1,198.69	\$1,640.82
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Station 2 Natural gas			12.00	150.0000	\$1,800.00
		Total Manager Recommended					\$1,800.00
52 15	Op Exp Telephone Exp - Buildings	\$7,260.00	\$1,775.00	\$163.70	\$1,869.00	\$1,446.71	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	CenturyLink 5M Ehternet - moved from 100-40-02-01-52 15			12.00	605.0000	\$7,260.00
		Total Manager Recommended					\$7,260.00
52 37	Op Exp Maint and Repair - Buildings	\$3,500.00	\$2,000.00	\$1,776.89	\$4,000.00	\$1,422.34	\$639.77
52 38	Op Exp Maint and Repair - Grounds	\$400.00	\$900.00	\$322.15	\$1,000.00	\$180.00	\$37,444.62
Total: Operating Expenses		\$19,500.00	\$13,795.00	\$8,735.60	\$15,989.00	\$11,695.81	\$46,779.03
Sub Department Total: Station Two		\$29,945.00	\$23,380.00	\$15,390.60	\$25,574.00	\$20,345.81	\$52,319.03
Division Total: Operations		\$1,170,299.00	\$1,036,966.00	\$858,754.02	\$1,045,884.00	\$874,446.17	\$877,461.50

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: Fire
Division: Capital Outlay

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	52	Fire Protection					
Division	95	Capital Outlay					
<u>Capital Outlay</u>							
58 00	Cap Out Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58 01	Cap Out Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58 03	Cap Out Furniture Fixtures and Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58 20	Cap Out Buiding Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58 50	Cap Out Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$42,549.99	\$138,329.73
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Rescue 1 Replacement			1.00	525000.0000	\$525,000.00
	Manager Recommended	Rescue 1 Replacement - CUT pending grant approval			1.00	-525000.0000	(\$525,000.00)
		Total Manager Recommended					\$0.00
<u>Total: Capital Outlay</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$42,549.99	\$138,329.73
Division Total: Capital Outlay		\$0.00	\$0.00	\$0.00	\$0.00	\$42,549.99	\$138,329.73

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department Total: Fire Protection		\$1,781,008.00	\$1,606,259.00	\$1,361,660.33	\$1,627,467.00	\$1,487,020.66	\$1,664,222.31

Town of Clayton
 FY 2011-2012
 Budget Proposal
 Department Summary

Department: General Government
 Division: Public Works - Administration

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 10-11</u>	<u>Requested FY 11-12</u>	<u>Recommended FY 11-12</u>
Public Works Director	23	1	1	1
Sr. Admin. Support Spec.	14	1	1	1
Customer Service Rep.	10	1	1	1
Sts. & Prop. Maint. Superint.	20	1	1	1

Salient Policy Issues- (Summarized)

1. What appears to be an increase in operating appropriations compared to FY 10-11 is actually a result of a reduced chargeback to the Enterprise Funds.

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	55	Public Works					
Division	02	Administration					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$220,471.00	\$211,967.00	\$186,559.73	\$220,471.00	\$219,139.47	\$299,832.87
50 02	Salaries Part-time	\$2,880.00	\$1,000.00	\$513.75	\$4,000.00	\$1,455.00	\$2,252.92
50 04	Salaries Overtime	\$410.00	\$100.00	\$28.08	\$0.00	\$55.27	\$0.00
50 50	Salaries Cashout	\$8,348.00	\$8,013.00	\$7,012.11	\$7,794.00	\$9,359.51	\$0.00
<u>Total: Personnel - Salaries</u>		\$232,109.00	\$221,080.00	\$194,113.67	\$232,265.00	\$230,009.25	\$302,085.79
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$1,700.00	\$1,450.00	\$1,450.00	\$1,450.00	\$1,950.00	\$0.00
51 01	Benefits Stand-by Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 10	Benefits FICA	\$17,887.00	\$16,700.00	\$14,814.07	\$17,999.00	\$18,714.77	\$21,882.87
51 11	Benefits Group Insurance - Health	\$12,603.00	\$12,770.00	\$10,725.96	\$11,883.00	\$19,349.41	\$31,258.20
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$1,400.00	\$1,410.00	\$1,183.77	\$1,353.00	\$1,478.85	\$0.00
51 20	Benefits Retirement - General Employees	\$15,972.00	\$14,280.00	\$12,552.18	\$15,105.00	\$12,748.69	\$13,793.15
51 30	Benefits 401K - General Employees	\$9,208.00	\$8,901.00	\$7,830.28	\$9,136.00	\$10,368.17	\$11,257.97
<u>Total: Personnel - Benefits</u>		\$58,770.00	\$55,511.00	\$48,556.26	\$56,926.00	\$64,609.89	\$78,192.19
<u>Contractual Services</u>							
56 00	Cont Serv Professional Services	\$3,750.00	\$0.00	\$0.00	\$6,250.00	\$16,929.73	\$2,012.50
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Completion of Standards/Specifications CD				1.00	3750.0000	\$3,750.00
Total Manager Recommended							\$3,750.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	55	Public Works						
Division	02	Administration						
56 71	Cont Serv Communication Maint Contract	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Contractual Services</u>		\$11,971.00	\$8,423.00	\$7,267.32	\$14,766.00	\$32,936.44	\$23,443.22	
<u>Operating Expenses</u>								
52 00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.06	\$0.00	\$0.00	\$55.50	
52 01	Op Exp Postage and Shipping Expense	\$120.00	\$100.00	\$456.29	\$150.00	\$6.83	\$0.00	
Budget Transactions:								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Certified Mailings PW Admin					20.00	6.0000	\$120.00
Total Manager Recommended								\$120.00
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,626.18	
52 16	Op Exp Telephone Exp - Mobile	\$2,914.00	\$2,524.00	\$2,415.64	\$2,920.00	\$1,878.06	\$103.98	
Budget Transactions:								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Blasko phone (1 each) - regular style amt per month					12.00	54.7400	\$656.88
Manager Recommended	Mobile 311 - service & equipment (22.22%)					1.00	1600.0000	\$1,600.00
Manager Recommended	Simpson phone (1 each) - Blackberry style amt per month					12.00	54.7400	\$656.88
Total Manager Recommended								\$2,913.76
52 26	Op Exp Training and Travel	\$1,000.00	\$1,500.00	\$0.00	\$2,200.00	\$625.01	\$1,626.96	
Budget Transactions:								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Customer Svc Rep computer training					2.00	100.0000	\$200.00
Manager Recommended	PW Admin Assistant computer training					2.00	100.0000	\$200.00
Manager Recommended	PWD 50% PDH					3.00	100.0000	\$300.00
Manager Recommended	Street & PM Superintendent training					2.00	150.0000	\$300.00
Total Manager Recommended								\$1,000.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	55	Public Works					
Division	02	Administration					
52 27	Op Exp Local Mileage	\$464.00	\$350.00	\$241.74	\$475.00	\$437.11	\$550.93
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	CSR Mail Route (IRS 2011 rate)			400.00	0.5100	\$204.00
	Manager Recommended	CSR Mail Route (IRS 2012 rate) ??			400.00	0.6500	\$260.00
		Total Manager Recommended					\$464.00
52 35	Op Exp Maint and Repair - Equipment	\$800.00	\$150.00	\$0.00	\$925.00	\$0.00	\$26,107.19
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Maintain 1 handheld radio (charger, battery)			1.00	75.0000	\$75.00
	Manager Recommended	Maintain 1 radio base station			1.00	125.0000	\$125.00
	Manager Recommended	Maintain 4 computers			3.00	150.0000	\$450.00
	Manager Recommended	Maintain mobile phone (charger, battery)			2.00	75.0000	\$150.00
		Total Manager Recommended					\$800.00
52 36	Op Exp Maint and Repair - Vehicles	\$470.00	\$200.00	\$34.57	\$564.00	\$418.40	\$250.87
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Unit #38 4,700 miles per year			4,700.00	0.1000	\$470.00
		Total Manager Recommended					\$470.00
52 37	Op Exp Maint and Repair - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 38	Op Exp Maint and Repair - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38.29
52 50	Op Exp Contracted Vehicle Service	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Unit #38			1.00	250.0000	\$250.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	55	Public Works						
Division	02	Administration						
	Total Manager Recommended						\$250.00	
52 52	Op Exp Fuel	\$1,008.00	\$800.00	\$740.80	\$776.00	\$917.73	\$1,453.43	
	Budget Transactions:							
	Level					Number of Units	Cost Per Unit	Total Amount
	Manager Recommended					314.00	3.2100	\$1,007.94
								\$1,007.94
	Total Manager Recommended							\$1,007.94
52 60	Op Exp Equipment Purchase	\$325.00	\$0.00	\$0.00	\$450.00	\$1,995.81	\$14,523.67	
	Budget Transactions:							
	Level					Number of Units	Cost Per Unit	Total Amount
	Manager Recommended					1.00	200.0000	\$200.00
	Manager Recommended					1.00	125.0000	\$125.00
	Total Manager Recommended							\$325.00
52 61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 62	Op Exp Dues and Subscriptions	\$335.00	\$355.00	\$255.00	\$355.00	\$223.00	\$548.00	
	Budget Transactions:							
	Level					Number of Units	Cost Per Unit	Total Amount
	Manager Recommended					1.00	230.0000	\$230.00
	Manager Recommended					1.00	30.0000	\$30.00
	Manager Recommended					1.00	75.0000	\$75.00
	Total Manager Recommended							\$335.00
52 70	Op Exp Safety	\$250.00	\$250.00	\$0.00	\$450.00	\$266.25	\$121.95	
	Budget Transactions:							
	Level					Number of Units	Cost Per Unit	Total Amount
	Manager Recommended					4.00	50.0000	\$200.00
	Manager Recommended					1.00	50.0000	\$50.00
	Total Manager Recommended							\$250.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	55	Public Works					
Division	02	Administration					
52 71	Op Exp Protective Clothing	\$275.00	\$0.00	\$0.00	\$275.00	\$174.50	\$40.56
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	PPE 1 employee			1.00	125.0000	\$125.00
	Manager Recommended	Safety Boots 1 employee			1.00	150.0000	\$150.00
		Total Manager Recommended					\$275.00
52 85	Op Exp Departmental Supplies	\$3,000.00	\$2,000.00	\$1,903.40	\$5,000.00	\$3,467.69	\$4,873.15
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	copy paper, supplies, stationary			1.00	3000.0000	\$3,000.00
		Total Manager Recommended					\$3,000.00
53 03	Op Exp Worker's Compensation Insurance	\$6,419.00	\$5,648.00	\$5,647.79	\$6,423.00	\$5,247.03	\$0.00
53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<u>Total: Operating Expenses</u>	\$17,630.00	\$13,877.00	\$11,695.29	\$21,213.00	\$15,657.42	\$60,920.66
	<u>Miscellaneous</u>						
59 98	Misc Support Services - W/S Fund	(\$128,671.00)	(\$156,482.00)	(\$130,401.70)	(\$156,482.00)	(\$132,171.76)	(\$104,258.36)
59 99	Misc Support Services - Electric Fund	(\$48,251.00)	(\$58,681.00)	(\$48,900.80)	(\$58,681.00)	(\$49,563.93)	(\$45,873.31)
	<u>Total: Miscellaneous</u>	(\$176,922.00)	(\$215,163.00)	(\$179,302.50)	(\$215,163.00)	(\$181,735.69)	(\$150,131.67)
	Sub Department	20	Operations Center				
	<u>Contractual Services</u>						
56 00	Cont Serv Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 10	Cont Serv Contracts and Agreements	\$7,030.00	\$6,960.00	\$4,642.33	\$6,960.00	\$4,680.23	\$3,285.68
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	ATS Annual Maintenance			1.00	350.0000	\$350.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	55	Public Works						
Division	02	Administration						
Sub Department	20	Operations Center						
	Manager Recommended					1.00	2300.0000	\$2,300.00
	Manager Recommended					1.00	70.0000	\$70.00
	Manager Recommended					2.00	250.0000	\$500.00
	Manager Recommended					16.00	90.0000	\$1,440.00
	Manager Recommended					19.00	30.0000	\$570.00
	Manager Recommended					12.00	60.0000	\$720.00
	Manager Recommended					12.00	40.0000	\$480.00
	Manager Recommended					3.00	200.0000	\$600.00
	Total Manager Recommended							\$7,030.00
56 11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 70	Cont Serv Contract Services - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<u>Total: Contractual Services</u>	\$7,030.00	\$6,960.00	\$4,642.33	\$6,960.00	\$4,680.23	\$3,285.68	
	<u>Operating Expenses</u>							
52 10	Op Exp Utility Exp - Town Electricity	\$21,000.00	\$20,520.00	\$17,376.96	\$20,520.00	\$19,966.55	\$18,593.28	
52 11	Op Exp Utility Exp - Town W/S	\$1,920.00	\$1,950.00	\$1,508.97	\$1,488.00	\$1,577.03	\$1,389.57	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Avg bill				12.00	160.0000	\$1,920.00
		Total Manager Recommended						\$1,920.00
52 12	Op Exp Utility Exp - Other	\$7,600.00	\$4,500.00	\$4,097.41	\$9,100.00	\$3,586.92	\$4,271.12	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	LP fuel for warehouse				1.00	1000.0000	\$1,000.00
	Manager Recommended	Natural gas for equipment shelter 2 units (new item)				12.00	200.0000	\$2,400.00
	Manager Recommended	Natural gas generator shop per month / load control				12.00	350.0000	\$4,200.00
		Total Manager Recommended						\$7,600.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	55	Public Works					
Division	02	Administration					
Sub Department	20	Operations Center					
52 15	Op Exp Telephone Exp - Buildings	\$20,772.00	\$13,500.00	\$10,744.85	\$13,512.00	\$14,651.37	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	CenturyLink 5M Ethernet-moved from 100-40-02-01-52 15			12.00	605.0000	\$7,260.00
	Manager Recommended	Landlines			12.00	1126.0000	\$13,512.00
		Total Manager Recommended					\$20,772.00
52 37	Op Exp Maint and Repair - Buildings	\$5,900.00	\$10,234.00	\$10,234.38	\$5,500.00	\$4,383.95	\$4,403.67
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	New VCT for hallway (repair / replace)			1.00	200.0000	\$200.00
	Manager Recommended	Paint / Install new downspouts			1.00	700.0000	\$700.00
	Manager Recommended	Roof hangers / prevent ice from falling on people/cars			150.00	10.0000	\$1,500.00
	Manager Recommended	Soffit / Fascia - OPS Main Bldg			1.00	500.0000	\$500.00
	Manager Recommended	Undesignated repairs			1.00	3000.0000	\$3,000.00
		Total Manager Recommended					\$5,900.00
52 38	Op Exp Maint and Repair - Grounds	\$1,400.00	\$1,400.00	\$0.00	\$1,400.00	\$547.30	\$1,147.98
53 99	Op Exp Miscellaneous Expense	\$840.00	\$840.00	\$840.00	\$880.00	\$855.95	\$900.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	UST annual permit renewal per tank			2.00	420.0000	\$840.00
		Total Manager Recommended					\$840.00
Total: Operating Expenses		\$59,432.00	\$52,944.00	\$44,802.57	\$52,400.00	\$45,569.07	\$30,705.62

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	55	Public Works					
Division	02	Administration					
Sub Department	20	Operations Center					
<u>Capital Outlay</u>							
58 20	Cap Out Buiding Improvements	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	OPS Master Plan 1a (Perimeter Fence)			1.00	43700.0000	\$43,700.00
	Manager Recommended	OPS Master Plan 1a - 1j - DEFER			1.00	-451088.0000	(\$451,088.00)
	Manager Recommended	OPS Master Plan 1b (D/W Hwy 42 - Barber Mill)			1.00	100625.0000	\$100,625.00
	Manager Recommended	OPS Master Plan 1c (Front Parking Lot Addn)			1.00	57500.0000	\$57,500.00
	Manager Recommended	OPS Master Plan 1d (Storm Water/Drainage)			1.00	35938.0000	\$35,938.00
	Manager Recommended	OPS Master Plan 1e (Load Dock & Parking)			1.00	113620.0000	\$113,620.00
	Manager Recommended	OPS Master Plan 1g (Balance of Site Paving)			1.00	42320.0000	\$42,320.00
	Manager Recommended	OPS Master Plan 1i (Stone Laydown Areas)			1.00	28635.0000	\$28,635.00
	Manager Recommended	OPS Master Plan 1j (Warehouse Mods)			1.00	28750.0000	\$28,750.00
	Manager Recommended	Warehouse Heat (2) 60' 125,000 BTU heaters (quote)			1.00	6000.0000	\$6,000.00
		Total Manager Recommended					\$6,000.00
<u>Total: Capital Outlay</u>		\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Miscellaneous</u>							
59 98	Misc Support Services - W/S Fund	(\$25,361.00)	(\$20,776.00)	(\$17,313.30)	(\$20,776.00)	(\$17,508.00)	(\$15,404.74)
59 99	Misc Support Services - Electric Fund	(\$21,738.00)	(\$17,808.00)	(\$14,840.00)	(\$17,808.00)	(\$15,007.00)	(\$13,203.82)
<u>Total: Miscellaneous</u>		(\$47,099.00)	(\$38,584.00)	(\$32,153.30)	(\$38,584.00)	(\$32,515.00)	(\$28,608.56)
Sub Department Total: Operations Center		\$25,363.00	\$21,320.00	\$17,291.60	\$20,776.00	\$17,734.30	\$5,382.74
Division Total: Administration		\$168,921.00	\$105,048.00	\$99,621.64	\$130,783.00	\$179,211.61	\$319,892.93

Town of Clayton
 FY 2011-2012
 Budget Proposal
 Department Summary

Department: General Government
 Division: Public Works – Engineering Operations

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 10-11</u>	<u>Requested FY 11-12</u>	<u>Recommended FY 11-12</u>
Town Engineer	25	1	1	1
Engineering Tech.	18	1	1	1
Construction Inspector	18	1	1	1

Salient Policy Issues- (Summarized)

1. This department has been reorganized to serve the supervisory role over the Building Inspections Department. The Chief Code Enforcement Official position in the Building Inspections Department was reduced in the FY 10-11 Budget. The Inspections Department was then moved from under the Community Development Services Department to a subdivision of the Engineering Operations Division. The Town Engineer position now serves as supervisor to that operation. No adjustment to compensation was made at the time of the reorganization but a modest allowance has been made with the FY 11-12 Budget.
2. The Construction Inspector position was been restored from a thirty hour per week position to a forty hour per week position. The hours were reduced in the FY 10-11 Budget. The increase is predicated on a cross training program with the Building Inspections operation.

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	55	Public Works					
Division	51	Engineering Operations					
56 51	Cont Serv Uniform Rental	\$702.00	\$696.00	\$555.66	\$702.00	\$649.25	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Rowland Uniform rental 1 employee (per week)			52.00	13.5000	\$702.00
	Total Manager Recommended						\$702.00
56 70	Cont Serv Contract Services - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 71	Cont Serv Communication Maint Contract	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<u>Total: Contractual Services</u>	\$888.00	\$696.00	\$555.66	\$702.00	\$649.25	\$0.00
	<u>Operating Expenses</u>						
52 00	Op Exp Copy Expense	\$25.00	\$15.00	\$0.00	\$25.00	\$20.40	\$64.00
52 01	Op Exp Postage and Shipping Expense	\$200.00	\$50.00	\$0.00	\$200.00	\$0.00	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Certified mailings lump sum			1.00	100.0000	\$100.00
	Manager Recommended	UPS/FedEx shipping lump sum			1.00	100.0000	\$100.00
	Total Manager Recommended						\$200.00
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 16	Op Exp Telephone Exp - Mobile	\$1,479.00	\$1,725.00	\$1,306.14	\$1,800.00	\$1,705.86	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	McCullen phone (1 each) - Blackberry style amt per month			12.00	54.7400	\$656.88
	Manager Recommended	Walden & Rowland phone (2 each) - regular style amt per month			12.00	68.4800	\$821.76
	Total Manager Recommended						\$1,478.64

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	55	Public Works					
Division	51	Engineering Operations					
52 50	Op Exp Contracted Vehicle Service	\$500.00	\$250.00	\$0.00	\$500.00	\$0.00	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Unit #3 & #14 (Estimated)			2.00	250.0000	\$500.00
		Total Manager Recommended					\$500.00
52 52	Op Exp Fuel	\$1,766.00	\$1,715.00	\$1,402.86	\$1,557.00	\$965.38	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Unit #14, 5,400 miles @ 18 mpg			300.00	3.2100	\$963.00
	Manager Recommended	Unit #3, 4,500 miles @ 18 mpg			250.00	3.2100	\$802.50
		Total Manager Recommended					\$1,765.50
52 60	Op Exp Equipment Purchase	\$450.00	\$275.00	\$0.00	\$450.00	\$132.50	\$187.48
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Replacement mobile phone			1.00	200.0000	\$200.00
	Manager Recommended	Replacement radio			1.00	250.0000	\$250.00
		Total Manager Recommended					\$450.00
52 61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 62	Op Exp Dues and Subscriptions	\$355.00	\$275.00	\$60.00	\$355.00	\$60.00	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Backflow Device Certification			1.00	40.0000	\$40.00
	Manager Recommended	Const Insp certification renewal			1.00	90.0000	\$90.00
	Manager Recommended	Town Engr Professional membership			1.00	225.0000	\$225.00
		Total Manager Recommended					\$355.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	55	Public Works					
Division	51	Engineering Operations					
52 70	Op Exp Safety	\$478.00	\$275.00	\$37.75	\$478.00	\$0.00	\$182.05
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Safety incentive meals - 2 each for 3 employees			6.00	13.0000	\$78.00
	Manager Recommended	Safety Training - 2 each for 3 employees			6.00	50.0000	\$300.00
	Manager Recommended	Vehicle 1st Aid kit & fire ext svc - 2 units			2.00	50.0000	\$100.00
		Total Manager Recommended					\$478.00
52 71	Op Exp Protective Clothing	\$825.00	\$650.00	\$125.00	\$825.00	\$128.54	\$23.18
52 85	Op Exp Departmental Supplies	\$1,460.00	\$375.00	\$139.62	\$500.00	\$338.24	\$548.99
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	AutoCAD LT			1.00	960.0000	\$960.00
	Manager Recommended	Paper, pens, misc supplies			1.00	500.0000	\$500.00
		Total Manager Recommended					\$1,460.00
53 03	Op Exp Worker's Compensation Insurance	\$3,824.00	\$3,308.00	\$3,307.08	\$3,761.00	\$3,219.49	\$0.00
53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<u>Total: Operating Expenses</u>	\$15,987.00	\$10,868.00	\$7,010.18	\$13,681.00	\$6,846.20	\$1,356.70
	<u>Miscellaneous</u>						
59 98	Misc Support Services - W/S Fund	(\$88,140.00)	(\$81,864.00)	(\$68,220.00)	(\$81,864.00)	(\$79,401.35)	\$0.00
59 99	Misc Support Services - Electric Fund	(\$4,407.00)	(\$4,093.00)	(\$3,410.80)	(\$4,093.00)	(\$3,969.41)	\$0.00
	<u>Total: Miscellaneous</u>	(\$92,547.00)	(\$85,957.00)	(\$71,630.80)	(\$85,957.00)	(\$83,370.76)	\$0.00
Division Total: Engineering Operations		\$127,810.00	\$106,768.00	\$94,675.77	\$116,479.00	\$122,206.60	\$103,552.75

Town of Clayton
 FY 2011-2012
 Budget Proposal
 Department Summary

Department: General Government
 Division: Public Works – Property Maintenance

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 10-11</u>	<u>Requested FY 11-12</u>	<u>Recommended FY 11-12</u>
Prop. Maint. Supervisor	17	1	1	1
Prop. Maint. Technician	11	1	1	2
Prop. Maint. Worker	8	4	4	4
Custodian	6	1	1	1

Salient Policy Issues- (Summarized)

1. One position, a property Maintenance Technician position, was reduced in the FY 10-11 Budget. A lump sum allowance has been included in the proposed FY 11-12 Budget to restore this position. That lump sum is included in the “Miscellaneous” expense line item.
2. For FY 10-11 we transitioned from a primarily in-house custodial operation to a primarily contracted approach. Completion of this transition is reflected in further reduction of the salary line item. Essentially no increase in budgeted expense for the custodial contract was necessary this fiscal year.

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	55	Public Works					
Division	52	Property Maintenance Operations					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$212,588.00	\$222,900.00	\$203,319.86	\$234,993.00	\$330,683.96	\$308,954.86
50 02	Salaries Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 04	Salaries Overtime	\$891.00	\$1,000.00	\$508.05	\$2,112.00	\$1,242.71	\$392.97
50 50	Salaries Cashout	\$9,943.00	\$10,930.00	\$9,336.04	\$13,699.00	\$14,976.33	\$0.00
<u>Total: Personnel - Salaries</u>		\$223,422.00	\$234,830.00	\$213,163.95	\$250,804.00	\$346,903.00	\$309,347.83
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$2,400.00	\$3,050.00	\$3,050.00	\$2,800.00	\$3,750.00	\$0.00
51 01	Benefits Stand-by Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 10	Benefits FICA	\$17,277.00	\$19,035.00	\$17,442.01	\$19,095.00	\$24,084.90	\$24,231.21
51 11	Benefits Group Insurance - Health	\$28,355.00	\$29,700.00	\$26,238.62	\$30,137.00	\$44,976.31	\$60,636.87
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$1,366.00	\$1,510.00	\$1,319.52	\$1,458.00	\$1,885.46	\$0.00
51 20	Benefits Retirement - General Employees	\$16,734.00	\$15,300.00	\$13,930.44	\$15,461.00	\$16,704.82	\$15,671.79
51 30	Benefits 401K - General Employees	\$7,928.00	\$9,600.00	\$8,747.64	\$9,738.00	\$13,571.23	\$14,602.42
<u>Total: Personnel - Benefits</u>		\$74,060.00	\$78,195.00	\$70,728.23	\$78,689.00	\$104,972.72	\$115,142.29
<u>Contractual Services</u>							
56 00	Cont Serv Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Expand Forest Hills - DEFER				1.00	-7500.0000	(\$7,500.00)
Manager Recommended	Expand Forest Hills - survey services lump sum				1.00	7500.0000	\$7,500.00
Total Manager Recommended							\$0.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	55	Public Works					
Division	52	Property Maintenance Operations					
52 01	Op Exp Postage and Shipping Expense	\$0.00	\$15.00	\$11.49	\$0.00	\$0.00	\$0.00
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 16	Op Exp Telephone Exp - Mobile	\$412.00	\$480.00	\$346.83	\$480.00	\$487.49	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Wood phone (1 each) - regular style amt per month			12.00	34.3000	\$411.60
		Total Manager Recommended					\$411.60
52 26	Op Exp Training and Travel	\$230.00	\$2,465.00	\$0.00	\$2,465.00	\$93.70	\$1,324.99
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Continuing Ed class (2 employees) 1 ea per year			2.00	100.0000	\$200.00
	Manager Recommended	Travel meal expense (2 employees) 1 ea per year			2.00	15.0000	\$30.00
		Total Manager Recommended					\$230.00
52 27	Op Exp Local Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 29	Op Exp Maint and Repair - Town Lot	\$150.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Replace dead shrubs, grass seed, trees, etc			1.00	150.0000	\$150.00
		Total Manager Recommended					\$150.00
52 30	Op Exp Maint and Repair - Signage	\$250.00	\$750.00	\$260.00	\$750.00	\$0.00	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Flowers / mulch / etc			1.00	250.0000	\$250.00
		Total Manager Recommended					\$250.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	55	Public Works						
Division	52	Property Maintenance Operations						
52 31	Op Exp Maint and Repair - Cemeteries	\$125.00	\$800.00	\$65.91	\$800.00	(\$99.98)	\$0.00	
	Budget Transactions:							
	Level		Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended		Mulch / shrubs / etc			1.00	125.0000	\$125.00
			Total Manager Recommended					\$125.00
52 32	Op Exp Maint and Repair - Town Square	\$800.00	\$1,800.00	\$932.76	\$1,800.00	\$370.44	\$0.00	
	Budget Transactions:							
	Level		Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended		Mulch / shrubs / flowers / etc			1.00	800.0000	\$800.00
			Total Manager Recommended					\$800.00
52 33	Op Exp Maint and Repair-Prop Damage	\$0.00	\$2,250.00	\$2,250.36	\$0.00	\$1,860.06	\$12.28	
52 35	Op Exp Maint and Repair - Equipment	\$7,125.00	\$6,450.00	\$3,919.23	\$7,450.00	\$7,921.92	\$5,462.96	
	Budget Transactions:							
	Level		Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended		Equipment trailers (4 each) - amount per year each			4.00	100.0000	\$400.00
	Manager Recommended		Pool Backhoe - 30 hrs per year			30.00	20.0000	\$600.00
	Manager Recommended		Unit #602 - 55 hrs per year			55.00	5.0000	\$275.00
	Manager Recommended		Unit #603 - 40 hrs per year			40.00	10.0000	\$400.00
	Manager Recommended		Unit #613 - 40 hrs per year			40.00	12.5000	\$500.00
	Manager Recommended		Unit #614 - 70 hrs per year			70.00	12.5000	\$875.00
	Manager Recommended		Unit #615 - 125 hrs per year			125.00	10.0000	\$1,250.00
	Manager Recommended		Unit #616 - 160 hrs per year			160.00	10.0000	\$1,600.00
	Manager Recommended		Unit #630 - 15 hrs per year			15.00	15.0000	\$225.00
	Manager Recommended		Unit #650 - 30 hrs per year			30.00	20.0000	\$600.00
	Manager Recommended		Unit #651 - 40hrs per year			40.00	10.0000	\$400.00
			Total Manager Recommended					\$7,125.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	55	Public Works						
Division	52	Property Maintenance Operations						
52 36	Op Exp Maint and Repair - Vehicles	\$3,630.00	\$5,071.00	\$4,579.49	\$5,071.00	\$3,674.89	\$3,120.32	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Unit #60				1,000.00	0.1100	\$110.00
	Manager Recommended	Unit #62				2,350.00	0.1100	\$258.50
	Manager Recommended	Unit #63				1,100.00	0.1100	\$121.00
	Manager Recommended	Unit #64				5,000.00	0.1100	\$550.00
	Manager Recommended	Unit #65				4,000.00	0.1100	\$440.00
	Manager Recommended	Unit #66				10,000.00	0.1100	\$1,100.00
	Manager Recommended	Unit #67				3,000.00	0.3500	\$1,050.00
		Total Manager Recommended						\$3,629.50
52 37	Op Exp Maint and Repair - Buildings	\$2,700.00	\$3,000.00	\$1,692.02	\$3,500.00	\$1,841.53	\$2,454.47	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Bulb /computer / electronics recycling - real number				1.00	700.0000	\$700.00
	Manager Recommended	Misc repairs				1.00	2000.0000	\$2,000.00
		Total Manager Recommended						\$2,700.00
52 38	Op Exp Maint and Repair - Grounds	\$3,500.00	\$5,000.00	\$2,632.70	\$6,500.00	\$7,755.11	\$25,675.79	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Misc repairs to grounds				1.00	3500.0000	\$3,500.00
		Total Manager Recommended						\$3,500.00
52 50	Op Exp Contracted Vehicle Service	\$1,700.00	\$1,000.00	\$0.00	\$2,000.00	\$433.74	\$0.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Unit 60 Chevy 4 x 4 Service Truck				1.00	200.0000	\$200.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	55	Public Works						
Division	52	Property Maintenance Operations						
	Manager Recommended	Unit 62 Ford Ranger				1.00	200.0000	\$200.00
	Manager Recommended	Unit 63 Ford F-250				1.00	200.0000	\$200.00
	Manager Recommended	Unit 64 Ford F-150				1.00	200.0000	\$200.00
	Manager Recommended	Unit 65 Service Van				1.00	200.0000	\$200.00
	Manager Recommended	Unit 66 Ford F-250 4 x 4				1.00	200.0000	\$200.00
	Manager Recommended	Unit 67 Intern. Dump Truck				1.00	500.0000	\$500.00
	Total Manager Recommended						\$1,700.00	
52 51	Op Exp Fleet Reimbursable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,197.99	
52 52	Op Exp Fuel	\$15,936.00	\$11,000.00	\$8,780.59	\$13,324.00	\$10,868.14	\$9,769.81	
	Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Equipment 500 hours @ 2 gph			1,000.00	3.7000	\$3,700.00	
	Manager Recommended	Unit #60 1,000 miles @ 10 mpg			100.00	3.2100	\$321.00	
	Manager Recommended	Unit #62 2,200 miles @ 10 mpg			220.00	3.2100	\$706.20	
	Manager Recommended	Unit #63 10,000 miles @ 10 mpg			1,000.00	3.2100	\$3,210.00	
	Manager Recommended	Unit #64 5,000 miles @ 10 mpg			500.00	3.2100	\$1,605.00	
	Manager Recommended	Unit #65 4,000 miles @ 10 mpg			400.00	3.2100	\$1,284.00	
	Manager Recommended	Unit #66 9,000 miles @ 10 mpg			900.00	3.2100	\$2,889.00	
	Manager Recommended	Unit #67 3,000 miles @ 5 mpg diesel			600.00	3.7000	\$2,220.00	
	Total Manager Recommended						\$15,935.20	
52 60	Op Exp Equipment Purchase	\$2,350.00	\$2,350.00	\$1,282.58	\$2,350.00	\$2,451.83	\$2,811.39	
	Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Electrical / HVAC / tester / tools / misc			1.00	500.0000	\$500.00	
	Manager Recommended	Replace hand held radio			1.00	350.0000	\$350.00	
	Manager Recommended	Replace phone			1.00	150.0000	\$150.00	
	Manager Recommended	Replace string trimmer			1.00	350.0000	\$350.00	

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	55	Public Works						
Division	52	Property Maintenance Operations						
	Manager Recommended	Various hand tools / rakes / shovels				1.00	1000.0000	\$1,000.00
	Total Manager Recommended						<u>\$2,350.00</u>	
52 61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 62	Op Exp Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 70	Op Exp Safety	\$1,382.00	\$1,458.00	\$1,248.40	\$1,458.00	\$1,946.06	\$2,278.83	
	Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Safety incentive meals - 2 each for 7 employees			14.00	13.0000	\$182.00	
	Manager Recommended	Safety training - 2 each for 7 employees			14.00	50.0000	\$700.00	
	Manager Recommended	Vehicle 1st Aid kit & fire ext svc - 10 units			10.00	50.0000	\$500.00	
	Total Manager Recommended						<u>\$1,382.00</u>	
52 71	Op Exp Protective Clothing	\$2,175.00	\$1,200.00	\$412.97	\$3,275.00	\$1,796.50	\$0.00	
	Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	class 3 safety vests			5.00	50.0000	\$250.00	
	Manager Recommended	Employee PPE			7.00	125.0000	\$875.00	
	Manager Recommended	Safety boots			7.00	150.0000	\$1,050.00	
	Total Manager Recommended						<u>\$2,175.00</u>	
52 80	Op Exp Tools	\$0.00	\$0.00	\$0.00	\$0.00	\$103.73	\$470.00	
52 81	Op Exp Chemicals	\$7,375.00	\$10,000.00	\$7,085.60	\$10,250.00	\$3,697.26	\$10,631.70	
	Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Mosquito program chemical (gallons)			200.00	30.0000	\$6,000.00	
	Manager Recommended	Post-emergent - Speedzone -(clover, weeds)			1.00	75.0000	\$75.00	
	Manager Recommended	Pre-emergents - 50 lb bag / Pendulum			6.00	50.0000	\$300.00	
	Manager Recommended	Town applied herbicides (lump sum) (crossbow, roundup)			1.00	1000.0000	\$1,000.00	
	Total Manager Recommended						<u>\$7,375.00</u>	

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	55	Public Works						
Division	52	Property Maintenance Operations						
52 85	Op Exp Departmental Supplies	\$11,000.00	\$13,000.00	\$7,680.11	\$15,000.00	\$15,773.30	\$15,100.96	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Town Bldg (except CCC) custodial supplies-lump sum				1.00	11000.0000	\$11,000.00
	Total Manager Recommended						\$11,000.00	
53 03	Op Exp Worker's Compensation Insurance	\$9,887.00	\$13,316.00	\$13,316.22	\$15,144.00	\$12,673.85	\$0.00	
53 99	Op Exp Miscellaneous Expense	\$37,440.00	\$500.00	\$375.55	\$0.00	\$0.00	\$515.15	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Prop. Maint. Tech \$ 24 hr x 2080 hr = \$49,920-REDUCE to 1560				24.00	1560.0000	\$37,440.00
	Total Manager Recommended						\$37,440.00	
<u>Total: Operating Expenses</u>		\$108,167.00	\$82,025.00	\$56,872.81	\$91,617.00	\$73,649.57	\$90,826.64	
<u>Miscellaneous</u>								
59 98	Misc Support Services - W/S Fund	(\$84,295.00)	(\$79,570.00)	(\$66,308.30)	(\$79,570.00)	(\$89,424.88)	(\$104,045.36)	
59 99	Misc Support Services - Electric Fund	(\$5,619.00)	(\$5,304.00)	(\$4,420.00)	(\$5,304.00)	(\$5,961.12)	(\$8,323.48)	
<u>Total: Miscellaneous</u>		(\$89,914.00)	(\$84,874.00)	(\$70,728.30)	(\$84,874.00)	(\$95,386.00)	(\$112,368.84)	
Division Total: Property Maintenance Operations		\$472,061.00	\$453,288.00	\$382,403.51	\$491,348.00	\$523,409.72	\$524,825.72	

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: General Government
Division: Public Works – Vehicle Maintenance

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 10-11</u>	<u>Requested FY 11-12</u>	<u>Recommended FY 11-12</u>
Fleet Service Supervisor	16	1	1	1
Equipment Service Mechanic	11	2	2	2

Salient Policy Issues- (Summarized)

1.

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	55	Public Works					
Division	53	Vehicle Maintenance					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$128,090.00	\$105,000.00	\$90,377.96	\$121,683.00	\$121,603.70	\$125,339.88
50 02	Salaries Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 04	Salaries Overtime	\$615.00	\$800.00	\$539.69	\$800.00	\$814.69	\$126.80
50 50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Personnel - Salaries</u>		\$128,705.00	\$105,800.00	\$90,917.65	\$122,483.00	\$122,418.39	\$125,466.68
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$1,600.00	\$1,500.00	\$1,500.00	\$1,500.00	\$2,100.00	\$0.00
51 01	Benefits Stand-by Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 10	Benefits FICA	\$9,969.00	\$8,030.00	\$6,999.15	\$9,424.00	\$8,868.45	\$8,664.71
51 11	Benefits Group Insurance - Health	\$18,196.00	\$15,750.00	\$12,789.40	\$17,708.00	\$20,549.28	\$19,827.45
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$824.00	\$710.00	\$577.99	\$747.00	\$746.88	\$0.00
51 20	Benefits Retirement - General Employees	\$8,997.00	\$6,900.00	\$5,916.29	\$7,861.00	\$6,249.81	\$5,839.06
51 30	Benefits 401K - General Employees	\$5,213.00	\$4,350.00	\$3,723.40	\$4,760.00	\$5,125.18	\$4,831.17
<u>Total: Personnel - Benefits</u>		\$44,799.00	\$37,240.00	\$31,506.23	\$42,000.00	\$43,639.60	\$39,162.39
<u>Contractual Services</u>							
56 00	Cont Serv Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 10	Cont Serv Contracts and Agreements	\$5,003.00	\$5,000.00	\$3,935.64	\$5,200.00	\$3,190.95	\$1,129.98

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Alphanumeric pager (2 each) monthly service	2.00	100.0000	\$200.00
Manager Recommended	Manager Plus extended support	1.00	1678.0000	\$1,678.00
Manager Recommended	Parts washer contract w/ Safety Kleen	1.00	1500.0000	\$1,500.00
Manager Recommended	State Vehicle Inspection Updates	1.00	875.0000	\$875.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	55	Public Works						
Division	53	Vehicle Maintenance						
	Manager Recommended	Used oil filter pickup				1.00	750.0000	\$750.00
		Total Manager Recommended						\$5,003.00
56 11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56 50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56 51	Cont Serv Uniform Rental	\$2,538.00	\$2,539.00	\$1,861.76	\$2,539.00	\$2,440.47	\$2,530.97	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Roll hand towels (per week)				52.00	10.6500	\$554.00
	Manager Recommended	Shop rags (per week)				52.00	7.5000	\$390.00
	Manager Recommended	Uniform rental 3 employees (per week)				52.00	30.6600	\$1,594.00
		Total Manager Recommended						\$2,538.00
56 70	Cont Serv Contract Services - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56 71	Cont Serv Communication Maint Contract	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<u>Total: Contractual Services</u>	\$7,541.00	\$7,539.00	\$5,797.40	\$7,739.00	\$5,631.42	\$3,660.95	
	<u>Operating Expenses</u>							
52 00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 01	Op Exp Postage and Shipping Expense	\$0.00	\$25.00	\$18.06	\$0.00	\$0.00	\$0.00	
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Moved to building budget				1.00	-1100.0000	(\$1,100.00)
	Manager Recommended	Telephone Exp Building				2.00	550.0000	\$1,100.00
		Total Manager Recommended						\$0.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	55	Public Works					
Division	53	Vehicle Maintenance					
52 16	Op Exp Telephone Exp - Mobile	\$411.00	\$480.00	\$342.37	\$480.00	\$431.30	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Chevez phone (1 each) regular style amt per month			12.00	34.2400	\$410.88
		Total Manager Recommended					\$410.88
52 26	Op Exp Training and Travel	\$300.00	\$400.00	\$333.00	\$465.00	\$0.00	\$110.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Computer class for 3 employees			3.00	100.0000	\$300.00
		Total Manager Recommended					\$300.00
52 27	Op Exp Local Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 35	Op Exp Maint and Repair - Equipment	\$3,700.00	\$4,200.00	\$933.41	\$4,450.00	\$2,604.64	\$2,848.50
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Air Compressor & air dryer maintenance			1.00	750.0000	\$750.00
	Manager Recommended	Fuel dispenser calibration & maintenance			2.00	800.0000	\$1,600.00
	Manager Recommended	Tire balancer calibration & maintenance			1.00	150.0000	\$150.00
	Manager Recommended	Tire Machine maintenance			1.00	150.0000	\$150.00
	Manager Recommended	Vehicle lift maintenance			1.00	300.0000	\$300.00
	Manager Recommended	Welder, small tool, & equipment maintenance			1.00	750.0000	\$750.00
		Total Manager Recommended					\$3,700.00
52 36	Op Exp Maint and Repair - Vehicles	\$1,345.00	\$1,300.00	\$187.03	\$1,419.00	\$180.69	\$621.91
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Unit #11			3,100.00	0.1100	\$341.00
	Manager Recommended	Unit #12			900.00	0.1100	\$99.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	55	Public Works						
Division	53	Vehicle Maintenance						
	Manager Recommended	Unit #13				5,000.00	0.1100	\$550.00
	Manager Recommended	Unit #19				3,225.00	0.1100	\$354.75
	Total Manager Recommended							\$1,344.75
52 38	Op Exp Maint and Repair - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 50	Op Exp Contracted Vehicle Service	\$600.00	\$600.00	\$57.40	\$750.00	\$0.00	\$200.01	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Unit # 11				1.00	150.0000	\$150.00
	Manager Recommended	Unit # 12				1.00	125.0000	\$125.00
	Manager Recommended	Unit # 13				1.00	250.0000	\$250.00
	Manager Recommended	Unit # 19				1.00	75.0000	\$75.00
	Total Manager Recommended							\$600.00
52 51	Op Exp Fleet Reimbursable	\$3,500.00	\$20,000.00	\$18,483.79	\$3,500.00	\$23,123.80	\$12,918.69	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Filters, POL fluids, and parts				1.00	3500.0000	\$3,500.00
	Total Manager Recommended							\$3,500.00
52 52	Op Exp Fuel	\$2,488.00	\$2,050.00	\$1,291.93	\$2,174.00	\$1,635.82	\$1,959.86	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Unit #11 2,000 VM miles @ 10 mpg				200.00	3.2100	\$642.00
	Manager Recommended	Unit #12 750 miles @ 10 mpg				75.00	3.2100	\$240.75
	Manager Recommended	Unit #13 1,000 VM miles @ 15 mpg				150.00	3.2100	\$481.50
	Manager Recommended	Unit #19 3,500miles @ 10 mpg				350.00	3.2100	\$1,123.50
	Total Manager Recommended							\$2,487.75

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	55	Public Works					
Division	53	Vehicle Maintenance					
52 60	Op Exp Equipment Purchase	\$1,350.00	\$1,569.00	\$875.00	\$1,569.00	\$1,478.27	\$9,013.14
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	4 Bank battery charger			1.00	350.0000	\$350.00
	Manager Recommended	Bearing and seal driver set			1.00	150.0000	\$150.00
	Manager Recommended	Fluid evacuator (extract fluids from Argo etc)			1.00	150.0000	\$150.00
	Manager Recommended	Large gear and flange puller			1.00	350.0000	\$350.00
	Manager Recommended	Utility roll around cart w/ drawers			1.00	350.0000	\$350.00
		Total Manager Recommended					\$1,350.00
52 61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 62	Op Exp Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 70	Op Exp Safety	\$440.00	\$400.00	\$139.60	\$500.00	\$314.23	\$307.81
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Safety training - 2 each for 3 employees			6.00	40.0000	\$240.00
	Manager Recommended	Vehicle 1st Aid kit & fire ext svc - 4 units			4.00	50.0000	\$200.00
		Total Manager Recommended					\$440.00
52 71	Op Exp Protective Clothing	\$825.00	\$750.00	\$267.99	\$810.00	\$90.00	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Employee PPE			3.00	125.0000	\$375.00
	Manager Recommended	Safety Boots			3.00	150.0000	\$450.00
		Total Manager Recommended					\$825.00
52 85	Op Exp Departmental Supplies	\$2,645.00	\$2,785.00	\$1,671.60	\$2,785.00	\$2,162.44	\$1,756.13
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Office supplies			1.00	800.0000	\$800.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	55	Public Works						
Division	53	Vehicle Maintenance						
	Manager Recommended					1.00	225.0000	\$225.00
	Manager Recommended					1.00	700.0000	\$700.00
	Manager Recommended					1.00	800.0000	\$800.00
	Manager Recommended					1.00	120.0000	\$120.00
	Total Manager Recommended							\$2,645.00
53 03	Op Exp Worker's Compensation Insurance	\$5,279.00	\$4,387.00	\$4,386.85	\$4,989.00	\$4,143.74	\$0.00	
53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<u>Total: Operating Expenses</u>	\$22,883.00	\$38,946.00	\$28,988.03	\$23,891.00	\$36,164.93	\$29,736.05	
	<u>Miscellaneous</u>							
59 98	Misc Support Services - W/S Fund	(\$33,409.00)	(\$25,925.00)	(\$21,604.20)	(\$25,925.00)	(\$22,056.00)	(\$38,242.00)	
59 99	Misc Support Services - Electric Fund	(\$14,080.00)	(\$14,995.00)	(\$12,495.80)	(\$14,995.00)	(\$17,260.00)	(\$39,242.00)	
	<u>Total: Miscellaneous</u>	(\$47,489.00)	(\$40,920.00)	(\$34,100.00)	(\$40,920.00)	(\$39,316.00)	(\$77,484.00)	
	Division Total: Vehicle Maintenance	\$156,439.00	\$148,605.00	\$123,109.31	\$155,193.00	\$168,538.34	\$120,542.07	

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: General Government
Division: Public Works – Streets

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 10-11</u>	<u>Requested FY 11-12</u>	<u>Recommended FY 11-12</u>
Street Maint. Supervisor	17	1	1	1
Street Maint. Crew Leader	13	2	2	2
Street Maint. Worker	9	4	4	4

Salient Policy Issues- (Summarized)

1. Major projects included in the FY 11-12 Budget include continuing maintenance of existing sidewalks and storm drainage improvements in the Johnson Drive area.
2. Major street improvements are included under the Special Project Budget for the Bond Program.

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	55	Public Works					
Division	55	Streets Operations					
56 50	Cont Serv Equipment Rental	\$3,000.00	\$3,000.00	\$0.00	\$3,000.00	\$2,267.00	\$715.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Grader / maintain Town gravel/stone road/ (1 month)			1.00	3000.0000	\$3,000.00
		Total Manager Recommended					\$3,000.00
56 51	Cont Serv Uniform Rental	\$4,264.00	\$4,264.00	\$3,270.91	\$4,264.00	\$3,882.57	\$3,903.35
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Uniform rental 7 employees (per week) 1 locker			52.00	82.0000	\$4,264.00
		Total Manager Recommended					\$4,264.00
56 70	Cont Serv Contract Services - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 71	Cont Serv Communication Maint Contract	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<u>Total: Contractual Services</u>	\$7,914.00	\$29,889.00	\$25,895.91	\$15,264.00	\$130,301.08	\$129,357.59
	<u>Operating Expenses</u>						
52 00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 01	Op Exp Postage and Shipping Expense	\$200.00	\$91.00	\$90.54	\$0.00	\$0.00	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	misc shipping mats/parts			1.00	200.0000	\$200.00
		Total Manager Recommended					\$200.00
52 12	Op Exp Utility Exp - Other	\$32,179.00	\$31,006.00	\$25,838.00	\$32,174.00	\$16,679.00	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Town Street Lights (2.4396 x 12)			1,099.00	29.2800	\$32,178.72
		Total Manager Recommended					\$32,178.72

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	55	Public Works					
Division	55	Streets Operations					
52 13	Op Exp Street Lights - Rental	\$37,247.00	\$38,710.00	\$31,572.25	\$38,710.00	\$37,833.07	\$36,280.77
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	11700 Hwy 70W meter per month			12.00	150.0000	\$1,800.00
	Manager Recommended	Decorative metal pole 14 @ \$10.72 per month			12.00	150.0800	\$1,800.96
	Manager Recommended	HPS light 22,000 lumens 20 @ \$13.83 per month			12.00	276.6000	\$3,319.20
	Manager Recommended	HPS light 9,500 lumens 202 @ \$9.51 per month			12.00	1921.0200	\$23,052.24
	Manager Recommended	REPS adjustment 1 @ \$2.90 per month			12.00	2.9000	\$34.80
	Manager Recommended	Standard fiberglass or metal pole 199 @ \$2.58 per month			12.00	513.4200	\$6,161.04
	Manager Recommended	Underground charges 24 @ \$3.62 per month			12.00	86.8800	\$1,042.56
	Manager Recommended	Wood pole 2 @ \$1.48 per month			12.00	2.9600	\$35.52
		Total Manager Recommended					\$37,246.32
52 14	Op Exp Street Lights - Special	\$39,264.00	\$40,800.00	\$32,711.67	\$40,800.00	\$39,352.11	\$42,910.77
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Riverwood / Lionsgate LLC lights / per month			12.00	3272.0000	\$39,264.00
		Total Manager Recommended					\$39,264.00
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 16	Op Exp Telephone Exp - Mobile	\$1,233.00	\$1,320.00	\$1,037.74	\$1,440.00	\$2,451.51	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Boone Mitchiner Baker phone (3 ea) - regular style amt per month			12.00	102.7200	\$1,232.64
		Total Manager Recommended					\$1,232.64

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	55	Public Works					
Division	55	Streets Operations					
52 26	Op Exp Training and Travel	\$1,700.00	\$1,700.00	\$1,486.00	\$1,700.00	\$1,864.07	\$1,682.99
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	ITRE Advanced Road Scholar 2 emp x 2 classes			4.00	100.0000	\$400.00
	Manager Recommended	ITRE Road Scholar 5 employees x 2 classes			10.00	100.0000	\$1,000.00
	Manager Recommended	Pesticide Cert 3 (new) employees			3.00	50.0000	\$150.00
	Manager Recommended	Pesticide Cert CEU 3 employees			3.00	50.0000	\$150.00
		Total Manager Recommended					\$1,700.00
52 27	Op Exp Local Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 35	Op Exp Maint and Repair - Equipment	\$12,680.00	\$18,800.00	\$14,110.99	\$18,800.00	\$17,913.41	\$13,370.68
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Snow plow blades/ ears/ etc			4.00	300.0000	\$1,200.00
	Manager Recommended	Unit # 300 450 hrs / year			450.00	4.0000	\$1,800.00
	Manager Recommended	Unit # 302 45 hrs / year			45.00	5.0000	\$225.00
	Manager Recommended	Unit # 370 350 hrs / year			350.00	13.0000	\$4,550.00
	Manager Recommended	Unit # 370 6 belly brushes \$230/ 12 gutter brooms \$75			1.00	2280.0000	\$2,280.00
	Manager Recommended	Unit # 371 300 hrs/ year - leaf truck - ODB			150.00	15.0000	\$2,250.00
	Manager Recommended	Unit # 607 100 hrs / year			50.00	5.0000	\$250.00
	Manager Recommended	Unit # 652 50 hrs / year			25.00	5.0000	\$125.00
		Total Manager Recommended					\$12,680.00
52 36	Op Exp Maint and Repair - Vehicles	\$7,244.00	\$5,000.00	\$2,796.18	\$7,244.00	\$4,124.46	\$5,293.45
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Unit # 30 - 7,100 miles/ year			7,100.00	0.1100	\$781.00
	Manager Recommended	Unit # 31 - 2,100 miles / year			2,100.00	0.3500	\$735.00
	Manager Recommended	Unit # 32 - 2,100 miles/ year			2,100.00	0.3500	\$735.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	55	Public Works						
Division	55	Streets Operations						
	Manager Recommended	Unit # 33 - 7,300 miles / year				7,300.00	0.1100	\$803.00
	Manager Recommended	Unit # 34 - 9,000 miles / year				9,000.00	0.1100	\$990.00
	Manager Recommended	Unit # 36 - 2,300 miles / year				2,300.00	0.2500	\$575.00
	Manager Recommended	Unit # 37 - 2,500 miles / year				2,500.00	0.2500	\$625.00
	Manager Recommended	Unit # 37 - ODB factory PM svc truck & vacuum				2.00	1000.0000	\$2,000.00
		Total Manager Recommended						\$7,244.00
52 38	Op Exp Maint and Repair - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 39	Op Exp Maint and Repair - System	\$32,000.00	\$38,000.00	\$26,764.73	\$47,000.00	\$39,439.33	\$38,430.64	
	Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Repair of asphalt after water / sewer repairs			1.00	8000.0000	\$8,000.00	
	Manager Recommended	Repair of sidewalks after water/sewer repairs			1.00	7000.0000	\$7,000.00	
	Manager Recommended	Stone / easement work / asphalt-concrete base			1.00	7000.0000	\$7,000.00	
	Manager Recommended	Street repairs / potholes / sinkholes / general			1.00	10000.0000	\$10,000.00	
		Total Manager Recommended					\$32,000.00	
52 50	Op Exp Contracted Vehicle Service	\$2,650.00	\$5,500.00	\$5,017.90	\$2,650.00	\$1,977.64	\$0.00	
	Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Unit 30 2008 Ford F-250			1.00	250.0000	\$250.00	
	Manager Recommended	Unit 31 2000 Inter. 470			1.00	300.0000	\$300.00	
	Manager Recommended	Unit 32 2002 International			1.00	600.0000	\$600.00	
	Manager Recommended	Unit 33 2009 Ford Crew Cab			1.00	100.0000	\$100.00	
	Manager Recommended	Unit 34 2002 Chevy Silverado			1.00	200.0000	\$200.00	
	Manager Recommended	Unit 36 1996 Ford CF-7000			1.00	600.0000	\$600.00	
	Manager Recommended	Unit 37 2007 Freightliner Leaf Truck			1.00	600.0000	\$600.00	
		Total Manager Recommended					\$2,650.00	

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	55	Public Works						
Division	55	Streets Operations						
52 70	Op Exp Safety	\$1,232.00	\$1,100.00	\$286.60	\$1,182.00	\$863.57	\$745.71	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Safety incentive meals - 2 each for 7 employees				14.00	13.0000	\$182.00
	Manager Recommended	Safety training - 2 each for 7 employees				14.00	50.0000	\$700.00
	Manager Recommended	Vehicle 1st Aid kit & fire ext svc - 7 units				7.00	50.0000	\$350.00
		Total Manager Recommended						\$1,232.00
52 71	Op Exp Protective Clothing	\$1,925.00	\$2,200.00	\$573.45	\$2,205.00	\$340.06	\$124.99	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Employee PPE				7.00	125.0000	\$875.00
	Manager Recommended	Safety Boots				7.00	150.0000	\$1,050.00
		Total Manager Recommended						\$1,925.00
52 85	Op Exp Departmental Supplies	\$7,855.00	\$7,555.00	\$7,085.58	\$7,555.00	\$7,772.95	\$6,329.01	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Asphalt remover \$20 per gallon (1- 55 gallon drum)				55.00	20.0000	\$1,100.00
	Manager Recommended	Asphalt Tack \$5 per gallon				75.00	5.0000	\$375.00
	Manager Recommended	Chain saw blades/ bar oil/ guide bar/ misc parts				1.00	300.0000	\$300.00
	Manager Recommended	Cold patch - asphalt - \$20 bag				25.00	20.0000	\$500.00
	Manager Recommended	Hand tools asphalt - shovel / lutes / sprayers				1.00	800.0000	\$800.00
	Manager Recommended	Hand tools concrete - float / edger / forms / stakes				1.00	800.0000	\$800.00
	Manager Recommended	Hardware items				1.00	500.0000	\$500.00
	Manager Recommended	Office items				1.00	100.0000	\$100.00
	Manager Recommended	Saw blades / walk behind				8.00	110.0000	\$880.00
	Manager Recommended	Straw / grass seed / fertilizer / etc				1.00	500.0000	\$500.00
	Manager Recommended	Traffic control signage/cones lump sum				1.00	2000.0000	\$2,000.00
		Total Manager Recommended						\$7,855.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	55	Public Works					
Division	55	Streets Operations					
52 86	Op Exp System Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,124.33
52 90	Op Exp Regulatory Signs	\$8,100.00	\$8,500.00	\$7,974.66	\$8,100.00	\$6,453.94	\$16,571.72
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	NSRR Crossing Maint			3.00	1100.0000	\$3,300.00
	Manager Recommended	Regulatory Signs			1.00	4800.0000	\$4,800.00
	Total Manager Recommended						\$8,100.00
53 00	Op Exp Insurance and Bonds	\$0.00	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00
53 03	Op Exp Worker's Compensation Insurance	\$16,122.00	\$14,195.00	\$14,194.64	\$16,143.00	\$13,323.31	\$0.00
53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$949.16
<u>Total: Operating Expenses</u>		\$226,065.00	\$235,810.00	\$190,219.00	\$244,415.00	\$208,932.40	\$187,461.96
<u>Debt Service</u>							
57 035	Debt Service FY 09-10 Series 2009A Public Imp	\$210,313.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Debt Service</u>		\$210,313.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Capital Outlay</u>							
58 10	Cap Out Sidewalk Repair and Improvements	\$15,000.00	\$21,400.00	\$21,400.00	\$25,000.00	\$11,587.00	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	sidewalk grinding			1.00	15000.0000	\$15,000.00
	Total Manager Recommended						\$15,000.00
58 11	Cap Out Drainage Repair and Improvements	\$99,000.00	\$0.00	\$0.00	\$89,000.00	\$24,018.52	\$171,221.80
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Complete remainder/Johnson Drive Project - estimate			1.00	99000.0000	\$99,000.00
	Total Manager Recommended						\$99,000.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	55	Public Works					
Division	55	Streets Operations					
58 12	Cap Out Street Repair and Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$538,124.87	\$0.00
58 13	Cap Out System Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Capital Outlay</u>		\$114,000.00	\$21,400.00	\$21,400.00	\$114,000.00	\$573,730.39	\$171,221.80
<u>Miscellaneous</u>							
59 98	Misc Support Services - W/S Fund	(\$27,315.00)	(\$29,317.00)	(\$24,430.80)	(\$29,317.00)	(\$26,282.00)	(\$35,806.40)
59 99	Misc Support Services - Electric Fund	(\$5,463.00)	(\$5,863.00)	(\$4,885.80)	(\$5,863.00)	(\$5,256.00)	(\$4,475.80)
<u>Total: Miscellaneous</u>		(\$32,778.00)	(\$35,180.00)	(\$29,316.60)	(\$35,180.00)	(\$31,538.00)	(\$40,282.20)
Division Total: Streets Operations		\$846,604.00	\$552,784.00	\$472,730.79	\$659,975.00	\$1,204,629.79	\$750,649.73

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: Public Works
Division: Sanitation

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	55	Public Works						
Division	59	Sanitation						
<u>Personnel - Salaries</u>								
50 50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Personnel - Salaries</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Personnel - Benefits</u>								
51 15	Benefits Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Personnel - Benefits</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Operating Expenses</u>								
52 43	Op Exp Yard Waste Disposal	\$203,928.00	\$203,320.00	\$169,647.00	\$201,816.00	\$195,483.86	\$200,380.44	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Yard waste disposal 5,800 accts @ \$2.93 per month				12.00	16994.0000	\$203,928.00
	Total Manager Recommended							\$203,928.00
52 44	Op Exp Clean-Up Activity	\$14,400.00	\$14,400.00	\$12,739.06	\$14,400.00	\$14,705.88	\$21,060.60	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Clean-up per month no party responsible				12.00	1200.0000	\$14,400.00
	Total Manager Recommended							\$14,400.00
53 40	Op Exp Landfill Fees	\$221,088.00	\$221,830.00	\$185,007.74	\$220,296.00	\$164,238.47	\$2,371.48	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Landfill fees (WM- 5,600 accts @ \$3.29 per)				12.00	18424.0000	\$221,088.00
	Total Manager Recommended							\$221,088.00
53 41	Op Exp Trash Hauling Fees	\$419,328.00	\$491,000.00	\$410,336.52	\$417,828.00	\$541,083.89	\$743,243.35	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Collection 5,600 accts @ \$6.24 per month				12.00	34944.0000	\$419,328.00
	Total Manager Recommended							\$419,328.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	55	Public Works					
Division	59	Sanitation					
53 42	Op Exp Recycling Fees	\$275,616.00	\$274,800.00	\$229,284.00	\$272,760.00	\$263,834.86	\$280,234.62
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Recycle 5,800 accts @ \$3.96 per month			12.00	22968.0000	\$275,616.00
		Total Manager Recommended					\$275,616.00
53 99	Op Exp Miscellaneous Expense	\$2,800.00	\$7,036.00	\$7,069.41	\$2,800.00	\$1,589.72	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Misc. Landfill Charges (Not WM)			1.00	2800.0000	\$2,800.00
		Total Manager Recommended					\$2,800.00
Total: Operating Expenses		\$1,137,160.00	\$1,212,386.00	\$1,014,083.73	\$1,129,900.00	\$1,180,936.68	\$1,247,290.49
Division Total: Sanitation		\$1,137,160.00	\$1,212,386.00	\$1,014,083.73	\$1,129,900.00	\$1,180,936.68	\$1,247,290.49

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: Public Works
Division: Capital Outlay

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	55	Public Works					
Division	95	Capital Outlay					
<u>Capital Outlay</u>							
58 00	Cap Out Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$307,772.84
58 20	Cap Out Buiding Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58 50	Cap Out Capital Outlay	\$0.00	\$100,283.00	\$100,283.00	\$90,000.00	\$0.00	\$62,329.53
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	PW VM 22,000lb Vehicle lift (orig FY 09-10)			1.00	18999.0000	\$18,999.00
	Manager Recommended	PW VM Building Addition (orig FY 09-10)			1.00	192000.0000	\$192,000.00
	Manager Recommended	PW VM Items - CUT			1.00	-255999.0000	(\$255,999.00)
	Manager Recommended	PW VM Wireless Truck Lift (orig FY 09-10)			1.00	45000.0000	\$45,000.00
	Manager Recommended	Replace Street Sweeper (CIP FY 2010-11)			1.00	225000.0000	\$225,000.00
	Manager Recommended	Replace Street Sweeper - DEFER			1.00	-225000.0000	(\$225,000.00)
		Total Manager Recommended					\$0.00
<u>Total: Capital Outlay</u>		\$0.00	\$100,283.00	\$100,283.00	\$90,000.00	\$0.00	\$370,102.37
Division Total: Capital Outlay		\$0.00	\$100,283.00	\$100,283.00	\$90,000.00	\$0.00	\$370,102.37

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department Total: Public Works		\$2,908,995.00	\$2,679,162.00	\$2,286,907.75	\$2,773,678.00	\$3,378,932.74	\$3,436,856.06

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: General Government
Division: Recreation-Administration

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 10-11</u>	<u>Requested FY 11-12</u>	<u>Recommended FY 11-12</u>
Recreation Director	24	1	1	1
Recreation Center Supervisor	18	1	1	1
Admin. Support Specialist	13	1	1	1

Salient Policy Issues- (Summarized)

1. This Department has managed to reduce necessary appropriations from the prior year.
2. Funding has been included for performance of a Recreation Master Plan update.

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	60	Parks & Recreational Services					
Division	02	Administration					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$179,255.00	\$171,450.00	\$150,779.79	\$179,255.00	\$180,239.45	\$135,481.73
50 02	Salaries Part-time	\$0.00	\$4,800.00	\$3,920.00	\$4,800.00	\$2,357.50	\$1,734.75
50 04	Salaries Overtime	\$0.00	\$0.00	\$0.00	\$200.00	\$0.00	\$12.00
50 50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Personnel - Salaries</u>		\$179,255.00	\$176,250.00	\$154,699.79	\$184,255.00	\$182,596.95	\$137,228.48
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$3,000.00	\$2,750.00	\$2,750.00	\$2,750.00	\$2,750.00	\$0.00
51 10	Benefits FICA	\$13,943.00	\$13,125.00	\$11,741.43	\$14,291.00	\$13,826.60	\$9,327.70
51 11	Benefits Group Insurance - Health	\$18,197.00	\$18,450.00	\$15,494.85	\$17,708.00	\$20,548.92	\$13,709.37
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$1,147.00	\$1,150.00	\$964.11	\$1,102.00	\$1,101.84	\$0.00
51 20	Benefits Retirement - General Employees	\$12,531.00	\$11,200.00	\$9,840.96	\$11,580.00	\$9,189.23	\$6,230.68
51 30	Benefits 401K - General Employees	\$7,291.00	\$7,050.00	\$6,203.50	\$7,142.00	\$7,521.80	\$5,135.40
<u>Total: Personnel - Benefits</u>		\$56,109.00	\$53,725.00	\$46,994.85	\$54,573.00	\$54,938.39	\$34,403.15
<u>Contractual Services</u>							
56 00	Cont Serv Professional Services	\$29,000.00	\$34,000.00	\$11,889.10	\$34,000.00	\$112,139.86	\$28,848.39
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Comprehensive Plan Update			1.00	25000.0000	\$25,000.00
	Manager Recommended	Environmental Scan (New Property)			1.00	5000.0000	\$5,000.00
	Manager Recommended	Environmental Scan - DEFER			1.00	-5000.0000	(\$5,000.00)
	Manager Recommended	Misc. Design and Permitting Work			1.00	4000.0000	\$4,000.00
	Total Manager Recommended						\$29,000.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	60	Parks & Recreational Services					
Division	02	Administration					
56 10	Cont Serv Contracts and Agreements	\$7,200.00	\$6,400.00	\$5,746.53	\$5,200.00	\$4,896.39	\$5,564.96
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	REC1 payment of transactions for memberships,registrations			1.00	2000.0000	\$2,000.00
	Manager Recommended	Yearly contract for copier			1.00	5200.0000	\$5,200.00
		Total Manager Recommended					\$7,200.00
56 11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<u>Total: Contractual Services</u>	\$36,200.00	\$40,400.00	\$17,635.63	\$39,200.00	\$117,036.25	\$34,413.35
	<u>Operating Expenses</u>						
52 00	Op Exp Copy Expense	\$0.00	\$25.00	\$1.36	\$0.00	\$0.00	\$0.00
52 01	Op Exp Postage and Shipping Expense	\$330.00	\$1,377.00	\$803.90	\$1,377.00	\$14.48	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Miscellaneous Registrations			300.00	0.4400	\$132.00
	Manager Recommended	Road Race Registration			150.00	0.4400	\$66.00
	Manager Recommended	Senior Trips			300.00	0.4400	\$132.00
		Total Manager Recommended					\$330.00
52 10	Op Exp Utility Exp - Town Electricity	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,223.64
52 11	Op Exp Utility Exp - Town W/S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,549.11
52 12	Op Exp Utility Exp - Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$182.00	\$182.39	\$9,996.00	\$0.00	\$9,194.90
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	CenturyLink 5M Ethernet			12.00	605.0000	\$7,260.00
	Manager Recommended	CenturyLink 5M Ethernet-moved to 100-60-02-50-52 15			12.00	-605.0000	(\$7,260.00)

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	60	Parks & Recreational Services					
Division	02	Administration					
52 52	Op Exp Fuel	\$350.00	\$330.00	\$310.90	\$400.00	\$346.15	\$1,540.07
52 60	Op Exp Equipment Purchase	\$1,700.00	\$1,500.00	\$0.00	\$2,000.00	\$498.80	\$4,936.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Laminating machine			1.00	1700.0000	\$1,700.00
		Total Manager Recommended					\$1,700.00
52 61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 62	Op Exp Dues and Subscriptions	\$1,027.00	\$905.00	\$905.00	\$922.00	\$687.00	\$787.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Clayton News-Star			1.00	27.0000	\$27.00
	Manager Recommended	NCRPA Agency and member			1.00	140.0000	\$140.00
	Manager Recommended	NRPA Agency and Member			1.00	683.0000	\$683.00
		Total Manager Recommended					\$850.00
52 70	Op Exp Safety	\$250.00	\$150.00	\$37.75	\$250.00	\$328.39	\$330.16
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Drug Testing			5.00	30.0000	\$150.00
	Manager Recommended	Safety Lunches			2.00	50.0000	\$100.00
		Total Manager Recommended					\$250.00
52 85	Op Exp Departmental Supplies	\$11,780.00	\$10,898.00	\$11,235.26	\$8,256.00	\$8,331.24	\$7,417.13
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Advisory end of year dinner			25.00	28.0000	\$700.00
	Manager Recommended	Awards			5.00	30.0000	\$150.00
	Manager Recommended	Flowers			1.00	150.0000	\$150.00
	Manager Recommended	Membership cards --3500 and toner for printer			1.00	2080.0000	\$2,080.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	60	Parks & Recreational Services						
Division	02	Administration						
	Manager Recommended					1.00	2500.0000	\$2,500.00
	Manager Recommended					2.00	3100.0000	\$6,200.00
	Total Manager Recommended							\$11,780.00
53 03	Op Exp Worker's Compensation Insurance	\$5,047.00	\$4,453.00	\$4,452.81	\$5,064.00	\$4,282.69	\$0.00	
53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$722.08	
	<u>Total: Operating Expenses</u>	\$24,673.00	\$21,822.00	\$19,762.10	\$31,720.00	\$18,623.36	\$44,159.98	
Sub Department	50	Community Center						
	<u>Contractual Services</u>							
56 10	Cont Serv Contracts and Agreements	\$6,920.00	\$5,280.00	\$1,885.00	\$4,890.00	\$840.00	\$0.00	
	Budget Transactions:							
	<u>Level</u>		<u>Transaction</u>			<u>Number of Units</u>	<u>Cost Per Unit</u>	<u>Total Amount</u>
	Manager Recommended		Chiller water/testing			1.00	500.0000	\$500.00
	Manager Recommended		Elevator PM and annual inspection svc			12.00	185.0000	\$2,220.00
	Manager Recommended		HVAC/Boiler/Pumps/Chiller PM			2.00	1000.0000	\$2,000.00
	Manager Recommended		Manlift inspection			1.00	150.0000	\$150.00
	Manager Recommended		NC Dept of Labor Boiler inspection			1.00	30.0000	\$30.00
	Manager Recommended		Simplex - fire alarm per Tony Atkinson per 6 month			2.00	500.0000	\$1,000.00
	Manager Recommended		Wood Pest Control / monthly			12.00	85.0000	\$1,020.00
	Total Manager Recommended							\$6,920.00
56 11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56 70	Cont Serv Contract Services - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<u>Total: Contractual Services</u>	\$6,920.00	\$5,280.00	\$1,885.00	\$4,890.00	\$840.00	\$0.00	

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	60	Parks & Recreational Services					
Division	02	Administration					
Sub Department	50	Community Center					
<u>Operating Expenses</u>							
52 10	Op Exp Utility Exp - Town Electricity	\$43,800.00	\$42,000.00	\$33,422.82	\$28,800.00	\$36,934.09	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	monthly			12.00	3650.0000	\$43,800.00
	Total Manager Recommended						\$43,800.00
52 11	Op Exp Utility Exp - Town W/S	\$2,700.00	\$2,700.00	\$1,606.89	\$2,700.00	\$1,196.06	\$0.00
52 12	Op Exp Utility Exp - Other	\$8,664.00	\$8,500.00	\$7,458.61	\$11,064.00	\$13,747.03	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Gas for boiler per month			12.00	700.0000	\$8,400.00
	Manager Recommended	Service charge - Piedmont Nat Gas			12.00	22.0000	\$264.00
	Total Manager Recommended						\$8,664.00
52 15	Op Exp Telephone Exp - Buildings	\$9,660.00	\$9,300.00	\$8,173.56	\$14,580.00	\$11,712.95	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	CenturyLink (Acct# 308225348) Landlines			12.00	200.0000	\$2,400.00
	Manager Recommended	CenturyLink 5M Ethernet-moved from 100-40-02-01-52 15			12.00	605.0000	\$7,260.00
	Total Manager Recommended						\$9,660.00
52 37	Op Exp Maint and Repair - Buildings	\$9,500.00	\$10,000.00	\$9,822.06	\$2,000.00	\$2,728.83	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Automated Doors			1.00	7500.0000	\$7,500.00
	Manager Recommended	general repairs			1.00	2000.0000	\$2,000.00
	Total Manager Recommended						\$9,500.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	60	Parks & Recreational Services					
Division	02	Administration					
Sub Department	51	Civitan Building					
<u>Operating Expenses</u>							
52 10	Op Exp Utility Exp - Town Electricity	\$6,000.00	\$5,100.00	\$4,252.21	\$3,600.00	\$2,665.78	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Electricity for Civitan Building			12.00	500.0000	\$6,000.00
	Total Manager Recommended						\$6,000.00
52 11	Op Exp Utility Exp - Town W/S	\$1,020.00	\$950.00	\$753.00	\$1,800.00	\$1,428.40	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Utilities for Civitan Building			12.00	85.0000	\$1,020.00
	Total Manager Recommended						\$1,020.00
52 12	Op Exp Utility Exp - Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$0.00
52 37	Op Exp Maint and Repair - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 38	Op Exp Maint and Repair - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Operating Expenses</u>		\$7,020.00	\$6,050.00	\$5,005.21	\$6,600.00	\$4,094.18	\$0.00
Sub Department Total: Civitan Building		\$7,020.00	\$6,050.00	\$5,005.21	\$6,600.00	\$4,094.18	\$0.00
Division Total: Administration		\$396,661.00	\$382,227.00	\$309,505.65	\$396,482.00	\$458,527.66	\$250,204.96

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: General Government
Division: Recreation-Athletics

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 10-11</u>	<u>Requested FY 11-12</u>	<u>Recommended FY 11-12</u>
Athletic Program Supervisor	17	1	1	1

Salient Policy Issues- (Summarized)

1. This Division has managed to reduce budgeted appropriations from the amount in the prior year budget.

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	60	Parks & Recreational Services					
Division	70	Youth Athletics					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$47,231.00	\$44,300.00	\$38,863.65	\$47,231.00	\$46,814.47	\$49,188.19
50 02	Salaries Part-time	\$44,000.00	\$43,000.00	\$29,388.62	\$44,790.00	\$34,268.28	\$38,859.68
50 04	Salaries Overtime	\$0.00	\$0.00	\$0.00	\$400.00	\$459.00	\$389.44
50 50	Salaries Cashout	\$4,056.00	\$4,060.00	\$3,407.04	\$3,766.00	\$4,355.97	\$0.00
<u>Total: Personnel - Salaries</u>		\$95,287.00	\$91,360.00	\$71,659.31	\$96,187.00	\$85,897.72	\$88,437.31
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$750.00	\$500.00	\$500.00	\$500.00	\$550.00	\$0.00
51 10	Benefits FICA	\$7,347.00	\$7,850.00	\$5,754.90	\$7,426.00	\$6,673.77	\$6,801.70
51 11	Benefits Group Insurance - Health	\$398.00	\$385.00	\$321.93	\$538.00	\$522.75	\$5,142.12
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$306.00	\$306.00	\$257.04	\$294.00	\$293.76	\$0.00
51 20	Benefits Retirement - General Employees	\$3,574.00	\$3,250.00	\$2,815.68	\$3,345.00	\$2,661.36	\$2,435.16
51 30	Benefits 401K - General Employees	\$2,075.00	\$2,010.00	\$1,763.39	\$2,019.00	\$2,166.79	\$1,992.20
<u>Total: Personnel - Benefits</u>		\$14,450.00	\$14,301.00	\$11,412.94	\$14,122.00	\$12,868.43	\$16,371.18
<u>Contractual Services</u>							
56 10	Cont Serv Contracts and Agreements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 11	Cont Serv Contract Services	\$35,980.00	\$29,000.00	\$19,817.25	\$35,980.00	\$21,948.50	\$27,011.75
Budget Transactions:							
Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
Manager Recommended	Assist Basketball Clinics, Camps, & Training (Players&Coaches)			1.00	1000.0000	\$1,000.00	
Manager Recommended	Background Checks on coaches			81.00	20.0000	\$1,620.00	
Manager Recommended	Concession Health Inspections			4.00	75.0000	\$300.00	
Manager Recommended	Pest Control/Inspections @ CCP			10.00	50.0000	\$500.00	
Manager Recommended	Quickscores website(scores and schedules)			1.00	2000.0000	\$2,000.00	

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	60	Parks & Recreational Services						
Division	70	Youth Athletics						
	Manager Recommended					30.00	30.0000	\$900.00
	Manager Recommended					64.00	30.0000	\$1,920.00
	Manager Recommended					358.00	50.0000	\$17,900.00
	Manager Recommended					120.00	82.0000	\$9,840.00
	Total Manager Recommended							\$35,980.00
56 50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<u>Total: Contractual Services</u>	\$35,980.00	\$29,000.00	\$19,817.25	\$35,980.00	\$21,948.50	\$27,011.75	
	<u>Operating Expenses</u>							
52 00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 10	Op Exp Utility Exp - Town Electricity	\$28,200.00	\$27,000.00	\$23,006.81	\$21,600.00	\$19,930.49	\$19,964.40	
	Budget Transactions:							
	Level					Number of Units	Cost Per Unit	Total Amount
	Manager Recommended					12.00	2350.0000	\$28,200.00
								\$28,200.00
	Total Manager Recommended							\$28,200.00
52 11	Op Exp Utility Exp - Town W/S	\$8,010.00	\$7,800.00	\$5,809.94	\$15,996.00	\$10,262.64	\$26,632.26	
	Budget Transactions:							
	Level					Number of Units	Cost Per Unit	Total Amount
	Manager Recommended					9.00	890.0000	\$8,010.00
								\$8,010.00
	Total Manager Recommended							\$8,010.00
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 16	Op Exp Telephone Exp - Mobile	\$657.00	\$700.00	\$588.69	\$434.00	\$543.93	\$0.00	
	Budget Transactions:							
	Level					Number of Units	Cost Per Unit	Total Amount
	Manager Recommended					12.00	54.7400	\$656.88
								\$656.88
	Total Manager Recommended							\$656.88

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	60	Parks & Recreational Services						
Division	70	Youth Athletics						
52 26	Op Exp Training and Travel	\$300.00	\$313.00	\$312.38	\$300.00	\$384.62	\$891.47	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	2011 Athletic Director's Workshop				1.00	300.0000	\$300.00
	Total Manager Recommended							\$300.00
52 27	Op Exp Local Mileage	\$60.00	\$40.00	\$0.00	\$80.00	\$0.00	\$18.70	
52 35	Op Exp Maint and Repair - Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$90.05	\$320.34	
52 36	Op Exp Maint and Repair - Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 38	Op Exp Maint and Repair - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 50	Op Exp Contracted Vehicle Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 52	Op Exp Fuel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$144.51	
52 60	Op Exp Equipment Purchase	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 62	Op Exp Dues and Subscriptions	\$1,700.00	\$1,700.00	\$55.00	\$1,700.00	\$650.00	\$1,095.00	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Dues & Subscriptions for Youth Sports(NYSCA,etc)				1.00	500.0000	\$500.00
	Manager Recommended	Dues for Youth Athletics				1.00	1200.0000	\$1,200.00
	Total Manager Recommended							\$1,700.00
52 70	Op Exp Safety	\$150.00	\$120.00	\$0.00	\$300.00	\$119.99	(\$2,152.75)	
52 85	Op Exp Departmental Supplies	\$22,000.00	\$20,000.00	\$19,396.41	\$25,000.00	\$26,243.96	\$38,172.78	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Equipment				1.00	4000.0000	\$4,000.00
	Manager Recommended	Fall Uniforms				1.00	4000.0000	\$4,000.00
	Manager Recommended	Spring Uniforms				1.00	5000.0000	\$5,000.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	60	Parks & Recreational Services						
Division	70	Youth Athletics						
	Manager Recommended					1.00	9000.0000	<u>\$9,000.00</u>
								<u>\$22,000.00</u>
	Total Manager Recommended							
53 03	Op Exp Worker's Compensation Insurance	\$3,372.00	\$2,996.00	\$2,995.79	\$3,407.00	\$2,847.30	\$0.00	
53 04	Op Exp Participant Insurance	\$0.00	\$30.00	\$0.00	\$100.00	\$0.00	\$12.00	
53 26	Op Exp Special Programs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	
<u>Total: Operating Expenses</u>		\$64,449.00	\$60,699.00	\$52,165.02	\$69,017.00	\$61,072.98	\$85,098.71	
Division Total: Youth Athletics		\$210,166.00	\$195,360.00	\$155,054.52	\$215,306.00	\$181,787.63	\$216,918.95	

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	60	Parks & Recreational Services						
Division	71	Adult Athletics						
<u>Total: Contractual Services</u>		\$6,000.00	\$5,000.00	\$1,989.00	\$10,000.00	\$2,964.00	\$1,315.50	
<u>Operating Expenses</u>								
52 00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 10	Op Exp Utility Exp - Town Electricity	\$0.00	\$0.00	\$0.00	\$0.00	\$6,458.39	\$6,687.31	
52 11	Op Exp Utility Exp - Town W/S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 16	Op Exp Telephone Exp - Mobile	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 26	Op Exp Training and Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 27	Op Exp Local Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 35	Op Exp Maint and Repair - Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 36	Op Exp Maint and Repair - Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 38	Op Exp Maint and Repair - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 50	Op Exp Contracted Vehicle Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 52	Op Exp Fuel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 60	Op Exp Equipment Purchase	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 62	Op Exp Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 70	Op Exp Safety	\$100.00	\$100.00	\$0.00	\$200.00	\$68.95	\$0.00	
52 85	Op Exp Departmental Supplies	\$2,500.00	\$1,500.00	\$2,772.84	\$5,000.00	\$509.04	\$0.00	
Budget Transactions:								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Adult Open Gym Supplies (Volleyball, Basketballs, etc)					1.00	1250.0000	\$1,250.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	60	Parks & Recreational Services						
Division	71	Adult Athletics						
	Manager Recommended	Adult Softball (Softballs/Scorebooks)				1.00	1250.0000	\$1,250.00
	Total Manager Recommended						<u>\$2,500.00</u>	
53 03	Op Exp Worker's Compensation Insurance	\$818.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53 04	Op Exp Participant Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53 26	Op Exp Special Programs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Operating Expenses</u>		\$3,418.00	\$1,600.00	\$2,772.84	\$5,200.00	\$7,036.38	\$6,687.31	
Division Total: Adult Athletics		\$34,479.00	\$29,742.00	\$16,787.80	\$45,342.00	\$15,716.77	\$8,002.81	

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: General Government
Division: Recreation-Programs & Classes

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 10-11</u>	<u>Requested FY 11-12</u>	<u>Recommended FY 11-12</u>
Rec. Program Coordinator	17	1	1	1

Salient Policy Issues- (Summarized)

1. Appropriation has been included for the 2012 July Fourth Celebration.
2. Budgeted appropriations have been reduced as compared to the prior year.

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	60	Parks & Recreational Services					
Division	73	Programs and Classes					
52 16	Op Exp Telephone Exp - Mobile	\$657.00	\$1,400.00	\$1,055.02	\$1,680.00	\$1,099.47	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Cell Phones for Program Coordinator			12.00	54.7400	\$656.88
		Total Manager Recommended					\$656.88
52 26	Op Exp Training and Travel	\$600.00	\$1,000.00	\$529.00	\$1,770.00	\$1,467.70	\$2,428.24
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Move Susie's NCRPA Conference Fees to Administration Budget			1.00	-500.0000	(\$500.00)
	Manager Recommended	Move Susie's Teleconference and Workshop Fees to Administration			1.00	-100.0000	(\$100.00)
	Manager Recommended	NCRPA Conference			2.00	500.0000	\$1,000.00
	Manager Recommended	Teleconferences and Workshops			2.00	100.0000	\$200.00
		Total Manager Recommended					\$600.00
52 27	Op Exp Local Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 35	Op Exp Maint and Repair - Equipment	\$300.00	\$300.00	\$0.00	\$300.00	\$25.95	\$199.96
52 36	Op Exp Maint and Repair - Vehicles	\$250.00	\$250.00	\$164.39	\$350.00	\$0.00	\$381.50
52 38	Op Exp Maint and Repair - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 50	Op Exp Contracted Vehicle Service	\$0.00	\$0.00	\$0.00	\$250.00	\$0.00	\$0.00
52 52	Op Exp Fuel	\$500.00	\$400.00	\$228.50	\$800.00	\$392.36	\$1,223.03
52 60	Op Exp Equipment Purchase	\$3,720.00	\$6,400.00	\$7,342.04	\$6,865.00	\$5,763.08	\$1,753.27
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Mats			9.00	20.0000	\$180.00
	Manager Recommended	Pottery Wheel Replacements			2.00	770.0000	\$1,540.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	60	Parks & Recreational Services						
Division	73	Programs and Classes						
	Manager Recommended					1.00	2000.0000	\$2,000.00
	Total Manager Recommended							\$3,720.00
52 62	Op Exp Dues and Subscriptions	\$415.00	\$500.00	\$110.00	\$730.00	\$559.77	\$55.00	
	Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Move Susie's NCRPA Membership Dues to Administration			1.00	-80.0000	(\$80.00)	
	Manager Recommended	Move Susie's NRPA Membership Dues to Administration			1.00	-135.0000	(\$135.00)	
	Manager Recommended	NCRPA Membership			2.00	80.0000	\$160.00	
	Manager Recommended	NRPA Membership			2.00	135.0000	\$270.00	
	Manager Recommended	Programming Books			1.00	200.0000	\$200.00	
	Total Manager Recommended							\$415.00
52 70	Op Exp Safety	\$200.00	\$200.00	\$118.00	\$200.00	\$0.00	\$0.00	
52 85	Op Exp Departmental Supplies	\$2,750.00	\$3,500.00	\$78.58	\$6,500.00	\$3,469.42	\$124.66	
	Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	General Items such as books, crayons, games, puzzles, etc.			1.00	1000.0000	\$1,000.00	
	Manager Recommended	Photo paper and printing ink			20.00	50.0000	\$1,000.00	
	Manager Recommended	Staff apparel			50.00	15.0000	\$750.00	
	Total Manager Recommended							\$2,750.00
53 03	Op Exp Worker's Compensation Insurance	\$6,529.00	\$7,067.00	\$7,066.98	\$8,037.00	\$3,839.25	\$0.00	
53 04	Op Exp Participant Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53 26	Op Exp Special Programs	\$12,220.00	\$12,000.00	\$3,105.59	\$14,220.00	\$12,531.50	\$13,490.00	
	Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Additional Programs for new Community Center			1.00	1500.0000	\$1,500.00	
	Manager Recommended	After School Program			1.00	2000.0000	\$2,000.00	
	Manager Recommended	Bingo			24.00	30.0000	\$720.00	

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount		
Fund	100	GF							
Department	60	Parks & Recreational Services							
Division	73	Programs and Classes							
	Manager Recommended	Special Needs Camp				1.00	3000.0000	\$3,000.00	
	Manager Recommended	Summer Playground Program				1.00	5000.0000	\$5,000.00	
	Total Manager Recommended								\$12,220.00
53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Operating Expenses</u>		\$28,141.00	\$33,017.00	\$19,798.10	\$41,702.00	\$29,148.50	\$19,655.66		
<u>Programs</u>									
54 10	Programs Senior Citizens Travel	\$13,440.00	\$13,586.00	\$13,585.27	\$13,440.00	\$11,154.45	\$0.00		
Budget Transactions:									
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Bus for overnight trip				1.00	2500.0000	\$2,500.00	
	Manager Recommended	Day Trips				3.00	480.0000	\$1,440.00	
	Manager Recommended	Overnight trip				1.00	9500.0000	\$9,500.00	
	Total Manager Recommended								\$13,440.00
54 11	Programs Trips	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
54 12	Programs Classes	\$7,600.00	\$5,500.00	\$3,721.04	\$9,000.00	\$3,766.37	\$2,253.48		
Budget Transactions:									
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Art Classes - supplies paper, paint, pencils, etc				1.00	2000.0000	\$2,000.00	
	Manager Recommended	Exercise/Dance Classes				3.00	500.0000	\$1,500.00	
	Manager Recommended	Pottery Classes - glazes				5.00	100.0000	\$500.00	
	Manager Recommended	Pottery Classes - supplies				3.00	200.0000	\$600.00	
	Manager Recommended	Pottery Classes- clay				5.00	600.0000	\$3,000.00	
	Total Manager Recommended								\$7,600.00
54 14	Programs Youth Council	\$2,600.00	\$1,344.00	\$1,398.07	\$4,700.00	\$2,041.65	\$3,700.58		
Budget Transactions:									
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	CYC Incentives				1.00	300.0000	\$300.00	

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	60	Parks & Recreational Services						
Division	73	Programs and Classes						
	Manager Recommended					10.00	50.0000	\$500.00
	Manager Recommended					2.00	100.0000	\$200.00
	Manager Recommended					2.00	800.0000	\$1,600.00
	Total Manager Recommended							\$2,600.00
54 15	Programs Special Events	\$28,800.00	\$12,000.00	\$6,999.27	\$13,300.00	\$11,252.58	\$52,205.92	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Easter Egg Hunt				1.00	1800.0000	\$1,800.00
	Manager Recommended	Fourth of July Fireworks				1.00	15000.0000	\$15,000.00
	Manager Recommended	Halloween Kids Ride				1.00	1000.0000	\$1,000.00
	Manager Recommended	Halloween Parade				1.00	1000.0000	\$1,000.00
	Manager Recommended	New Events such as Dances and Friday night events at the Center				1.00	1000.0000	\$1,000.00
	Manager Recommended	Road Race				1.00	3500.0000	\$3,500.00
	Manager Recommended	Santa's Workshop				1.00	2000.0000	\$2,000.00
	Manager Recommended	Senior Games Bocce Tournament				1.00	3500.0000	\$3,500.00
	Total Manager Recommended							\$28,800.00
54 16	Programs Miscellaneous Programs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,879.17	
<u>Total: Programs</u>		\$52,440.00	\$32,430.00	\$25,703.65	\$40,440.00	\$28,215.05	\$60,039.15	
Division Total: Programs and Classes		\$291,605.00	\$259,721.00	\$195,631.68	\$303,082.00	\$187,105.20	\$197,911.72	

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: General Government
Division: Recreation-Facilities & Maintenance

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 10-11</u>	<u>Requested FY 11-12</u>	<u>Recommended FY 11-12</u>
Park Maintenance Tech.	11	1	1	1
Park Maintenance Worker	8	1	1	1

Salient Policy Issues- (Summarized)

1.

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	60	Parks & Recreational Services					
Division	74	Parks Facilities Maintenance					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$64,196.00	\$57,350.00	\$45,356.87	\$64,196.00	\$64,955.40	\$68,868.98
50 02	Salaries Part-time	\$29,000.00	\$31,000.00	\$23,496.13	\$29,000.00	\$19,805.31	\$19,850.72
50 04	Salaries Overtime	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00
50 50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Personnel - Salaries</u>		\$93,196.00	\$88,350.00	\$68,853.00	\$93,696.00	\$84,760.71	\$88,719.70
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$600.00	\$250.00	\$250.00	\$200.00	\$250.00	\$0.00
51 10	Benefits FICA	\$7,176.00	\$6,800.00	\$5,218.10	\$7,145.00	\$5,885.49	\$5,978.89
51 11	Benefits Group Insurance - Health	\$12,132.00	\$9,200.00	\$8,116.35	\$11,806.00	\$13,699.56	\$12,297.91
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$415.00	\$331.00	\$317.58	\$398.00	\$397.92	\$0.00
51 20	Benefits Retirement - General Employees	\$4,488.00	\$3,050.00	\$3,076.73	\$4,147.00	\$3,272.69	\$2,890.58
51 30	Benefits 401K - General Employees	\$2,592.00	\$1,900.00	\$1,913.22	\$2,488.00	\$2,647.66	\$2,357.90
<u>Total: Personnel - Benefits</u>		\$27,403.00	\$21,531.00	\$18,891.98	\$26,184.00	\$26,153.32	\$23,525.28
<u>Contractual Services</u>							
56 10	Cont Serv Contracts and Agreements	\$2,656.00	\$4,200.00	\$1,918.25	\$4,588.00	\$4,171.85	\$0.00
Budget Transactions:							
Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
Manager Recommended	Pest Control / Inspections of concession buildings			12.00	83.3300	\$1,000.00	
Manager Recommended	Portable Sanitation - Fire Station 42			12.00	138.0000	\$1,656.00	
Total Manager Recommended						\$2,656.00	

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	60	Parks & Recreational Services					
Division	74	Parks Facilities Maintenance					
56 11	Cont Serv Contract Services	\$1,050.00	\$1,000.00	\$360.00	\$1,050.00	\$698.65	\$6,759.88
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	BFPE - fire system testing			1.00	300.0000	\$300.00
	Manager Recommended	Pond Treatments			2.00	375.0000	\$750.00
		Total Manager Recommended					\$1,050.00
56 70	Cont Serv Contract Services - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<u>Total: Contractual Services</u>	\$3,706.00	\$5,200.00	\$2,278.25	\$5,638.00	\$4,870.50	\$6,759.88
	<u>Operating Expenses</u>						
52 15	Op Exp Telephone Exp - Buildings	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Internet Phone Line			12.00	50.0000	\$600.00
		Total Manager Recommended					\$600.00
52 16	Op Exp Telephone Exp - Mobile	\$1,134.00	\$1,400.00	\$1,236.04	\$2,400.00	\$1,457.98	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Park Maintenance Suipervisor - Mobile Phone			12.00	54.7400	\$656.88
	Manager Recommended	Park Maintenance Supervisor - Air Card			12.00	38.0100	\$456.12
	Manager Recommended	Park Maintenance Supervisor - Air Card - DISCONTINUED			12.00	-38.0100	(\$456.12)
	Manager Recommended	Park Maintenance Worker - Mobile Phone			12.00	39.7600	\$477.12
		Total Manager Recommended					\$1,134.00
52 26	Op Exp Training and Travel	\$480.00	\$200.00	\$0.00	\$680.00	\$125.00	\$90.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Derfer - TCNC Turf Conference			2.00	-200.0000	(\$400.00)

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	60	Parks & Recreational Services						
Division	74	Parks Facilities Maintenance						
	Manager Recommended					2.00	50.0000	\$100.00
	Manager Recommended					4.00	20.0000	\$80.00
	Manager Recommended					2.00	50.0000	\$100.00
	Manager Recommended					2.00	200.0000	\$400.00
	Manager Recommended					4.00	50.0000	\$200.00
	Total Manager Recommended							\$480.00
52 27	Op Exp Local Mileage	\$150.00	\$50.00	\$0.00	\$250.00	\$0.00	\$0.00	
52 34	Op Exp Maint. and Repair - Facilities	\$4,500.00	\$3,500.00	\$1,753.83	\$4,900.00	\$1,784.35	\$54,393.28	
	Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Paint - Buildings, game targets			1.00	500.0000	\$500.00	
	Manager Recommended	Unknown repairs - wind damage, roof leaks, concession appliances			1.00	1000.0000	\$1,000.00	
	Manager Recommended	Vandalism			1.00	3000.0000	\$3,000.00	
	Total Manager Recommended						\$4,500.00	
52 35	Op Exp Maint and Repair - Equipment	\$4,000.00	\$3,500.00	\$3,505.86	\$4,001.00	\$3,816.40	\$3,152.37	
	Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Backhoe Tractor			1.00	350.0000	\$350.00	
	Manager Recommended	Baldes for mower (Toro 60")			28.00	10.0000	\$280.00	
	Manager Recommended	Blades for mower (Exmark 66")			24.00	12.0000	\$288.00	
	Manager Recommended	Blades for mower (Grasshopper 72")			22.00	16.0000	\$352.00	
	Manager Recommended	Blades for mower (John Deere 60")			28.00	10.0000	\$280.00	
	Manager Recommended	Bunker Rakes (oil changes, tire repairs, belts, etc.			2.00	250.0000	\$500.00	
	Manager Recommended	Bushhog (blades, tire repairs, drive shaft, body work, etc.			1.00	250.0000	\$250.00	
	Manager Recommended	Gator (oil changes, air filters, tire repairs, belts, etc.			1.00	250.0000	\$250.00	
	Manager Recommended	JD Tractor (oil changes, air filters, tire repairs, belts, etc.			1.00	250.0000	\$250.00	

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	60	Parks & Recreational Services						
Division	74	Parks Facilities Maintenance						
	Manager Recommended					4.00	250.0000	\$1,000.00
	Manager Recommended					2.00	100.0000	\$200.00
	Total Manager Recommended							\$4,000.00
52 36	Op Exp Maint and Repair - Vehicles	\$1,000.00	\$700.00	\$669.63	\$1,000.00	\$137.45	\$1,252.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Unexpected Repairs - (tires, trailer light connections etc.)				1.00	250.0000	\$250.00
	Manager Recommended	Work Trucks (oil changes, air filters, bulbs, brakes etc.)				3.00	250.0000	\$750.00
	Total Manager Recommended							\$1,000.00
52 38	Op Exp Maint and Repair - Grounds	\$19,250.00	\$17,500.00	\$8,722.03	\$21,800.00	\$21,703.66	\$0.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Ball Field Dirt Mixtures				5.00	600.0000	\$3,000.00
	Manager Recommended	Game Saver Mixtures				5.00	320.0000	\$1,600.00
	Manager Recommended	Grass Seeds				5.00	500.0000	\$2,500.00
	Manager Recommended	Marking Lime				5.00	340.0000	\$1,700.00
	Manager Recommended	Mulch				3.00	1000.0000	\$3,000.00
	Manager Recommended	Picnic Tables				3.00	250.0000	\$750.00
	Manager Recommended	Repairs to Basketball, Tennis , Volleyball Courts				1.00	2000.0000	\$2,000.00
	Manager Recommended	Repairs to Bocce an d Horseshoe courts				1.00	1000.0000	\$1,000.00
	Manager Recommended	Repairs to Parking Lots (dirt and gravel)				1.00	1000.0000	\$1,000.00
	Manager Recommended	Repairs to Trails and Fences (wooden & metal, bike trail)				1.00	1000.0000	\$1,000.00
	Manager Recommended	Turface Mixtures				5.00	340.0000	\$1,700.00
	Total Manager Recommended							\$19,250.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	60	Parks & Recreational Services					
Division	74	Parks Facilities Maintenance					
52 42	Op Exp Park Beautification	\$5,500.00	\$6,800.00	\$2,873.93	\$6,900.00	\$3,825.04	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Bushes, Plants & Flowers - new construction			1.00	1500.0000	\$1,500.00
	Manager Recommended	Mulch - new construction			1.00	1500.0000	\$1,500.00
	Manager Recommended	Trees - new construction			1.00	2000.0000	\$2,000.00
	Manager Recommended	Wheat Straw - new construction			1.00	500.0000	\$500.00
		Total Manager Recommended					\$5,500.00
52 50	Op Exp Contracted Vehicle Service	\$750.00	\$750.00	\$32.00	\$1,000.00	\$0.00	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Unexpected repairs - (Services not handled by Town)			3.00	250.0000	\$750.00
		Total Manager Recommended					\$750.00
52 52	Op Exp Fuel	\$9,505.00	\$6,000.00	\$4,541.41	\$7,000.00	\$4,359.80	\$5,563.76
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Diesel			400.00	3.7000	\$1,480.00
	Manager Recommended	Dump Truck			200.00	3.2100	\$642.00
	Manager Recommended	Misc. Fuel Keys			800.00	3.2100	\$2,568.00
	Manager Recommended	Work Trucks			1,500.00	3.2100	\$4,815.00
		Total Manager Recommended					\$9,505.00
52 60	Op Exp Equipment Purchase	\$1,000.00	\$900.00	\$412.98	\$1,000.00	\$920.80	\$5,420.27
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Defer - Flat Equipment Trailer			1.00	-3000.0000	(\$3,000.00)
	Manager Recommended	Flat Equipment Trailer			1.00	3000.0000	\$3,000.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	60	Parks & Recreational Services						
Division	74	Parks Facilities Maintenance						
	Manager Recommended					1.00	1000.0000	\$1,000.00
	Total Manager Recommended							\$1,000.00
52 62	Op Exp Dues and Subscriptions	\$515.00	\$415.00	\$110.00	\$515.00	\$110.00	\$110.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Eastern NC Turf Sports Association Memberships				1.00	65.0000	\$65.00
	Manager Recommended	Magazine Subscriptions				10.00	10.0000	\$100.00
	Manager Recommended	NCRPA Membership				2.00	55.0000	\$110.00
	Manager Recommended	Sports Turf Managers Association Membership				1.00	95.0000	\$95.00
	Manager Recommended	TCNC Membership				1.00	75.0000	\$75.00
	Manager Recommended	Turf Subscriptions				1.00	70.0000	\$70.00
	Total Manager Recommended							\$515.00
52 70	Op Exp Safety	\$225.00	\$500.00	\$471.43	\$225.00	\$190.80	\$0.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Fire Extinguishers				1.00	75.0000	\$75.00
	Manager Recommended	First Aide Kits for vechiles and equipment				10.00	5.0000	\$50.00
	Manager Recommended	Safety Glasses				10.00	10.0000	\$100.00
	Total Manager Recommended							\$225.00
52 71	Op Exp Protective Clothing	\$300.00	\$250.00	\$0.00	\$300.00	\$67.96	\$0.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Boots (rubber)				2.00	20.0000	\$40.00
	Manager Recommended	Boots (steel toe or composite toe)				1.00	125.0000	\$125.00
	Manager Recommended	Ear Plugs				1.00	12.0000	\$12.00
	Manager Recommended	Gloves (leather)				10.00	10.0000	\$100.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	60	Parks & Recreational Services						
Division	74	Parks Facilities Maintenance						
	Manager Recommended	Safety Vest				2.00	11.2500	\$23.00
		Total Manager Recommended						\$300.00
52 80	Op Exp Tools	\$750.00	\$750.00	\$268.77	\$1,000.00	\$769.26	\$0.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	hammers, piers, wenches				10.00	20.0000	\$200.00
	Manager Recommended	Hand tools, drill bits, saw blades				10.00	25.0000	\$250.00
	Manager Recommended	Shovels, rakes, mulch picks				12.00	25.0000	\$300.00
		Total Manager Recommended						\$750.00
52 81	Op Exp Chemicals	\$3,000.00	\$3,000.00	\$0.00	\$3,500.00	\$995.00	\$0.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Chemicals (pesticides, herbicides, insecticides and etc.)				3.00	500.0000	\$1,500.00
	Manager Recommended	Fertilizer (liquid)				3.00	500.0000	\$1,500.00
		Total Manager Recommended						\$3,000.00
52 85	Op Exp Departmental Supplies	\$7,000.00	\$7,500.00	\$5,828.00	\$8,000.00	\$10,408.60	\$8,354.68	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Bathroom Accessories and paper products				10.00	350.0000	\$3,500.00
	Manager Recommended	Atheltic Field Marking Paint - aero				80.00	13.7500	\$1,100.00
	Manager Recommended	Dogi Pot Bags & Liners				80.00	7.5000	\$600.00
	Manager Recommended	Game Saver Mix for scheduled activities				60.00	15.0000	\$900.00
	Manager Recommended	Turface Mix for scheduled activities				60.00	15.0000	\$900.00
		Total Manager Recommended						\$7,000.00
53 03	Op Exp Worker's Compensation Insurance	\$3,293.00	\$2,895.00	\$2,894.67	\$3,292.00	\$2,484.85	\$0.00	
Total: Operating Expenses		\$62,952.00	\$56,610.00	\$33,320.58	\$67,763.00	\$53,156.95	\$78,336.36	
Division Total: Parks Facilities Maintenance		\$187,257.00	\$171,691.00	\$123,343.81	\$193,281.00	\$168,941.48	\$197,341.22	

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: Parks and Recreation
Division: Capital Outlay

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	60	Parks & Recreational Services					
Division	95	Capital Outlay					
<u>Capital Outlay</u>							
58 00	Cap Out Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58 20	Cap Out Buiding Improvements	\$0.00	\$140.00	\$0.00	\$0.00	\$0.00	\$0.00
58 50	Cap Out Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$50,481.04	\$22,096.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Gym floor cover			1.00	15350.0000	\$15,350.00
	Manager Recommended	Gym floor cover - CUT			1.00	-15350.0000	(\$15,350.00)
	Manager Recommended	Resurfacing asphalt on walking trail - CUT			1.00	-9000.0000	(\$9,000.00)
	Manager Recommended	Resurfacing asphalt on walking trail at Community Park			1.00	9000.0000	\$9,000.00
		Total Manager Recommended					\$0.00
<u>Total: Capital Outlay</u>		\$0.00	\$140.00	\$0.00	\$0.00	\$50,481.04	\$22,096.00
Division Total: Capital Outlay		\$0.00	\$140.00	\$0.00	\$0.00	\$50,481.04	\$22,096.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department Total: Parks & Recreational Services		\$1,120,168.00	\$1,038,881.00	\$800,323.46	\$1,153,493.00	\$1,062,559.78	\$892,475.66

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: General Government
Division: Clayton Center Programs

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 10-11</u>	<u>Requested FY 11-12</u>	<u>Recommended FY 11-12</u>
Clayton Center Director	24	1	1	1
Facility Technician	13	1	1	1
Admin Support Specialist	13	1	1	1
Conference Center Coordinator	14	1	1	1

Salient Policy Issues- (Summarized)

1. Budgeted appropriations are constant as compared to the prior fiscal year.

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	65	Cultural and Performing Arts					
Division	02	Administration					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$182,177.00	\$175,000.00	\$153,086.36	\$182,177.00	\$183,018.70	\$155,531.54
50 02	Salaries Part-time	\$32,000.00	\$31,000.00	\$25,629.00	\$32,000.00	\$32,869.65	\$22,257.75
50 50	Salaries Cashout	\$12,863.00	\$12,865.00	\$10,804.50	\$11,880.00	\$13,627.50	\$0.00
<u>Total: Personnel - Salaries</u>		\$227,040.00	\$218,865.00	\$189,519.86	\$226,057.00	\$229,515.85	\$177,789.29
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$400.00	\$0.00
51 10	Benefits FICA	\$17,461.00	\$17,565.00	\$15,149.09	\$17,565.00	\$17,524.71	\$13,888.60
51 11	Benefits Group Insurance - Health	\$6,348.00	\$6,450.00	\$5,401.20	\$6,798.00	\$7,712.34	\$17,666.31
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$1,202.00	\$1,133.00	\$990.99	\$1,133.00	\$1,131.00	\$0.00
51 20	Benefits Retirement - General Employees	\$13,598.00	\$12,160.00	\$10,670.97	\$12,687.00	\$10,052.23	\$7,815.80
51 30	Benefits 401K - General Employees	\$7,829.00	\$7,600.00	\$6,655.52	\$7,716.00	\$8,124.24	\$6,350.22
<u>Total: Personnel - Benefits</u>		\$47,638.00	\$46,108.00	\$40,067.77	\$47,099.00	\$44,944.52	\$45,720.93
<u>Contractual Services</u>							
56 00	Cont Serv Professional Services	\$0.00	\$0.00	\$0.00	\$2,500.00	\$1,334.28	\$1,373.43
56 10	Cont Serv Contracts and Agreements	\$22,741.00	\$21,325.00	\$19,635.74	\$22,905.00	\$20,394.03	\$20,152.99
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Annual Service Maintenance Agreement-Technical Innovations				1.00	20000.0000	\$20,000.00
Manager Recommended	Email Marketing Management				1.00	700.0000	\$700.00
Manager Recommended	EventPro Annual Support				1.00	1000.0000	\$1,000.00
Manager Recommended	IRFFNC- Liquor Liability				1.00	705.0000	\$705.00
Manager Recommended	Linen service monthly minimum				12.00	28.0000	\$336.00
Total Manager Recommended							\$22,741.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	65	Cultural and Performing Arts					
Division	02	Administration					
56 11	Cont Serv Contract Services	\$1,500.00	\$1,300.00	\$868.77	\$1,300.00	\$530.24	\$782.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Day Porter Services			1.00	1500.0000	\$1,500.00
		Total Manager Recommended					\$1,500.00
56 50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$1,000.00	\$112.09	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Chair Rental Main Street Conference			50.00	2.0000	\$100.00
	Manager Recommended	Chair Rental Main Street Conference - Purchase Instead			50.00	-2.0000	(\$100.00)
		Total Manager Recommended					\$0.00
56 51	Cont Serv Uniform Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$42.20
	<u>Total: Contractual Services</u>	\$24,241.00	\$22,625.00	\$20,504.51	\$27,705.00	\$22,370.64	\$22,350.62
	<u>Operating Expenses</u>						
52 00	Op Exp Copy Expense	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 01	Op Exp Postage and Shipping Expense	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,005.27
52 16	Op Exp Telephone Exp - Mobile	\$1,917.00	\$1,810.00	\$1,639.53	\$3,000.00	\$2,879.14	\$2,587.14
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Conference Center Coordinator - Mobile Phone			12.00	35.0000	\$420.00
	Manager Recommended	Executive Director - Mobile Phone			12.00	54.7400	\$656.88
	Manager Recommended	Facility Specialist - Mobile Phone			12.00	35.0000	\$420.00
	Manager Recommended	Sr Admin Support Spec - Mobile Phone			12.00	35.0000	\$420.00
		Total Manager Recommended					\$1,916.88

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	65	Cultural and Performing Arts					
Division	02	Administration					
52 25	Op Exp Advertising Expense	\$15,600.00	\$15,000.00	\$13,321.50	\$17,060.00	\$14,108.11	\$18,450.37
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	AENC Annual Trade Show			1.00	800.0000	\$800.00
	Manager Recommended	Annual Listing The Knot Wedding Planning Website			1.00	1500.0000	\$1,500.00
	Manager Recommended	Expo Display Materials			1.00	250.0000	\$250.00
	Manager Recommended	Local Business Expo			1.00	200.0000	\$200.00
	Manager Recommended	Radio Ads Conference Center			1.00	8500.0000	\$8,500.00
	Manager Recommended	TCC Host Meeting Planners			1.00	500.0000	\$500.00
	Manager Recommended	TCC Website Maintenance			1.00	1500.0000	\$1,500.00
	Manager Recommended	The Knot magazine print ad			1.00	1000.0000	\$1,000.00
	Manager Recommended	The Wedding Show Booth Rental			1.00	1350.0000	\$1,350.00
		Total Manager Recommended					\$15,600.00
52 26	Op Exp Training and Travel	\$3,995.00	\$2,990.00	\$2,464.77	\$2,990.00	\$2,964.96	\$3,998.67
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	AENC 2012 Annual Meeting			1.00	600.0000	\$600.00
	Manager Recommended	AENC meetings			3.00	40.0000	\$120.00
	Manager Recommended	APAP conference			1.00	2200.0000	\$2,200.00
	Manager Recommended	MPI Carolinas Quarterly Meetings			4.00	75.0000	\$300.00
	Manager Recommended	NCPC annual meeting			1.00	375.0000	\$375.00
	Manager Recommended	NCPC meeting - block booking			2.00	200.0000	\$400.00
		Total Manager Recommended					\$3,995.00
52 27	Op Exp Local Mileage	\$500.00	\$500.00	\$535.96	\$500.00	\$157.00	\$0.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	65	Cultural and Performing Arts					
Division	02	Administration					
52 35	Op Exp Maint and Repair - Equipment	\$1,500.00	\$1,550.00	\$1,526.88	\$1,500.00	\$1,045.01	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Misc. Repairs			1.00	1500.0000	\$1,500.00
		Total Manager Recommended					\$1,500.00
52 60	Op Exp Equipment Purchase	\$11,400.00	\$8,500.00	\$7,731.12	\$7,840.00	\$4,542.98	\$21,938.47
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Conference Chairs			50.00	100.0000	\$5,000.00
	Manager Recommended	Misc. Equipment Replacement			1.00	5000.0000	\$5,000.00
	Manager Recommended	Modification of credit card terminals			1.00	150.0000	\$150.00
	Manager Recommended	Projector Council Chambers			1.00	20000.0000	\$20,000.00
	Manager Recommended	Projector Council Chambers (deferred)			1.00	-20000.0000	(\$20,000.00)
	Manager Recommended	Replacement Cables			1.00	350.0000	\$350.00
	Manager Recommended	Replacement Wired Mics			3.00	200.0000	\$600.00
	Manager Recommended	Walker Hanging System Accessories			1.00	300.0000	\$300.00
		Total Manager Recommended					\$11,400.00
52 62	Op Exp Dues and Subscriptions	\$2,055.00	\$1,723.00	\$1,750.00	\$1,725.00	\$1,540.68	\$1,858.83
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	AENC			1.00	265.0000	\$265.00
	Manager Recommended	APAP			1.00	400.0000	\$400.00
	Manager Recommended	ASCAP			1.00	400.0000	\$400.00
	Manager Recommended	Clayton News-Star two year subscription			1.00	60.0000	\$60.00
	Manager Recommended	IAAM Membership			1.00	405.0000	\$405.00
	Manager Recommended	Meeting Planners Carolina Chapter			1.00	375.0000	\$375.00
	Manager Recommended	NCPC			1.00	150.0000	\$150.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	65	Cultural and Performing Arts						
Division	02	Administration						
	Manager Recommended					1.00	740.0000	\$740.00
	Manager Recommended					1.00	-740.0000	(\$740.00)
	Total Manager Recommended							\$2,055.00
52 85	Op Exp Departmental Supplies	\$5,000.00	\$6,000.00	\$3,599.67	\$7,000.00	\$4,028.50	\$5,953.97	
	Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Auditorium Supplies Batteries			1.00	275.0000	\$275.00	
	Manager Recommended	Auditorium Supplies Stage Bulbs			1.00	600.0000	\$600.00	
	Manager Recommended	Auditorium Supplies Tape			1.00	225.0000	\$225.00	
	Manager Recommended	Auditorium Supplies wrenches, clamps, etc.			1.00	200.0000	\$200.00	
	Manager Recommended	Department Supplies			1.00	3075.0000	\$3,075.00	
	Manager Recommended	Gobos			15.00	15.0000	\$225.00	
	Manager Recommended	Replacement Cables			10.00	40.0000	\$400.00	
	Total Manager Recommended							\$5,000.00
53 00	Op Exp Insurance and Bonds	\$0.00	\$632.00	\$631.51	\$0.00	\$704.81	\$0.00	
53 03	Op Exp Worker's Compensation Insurance	\$4,818.00	\$4,251.00	\$4,251.45	\$4,835.00	\$4,021.35	\$0.00	
53 99	Op Exp Miscellaneous Expense	\$250.00	\$90.00	\$88.26	\$500.00	\$15.57	\$11,810.66	
	<u>Total: Operating Expenses</u>	\$48,135.00	\$43,046.00	\$37,540.65	\$46,950.00	\$36,008.11	\$70,603.38	
	<u>Programs</u>							
54 30	Programs Community Based Production	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
54 31	Programs Professional Season	\$120,000.00	\$86,099.00	\$86,347.52	\$120,000.00	\$102,600.55	\$125,034.67	
	Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Palladian Series (6) + Bonus Shows			1.00	120000.0000	\$120,000.00	
	Total Manager Recommended							\$120,000.00
54 32	Programs Visual Arts Support	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$218.55	

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	65	Cultural and Performing Arts					
Division	02	Administration					
<u>Total: Programs</u>		\$120,000.00	\$86,099.00	\$86,347.52	\$120,000.00	\$102,600.55	\$125,253.22
Division Total: Administration		\$467,054.00	\$416,743.00	\$373,980.31	\$467,811.00	\$435,439.67	\$441,717.44

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: Cultural and Performing Arts
Division: Capital Outlay

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	65	Cultural and Performing Arts					
Division	95	Capital Outlay					
<u>Capital Outlay</u>							
58 00	Cap Out Capital Projects	\$7,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	AV Upfitting for BB&T Room			1.00	7000.0000	\$7,000.00
		Total Manager Recommended					\$7,000.00
58 50	Cap Out Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Digital Media Manager			1.00	20000.0000	\$20,000.00
	Manager Recommended	Digital Media Manager - CUT			1.00	-20000.0000	(\$20,000.00)
		Total Manager Recommended					\$0.00
<u>Total: Capital Outlay</u>		\$7,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division Total: Capital Outlay		\$7,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department Total: Cultural and Performing Arts		\$474,054.00	\$416,743.00	\$373,980.31	\$467,811.00	\$435,439.67	\$441,717.44

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: General Government
Division: Library

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 10-11</u>	<u>Requested FY 11-12</u>	<u>Recommended FY 11-12</u>
Library Director	21	1	1	1
Sr. Library Assistant	11	2	2	2
Library Assistant	9	3	3	3
PT Reference Librarian		.5	.5	.5

Salient Policy Issues- (Summarized)

1.

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	68	Library Operations					
Division	02	Administration					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$208,991.00	\$206,500.00	\$175,752.07	\$208,991.00	\$210,902.11	\$207,893.87
50 02	Salaries Part-time	\$28,000.00	\$32,100.00	\$23,982.89	\$32,100.00	\$29,895.53	\$32,492.92
50 50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$3,407.00	\$4,012.12	\$0.00
<u>Total: Personnel - Salaries</u>		\$236,991.00	\$238,600.00	\$199,734.96	\$244,498.00	\$244,809.76	\$240,386.79
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$3,300.00	\$3,300.00	\$3,300.00	\$3,200.00	\$2,350.00	\$0.00
51 10	Benefits FICA	\$18,383.00	\$18,500.00	\$15,855.60	\$19,009.00	\$18,452.37	\$18,086.62
51 11	Benefits Group Insurance - Health	\$36,392.00	\$36,900.00	\$30,989.70	\$29,552.00	\$35,202.32	\$36,906.82
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$1,265.00	\$1,270.00	\$1,060.50	\$1,212.00	\$1,212.00	\$0.00
51 20	Benefits Retirement - General Employees	\$14,609.00	\$13,020.00	\$11,466.45	\$13,771.00	\$10,882.60	\$9,925.42
51 30	Benefits 401K - General Employees	\$8,488.00	\$8,200.00	\$7,227.76	\$8,440.00	\$8,870.47	\$8,154.18
<u>Total: Personnel - Benefits</u>		\$82,437.00	\$81,190.00	\$69,900.01	\$75,184.00	\$76,969.76	\$73,073.04
<u>Contractual Services</u>							
56 00	Cont Serv Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
56 10	Cont Serv Contracts and Agreements	\$13,929.00	\$13,164.00	\$12,853.70	\$13,164.00	\$14,160.91	\$8,628.02
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Alarm system				1.00	240.0000	\$240.00
Manager Recommended	Coeco Copier Lease				12.00	792.5500	\$9,510.60
Manager Recommended	Coeco Copier Property Tax				1.00	250.0000	\$250.00
Manager Recommended	Faronics Deep Freeze maintenance Contract (3yr)				1.00	228.0000	\$228.00
Manager Recommended	Laserfiche contract				1.00	3200.0000	\$3,200.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	68	Library Operations						
Division	02	Administration						
	Manager Recommended		Laserfiche upgrade fee			1.00	500.0000	\$500.00
	Total Manager Recommended							\$13,928.60
56 11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,937.52	
	<u>Total: Contractual Services</u>	\$13,929.00	\$13,164.00	\$12,853.70	\$13,164.00	\$14,160.91	\$11,805.54	
	<u>Operating Expenses</u>							
52 00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$7.88	\$0.00	\$0.00	\$0.00	
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,427.95	
52 26	Op Exp Training and Travel	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	
52 27	Op Exp Local Mileage	\$1,000.00	\$1,000.00	\$758.37	\$2,000.00	\$1,753.00	\$1,193.26	
	Budget Transactions:							
	Level		Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended		Workshops and local transportation			1.00	1000.0000	\$1,000.00
	Total Manager Recommended							\$1,000.00
52 35	Op Exp Maint and Repair - Equipment	\$1,000.00	\$250.00	\$0.00	\$1,500.00	\$298.02	\$5,688.92	
	Budget Transactions:							
	Level		Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended		Contingency			1.00	1000.0000	\$1,000.00
	Total Manager Recommended							\$1,000.00
52 36	Op Exp Maint and Repair - Vehicles	\$122.00	\$100.00	\$1.95	\$416.00	\$416.16	\$0.00	
52 37	Op Exp Maint and Repair - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 52	Op Exp Fuel	\$425.00	\$250.00	\$186.91	\$0.00	\$0.00	\$0.00	

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	68	Library Operations					
Division	02	Administration					
52 60	Op Exp Equipment Purchase	\$800.00	\$1,660.00	\$1,660.00	\$1,700.00	\$3,312.34	\$6,649.60
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Computer for History Room			1.00	800.0000	\$800.00
		Total Manager Recommended					\$800.00
52 62	Op Exp Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$500.00	\$582.00	\$889.00
52 85	Op Exp Departmental Supplies	\$7,000.00	\$6,500.00	\$4,165.28	\$7,000.00	\$6,914.64	\$7,050.24
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Archival boxes			1.00	500.0000	\$500.00
	Manager Recommended	Contingency			1.00	500.0000	\$500.00
	Manager Recommended	Envelopes			12.00	100.0000	\$1,200.00
	Manager Recommended	Library cards			1.00	200.0000	\$200.00
	Manager Recommended	Memorial Cards			1.00	100.0000	\$100.00
	Manager Recommended	Paper			12.00	150.0000	\$1,800.00
	Manager Recommended	Toner cartridges			30.00	90.0000	\$2,700.00
		Total Manager Recommended					\$7,000.00
53 03	Op Exp Worker's Compensation Insurance	\$866.00	\$787.00	\$786.98	\$895.00	\$774.19	\$0.00
53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$30.00
	<u>Total: Operating Expenses</u>	\$11,213.00	\$10,547.00	\$7,567.37	\$15,011.00	\$14,050.35	\$22,928.97
	<u>Programs</u>						
54 25	Programs Book Purchases	\$25,000.00	\$25,000.00	\$21,886.51	\$25,000.00	\$46,152.67	\$49,164.48
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Book Purchases			1.00	25000.0000	\$25,000.00
		Total Manager Recommended					\$25,000.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	68	Library Operations					
Division	02	Administration					
54 26	Programs Periodicals	\$2,352.00	\$2,852.00	\$2,299.69	\$2,852.00	\$2,375.18	\$2,510.47
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Book Page			1.00	384.0000	\$384.00
	Manager Recommended	COX Subscription Service			1.00	1367.0000	\$1,367.00
	Manager Recommended	Library Journal			1.00	105.5000	\$106.00
	Manager Recommended	News and Observer			1.00	91.0000	\$91.00
	Manager Recommended	USA Today/Publisher's Weekly			1.00	403.9900	\$404.00
		Total Manager Recommended					\$2,352.00
	<u>Total: Programs</u>	\$27,352.00	\$27,852.00	\$24,186.20	\$27,852.00	\$48,527.85	\$51,674.95
Sub Department	03	Hocutt Ellington Library					
<u>Contractual Services</u>							
56 10	Cont Serv Contracts and Agreements	\$2,060.00	\$2,020.00	\$1,763.00	\$2,020.00	\$1,996.00	\$457.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Fire extinguisher service			1.00	40.0000	\$40.00
	Manager Recommended	HVAC PM 8 units 2X per year			16.00	90.0000	\$1,440.00
	Manager Recommended	Pest control per month			12.00	35.0000	\$420.00
	Manager Recommended	Termite inspection contract per year			1.00	160.0000	\$160.00
		Total Manager Recommended					\$2,060.00
56 11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<u>Total: Contractual Services</u>	\$2,060.00	\$2,020.00	\$1,763.00	\$2,020.00	\$1,996.00	\$457.00
<u>Operating Expenses</u>							
52 10	Op Exp Utility Exp - Town Electricity	\$7,596.00	\$7,600.00	\$6,947.47	\$8,400.00	\$7,558.33	\$7,545.92
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Electricity - avg cost			12.00	633.0000	\$7,596.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	68	Library Operations					
Division	02	Administration					
Sub Department	03	Hocutt Ellington Library					
		Total Manager Recommended					\$7,596.00
52 11	Op Exp Utility Exp - Town W/S	\$1,200.00	\$933.00	\$869.43	\$600.00	\$749.63	\$548.73
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	w/s including irrigation			12.00	100.0000	\$1,200.00
		Total Manager Recommended					\$1,200.00
52 12	Op Exp Utility Exp - Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 15	Op Exp Telephone Exp - Buildings	\$1,020.00	\$1,011.00	\$842.84	\$1,080.00	\$1,046.28	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	CenturyLink Acct# 308225348			12.00	85.0000	\$1,020.00
		Total Manager Recommended					\$1,020.00
52 37	Op Exp Maint and Repair - Buildings	\$2,600.00	\$12,000.00	\$11,437.89	\$3,500.00	\$1,350.12	\$36,143.56
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Misc undesignated repairs (lump sum)			1.00	1800.0000	\$1,800.00
	Manager Recommended	New roof (old section)			1.00	10000.0000	\$10,000.00
	Manager Recommended	New roof - DEFER			1.00	-10000.0000	(\$10,000.00)
	Manager Recommended	Paint interior of building			1.00	7000.0000	\$7,000.00
	Manager Recommended	Paint interior of building - DEFER			1.00	-7000.0000	(\$7,000.00)
	Manager Recommended	Repair shelving / book cases			1.00	200.0000	\$200.00
	Manager Recommended	Repair threshold			2.00	100.0000	\$200.00
	Manager Recommended	Replace stained ceiling tiles			1.00	500.0000	\$500.00
	Manager Recommended	Replace stained ceiling tiles - REDUCE			1.00	-300.0000	(\$300.00)
	Manager Recommended	Water seal chimneys			1.00	500.0000	\$500.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	68	Library Operations						
Division	02	Administration						
Sub Department	03	Hocutt Ellington Library						
	Manager Recommended					1.00	-300.0000	(\$300.00)
	Total Manager Recommended							\$2,600.00
52 38	Op Exp Maint and Repair - Grounds	\$2,500.00	\$4,000.00	\$3,734.88	\$3,000.00	\$2,072.03	\$3,686.75	
	Budget Transactions:							
	Level					Number of Units	Cost Per Unit	Total Amount
	Manager Recommended					1.00	500.0000	\$500.00
	Manager Recommended					1.00	2000.0000	\$2,000.00
	Total Manager Recommended							\$2,500.00
53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total: Operating Expenses		\$14,916.00	\$25,544.00	\$23,832.51	\$16,580.00	\$12,776.39	\$47,924.96	
Sub Department Total: Hocutt Ellington Library		\$16,976.00	\$27,564.00	\$25,595.51	\$18,600.00	\$14,772.39	\$48,381.96	
Division Total: Administration		\$388,898.00	\$398,917.00	\$339,837.75	\$394,309.00	\$413,291.02	\$448,251.25	

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: Library
Division: Capital Outlay

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department	68	Library Operations					
Division	95	Capital Outlay					
<u>Capital Outlay</u>							
58 00	Cap Out Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58 01	Cap Out Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58 50	Cap Out Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Capital Outlay</u>			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division Total: Capital Outlay			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department Total: Library Operations		\$388,898.00	\$398,917.00	\$339,837.75	\$394,309.00	\$413,291.02	\$448,251.25

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: General Government
Division: Debt Service

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	90	Debt Service						
Division	00	Non-departmental						
<u>Debt Service</u>								
57 00	Debt Service Installment Financing-Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
57 001	Debt Service FY 00-01 Gov Services Building	\$367,990.00	\$379,261.00	\$316,833.16	\$379,261.00	\$390,530.91	\$401,801.21	
57 002	Debt Service FY 03-04 800 mHz Radio System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$47,825.44	
57 003	Debt Service FY 03-04 Main Fire Station	\$129,521.00	\$133,142.00	\$111,195.57	\$133,142.00	\$136,833.49	\$140,525.28	
57 004	Debt Service FY 05-06 Fire Truck	\$0.00	\$66,406.00	\$60,373.20	\$66,408.00	\$78,485.17	\$72,447.84	
57 005	Debt Service FY 05-06 Vehicle Finance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$86,916.42	
57 006	Debt Service Rolling Stock #1	\$46,589.00	\$0.00	\$0.00	\$0.00	\$37,143.11	\$122,015.49	
Budget Transactions:								
<u>Level</u>		<u>Transaction</u>				<u>Number of Units</u>	<u>Cost Per Unit</u>	<u>Total Amount</u>
Manager Recommended		Police Rolling Stock - December Finance				6.00	7764.6800	\$46,588.08
Total Manager Recommended								\$46,588.08
57 007	Debt Service FY 07-08 Real Property	\$122,068.00	\$126,400.00	\$105,634.00	\$126,400.00	\$130,731.44	\$135,063.07	
57 008	Debt Service FY 07-08 Park Land Purchase	\$197,003.00	\$202,449.00	\$169,085.70	\$202,449.00	\$207,895.22	\$213,341.44	
57 009	Debt Service FY 07-08 Fire Truck	\$47,758.00	\$47,758.00	\$39,798.40	\$47,758.00	\$47,758.08	\$47,758.08	
57 01	Debt Service Installment Financing-Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
57 010	Debt Service FY 07-08 Technology	\$179,327.00	\$179,327.00	\$149,439.30	\$179,327.00	\$179,327.16	\$179,327.16	
57 011	Debt Service Rolling Stock #2	\$0.00	\$67,680.00	\$67,679.44	\$67,679.00	\$101,519.16	\$101,519.16	
57 012	Debt Service FY 09-10 USDA Comm Ctr Loan	\$293,600.00	\$293,600.00	\$293,600.00	\$293,600.00	\$2,722.67	\$36,121.78	
57 013	Debt Service FY 08-09 Community Center	\$143,584.00	\$147,154.00	\$135,027.23	\$147,154.00	\$150,723.68	\$51,034.55	
57 032	Debt Service Rolling Stock #4	\$139,248.00	\$139,248.00	\$116,040.10	\$139,248.00	\$139,248.12	\$0.00	

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	100	GF						
Department	90	Debt Service						
Division	00	Non-departmental						
57 033	Debt Service FY 08-09 Real Property	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
57 035	Debt Service FY 09-10 Series 2009A Public Imp	\$168,250.00	\$428,125.00	\$428,125.00	\$428,125.00	\$95,989.58	\$0.00	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	GO Bond - Streets- move to Streets budget				1.00	-210312.5000	(\$210,312.50)
	Manager Recommended	GO Bond - WS- move to WS Debt Service budget				1.00	-42062.5000	(\$42,062.50)
	Manager Recommended	GO Bond Debt Service				1.00	420625.0000	\$420,625.00
	Total Manager Recommended							\$168,250.00
57 036	Debt Service Rolling Stock #3	\$103,254.00	\$8,605.00	\$0.00	\$93,282.00	\$0.00	\$0.00	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	PLACEHOLDER FY10-11 RS Fin - Backhoe & Police Vehicles				12.00	8604.4400	\$103,253.28
	Total Manager Recommended							\$103,253.28
57 038	Debt Service Clayton Law Enforcement Center	\$270,722.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
57 10	Debt Service GO Bond - Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
57 11	Debt Service GO Bond - Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total: Debt Service		\$2,208,914.00	\$2,219,155.00	\$1,992,831.10	\$2,303,833.00	\$1,698,907.79	\$1,635,696.92	
Miscellaneous								
59 98	Misc Support Services - W/S Fund	(\$88,523.00)	(\$89,312.00)	(\$74,426.70)	(\$89,312.00)	(\$116,460.82)	(\$106,687.25)	
59 99	Misc Support Services - Electric Fund	(\$81,163.00)	(\$81,727.00)	(\$68,105.80)	(\$81,727.00)	(\$108,964.15)	(\$77,493.95)	
Total: Miscellaneous		(\$169,686.00)	(\$171,039.00)	(\$142,532.50)	(\$171,039.00)	(\$225,424.97)	(\$184,181.20)	
Division Total: Non-departmental		\$2,039,228.00	\$2,048,116.00	\$1,850,298.60	\$2,132,794.00	\$1,473,482.82	\$1,451,515.72	

FY 2011-2012 Expenditure Budget Worksheet - General Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	100	GF					
Department Total: Debt Service		\$2,039,228.00	\$2,048,116.00	\$1,850,298.60	\$2,132,794.00	\$1,473,482.82	\$1,451,515.72

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: Water Sewer Fund
Division: Revenues

FY 2011-2012 Revenue Budget Worksheet-Water Sewer Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	300	WSF					
Revenue							
<u>Permits and Fees</u>							
43 10	Permits and Fees Assessments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Permits and Fees</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department	56	Water Sewer Enterprise					
Division	00	Non-departmental					
<u>Permits and Fees</u>							
43 20	Permits and Fees Late Fee Penalties	\$55,000.00	\$61,500.00	\$56,995.73	\$55,000.00	\$56,235.81	\$52,684.93
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Monthly Estimate			1.00	55000.0000	\$55,000.00
	Total Manager Recommended						\$55,000.00
43 21	Permits and Fees Past Due Penalty	\$135,000.00	\$140,000.00	\$0.00	\$0.00	\$0.00	\$0.00
43 38	Permits and Fees Tower Rental Fees	\$69,462.00	\$80,000.00	\$79,021.32	\$45,726.00	\$78,884.41	\$43,577.82
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Sprint Nextel			12.00	1322.5000	\$15,870.00
	Manager Recommended	T-Mobile Rental			12.00	2266.0000	\$27,192.00
	Manager Recommended	Tower Co			12.00	2200.0000	\$26,400.00
	Total Manager Recommended						\$69,462.00
43 50	Permits and Fees Utility Inspection Fees	\$0.00	\$0.00	\$0.00	\$2,250.00	\$1,812.00	\$0.00
43 54	Permits and Fees Reimbursement and User Surcharge	\$31,400.00	\$6,370.00	\$7,885.00	\$31,400.00	\$5,485.00	\$5,485.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Advertisement expense for pre-treatment program			1.00	1000.0000	\$1,000.00
	Manager Recommended	Pre-treatment engineering services			4.00	5000.0000	\$20,000.00

FY 2011-2012 Revenue Budget Worksheet-Water Sewer Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	300	WSF						
Department	56	Water Sewer Enterprise						
Division	00	Non-departmental						
	Manager Recommended					4.00	2600.0000	\$10,400.00
	Total Manager Recommended							\$31,400.00
43 56	Permits and Fees Water Taps	\$4,600.00	\$7,500.00	\$7,575.00	\$4,600.00	\$7,262.00	\$7,150.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Town installed 2-inch				1.00	1200.0000	\$1,200.00
	Manager Recommended	Town installed 3/4-inch				2.00	800.0000	\$1,600.00
	Manager Recommended	Town installed irrigation split tap				8.00	225.0000	\$1,800.00
	Total Manager Recommended							\$4,600.00
43 57	Permits and Fees Water and Sewer Connections	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	
43 58	Permits and Fees Water Conservation Fines	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
43 59	Permits and Fees Meter Fees	\$16,500.00	\$12,500.00	\$12,270.00	\$16,500.00	\$19,985.00	\$23,621.07	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Residential Water Meters-new construction				100.00	165.0000	\$16,500.00
	Total Manager Recommended							\$16,500.00
43 60	Permits and Fees Utility Inspection Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
43 61	Permits and Fees Water/Sewer Enforcement Fines	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00	
43 65	Permits and Fees Cut Seal Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
43 66	Permits and Fees Meter Tampering Fee	\$1,000.00	\$1,400.00	\$1,300.00	\$0.00	\$400.00	\$0.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	History based estimate				1.00	1200.0000	\$1,200.00
	Total Manager Recommended							\$1,200.00

FY 2011-2012 Revenue Budget Worksheet-Water Sewer Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	300	WSF						
Department	56	Water Sewer Enterprise						
Division	00	Non-departmental						
43 72	Permits and Fees Facility Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
43 74	Permits and Fees Connection Fees	\$22,500.00	\$25,000.00	\$22,600.00	\$5,000.00	\$6,887.50	\$0.00	
Budget Transactions:								
	Level					Number of Units	Cost Per Unit	Total Amount
	Manager Recommended					12.00	1500.0000	\$18,000.00
								<u>\$18,000.00</u>
	Total Manager Recommended							<u>\$18,000.00</u>
43 80	Permits and Fees Damage Reimbursement	\$0.00	\$1,360.00	\$1,360.14	\$0.00	\$0.00	\$2,012.50	
43 81	Permits and Fees Developer Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$63,700.00	
43 82	Permits and Fees Insurance Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<u>Total: Permits and Fees</u>	\$335,462.00	\$335,630.00	\$189,007.19	\$160,476.00	\$181,951.72	\$198,256.32	
	<u>Sales and Services</u>							
44 05	Sales and Services Sale of Water	\$4,022,147.00	\$3,500,000.00	\$3,036,130.50	\$3,629,907.00	\$2,915,716.90	\$2,764,059.25	
Budget Transactions:								
	Level					Number of Units	Cost Per Unit	Total Amount
	Manager Recommended					710,976.00	0.1500	\$106,646.40
	Manager Recommended					1.00	3820000.0000	\$3,820,000.00
	Manager Recommended					0.03	3820000.0000	\$95,500.00
	Total Manager Recommended							<u>\$4,022,146.40</u>
44 06	Sales and Services Sale of Water - Riverwood	\$0.00	\$330,000.00	\$270,964.95	\$0.00	\$307,950.37	\$216,031.98	
44 07	Sales and Services Sale of Water Treatment	\$3,445,845.00	\$3,300,000.00	\$2,891,434.72	\$3,500,000.00	\$3,080,115.69	\$2,979,798.39	
Budget Transactions:								
	Level					Number of Units	Cost Per Unit	Total Amount
	Manager Recommended					527,875.00	0.1200	\$63,345.00
	Manager Recommended					1.00	3300000.0000	\$3,300,000.00

FY 2011-2012 Revenue Budget Worksheet-Water Sewer Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	300	WSF						
Department	56	Water Sewer Enterprise						
Division	00	Non-departmental						
	Manager Recommended	Sales Growth (2.5%)				0.03	3300000.0000	\$82,500.00
	Total Manager Recommended							\$3,445,845.00
44 08	Sales and Services Sale of Water - Bulk	\$1,100.00	\$1,100.00	\$1,036.25	\$2,000.00	\$1,539.80	\$939.52	
	Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Bulk Sales history based estimate			1.00	1100.0000	\$1,100.00	
	Total Manager Recommended							\$1,100.00
	<u>Total: Sales and Services</u>	\$7,469,092.00	\$7,131,100.00	\$6,199,566.42	\$7,131,907.00	\$6,305,322.76	\$5,960,829.14	
	<u>Grants and Donations</u>							
45 20	Grants and Donations Grant Funds - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<u>Total: Grants and Donations</u>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<u>Other Financing Sources</u>							
48 05	Miscellaneous Finance Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.58	\$0.00	
49 00	Other Financing Sources Nutrient Offset Fee - Raleigh	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
49 01	Other Financing Sources Nutrient Offset Fee - Town	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
49 05	Other Financing Sources Water Capacity Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$205,000.00	
49 06	Other Financing Sources Sewer Capacity Fees	\$0.00	\$0.00	\$0.00	\$169,000.00	\$0.00	\$0.00	
49 07	Other Financing Sources Water Acreage Fees	\$100,000.00	\$0.00	\$0.00	\$100,000.00	\$0.00	\$78,000.00	
	Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Amelia Ch. Road Meter Relocation			1.00	100000.0000	\$100,000.00	
	Total Manager Recommended							\$100,000.00

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: Water Sewer Fund
Division: Non-Departmental

FY 2011-2012 Expenditure Budget Worksheet - Water Sewer Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	300	WSF						
Department	56	Water Sewer Enterprise						
Division	00	Non-departmental						
<u>Personnel - Benefits</u>								
51 25	Benefits Retirement - OPEB	\$0.00	\$0.00	\$0.00	\$0.00	\$6,013.00	\$5,971.00	
<u>Total: Personnel - Benefits</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$6,013.00	\$5,971.00	
<u>Contractual Services</u>								
56 00	Cont Serv Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$21,544.14	\$0.00	
56 30	Cont Serv Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56 80	Cont Serv Johnston County Treatment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$206,250.00	
56 99	Cont Serv Reimbursement Agreements	\$0.00	\$31,528.00	\$0.00	\$31,528.00	\$0.00	\$0.00	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Reimbursement to Jo Co- overpayment on HWY 70 project				1.00	31527.6600	\$31,528.00
	Total Manager Recommended							\$31,528.00
<u>Total: Contractual Services</u>		\$0.00	\$31,528.00	\$0.00	\$31,528.00	\$21,544.14	\$206,250.00	
<u>Operating Expenses</u>								
53 00	Op Exp Insurance and Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,000.00	
53 01	Op Exp Insurance Deductible	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53 02	Op Exp Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53 03	Op Exp Worker's Compensation Insurance	(\$3,234.00)	(\$2,912.00)	(\$2,912.92)	(\$1,000.00)	(\$2,587.00)	\$0.00	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Worker's Compensation Incentive Credit (estimate)				1.00	-3234.0000	(\$3,234.00)
	Total Manager Recommended							(\$3,234.00)
<u>Total: Operating Expenses</u>		(\$3,234.00)	(\$2,912.00)	(\$2,912.92)	(\$1,000.00)	(\$2,587.00)	\$22,000.00	

FY 2011-2012 Expenditure Budget Worksheet - Water Sewer Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	300	WSF					
Department	56	Water Sewer Enterprise					
Division	00	Non-departmental					
<u>Special Appropriations</u>							
55 00	Spec App Salary Reserve	\$14,699.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	2% bonus - includes salary and related benefits - FT only			1.00	15472.3600	\$15,472.36
	Manager Recommended	Attrition reduction (5%)			-0.05	15472.3600	(\$773.62)
	Total Manager Recommended						\$14,698.74
55 30	Spec App Real Property Purchase	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Special Appropriations</u>		\$14,699.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Miscellaneous</u>							
59 00	Misc Depreciation Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$670,481.39	\$621,033.33
59 03	Misc Amortization Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$180,000.00	\$180,000.00
59 06	Misc Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$590.00
<u>Total: Miscellaneous</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$850,481.39	\$801,623.33
Division Total: Non-departmental		\$11,465.00	\$28,616.00	(\$2,912.92)	\$30,528.00	\$875,451.53	\$1,035,844.33

Town of Clayton
 FY 2011-2012
 Budget Proposal
 Department Summary

Department: General Government
 Division: Public Works – Water & Sewer Operations

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 10-11</u>	<u>Requested FY 11-12</u>	<u>Recommended FY 11-12</u>
Utility Service Superintendent	21	1	1	1
Utility Maint. Supervisor	18	1	1	1
Utility Maint. Mechanic	11	4	4	4

Salient Policy Issues- (Summarized)

1. Revenues reflect a very modest increase in both water and sewer rates, as detailed in the transaction report. These adjustments are necessary due to an increase on the wholesale level of \$0.10 per 1,000 gallons. The FY 10-11 budget included a modest adjustment to rates with the intent that the increase would be evaluated as to adequacy given the financial stress on the Water/Sewer Fund. The Water/Sewer Fund is expected to generate a modest surplus this fiscal year before depreciation.

FY 2011-2012 Expenditure Budget Worksheet - Water Sewer Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	300	WSF					
Department	56	Water Sewer Enterprise					
Division	60	Operations					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$251,212.00	\$223,000.00	\$191,804.75	\$251,212.00	\$230,570.55	\$194,466.41
50 02	Salaries Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 04	Salaries Overtime	\$3,060.00	\$2,000.00	\$717.80	\$4,570.00	\$1,670.46	\$842.69
50 50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$455.00	\$435.16	\$0.00
<u>Total: Personnel - Salaries</u>		\$254,272.00	\$225,000.00	\$192,522.55	\$256,237.00	\$232,676.17	\$195,309.10
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$2,700.00	\$3,350.00	\$3,350.00	\$3,350.00	\$2,700.00	\$0.00
51 01	Benefits Stand-by Pay	\$3,960.00	\$3,400.00	\$2,622.91	\$4,300.00	\$4,749.00	\$4,138.53
51 10	Benefits FICA	\$19,962.00	\$15,200.00	\$14,377.60	\$19,509.00	\$17,015.14	\$13,989.44
51 11	Benefits Group Insurance - Health	\$36,392.00	\$28,800.00	\$27,546.40	\$35,416.00	\$39,054.94	\$28,578.77
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,192.11
51 15	Benefits Life Insurance	\$1,663.00	\$1,400.00	\$1,240.71	\$1,555.00	\$1,413.31	\$0.00
51 20	Benefits Retirement - General Employees	\$18,051.00	\$13,600.00	\$12,699.04	\$16,258.00	\$12,057.14	\$9,386.09
51 30	Benefits 401K - General Employees	\$10,438.00	\$8,600.00	\$7,997.38	\$9,949.00	\$9,841.73	\$7,735.23
<u>Total: Personnel - Benefits</u>		\$93,166.00	\$74,350.00	\$69,834.04	\$90,337.00	\$86,831.26	\$70,020.17
<u>Contractual Services</u>							
56 00	Cont Serv Professional Services	\$13,675.00	\$20,000.00	\$13,238.60	\$66,695.00	\$362,012.32	\$157,745.19
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	GPS/GIS Annual Updates, Field work				75.00	89.0000	\$6,675.00
Manager Recommended	GPS/GIS Annual Updates, Office work				100.00	70.0000	\$7,000.00
Manager Recommended	I & I Study (FY 08-09 CIP)				1.00	180000.0000	\$180,000.00
Manager Recommended	I & I Study - DEFER				1.00	-180000.0000	(\$180,000.00)
Manager Recommended	Water/Sewer Needs Asses. Update (CIP)				1.00	90000.0000	\$90,000.00

FY 2011-2012 Expenditure Budget Worksheet - Water Sewer Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	300	WSF						
Department	56	Water Sewer Enterprise						
Division	60	Operations						
	Manager Recommended					1.00	-90000.0000	(\$90,000.00)
	Total Manager Recommended							\$13,675.00
56 10	Cont Serv Contracts and Agreements	\$0.00	\$3,045.00	\$2,963.04	\$2,820.00	\$0.00	\$0.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	4 pagers, 1 e-mail monthly charge				12.00	49.7300	\$596.76
	Manager Recommended	4 pagers, annual protection				4.00	30.0000	\$120.00
	Manager Recommended	Move items to 52 16				1.00	-716.7600	(\$716.76)
	Total Manager Recommended							\$0.00
56 11	Cont Serv Contract Services	\$11,460.00	\$12,000.00	\$10,412.64	\$12,380.00	\$15,184.81	\$15,817.52	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Annual CCR prep				1.00	3200.0000	\$3,200.00
	Manager Recommended	Bacteria sampling				180.00	22.0000	\$3,960.00
	Manager Recommended	HAA5 sampling				16.00	135.0000	\$2,160.00
	Manager Recommended	HPC sampling				30.00	30.0000	\$900.00
	Manager Recommended	Quarterly Water Quality Sampling				4.00	130.0000	\$520.00
	Manager Recommended	TTHM sampling				16.00	45.0000	\$720.00
	Total Manager Recommended							\$11,460.00
56 50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Misc - CUT				1.00	-500.0000	(\$500.00)
	Manager Recommended	Misc.				1.00	500.0000	\$500.00
	Total Manager Recommended							\$0.00

FY 2011-2012 Expenditure Budget Worksheet - Water Sewer Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	300	WSF					
Department	56	Water Sewer Enterprise					
Division	60	Operations					
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 16	Op Exp Telephone Exp - Mobile	\$4,842.00	\$3,500.00	\$2,915.79	\$4,792.00	\$2,648.32	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	4 pagers, 1 email subscription-moved from 56 10			12.00	49.7300	\$596.76
	Manager Recommended	4 pagers, protection-moved from 56 10			4.00	30.0000	\$120.00
	Manager Recommended	Air Cards (919-604-6301 & 919-606-5883)			24.00	38.0100	\$912.24
	Manager Recommended	Mobile 311 setup(1/3 share), hardware and 12 mth service			1.00	1600.0000	\$1,600.00
	Manager Recommended	Mobile phone (Suprv. & On-Call) - amt per month			24.00	39.8300	\$955.92
	Manager Recommended	Mobile phone (Supt.) - HTC Smart Phone per month			12.00	54.7400	\$656.88
		Total Manager Recommended					\$4,841.80
52 17	Op Exp Telephone Exp - Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 25	Op Exp Advertising Expense	\$0.00	\$646.00	\$375.56	\$0.00	\$0.00	\$0.00
52 26	Op Exp Training and Travel	\$2,534.00	\$1,500.00	\$815.64	\$3,350.00	\$1,998.23	\$2,529.46
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Continuing Ed class (4 employees) 2 ea per year			8.00	150.0000	\$1,200.00
	Manager Recommended	Supervisor Certifications/Exams			2.00	285.0000	\$570.00
	Manager Recommended	Travel meal expense (4 employees) 2 ea per year			8.00	8.0000	\$64.00
	Manager Recommended	Utility Service Superintendent (Adv dist&coll, maint tech, CCC)			1.00	700.0000	\$700.00
		Total Manager Recommended					\$2,534.00
52 27	Op Exp Local Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 35	Op Exp Maint and Repair - Equipment	\$5,940.00	\$5,940.00	\$5,925.41	\$5,940.00	\$7,548.83	\$4,505.14
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Unit #800 Clock reading 3592			352.00	10.0000	\$3,520.00

FY 2011-2012 Expenditure Budget Worksheet - Water Sewer Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	300	WSF						
Department	56	Water Sewer Enterprise						
Division	60	Operations						
	Manager Recommended	Unit #803, No clock				1.00	50.0000	\$50.00
	Manager Recommended	Unit #804 Clock reading 1780				25.00	10.0000	\$250.00
	Manager Recommended	Unit #805 Clock reading 214				17.00	10.0000	\$170.00
	Manager Recommended	Unit #807, No clock				1.00	100.0000	\$100.00
	Manager Recommended	UNit #808, Trailer				1.00	200.0000	\$200.00
	Manager Recommended	Unit #809, No clock				1.00	50.0000	\$50.00
	Manager Recommended	Unit #810, Confined Space Trailer/equip.				1.00	50.0000	\$50.00
	Manager Recommended	Unit #811, Camera Trailer/equip.				1.00	1500.0000	\$1,500.00
	Manager Recommended	Unit #812, Shoring Trailer				1.00	50.0000	\$50.00
	Total Manager Recommended						\$5,940.00	
52 36	Op Exp Maint and Repair - Vehicles	\$3,775.00	\$3,430.00	\$3,113.68	\$3,930.00	\$2,567.69	\$2,534.90	
	Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Unit #4, Odometer 40686			2,250.00	0.1000	\$225.00	
	Manager Recommended	Unit #80, Odometer 51880			8,000.00	0.1000	\$800.00	
	Manager Recommended	Unit #81, Odometer 74923			10,500.00	0.1000	\$1,050.00	
	Manager Recommended	Unit #82, Odometer 52110			9,000.00	0.1000	\$900.00	
	Manager Recommended	Unit #83, Odometer 46188			5,000.00	0.1000	\$500.00	
	Manager Recommended	Unit #84, Odometer 7769			3,000.00	0.1000	\$300.00	
	Total Manager Recommended						\$3,775.00	
52 37	Op Exp Maint and Repair - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	
52 39	Op Exp Maint and Repair - System	\$206,000.00	\$150,000.00	\$78,414.59	\$150,000.00	\$146,079.27	\$296,382.49	
	Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Durham Street 6 in water line extension			1.00	30000.0000	\$30,000.00	
	Manager Recommended	E. Second Street spot repair and new MH			1.00	7500.0000	\$7,500.00	

FY 2011-2012 Expenditure Budget Worksheet - Water Sewer Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	300	WSF						
Department	56	Water Sewer Enterprise						
Division	60	Operations						
	Manager Recommended					1.00	10000.0000	\$10,000.00
	Manager Recommended					1.00	32500.0000	\$32,500.00
	Manager Recommended					4.00	-6500.0000	(\$26,000.00)
	Manager Recommended					8.00	6500.0000	\$52,000.00
	Manager Recommended					1.00	5000.0000	\$5,000.00
	Manager Recommended					1.00	5000.0000	\$5,000.00
	Manager Recommended					1.00	10000.0000	\$10,000.00
	Manager Recommended					1.00	100000.0000	\$100,000.00
	Manager Recommended					1.00	-20000.0000	(\$20,000.00)
	Total Manager Recommended							\$206,000.00
52 40	Op Exp Maint and Repair - Lift Stations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 41	Op Exp Maint and Repair - Elevated Tank	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 50	Op Exp Contracted Vehicle Service	\$1,200.00	\$1,000.00	\$375.00	\$1,500.00	\$545.15	\$0.00	
	Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	6 Units, Estimate			6.00	200.0000	\$1,200.00	
		Total Manager Recommended					\$1,200.00	
52 52	Op Exp Fuel	\$17,775.00	\$12,000.00	\$8,707.45	\$13,549.00	\$10,193.68	\$8,414.41	
	Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Unit #4 2,250 miles @ 10 mpg			225.00	3.2100	\$722.25	
	Manager Recommended	Unit #80 8,000 miles @ 8 mpg			1,000.00	3.2100	\$3,210.00	
	Manager Recommended	Unit #800 320 hours @ 2 gph			720.00	3.7000	\$2,664.00	
	Manager Recommended	Unit #804 25 hours @ 2 gph			50.00	3.7000	\$185.00	
	Manager Recommended	Unit #805 20 hours @ 2 gph			40.00	3.7000	\$148.00	
	Manager Recommended	Unit #81 10,400 @ 8 mpg			1,300.00	3.2100	\$4,173.00	

FY 2011-2012 Expenditure Budget Worksheet - Water Sewer Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	300	WSF						
Department	56	Water Sewer Enterprise						
Division	60	Operations						
	Manager Recommended					900.00	3.2100	\$2,889.00
	Manager Recommended					510.00	3.2100	\$1,637.10
	Manager Recommended					580.00	3.7000	\$2,146.00
	Total Manager Recommended							\$17,774.35
52 59	Op Exp Water Meters	\$45,620.00	\$39,450.00	\$26,543.12	\$39,450.00	\$41,776.78	\$56,298.61	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	1" AMR Badger M-70 Water Meter				10.00	277.0000	\$2,770.00
	Manager Recommended	2" AMR Badger Recordall Water Meter				5.00	1490.0000	\$7,450.00
	Manager Recommended	5/8 x 3/4" AMR Badger M-25 Water Meter				200.00	177.0000	\$35,400.00
	Total Manager Recommended							\$45,620.00
52 60	Op Exp Equipment Purchase	\$5,050.00	\$8,314.00	\$8,313.54	\$8,050.00	\$5,262.41	\$1,560.60	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	12" - 18" flow thru sewer plug				1.00	1000.0000	\$1,000.00
	Manager Recommended	Hydraulic Pipe Saw, 16"-18" bar				1.00	3500.0000	\$3,500.00
	Manager Recommended	Replacement Mobile Phone				2.00	150.0000	\$300.00
	Manager Recommended	Replacement two-way radio				1.00	250.0000	\$250.00
	Total Manager Recommended							\$5,050.00
52 61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 62	Op Exp Dues and Subscriptions	\$385.00	\$366.00	\$366.00	\$385.00	\$366.00	\$0.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Individual NC AWWA Membership Dues				1.00	75.0000	\$75.00
	Manager Recommended	NC AWWA Membership Dues				1.00	310.0000	\$310.00
	Total Manager Recommended							\$385.00

FY 2011-2012 Expenditure Budget Worksheet - Water Sewer Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	300	WSF					
Department	56	Water Sewer Enterprise					
Division	60	Operations					
52 63	Op Exp Permits and Fees	\$8,390.00	\$8,460.00	\$4,460.00	\$8,630.00	\$4,614.00	\$2,871.28
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Collection System Certificate Renewals			3.00	50.0000	\$150.00
	Manager Recommended	Collection System Permit			1.00	1310.0000	\$1,310.00
	Manager Recommended	Distribution System Certificate Renewals			8.00	35.0000	\$280.00
	Manager Recommended	Distribution System Permit			1.00	2600.0000	\$2,600.00
	Manager Recommended	Maintenance Technologist Certificate Renewals			1.00	50.0000	\$50.00
	Manager Recommended	NOV-NOI - DENR			1.00	4000.0000	\$4,000.00
		Total Manager Recommended					\$8,390.00
52 70	Op Exp Safety	\$3,017.00	\$2,430.00	\$1,971.20	\$3,317.00	\$820.42	\$885.22
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Hand Sanitizer			72.00	2.0000	\$144.00
	Manager Recommended	Safety Incentive Meals - 3 each for 7 employees			21.00	13.0000	\$273.00
	Manager Recommended	Safety training - 3 each for 6 employees			12.00	50.0000	\$600.00
	Manager Recommended	Vehicle 1st Aid kit & fire ext svc - 8 units			10.00	50.0000	\$500.00
	Manager Recommended	Work Zone and Traffic Control equipment			1.00	1500.0000	\$1,500.00
		Total Manager Recommended					\$3,017.00
52 71	Op Exp Protective Clothing	\$2,160.00	\$1,700.00	\$289.77	\$2,460.00	\$860.41	\$38.76
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Employee PPE (gloves, glasses, shields, tyvek suits, etc.)			6.00	150.0000	\$900.00
	Manager Recommended	Rain Suits			6.00	60.0000	\$360.00
	Manager Recommended	Safety boots			6.00	150.0000	\$900.00
		Total Manager Recommended					\$2,160.00

FY 2011-2012 Expenditure Budget Worksheet - Water Sewer Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	300	WSF					
Department	56	Water Sewer Enterprise					
Division	60	Operations					
52 80	Op Exp Tools	\$1,000.00	\$500.00	\$336.90	\$500.00	\$717.13	\$76.01
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Replacement tools for two service trucks			2.00	500.0000	\$1,000.00
		Total Manager Recommended					\$1,000.00
52 81	Op Exp Chemicals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 82	Op Exp Lab Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 85	Op Exp Departmental Supplies	\$3,886.00	\$3,900.00	\$2,583.73	\$4,086.00	\$3,270.48	\$1,863.39
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Batteries			30.00	2.0000	\$60.00
	Manager Recommended	Copy Paper			10.00	10.0000	\$100.00
	Manager Recommended	Green, Blue and White Marking Paint			220.00	3.5000	\$770.00
	Manager Recommended	Micro Flex latex Gloves			15.00	100.0000	\$1,500.00
	Manager Recommended	Misc. Supplies			1.00	1300.0000	\$1,300.00
	Manager Recommended	Wiper Towels			24.00	6.5000	\$156.00
		Total Manager Recommended					\$3,886.00
53 00	Op Exp Insurance and Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
53 01	Op Exp Insurance Deductible	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
53 03	Op Exp Worker's Compensation Insurance	\$1,079.00	\$7,665.00	\$7,665.03	\$9,691.00	\$7,983.28	\$0.00
53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,677.34
	<u>Total: Operating Expenses</u>	\$315,533.00	\$253,681.00	\$154,880.83	\$262,510.00	\$237,346.94	\$383,910.43
	<u>Programs</u>						
54 50	Programs Purchase for Resale	\$1,777,390.00	\$1,650,000.00	\$1,336,134.11	\$1,600,000.00	\$1,510,147.50	\$1,499,635.99
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	2.75 Percent Consumption Growth			1.00	45375.0000	\$45,375.00

FY 2011-2012 Expenditure Budget Worksheet - Water Sewer Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	300	WSF						
Department	56	Water Sewer Enterprise						
Division	60	Operations						
	Manager Recommended	Annual Consumption				1.00	1650000.0000	\$1,650,000.00
	Manager Recommended	Wholesale Increase (Ten Cents Per 1,000)				820,150.00	0.1000	\$82,015.00
		Total Manager Recommended						<u>\$1,777,390.00</u>
<u>Total: Programs</u>		\$1,777,390.00	\$1,650,000.00	\$1,336,134.11	\$1,600,000.00	\$1,510,147.50	\$1,499,635.99	
Division Total: Operations		\$2,468,823.00	\$2,241,090.00	\$1,782,612.76	\$2,294,859.00	\$2,447,303.33	\$2,324,782.65	

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: General Government
Division: Public Works – Preventative Maintenance

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 10-11</u>	<u>Requested FY 11-12</u>	<u>Recommended FY 11-12</u>
Utility Maint. Supervisor	18	1	1	1
Utility Maint. Mechanic	11	2	2	2

Salient Policy Issues- (Summarized)

1.

FY 2011-2012 Expenditure Budget Worksheet - Water Sewer Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	300	WSF					
Department	56	Water Sewer Enterprise					
Division	61	Preventive Maintenance					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$154,725.00	\$147,800.00	\$130,080.06	\$150,166.00	\$103,514.19	\$89,452.81
50 02	Salaries Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 04	Salaries Overtime	\$3,201.00	\$2,500.00	\$2,171.88	\$4,090.00	\$3,190.36	\$1,603.60
50 50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$795.00	\$762.47	\$0.00
<u>Total: Personnel - Salaries</u>		\$157,926.00	\$150,300.00	\$132,251.94	\$155,051.00	\$107,467.02	\$91,056.41
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$1,300.00	\$1,050.00	\$1,050.00	\$1,050.00	\$850.00	\$0.00
51 01	Benefits Stand-by Pay	\$3,251.00	\$3,335.00	\$3,711.54	\$3,335.00	\$2,547.02	\$2,300.95
51 10	Benefits FICA	\$12,431.00	\$11,900.00	\$10,600.58	\$11,629.00	\$8,434.48	\$7,021.96
51 11	Benefits Group Insurance - Health	\$25,048.00	\$25,000.00	\$20,827.72	\$17,708.00	\$18,385.60	\$12,077.38
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$995.00	\$970.00	\$810.34	\$931.00	\$662.91	\$0.00
51 20	Benefits Retirement - General Employees	\$11,268.00	\$9,975.00	\$8,838.18	\$9,664.00	\$5,631.50	\$4,424.27
51 30	Benefits 401K - General Employees	\$6,500.00	\$6,250.00	\$5,514.60	\$5,872.00	\$4,574.14	\$3,626.54
<u>Total: Personnel - Benefits</u>		\$60,793.00	\$58,480.00	\$51,352.96	\$50,189.00	\$41,085.65	\$29,451.10
<u>Contractual Services</u>							
56 00	Cont Serv Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$922.46
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	SCADA - CUT				485,000.00	-0.1500	(\$72,750.00)
Manager Recommended	SCADA at Lift Stations				485,000.00	0.1500	\$72,750.00
Total Manager Recommended							\$0.00

FY 2011-2012 Expenditure Budget Worksheet - Water Sewer Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	300	WSF					
Department	56	Water Sewer Enterprise					
Division	61	Preventive Maintenance					
56 10	Cont Serv Contracts and Agreements	\$40,009.00	\$10,500.00	\$9,802.15	\$12,106.00	\$6,503.53	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	By-Pass Pump PM			1.00	500.0000	\$500.00
	Manager Recommended	Generator PM Contract			9.00	750.0000	\$6,750.00
	Manager Recommended	National Network - Move to 52 16			12.00	132.0000	\$1,584.00
	Manager Recommended	National Network 2 pagers, 4 phones per month-IWARN & Group			12.00	132.0000	\$1,584.00
	Manager Recommended	National Network annual protection - Move to 52 16			2.00	-30.0000	(\$60.00)
	Manager Recommended	National Network Annual protection plan			2.00	30.0000	\$60.00
	Manager Recommended	Shotwell Road Tank Maintenance			1.00	13163.2800	\$13,163.28
	Manager Recommended	Wilson Street Tank Maintenance			1.00	16427.6500	\$16,427.65
		Total Manager Recommended					\$40,008.93
56 11	Cont Serv Contract Services	\$30,620.00	\$26,500.00	\$7,072.97	\$38,840.00	\$42,914.23	\$15,398.78
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Jet Vac debris box disposal			8.00	350.0000	\$2,800.00
	Manager Recommended	Large water meter testing for 2"-10" sizes			20.00	400.0000	\$8,000.00
	Manager Recommended	Root Control per foot			5,000.00	2.5000	\$12,500.00
	Manager Recommended	US Dept. Agriculture Beaver Conrol			12.00	60.0000	\$720.00
	Manager Recommended	Vegetation control on sewer easements per 100 sq ft.			6,000.00	1.1000	\$6,600.00
		Total Manager Recommended					\$30,620.00
56 50	Cont Serv Equipment Rental	\$2,600.00	\$2,212.00	\$2,212.00	\$2,600.00	\$2,212.00	\$2,151.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Exchange Peacemaker odor scrubber @ GL#2			1.00	2600.0000	\$2,600.00
		Total Manager Recommended					\$2,600.00

FY 2011-2012 Expenditure Budget Worksheet - Water Sewer Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	300	WSF					
Department	56	Water Sewer Enterprise					
Division	61	Preventive Maintenance					
56 51	Cont Serv Uniform Rental	\$2,329.00	\$2,400.00	\$1,837.96	\$2,600.00	\$1,633.61	\$1,055.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Caleb Creech			52.00	9.6400	\$501.28
	Manager Recommended	DEFE Charge			52.00	2.7300	\$141.96
	Manager Recommended	James Blalock			52.00	9.1200	\$474.24
	Manager Recommended	Misc garment replacement charges			1.00	150.0000	\$150.00
	Manager Recommended	Steve Driver			52.00	9.6400	\$501.28
	Manager Recommended	Will Simmons			52.00	10.7600	\$559.52
	Total Manager Recommended						\$2,328.28
	<u>Total: Contractual Services</u>	\$75,558.00	\$41,612.00	\$20,925.08	\$56,146.00	\$53,263.37	\$19,527.24
	<u>Operating Expenses</u>						
52 00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 01	Op Exp Postage and Shipping Expense	\$2,000.00	\$500.00	\$129.18	\$2,000.00	\$0.00	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Equipment repair/service shipping lump sum			1.00	2000.0000	\$2,000.00
	Total Manager Recommended						\$2,000.00
52 10	Op Exp Utility Exp - Town Electricity	\$32,196.00	\$31,500.00	\$25,755.67	\$34,680.00	\$32,424.12	\$31,394.76
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Cycle 5 billings per month \$2555 x 5%			12.00	2683.0000	\$32,196.00
	Total Manager Recommended						\$32,196.00
52 11	Op Exp Utility Exp - Town W/S	\$3,000.00	\$2,900.00	\$2,411.70	\$3,600.00	\$2,787.45	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Cycle 5 billings washdown water at LS \$238 x 5%			12.00	250.0000	\$3,000.00

FY 2011-2012 Expenditure Budget Worksheet - Water Sewer Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	300	WSF						
Department	56	Water Sewer Enterprise						
Division	61	Preventive Maintenance						
	Total Manager Recommended						\$3,000.00	
52 12	Op Exp Utility Exp - Other	\$24,600.00	\$23,000.00	\$19,677.17	\$24,600.00	\$22,849.00	\$19,534.65	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Colonial Carton, Progress Energy				12.00	55.0000	\$660.00
	Manager Recommended	Glen Haven, Progress Energy				12.00	375.0000	\$4,500.00
	Manager Recommended	JMH, Progress Energy				12.00	125.0000	\$1,500.00
	Manager Recommended	LP fuel for perm generator 4 units @ 36 hrs @ 2 gph				288.00	2.5000	\$720.00
	Manager Recommended	NRL S #1, JC Utilities				12.00	15.0000	\$180.00
	Manager Recommended	NRLS #1 & #2, Progress Energy				12.00	965.0000	\$11,580.00
	Manager Recommended	Powhatan Elementary, Piedmont Natural Gas				12.00	30.0000	\$360.00
	Manager Recommended	Powhatan Elementary, Progress Energy				12.00	105.0000	\$1,260.00
	Manager Recommended	Shotwell Elevated Tank, Progress Energy				12.00	75.0000	\$900.00
	Manager Recommended	Wal-Mart, Progress Energy				12.00	140.0000	\$1,680.00
	Manager Recommended	Wynston, Progress Energy				12.00	105.0000	\$1,260.00
	Total Manager Recommended							\$24,600.00
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 16	Op Exp Telephone Exp - Mobile	\$3,677.00	\$2,200.00	\$1,900.79	\$2,008.00	\$2,215.53	\$0.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Air Cards (919-605-6498 & 919-800-9249)				24.00	38.0100	\$912.24
	Manager Recommended	Emergency Cellular AutoDialer, Pre-Paid Quarterly				4.00	40.0000	\$160.00
	Manager Recommended	Mobile phone (2 each) - amt per month				24.00	40.0000	\$960.00
	Manager Recommended	National Network 2 pager, 4 phones IWARN & Group moved from 5610				12.00	132.0000	\$1,584.00
	Manager Recommended	National Network annual protection plan - moved from 56 10				2.00	30.0000	\$60.00
	Total Manager Recommended							\$3,676.24

FY 2011-2012 Expenditure Budget Worksheet - Water Sewer Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	300	WSF					
Department	56	Water Sewer Enterprise					
Division	61	Preventive Maintenance					
52 17	Op Exp Telephone Exp - Utilities	\$15,360.00	\$15,500.00	\$12,580.01	\$17,400.00	\$15,987.42	\$17,699.10
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	CenturyLink Lift Station Dialers			12.00	1280.0000	\$15,360.00
		Total Manager Recommended					\$15,360.00
52 25	Op Exp Advertising Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 26	Op Exp Training and Travel	\$2,224.00	\$2,300.00	\$1,809.16	\$2,904.00	\$1,646.32	\$1,008.42
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	CEU's 4 employees x 2 classes			8.00	50.0000	\$400.00
	Manager Recommended	Control Tech, Employment requirement			1.00	600.0000	\$600.00
	Manager Recommended	Meals, 4 employees x 2 meals			8.00	8.0000	\$64.00
	Manager Recommended	Mechanic, Certification Exam			2.00	135.0000	\$270.00
	Manager Recommended	Mechanic, Certification School			2.00	180.0000	\$360.00
	Manager Recommended	Supervisor, Certification Exam			2.00	85.0000	\$170.00
	Manager Recommended	Supervisor, Certification School			2.00	180.0000	\$360.00
		Total Manager Recommended					\$2,224.00
52 27	Op Exp Local Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 35	Op Exp Maint and Repair - Equipment	\$7,350.00	\$7,600.00	\$5,759.28	\$7,600.00	\$2,487.01	\$14,262.30
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Confined Space Equipment, Recertification/Service			1.00	500.0000	\$500.00
	Manager Recommended	M-40 Industrial Scientific Air Monitor, Calibration/Service			1.00	400.0000	\$400.00
	Manager Recommended	Smoke Testing Equipment			1.00	50.0000	\$50.00
	Manager Recommended	Unit #702, Hours 195 on 4-04			25.00	10.0000	\$250.00
	Manager Recommended	Unit #705, Hours 171 on 4-04			5.00	10.0000	\$50.00
	Manager Recommended	Unit #708, Hours 4470 on 4-04			20.00	10.0000	\$200.00

FY 2011-2012 Expenditure Budget Worksheet - Water Sewer Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	300	WSF						
Department	56	Water Sewer Enterprise						
Division	61	Preventive Maintenance						
	Manager Recommended	Unit #709, Hours 164 on 4-04				40.00	10.0000	\$400.00
	Manager Recommended	Unit #710, Hours 99 on 4-04				10.00	10.0000	\$100.00
	Manager Recommended	Unit #711, Hours 369 on 4-04				70.00	10.0000	\$700.00
	Manager Recommended	Unit #712, Hours 183 on 4-04				60.00	10.0000	\$600.00
	Manager Recommended	Unit #713, trailer				1.00	100.0000	\$100.00
	Manager Recommended	Unit #74, Hours 1560 on 4-10, 700' new hose				400.00	10.0000	\$4,000.00
	Total Manager Recommended						\$7,350.00	
52 36	Op Exp Maint and Repair - Vehicles	\$9,065.00	\$5,500.00	\$5,029.80	\$5,200.00	\$2,688.64	\$2,999.67	
	Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Unit #72, Mileage 32042 on 4-04			10,200.00	0.1000	\$1,020.00	
	Manager Recommended	Unit #74 Front Tires 265 65R22.5			2.00	540.0000	\$1,080.00	
	Manager Recommended	Unit #74 Rear Tires 11R22.5			8.00	325.0000	\$2,600.00	
	Manager Recommended	Unit #74, Mileage 27310 on 4-04			7,000.00	0.2500	\$1,750.00	
	Manager Recommended	Unit #75, Mileage 81307 on 4-04			1,650.00	0.1000	\$165.00	
	Manager Recommended	Unit #76, Mileage 19655 on 4-04			12,500.00	0.1000	\$1,250.00	
	Manager Recommended	Unit #77, Mileage 78134 on 4-04			12,000.00	0.1000	\$1,200.00	
	Total Manager Recommended						\$9,065.00	
52 37	Op Exp Maint and Repair - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 39	Op Exp Maint and Repair - System	\$20,000.00	\$20,000.00	\$1,568.10	\$20,000.00	\$17,090.56	\$15,406.14	
	Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Easement & outfall repairs - grading & access			1.00	20000.0000	\$20,000.00	
	Total Manager Recommended						\$20,000.00	

FY 2011-2012 Expenditure Budget Worksheet - Water Sewer Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	300	WSF					
Department	56	Water Sewer Enterprise					
Division	61	Preventive Maintenance					
52 40	Op Exp Maint and Repair - Lift Stations	\$140,500.00	\$120,000.00	\$110,657.49	\$136,500.00	\$112,833.57	\$158,645.65
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Cobblestone #2 spare Pump (CAT LS surplus pump)			1.00	15000.0000	\$15,000.00
	Manager Recommended	Control panel repair/replace			15.00	1000.0000	\$15,000.00
	Manager Recommended	Existing pump overhaul/repair (small HP)			15.00	3000.0000	\$45,000.00
	Manager Recommended	Floats, relays, breakers, starters, fuses			1.00	15000.0000	\$15,000.00
	Manager Recommended	Spare Pumps (small HP)			3.00	3500.0000	\$10,500.00
	Manager Recommended	Undesignated repairs - REDUCE			1.00	-10000.0000	(\$10,000.00)
	Manager Recommended	Undesignated repairs lump sum			1.00	50000.0000	\$50,000.00
		Total Manager Recommended					\$140,500.00
52 41	Op Exp Maint and Repair - Elevated Tank	\$29,592.00	\$28,376.00	\$28,375.65	\$28,376.00	\$26,125.65	\$24,159.00
52 50	Op Exp Contracted Vehicle Service	\$2,500.00	\$1,500.00	\$755.42	\$2,500.00	\$1,453.11	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Pick Up trucks			4.00	250.0000	\$1,000.00
	Manager Recommended	Vactor Truck			1.00	1500.0000	\$1,500.00
		Total Manager Recommended					\$2,500.00
52 52	Op Exp Fuel	\$19,185.00	\$16,000.00	\$13,615.92	\$14,726.00	\$10,542.98	\$9,548.05
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Adjustment for historical use pattern			1.00	-4250.0000	(\$4,250.00)
	Manager Recommended	Permanent Generators 10 units @ 30 hrs @ 2 gph			600.00	3.7000	\$2,220.00
	Manager Recommended	Portable powered equipment			50.00	3.2100	\$160.50
	Manager Recommended	Unit #702 25 hrs @ 2 gph			50.00	3.7000	\$185.00
	Manager Recommended	Unit #705 40 hrs @ 2 gph			80.00	3.7000	\$296.00

FY 2011-2012 Expenditure Budget Worksheet - Water Sewer Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	300	WSF						
Department	56	Water Sewer Enterprise						
Division	61	Preventive Maintenance						
	Manager Recommended		Unit #708 20 hrs @ 2 gph			40.00	3.7000	\$148.00
	Manager Recommended		Unit #709 40 hrs @ 2 gph			80.00	3.7000	\$296.00
	Manager Recommended		Unit #710 10 hrs @ 2 gph			20.00	3.7000	\$74.00
	Manager Recommended		Unit #711 80 hrs @ 2 gph			160.00	3.7000	\$592.00
	Manager Recommended		Unit #712 60 hrs @ 2 gph			120.00	3.7000	\$444.00
	Manager Recommended		Unit #72, 11,000 miles @ 10 mpg			1,100.00	3.2100	\$3,531.00
	Manager Recommended		Unit #74, 7,000 miles @ 8 mpg			875.00	3.2100	\$2,808.75
	Manager Recommended		Unit #75, 2,500 miles @ 10 mpg			250.00	3.2100	\$802.50
	Manager Recommended		Unit #76, 12,500 miles @ 5 mpg			2,500.00	3.2100	\$8,025.00
	Manager Recommended		Unit #77, 12,000 miles @ 10 mpg			1,200.00	3.2100	\$3,852.00
			Total Manager Recommended					\$19,184.75
52 60	Op Exp Equipment Purchase	\$1,050.00	\$6,050.00	\$1,309.16	\$6,050.00	\$7,926.75	\$12,868.30	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Replacement chemical pump				1.00	500.0000	\$500.00
	Manager Recommended	Replacement mobile phone				2.00	150.0000	\$300.00
	Manager Recommended	Replacement two way radio				1.00	250.0000	\$250.00
			Total Manager Recommended					\$1,050.00
52 61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 62	Op Exp Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 63	Op Exp Permits and Fees	\$495.00	\$360.00	\$360.00	\$460.00	\$268.00	\$8,356.73	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Collection System Certificate Renewals				4.00	50.0000	\$200.00
	Manager Recommended	Distribution System Certificate Renewals				7.00	35.0000	\$245.00
	Manager Recommended	Maintenance Technologist Certificate Renewal				1.00	50.0000	\$50.00
			Total Manager Recommended					\$495.00

FY 2011-2012 Expenditure Budget Worksheet - Water Sewer Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	300	WSF					
Department	56	Water Sewer Enterprise					
Division	61	Preventive Maintenance					
52 70	Op Exp Safety	\$1,228.00	\$1,778.00	\$1,296.88	\$1,778.00	\$618.87	\$1,369.99
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Employee training - 2 each for 4 employees			8.00	50.0000	\$400.00
	Manager Recommended	Hand Sanitizer			72.00	2.0000	\$144.00
	Manager Recommended	Safety incentive meals - 3 each for 6 employees			18.00	13.0000	\$234.00
	Manager Recommended	Vehicle 1st Aid Kit & fire ext svc - 9 units			9.00	50.0000	\$450.00
		Total Manager Recommended					\$1,228.00
52 71	Op Exp Protective Clothing	\$1,440.00	\$1,400.00	\$771.41	\$1,640.00	\$1,823.90	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Employee PPE			4.00	150.0000	\$600.00
	Manager Recommended	Rain Suits			4.00	60.0000	\$240.00
	Manager Recommended	Safety boots			4.00	150.0000	\$600.00
		Total Manager Recommended					\$1,440.00
52 80	Op Exp Tools	\$1,000.00	\$3,000.00	\$2,677.74	\$3,000.00	\$0.00	\$409.99
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Tools for Unit #72 and #76			1.00	1000.0000	\$1,000.00
		Total Manager Recommended					\$1,000.00
52 81	Op Exp Chemicals	\$75,080.00	\$84,380.00	\$66,019.74	\$84,380.00	\$78,540.47	\$68,709.08
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Bioxide 71, Cobblestone #2 L.S.			9,000.00	2.6000	\$23,400.00
	Manager Recommended	Bioxide 71, Glen Laurel #2 L.S.			9,000.00	2.6000	\$23,400.00
	Manager Recommended	Bioxide 71, Summerlyn L.S.			10,300.00	2.6000	\$26,780.00
	Manager Recommended	Contain Fire, Vegetation Control			30.00	25.0000	\$750.00

FY 2011-2012 Expenditure Budget Worksheet - Water Sewer Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	300	WSF						
Department	56	Water Sewer Enterprise						
Division	61	Preventive Maintenance						
	Manager Recommended	Persnickity Ox pellets				10.00	150.0000	\$1,500.00
		Total Manager Recommended						\$75,830.00
52 82	Op Exp Lab Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 85	Op Exp Departmental Supplies	\$2,566.00	\$2,600.00	\$1,905.59	\$2,816.00	\$2,806.69	\$2,474.09	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Batteries				30.00	2.0000	\$60.00
	Manager Recommended	Copy Paper				10.00	10.0000	\$100.00
	Manager Recommended	Micro Flex Latex gloves				15.00	100.0000	\$1,500.00
	Manager Recommended	Misc. Supplies				1.00	750.0000	\$750.00
	Manager Recommended	Wiper towels per box				24.00	6.5000	\$156.00
		Total Manager Recommended						\$2,566.00
53 00	Op Exp Insurance and Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53 01	Op Exp Insurance Deductible	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53 03	Op Exp Worker's Compensation Insurance	\$6,205.00	\$3,748.00	\$3,747.60	\$5,777.00	\$3,469.19	\$0.00	
53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<u>Total: Operating Expenses</u>	\$400,313.00	\$380,192.00	\$308,113.46	\$407,995.00	\$346,585.23	\$388,845.92	
	Division Total: Preventive Maintenance	\$694,590.00	\$630,584.00	\$512,643.44	\$669,381.00	\$548,401.27	\$528,880.67	

Town of Clayton
 FY 2011-2012
 Budget Proposal
 Department Summary

Department: General Government
 Division: Public Works – WWTP

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 10-11</u>	<u>Requested FY 11-12</u>	<u>Recommended FY 11-12</u>
WWTP Superintendent	23	1	1	1
Wastewater Treatment Ops.	13-15	4	4	4
Lab Analyst	14	1	1	1
Instrumentation Control Tech.	17	1	1	1

Salient Policy Issues- (Summarized)

1. The major project for the WWTP this fiscal year is to rebuild the influent well.
2. Increasing flows and regulatory complications imply increased costs for sludge disposal.

FY 2011-2012 Expenditure Budget Worksheet - Water Sewer Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	300	WSF					
Department	56	Water Sewer Enterprise					
Division	63	Wastewater Treatment Plant					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$249,929.00	\$235,150.00	\$207,672.34	\$247,369.00	\$254,675.17	\$257,759.14
50 02	Salaries Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 04	Salaries Overtime	\$2,880.00	\$0.00	\$0.00	\$2,320.00	\$2,134.77	\$1,950.52
50 50	Salaries Cashout	\$0.00	\$609.00	\$608.32	\$4,212.00	\$4,770.33	\$0.00
<u>Total: Personnel - Salaries</u>		\$252,809.00	\$235,759.00	\$208,280.66	\$253,901.00	\$261,580.27	\$259,709.66
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$2,950.00	\$2,800.00	\$2,700.00	\$2,700.00	\$2,700.00	\$0.00
51 01	Benefits Stand-by Pay	\$8,320.00	\$8,100.00	\$7,006.35	\$7,500.00	\$7,376.52	\$7,024.95
51 10	Benefits FICA	\$20,203.00	\$18,900.00	\$16,816.61	\$19,510.00	\$19,893.42	\$19,782.20
51 11	Benefits Group Insurance - Health	\$30,217.00	\$29,500.00	\$24,461.13	\$29,594.00	\$31,178.64	\$30,759.77
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$1,631.00	\$1,569.00	\$1,317.44	\$1,524.00	\$1,560.48	\$0.00
51 20	Benefits Retirement - General Employees	\$18,702.00	\$15,800.00	\$13,915.21	\$17,680.00	\$13,735.85	\$12,920.79
51 30	Benefits 401K - General Employees	\$10,116.00	\$9,900.00	\$8,724.22	\$9,956.00	\$11,173.92	\$10,546.43
<u>Total: Personnel - Benefits</u>		\$92,139.00	\$86,569.00	\$74,940.96	\$88,464.00	\$87,618.83	\$81,034.14
<u>Contractual Services</u>							
56 00	Cont Serv Professional Services	\$55,000.00	\$23,000.00	\$11,156.80	\$62,000.00	\$56,197.68	\$57,212.94
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Biosolids - land permitting			1.00	12000.0000	\$12,000.00
	Manager Recommended	Biosolids - quarterly and annual reporting			1.00	8000.0000	\$8,000.00
	Manager Recommended	Engineering services for influent station rehab.			1.00	15000.0000	\$15,000.00
	Manager Recommended	Pretreatment engineering services.			1.00	20000.0000	\$20,000.00
	Total Manager Recommended						\$55,000.00

FY 2011-2012 Expenditure Budget Worksheet - Water Sewer Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	300	WSF					
Department	56	Water Sewer Enterprise					
Division	63	Wastewater Treatment Plant					
56 10	Cont Serv Contracts and Agreements	\$34,070.00	\$36,000.00	\$32,259.31	\$38,506.00	\$16,955.46	\$10,494.34
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Air conditioning and heating maintenace contract			2.00	175.0000	\$350.00
	Manager Recommended	Biotriad vapor phase odor equipment lease			2.00	5000.0000	\$10,000.00
	Manager Recommended	Copier monthly lease agreement			12.00	60.0000	\$720.00
	Manager Recommended	Generator #1 & #2 PM 2X per year			4.00	2000.0000	\$8,000.00
	Manager Recommended	Pager monthly lease agreement			12.00	153.0000	\$1,836.00
	Manager Recommended	Pager monthly lease agreement - move to 52 16			12.00	-153.0000	(\$1,836.00)
	Manager Recommended	Raleigh connection fee			12.00	1250.0000	\$15,000.00
		Total Manager Recommended					\$34,070.00
56 11	Cont Serv Contract Services	\$29,400.00	\$26,500.00	\$18,835.68	\$29,400.00	\$26,250.74	\$43,710.69
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Contract lab			1.00	19000.0000	\$19,000.00
	Manager Recommended	Industrial samples (reimbursed)			4.00	2600.0000	\$10,400.00
		Total Manager Recommended					\$29,400.00
56 50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$150.00	\$0.00	\$694.33	\$786.48
56 51	Cont Serv Uniform Rental	\$2,579.00	\$2,498.00	\$1,975.55	\$2,496.00	\$2,322.54	\$2,692.97
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Uniform rental 5 employees (per week)			52.00	44.5800	\$2,318.16
	Manager Recommended	wipe rags (per week)			52.00	5.0000	\$260.00
		Total Manager Recommended					\$2,578.16

FY 2011-2012 Expenditure Budget Worksheet - Water Sewer Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	300	WSF					
Department	56	Water Sewer Enterprise					
Division	63	Wastewater Treatment Plant					
56 80	Cont Serv Johnston County Treatment	\$204,765.00	\$120,000.00	\$109,109.26	\$147,752.00	\$129,457.78	\$90,782.46
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	10% contingency to cover addl. pumping as needed			1.00	18615.0000	\$18,615.00
	Manager Recommended	Johnston County Treatment & Transmission			365.00	510.0000	\$186,150.00
		Total Manager Recommended					\$204,765.00
	<u>Total: Contractual Services</u>	\$325,814.00	\$207,998.00	\$173,486.60	\$280,154.00	\$231,878.53	\$205,679.88
	<u>Operating Expenses</u>						
52 00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 01	Op Exp Postage and Shipping Expense	\$600.00	\$600.00	\$307.14	\$750.00	\$128.43	\$16.80
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Certified mail lump sum			1.00	300.0000	\$300.00
	Manager Recommended	UPS & FedEx shipping lump sum			1.00	300.0000	\$300.00
		Total Manager Recommended					\$600.00
52 10	Op Exp Utility Exp - Town Electricity	\$270,000.00	\$242,000.00	\$199,682.40	\$294,600.00	\$280,144.58	\$281,214.52
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Estimated electrical use per month			12.00	22500.0000	\$270,000.00
		Total Manager Recommended					\$270,000.00
52 11	Op Exp Utility Exp - Town W/S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,758.12
52 12	Op Exp Utility Exp - Other	\$32,540.00	\$25,000.00	\$17,911.61	\$30,950.00	\$20,941.51	\$12,429.21
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Generator #1 200 hrs @ 15 gph - diesel			3,000.00	3.7000	\$11,100.00
	Manager Recommended	Generator #2 200 hrs @ 25 gph - diesel			5,000.00	3.7000	\$18,500.00

FY 2011-2012 Expenditure Budget Worksheet - Water Sewer Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	300	WSF						
Department	56	Water Sewer Enterprise						
Division	63	Wastewater Treatment Plant						
	Manager Recommended					1,000.00	2.9400	\$2,940.00
	Total Manager Recommended							\$32,540.00
52 15	Op Exp Telephone Exp - Buildings	\$11,160.00	\$2,800.00	\$2,452.19	\$3,347.00	\$2,097.12	\$2,775.23	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	CenturyLink 5M Ethernet-moved from 100-40-02-01-52 15				12.00	605.0000	\$7,260.00
	Manager Recommended	CenturyLink Acct# 308225348				12.00	200.0000	\$2,400.00
	Manager Recommended	CenturyLink Acct# 308230853				12.00	125.0000	\$1,500.00
	Total Manager Recommended							\$11,160.00
52 16	Op Exp Telephone Exp - Mobile	\$2,908.00	\$1,100.00	\$743.57	\$1,110.00	\$1,033.54	\$0.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Misc. mobile phone supplies & repairs.				2.00	75.0000	\$150.00
	Manager Recommended	Mobile phone (2 each) - regular style				24.00	40.0000	\$960.00
	Manager Recommended	Pager monthly lease				12.00	153.0000	\$1,836.00
	Manager Recommended	Pager monthly lease - REDUCE by 1				1.00	-38.7500	(\$38.75)
	Total Manager Recommended							\$2,907.25
52 17	Op Exp Telephone Exp - Utilities	\$660.00	\$1,400.00	\$721.89	\$660.00	\$1,429.78	\$1,729.30	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	WWTP autodialer line 919-553-1920				12.00	55.0000	\$660.00
	Total Manager Recommended							\$660.00
52 25	Op Exp Advertising Expense	\$1,000.00	\$200.00	\$0.00	\$1,000.00	\$547.14	\$0.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Advertisement expense for pretreatment program-REIMBURSABLE				1.00	1000.0000	\$1,000.00

FY 2011-2012 Expenditure Budget Worksheet - Water Sewer Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	300	WSF						
Department	56	Water Sewer Enterprise						
Division	63	Wastewater Treatment Plant						
	Total Manager Recommended						\$1,000.00	
52 26	Op Exp Training and Travel	\$1,500.00	\$1,350.00	\$1,084.74	\$1,350.00	\$1,252.32	\$1,357.10	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Continuing ed class (5 employess) 3 ea per year				15.00	85.0000	\$1,275.00
	Manager Recommended	Travel meal expense (5 employees) 3 ea per year				15.00	15.0000	\$225.00
		Total Manager Recommended						\$1,500.00
52 27	Op Exp Local Mileage	\$275.00	\$250.00	\$53.04	\$330.00	\$217.00	\$47.97	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Reimb use				500.00	0.5500	\$275.00
		Total Manager Recommended						\$275.00
52 35	Op Exp Maint and Repair - Equipment	\$92,000.00	\$71,850.00	\$62,609.58	\$71,850.00	\$82,004.39	\$246,540.20	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Aeration basin maint.				2.00	2000.0000	\$4,000.00
	Manager Recommended	Air compressor 25 hours				25.00	10.0000	\$250.00
	Manager Recommended	Barscreen brush replacement				1.00	2800.0000	\$2,800.00
	Manager Recommended	Clarifier maint.				3.00	600.0000	\$1,800.00
	Manager Recommended	Effluent pump rebuild				1.00	14000.0000	\$14,000.00
	Manager Recommended	Effluent sampler maintenance				1.00	3000.0000	\$3,000.00
	Manager Recommended	Filter maint.				2.00	12500.0000	\$25,000.00
	Manager Recommended	Flowmeter cal. & maint.				3.00	1000.0000	\$3,000.00
	Manager Recommended	Fork lift 40 hours				40.00	20.0000	\$800.00
	Manager Recommended	Generator spare parts				1.00	5000.0000	\$5,000.00
	Manager Recommended	Influent Pump Station Maint				1.00	10000.0000	\$10,000.00
	Manager Recommended	Oil supplies				1.00	1200.0000	\$1,200.00

FY 2011-2012 Expenditure Budget Worksheet - Water Sewer Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	300	WSF						
Department	56	Water Sewer Enterprise						
Division	63	Wastewater Treatment Plant						
	Manager Recommended					2.00	1500.0000	\$3,000.00
	Manager Recommended					1.00	8000.0000	\$8,000.00
	Manager Recommended					3.00	650.0000	\$1,950.00
	Manager Recommended					1.00	1000.0000	\$1,000.00
	Manager Recommended					40.00	5.0000	\$200.00
	Manager Recommended					220.00	25.0000	\$5,500.00
	Manager Recommended					1.00	1500.0000	\$1,500.00
	Total Manager Recommended							\$92,000.00
52 36	Op Exp Maint and Repair - Vehicles	\$990.00	\$400.00	\$74.28	\$990.00	\$1,027.91	\$1,057.63	
	Budget Transactions:							
	Level					Number of Units	Cost Per Unit	Total Amount
	Manager Recommended					5,000.00	0.1100	\$550.00
	Manager Recommended					4,000.00	0.1100	\$440.00
	Total Manager Recommended							\$990.00
52 37	Op Exp Maint and Repair - Buildings	\$2,000.00	\$2,000.00	\$953.05	\$2,250.00	\$2,727.27	\$2,885.55	
	Budget Transactions:							
	Level					Number of Units	Cost Per Unit	Total Amount
	Manager Recommended					1.00	2000.0000	\$2,000.00
	Total Manager Recommended							\$2,000.00
52 38	Op Exp Maint and Repair - Grounds	\$1,000.00	\$1,500.00	\$1,088.70	\$2,000.00	\$7,834.38	\$0.00	
	Budget Transactions:							
	Level					Number of Units	Cost Per Unit	Total Amount
	Manager Recommended					1.00	1000.0000	\$1,000.00
	Total Manager Recommended							\$1,000.00
52 40	Op Exp Maint and Repair - Lift Stations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,049.07	

FY 2011-2012 Expenditure Budget Worksheet - Water Sewer Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	300	WSF						
Department	56	Water Sewer Enterprise						
Division	63	Wastewater Treatment Plant						
52 41	Op Exp Maint and Repair - Elevated Tank	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 50	Op Exp Contracted Vehicle Service	\$0.00	\$0.00	\$0.00	\$500.00	\$76.33	\$0.00	
52 52	Op Exp Fuel	\$3,635.00	\$2,300.00	\$1,754.10	\$2,846.00	\$1,496.75	\$4,430.53	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Misc equipment 80 hrs @ 2 gph				140.00	3.2100	\$449.40
	Manager Recommended	Unit #70 5,000 miles @ 10 mpg				500.00	3.2100	\$1,605.00
	Manager Recommended	Unit #71 4,000 miles @ 10 mpg				400.00	3.2100	\$1,284.00
	Manager Recommended	Unit #740 40 hours @ 2 gph				80.00	3.7000	\$296.00
		Total Manager Recommended						\$3,634.40
52 60	Op Exp Equipment Purchase	\$1,500.00	\$3,610.00	\$357.90	\$3,610.00	\$5,709.05	\$6,691.48	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	computer replacement				1.00	1500.0000	\$1,500.00
		Total Manager Recommended						\$1,500.00
52 61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 62	Op Exp Dues and Subscriptions	\$4,440.00	\$3,500.00	\$3,147.53	\$3,540.00	\$690.00	\$272.00	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	AWWA WEA Subscription				1.00	125.0000	\$125.00
	Manager Recommended	LNBA & NRCA dues				1.00	2850.0000	\$2,850.00
	Manager Recommended	LNBA Dues Increase				1.00	900.0000	\$900.00
	Manager Recommended	NCRWA Association				1.00	440.0000	\$440.00
	Manager Recommended	Pretreatment Consortium				1.00	75.0000	\$75.00
	Manager Recommended	Water Operators Assoc.				1.00	50.0000	\$50.00
		Total Manager Recommended						\$4,440.00

FY 2011-2012 Expenditure Budget Worksheet - Water Sewer Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	300	WSF					
Department	56	Water Sewer Enterprise					
Division	63	Wastewater Treatment Plant					
52 63	Op Exp Permits and Fees	\$12,000.00	\$10,000.00	\$7,320.00	\$12,000.00	\$10,195.01	\$10,645.95
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	NCDENR permits renewal lump sum			1.00	12000.0000	\$12,000.00
		Total Manager Recommended					\$12,000.00
52 70	Op Exp Safety	\$1,223.00	\$1,000.00	\$885.04	\$1,223.00	\$871.41	\$2,364.71
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Safety incentive meals - 3 each for 7 employees			21.00	13.0000	\$273.00
	Manager Recommended	Safety training - 2 each for 5 employees			12.00	50.0000	\$600.00
	Manager Recommended	Vehicle 1st Aid kit & fire ext svc - 7 units			7.00	50.0000	\$350.00
		Total Manager Recommended					\$1,223.00
52 71	Op Exp Protective Clothing	\$1,225.00	\$250.00	\$139.21	\$1,525.00	\$532.25	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Employee PPE			5.00	125.0000	\$625.00
	Manager Recommended	Safety boots			4.00	150.0000	\$600.00
		Total Manager Recommended					\$1,225.00
52 80	Op Exp Tools	\$400.00	\$400.00	\$0.00	\$500.00	\$0.00	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Tool replacement			1.00	400.0000	\$400.00
		Total Manager Recommended					\$400.00
52 81	Op Exp Chemicals	\$37,625.00	\$34,000.00	\$28,380.63	\$35,675.00	\$29,243.66	\$37,805.57
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Alum sulfate tanker			1.00	5500.0000	\$5,500.00
	Manager Recommended	Carbon supplements for nitrogen removal			4.00	1100.0000	\$4,400.00

FY 2011-2012 Expenditure Budget Worksheet - Water Sewer Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	300	WSF					
Department	56	Water Sewer Enterprise					
Division	63	Wastewater Treatment Plant					
<u>Total: Operating Expenses</u>		\$511,612.00	\$438,864.00	\$356,310.58	\$507,192.00	\$482,337.77	\$638,943.92
<u>Programs</u>							
54 43	Programs Liquid Sludge Disposal	\$199,620.00	\$135,000.00	\$125,700.05	\$203,000.00	\$138,861.76	\$168,804.61
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Bio-solids land application (per gallon)			2,500,000.00	0.0400	\$100,000.00
	Manager Recommended	Biosolids to Johnston County or Dewatering Contingency			150.00	700.0000	\$105,000.00
	Manager Recommended	REDUCE by 10%			1.00	-22180.0000	(\$22,180.00)
	Manager Recommended	Stabilization chemicals			6.00	2800.0000	\$16,800.00
		Total Manager Recommended					\$199,620.00
<u>Total: Programs</u>		\$199,620.00	\$135,000.00	\$125,700.05	\$203,000.00	\$138,861.76	\$168,804.61
Division Total: Wastewater Treatment Plant		\$1,381,994.00	\$1,104,190.00	\$938,718.85	\$1,332,711.00	\$1,202,277.16	\$1,354,172.21

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: Water Sewer Fund
Division: Debt Service

FY 2011-2012 Expenditure Budget Worksheet - Water Sewer Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	300	WSF					
Department	56	Water Sewer Enterprise					
Division	90	Debt Service					
<u>Operating Expenses</u>							
53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Operating Expenses</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Debt Service</u>							
57 00	Debt Service Installment Financing-Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
57 01	Debt Service Installment Financing-Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
57 014	Debt Service FY 03-04 Refunding Bond (GO)	\$0.00	\$0.00	\$0.00	\$0.00	\$4,847.83	\$40,710.00
57 015	Debt Service FY 03-04 Sewer State Bond Loan	\$21,343.00	\$21,950.00	\$21,949.78	\$21,950.00	\$4,856.88	\$5,464.00
57 016	Debt Service FY 98-99 Sewer Revolving Loan	\$64,127.00	\$65,641.00	\$65,640.57	\$65,641.00	\$15,137.02	\$16,650.72
57 017	Debt Service FY 97-98 Sewer Revolving Loan	\$252,375.00	\$258,748.00	\$258,747.92	\$258,748.00	\$44,609.42	\$50,982.20
57 018	Debt Service FY 07-08 Sewer Revolving Loan	\$322,043.00	\$329,221.00	\$330,633.72	\$327,808.00	\$74,945.56	\$80,710.60
57 019	Debt Service FY 07-08 Sewer Revolving Loan	\$244,260.00	\$248,040.00	\$248,040.00	\$248,040.00	\$71,820.00	\$76,117.81
57 02	Debt Service Revolving Loan - Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
57 020	Debt Service FY 05-06 Sewer Jet Vac	\$0.00	\$45,277.00	\$41,163.70	\$45,278.00	\$6,724.06	\$4,317.15
57 021	Debt Service FY 05-06 Nitrogen Financing	\$215,551.00	\$223,031.00	\$186,378.91	\$223,032.00	\$48,937.41	\$56,418.24
57 022	Debt Service FY 06-07 Rolling Stock	\$0.00	\$0.00	\$0.00	\$0.00	\$60.35	\$859.10
57 023	Debt Service FY 07-08 ECIA Phase I	\$82,063.00	\$84,975.00	\$71,014.46	\$84,975.00	\$7,886.66	\$10,798.67
57 024	Debt Service FY 07-08 ECIA Phase II	\$124,410.00	\$127,434.00	\$106,405.00	\$127,434.00	\$10,458.00	\$13,482.00
57 025	Debt Service FY 08-09 Sam's Branch Outfall	\$138,146.00	\$142,044.00	\$118,640.62	\$142,044.00	\$33,941.58	\$31,261.97

FY 2011-2012 Expenditure Budget Worksheet - Water Sewer Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	300	WSF					
Department	56	Water Sewer Enterprise					
Division	90	Debt Service					
57 03	Debt Service Revolving Loan - Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
57 030	Debt Service FY 08-09 AMR Project	\$126,685.00	\$126,685.00	\$105,570.50	\$126,685.00	\$15,639.93	\$0.00
57 031	Debt Service FY 08-09 WWTP Generator	\$54,700.00	\$54,700.00	\$45,583.10	\$54,700.00	\$6,752.99	\$0.00
57 034	Debt Service FY 09-10 Series 2009B Refunding	\$137,260.00	\$138,950.00	\$4,475.00	\$138,950.00	\$8,869.44	\$0.00
57 035	Debt Service FY 09-10 Series 2009A Public Imp	\$42,063.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
57 037	Debt Service Sewer Capacity - Johnston County	\$169,000.00	\$169,000.00	\$0.00	\$169,000.00	\$0.00	\$0.00
57 10	Debt Service GO Bond - Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
57 11	Debt Service GO Bond - Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Debt Service</u>		\$1,994,026.00	\$2,035,696.00	\$1,604,243.28	\$2,034,285.00	\$355,487.13	\$387,772.46
Division Total: Debt Service		\$1,994,026.00	\$2,035,696.00	\$1,604,243.28	\$2,034,285.00	\$355,487.13	\$387,772.46

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: Water Sewer Fund
Division: Capital Outlay

FY 2011-2012 Expenditure Budget Worksheet - Water Sewer Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	300	WSF					
Department	56	Water Sewer Enterprise					
Division	95	Capital Outlay					
<u>Capital Outlay</u>							
58 00	Cap Out Capital Projects	\$106,260.00	\$200,000.00	\$102,742.12	\$200,000.00	\$223,559.28	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	AMR Conversion Project			1,000.00	200.0000	\$200,000.00
	Manager Recommended	AMR Conversion Project - CUT			1.00	-200000.0000	(\$200,000.00)
	Manager Recommended	SCADA System at stations - CUT			15.00	-15000.0000	(\$225,000.00)
	Manager Recommended	SCADA System at stations first phase (CIP)			15.00	15000.0000	\$225,000.00
	Manager Recommended	SCADA System control station - CUT			1.00	-260000.0000	(\$260,000.00)
	Manager Recommended	SCADA System control station, sub station (CIP)			1.00	260000.0000	\$260,000.00
	Manager Recommended	WWTP Influent Wetwell (incl 10% cont)			1.00	106260.0000	\$106,260.00
	Total Manager Recommended						\$106,260.00
58 01	Cap Out Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58 02	Cap Out Easement Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58 03	Cap Out Furniture Fixtures and Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58 13	Cap Out System Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58 20	Cap Out Buiding Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58 21	Cap Out Site Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58 30	Cap Out Water Line Improvements	\$100,000.00	\$0.00	\$0.00	\$100,000.00	\$460,243.60	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Amelia Church Road Meter Relocation			1.00	100000.0000	\$100,000.00
	Total Manager Recommended						\$100,000.00

FY 2011-2012 Expenditure Budget Worksheet - Water Sewer Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	300	WSF					
Department	56	Water Sewer Enterprise					
Division	95	Capital Outlay					
58 31	Cap Out Sewer Line Improvements	\$90,000.00	\$236,000.00	\$55,807.39	\$273,464.00	\$174,721.80	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Abandon Animal Hopsital (CIP08-09)			1.00	151008.0000	\$151,008.00
	Manager Recommended	Abandon Animal Hospital - DEFER			1.00	-151008.0000	(\$151,008.00)
	Manager Recommended	Abandon Cobblestone #1 L/S (CIP09-10)			1.00	157872.0000	\$157,872.00
	Manager Recommended	Abandon Cobblestone - DEFER			1.00	-157872.0000	(\$157,872.00)
	Manager Recommended	Abandon Wal-Mart L/S (CIP08-09)			1.00	641088.0000	\$641,088.00
	Manager Recommended	AbandonWal-Mart L/S - DEFER			1.00	-641088.0000	(\$641,088.00)
	Manager Recommended	Back Up Pump Project - CUT			1.00	-90000.0000	(\$90,000.00)
	Manager Recommended	Back Up pump project(CIP09-10)			1.00	90000.0000	\$90,000.00
	Manager Recommended	Glen Laurel #1 Electric Winch - CUT			1.00	-10000.0000	(\$10,000.00)
	Manager Recommended	Glen Laurel #1, By-pass pump			1.00	50000.0000	\$50,000.00
	Manager Recommended	Glen Laurel #1, Control panel Replacement			1.00	40000.0000	\$40,000.00
	Manager Recommended	Glen Laurel #1, Electric Winch and Crane			1.00	10000.0000	\$10,000.00
	Manager Recommended	Glen Laurel Bypass Pump - CUT			1.00	-50000.0000	(\$50,000.00)
	Manager Recommended	Manhole Rehab Project			25.00	2000.0000	\$50,000.00
	Manager Recommended	Rehab Flamingo (CIP 07-08)			1.00	80000.0000	\$80,000.00
	Manager Recommended	Rehab Flamingo - CUT			1.00	-80000.0000	(\$80,000.00)
		Total Manager Recommended					\$90,000.00
58 50	Cap Out Capital Outlay	\$48,146.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	New Trailer for sewer line jetter			1.00	9000.0000	\$9,000.00
	Manager Recommended	Replace BackHoe (CIP09-10)			1.00	90000.0000	\$90,000.00
	Manager Recommended	Replace Backhoe - DEFER			1.00	-90000.0000	(\$90,000.00)
	Manager Recommended	Shoring Equipment for deeper & longer excavations			1.00	10000.0000	\$10,000.00

FY 2011-2012 Expenditure Budget Worksheet - Water Sewer Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	300	WSF						
Department	56	Water Sewer Enterprise						
Division	95	Capital Outlay						
	Manager Recommended	Shotwell Rd tank PAX mixing system (2 year agreement)				1.00	16812.5000	\$16,812.50
	Manager Recommended	Wilson St. tank PAX mixing system (3 year agreement)				1.00	12333.3400	\$12,333.34
	Total Manager Recommended							<u>\$48,145.84</u>
<u>Total: Capital Outlay</u>		\$344,406.00	\$436,000.00	\$158,549.51	\$573,464.00	\$858,524.68	\$0.00	
Division Total: Capital Outlay		\$344,406.00	\$436,000.00	\$158,549.51	\$573,464.00	\$858,524.68	\$0.00	

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: Water Sewer Fund
Division: Interdepartmental

FY 2011-2012 Expenditure Budget Worksheet - Water Sewer Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	300	WSF					
Department	56	Water Sewer Enterprise					
Division	97	Inter-departmental					
<u>Miscellaneous</u>							
59 97	Misc Support Services - General Fund	\$1,134,860.00	\$1,032,592.00	\$925,674.10	\$1,110,815.00	\$1,152,976.56	\$1,194,769.24
<u>Total: Miscellaneous</u>			\$1,134,860.00	\$1,032,592.00	\$925,674.10	\$1,152,976.56	\$1,194,769.24
Division Total: Inter-departmental		\$1,134,860.00	\$1,032,592.00	\$925,674.10	\$1,110,815.00	\$1,152,976.56	\$1,194,769.24

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: Electric Fund
Division: Revenues

FY 2011-2012 Revenue Budget Worksheet - Electric Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2010 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	310	EF						
Revenue								
Department	57	Electric Enterprise						
Division	00	Non-departmental						
<u>Permits and Fees</u>								
43 20	Permits and Fees Late Fee Penalties	\$160,000.00	\$170,000.00	\$149,616.36	\$130,000.00	\$159,027.05	\$143,863.90	
43 21	Permits and Fees Past Due Penalty	\$200,000.00	\$240,000.00	\$240,552.66	\$0.00	\$91,981.95	\$0.00	
43 59	Permits and Fees Meter Fees	\$3,000.00	\$1,800.00	\$1,625.00	\$0.00	\$2,080.00	\$0.00	
Budget Transactions:								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	New Meter Fees					40.00	75.0000	\$3,000.00
	Total Manager Recommended							\$3,000.00
43 60	Permits and Fees Utility Inspection Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
43 65	Permits and Fees Cut Seal Fee	\$2,000.00	\$1,550.00	\$1,550.00	\$0.00	\$0.00	\$0.00	
Budget Transactions:								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Cut Seals					12.00	100.0000	\$1,200.00
	Total Manager Recommended							\$1,200.00
43 66	Permits and Fees Meter Tampering Fee	\$0.00	\$513.00	\$513.30	\$0.00	\$1,200.00	\$0.00	
43 71	Permits and Fees Underground Electric Fees	\$9,375.00	\$11,000.00	\$9,750.00	\$25,000.00	\$27,975.00	\$25,692.18	
Budget Transactions:								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Estimate 25 new service installations					25.00	375.0000	\$9,375.00
	Total Manager Recommended							\$9,375.00
43 72	Permits and Fees Facility Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
43 74	Permits and Fees Connection Fees	\$22,000.00	\$21,000.00	\$18,769.00	\$124,600.00	\$176,704.85	\$277,483.94	

FY 2011-2012 Revenue Budget Worksheet - Electric Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2010 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	310	EF					
Department	57	Electric Enterprise					
Division	00	Non-departmental					
<u>Other Financing Sources</u>							
48 05	Miscellaneous Finance Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Other Financing Sources</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Miscellaneous</u>							
48 00	Miscellaneous Investment Earnings	\$11,000.00	\$12,000.00	\$11,621.86	\$50,000.00	\$8,580.96	\$59,067.82
48 10	Miscellaneous Debt Setoff Revenue	\$35,000.00	\$2,632.00	\$2,631.95	\$12,000.00	\$0.00	\$33,889.25
48 11	Miscellaneous Collection Agency Receipts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
48 31	Miscellaneous Line Extension - Internal Serv	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
48 60	Miscellaneous Reimbursable Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
48 71	Miscellaneous Sale of Scrap	\$3,000.00	\$2,889.00	\$2,889.35	\$5,000.00	\$12,293.23	\$2,969.26
48 72	Miscellaneous Sale of Real Property	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
48 73	Miscellaneous Sale of Surplus Equipment	\$0.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$0.00
48 91	Miscellaneous Transfer from Reserve Fund	\$0.00	\$0.00	\$0.00	\$104,649.00	\$0.00	\$0.00
48 94	Miscellaneous Conservation Program Repayments	\$2,500.00	\$2,900.00	\$2,477.90	\$0.00	\$3,540.03	\$2,444.44
48 97	Miscellaneous Miscellaneous	\$0.00	\$920.00	\$920.22	\$10,000.00	\$10,178.63	\$14,667.28
<u>Total: Miscellaneous</u>		\$51,500.00	\$21,341.00	\$20,541.28	\$187,649.00	\$34,592.85	\$113,038.05
<u>Fund Balance and Capital Reserve</u>							
48 99	Miscellaneous Fund Balance Appropriated	\$233,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Fund Balance and Capital Reserve</u>		\$233,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division Total: Non-departmental		\$13,358,131.00	\$12,936,035.00	\$11,533,362.78	\$12,490,991.00	\$12,553,125.02	\$12,051,091.53
Department Total: Electric Enterprise		\$13,358,131.00	\$12,936,035.00	\$11,533,362.78	\$12,490,991.00	\$12,553,125.02	\$12,051,091.53
Fund Total: EF		\$13,358,131.00	\$12,936,035.00	\$11,533,362.78	\$12,490,991.00	\$12,553,125.02	\$12,051,091.53

FY 2011-2012 Revenue Budget Worksheet - Electric Fund

Net Grand Totals:

\$13,358,131.00	\$12,936,035.00	\$11,533,362.78	\$12,490,991.00	\$12,553,125.02	\$12,051,091.53
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Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: Electric Fund
Division: Non-departmental

FY 2011-2012 Expenditure Budget Worksheet - Electric Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	310	EF						
Department	57	Electric Enterprise						
Division	00	Non-departmental						
<u>Personnel - Benefits</u>								
51 25	Benefits Retirement - OPEB	\$0.00	\$0.00	\$0.00	\$0.00	\$3,553.00	\$3,528.00	
<u>Total: Personnel - Benefits</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$3,553.00	\$3,528.00	
<u>Contractual Services</u>								
56 10	Cont Serv Contracts and Agreements	\$0.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$0.00	
56 30	Cont Serv Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56 31	Cont Serv Retainer Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56 32	Cont Serv Document Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56 33	Cont Serv Miscellaneous Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Contractual Services</u>		\$0.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$0.00	
<u>Operating Expenses</u>								
53 00	Op Exp Insurance and Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,000.00	
53 01	Op Exp Insurance Deductible	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$0.00	
53 03	Op Exp Worker's Compensation Insurance	(\$3,608.00)	(\$2,959.00)	(\$2,959.10)	\$0.00	(\$2,587.00)	\$0.00	
Budget Transactions:								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Worker's Comp Incentive Credit (estimate)					1.00	-3608.0000	(\$3,608.00)
Total Manager Recommended								(\$3,608.00)
<u>Total: Operating Expenses</u>		(\$608.00)	(\$2,959.00)	(\$2,959.10)	\$3,000.00	(\$2,587.00)	\$12,000.00	
<u>Special Appropriations</u>								
55 00	Spec App Salary Reserve	\$12,408.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Budget Transactions:								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	2% bonus - includes salary and related expenses - FT only					1.00	13060.9700	\$13,060.97
Manager Recommended	Attrition reduction (5%)					-0.05	13060.9700	(\$653.05)
Total Manager Recommended								\$12,407.92

FY 2011-2012 Expenditure Budget Worksheet - Electric Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	310	EF					
Department	57	Electric Enterprise					
Division	00	Non-departmental					
<u>Total: Special Appropriations</u>		\$12,408.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Miscellaneous</u>							
59 00	Misc Depreciation Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$267,533.24	\$294,044.89
<u>Total: Miscellaneous</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$267,533.24	\$294,044.89
Division Total: Non-departmental		\$11,800.00	(\$2,959.00)	(\$2,959.10)	\$4,200.00	\$268,499.24	\$309,572.89

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: General Government
Division: Electric-Administration

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 10-11</u>	<u>Requested FY 11-12</u>	<u>Recommended FY 11-12</u>
Electric Systems Director	24	1	1	1
Energy Services Technician	19	1	1	1
Admin. Support Specialist	n/a	.5	.5	.5

Salient Policy Issues- (Summarized)

1.

FY 2011-2012 Expenditure Budget Worksheet - Electric Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	310	EF						
Department	57	Electric Enterprise						
Division	02	Administration						
<u>Personnel - Salaries</u>								
50 00	Salaries Full-time	\$154,321.00	\$139,500.00	\$124,924.25	\$143,436.00	\$140,519.35	\$59,884.96	
50 02	Salaries Part-time	\$14,560.00	\$14,000.00	\$11,669.00	\$14,061.00	\$11,471.50	\$6,494.72	
50 04	Salaries Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
50 50	Salaries Cashout	\$7,458.00	\$7,500.00	\$6,264.30	\$6,368.00	\$7,596.90	\$0.00	
<u>Total: Personnel - Salaries</u>		\$176,339.00	\$161,000.00	\$142,857.55	\$163,865.00	\$159,587.75	\$66,379.68	
<u>Personnel - Benefits</u>								
51 00	Benefits Longevity	\$1,250.00	\$900.00	\$900.00	\$900.00	\$900.00	\$0.00	
51 01	Benefits Stand-by Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
51 10	Benefits FICA	\$13,586.00	\$12,800.00	\$11,417.43	\$12,724.00	\$12,696.90	\$4,730.38	
51 11	Benefits Group Insurance - Health	\$1,585.00	\$1,600.00	\$1,330.77	\$2,577.00	\$1,635.17	\$31,675.54	
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
51 15	Benefits Life Insurance	\$1,016.00	\$925.00	\$784.23	\$888.00	\$887.52	\$0.00	
51 20	Benefits Retirement - General Employees	\$11,288.00	\$9,500.00	\$8,389.95	\$9,778.00	\$7,741.92	\$2,726.84	
51 30	Benefits 401K - General Employees	\$6,510.00	\$5,900.00	\$5,228.93	\$5,990.00	\$6,277.89	\$2,211.05	
<u>Total: Personnel - Benefits</u>		\$35,235.00	\$31,625.00	\$28,051.31	\$32,857.00	\$30,139.40	\$41,343.81	
<u>Contractual Services</u>								
56 00	Cont Serv Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,882.50	
56 01	Cont Serv Design Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56 10	Cont Serv Contracts and Agreements	\$1,296.00	\$1,400.00	\$1,156.50	\$1,300.00	\$0.00	\$0.00	
Budget Transactions:								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Monthly payment for storage building (To Public Storage)					12.00	108.0000	\$1,296.00
Total Manager Recommended								\$1,296.00
56 11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$565.10	

FY 2011-2012 Expenditure Budget Worksheet - Electric Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	310	EF						
Department	57	Electric Enterprise						
Division	02	Administration						
56 30	Cont Serv Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56 40	Cont Serv Pre-employment Screening	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$24.60	
56 41	Cont Serv Contract Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56 50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$1,186.00	\$1,148.60	
56 51	Cont Serv Uniform Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Contractual Services</u>		\$1,296.00	\$1,400.00	\$1,156.50	\$1,300.00	\$1,186.00	\$3,620.80	
<u>Operating Expenses</u>								
52 00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 01	Op Exp Postage and Shipping Expense	\$200.00	\$200.00	\$0.00	\$200.00	\$39.92	\$0.00	
Budget Transactions:								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Costs to ship/receive/insure ordered and or repaired items					5.00	40.0000	\$200.00
Total Manager Recommended								\$200.00
52 13	Op Exp Street Lights - Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 14	Op Exp Street Lights - Special	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$136.12	\$1,551.82	
52 16	Op Exp Telephone Exp - Mobile	\$1,077.00	\$1,860.00	\$1,208.79	\$1,860.00	\$1,576.42	\$5,119.01	
Budget Transactions:								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Electric Systems Manager - Mobile Phone					12.00	54.7400	\$656.88
Manager Recommended	Energy Services Technician - Mobile Phone					12.00	35.0000	\$420.00
Total Manager Recommended								\$1,076.88
52 25	Op Exp Advertising Expense	\$1,100.00	\$1,100.00	\$160.00	\$1,100.00	\$750.00	\$386.00	
Budget Transactions:								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Fall Festival/Customer appreciation/Public P Week					1.00	350.0000	\$350.00

FY 2011-2012 Expenditure Budget Worksheet - Electric Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	310	EF						
Department	57	Electric Enterprise						
Division	02	Administration						
	Manager Recommended	Public Power Ad in the CC Play Bill				1.00	400.0000	\$400.00
	Manager Recommended	Sponsorship of Parks & Rec. Little League teams				2.00	175.0000	\$350.00
	Total Manager Recommended							\$1,100.00
52 26	Op Exp Training and Travel	\$2,013.00	\$525.00	\$0.00	\$525.00	\$0.00	(\$6.00)	
	Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	ElectriCities Annual Conference-moved from Legislative			1.00	1562.2000	\$1,562.20	
	Manager Recommended	Training & travel for Admin. personnel			3.00	150.0000	\$450.00	
	Total Manager Recommended						\$2,012.20	
52 27	Op Exp Local Mileage	\$300.00	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	
	Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Possible use of POV when town vehicle unavailable			1.00	300.0000	\$300.00	
	Total Manager Recommended						\$300.00	
52 35	Op Exp Maint and Repair - Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$156.84	
52 36	Op Exp Maint and Repair - Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 39	Op Exp Maint and Repair - System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 50	Op Exp Contracted Vehicle Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 52	Op Exp Fuel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$105.00	
52 60	Op Exp Equipment Purchase	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,864.23	
52 61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 62	Op Exp Dues and Subscriptions	\$10,000.00	\$8,146.00	\$8,146.00	\$10,000.00	\$9,310.00	\$0.00	
	Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Contingency			1.00	778.0000	\$778.00	

FY 2011-2012 Expenditure Budget Worksheet - Electric Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount	
Fund	310	EF						
Department	57	Electric Enterprise						
Division	02	Administration						
54 56	Programs Electric Conservation Program	\$32,000.00	\$4,500.00	\$4,500.00	\$32,000.00	\$0.00	\$0.00	
	Budget Transactions:							
	Level					Number of Units	Cost Per Unit	Total Amount
	Manager Recommended					1.00	32000.0000	\$32,000.00
								\$32,000.00
	Total Manager Recommended							\$32,000.00
<u>Total: Programs</u>		\$41,000.00	\$13,500.00	\$10,819.37	\$47,000.00	\$12,277.15	\$0.00	
<u>Special Appropriations</u>								
55 00	Spec App Salary Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Special Appropriations</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Division Total: Administration		\$277,570.00	\$227,424.00	\$199,405.32	\$267,608.00	\$221,885.67	\$136,189.80	

Town of Clayton
 FY 2011-2012
 Budget Proposal
 Department Summary

Department: General Government
 Division: Electric-Operations

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 10-11</u>	<u>Requested FY 11-12</u>	<u>Recommended FY 11-12</u>
Electric System Supervisor	20	1	0	0
Electric System Superintendent	22	0	1	1
Electric System Crew Leader	19	0	1	1
Sr. Electric Line Technician	18	3	2	2
Electric Line Technician	14	4	4	4

Salient Policy Issues- (Summarized)

1. Note in the detail above that the Electric Operations Division will be restructured to provide better supervisor definition and work crew alignment. The restructuring includes a compensation adjustment for the elevated staff. The restructuring will not involve the addition of staff.
2. The major project included in the Capital Outlay section of the Electric Division budget is to relocate the electric distribution lines located on Highway 42 east as necessary to facilitate widening of NC 42 by the NCDOT. This project will be paid for out of available reserves and a corresponding fund balance appropriation has been included for financing the project.

FY 2011-2012 Expenditure Budget Worksheet - Electric Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	310	EF					
Department	57	Electric Enterprise					
Division	65	Operations					
56 10	Cont Serv Contracts and Agreements	\$2,043.00	\$3,467.00	\$2,399.00	\$3,467.00	\$1,834.00	\$456.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Covers costs of Iwarn Pager Agreement (7 pagers)			7.00	149.0000	\$1,043.00
	Manager Recommended	Telemetry-service and maintenace			5.00	200.0000	\$1,000.00
		Total Manager Recommended					\$2,043.00
56 11	Cont Serv Contract Services	\$41,092.00	\$43,000.00	\$34,744.72	\$43,000.00	\$45,506.35	\$54,950.31
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Maintenance tree trimming (12 weeks)			12.00	3000.0000	\$36,000.00
	Manager Recommended	NC One Call			12.00	91.0000	\$1,092.00
	Manager Recommended	Perform annual infrared scanning			1.00	2000.0000	\$2,000.00
	Manager Recommended	Perform annual infrared scanning- Defer One Year			1.00	-2000.0000	(\$2,000.00)
	Manager Recommended	Perform annual meter testing			1.00	4000.0000	\$4,000.00
		Total Manager Recommended					\$41,092.00
56 30	Cont Serv Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 40	Cont Serv Pre-employment Screening	\$100.00	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00
56 41	Cont Serv Contract Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 50	Cont Serv Equipment Rental	\$7,500.00	\$5,000.00	\$494.00	\$6,200.00	\$2,248.06	\$150.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Possible rental of line truck			1.00	6000.0000	\$6,000.00
	Manager Recommended	Possible rental of small trencher, crane, or other equipment			1.00	1500.0000	\$1,500.00
		Total Manager Recommended					\$7,500.00

FY 2011-2012 Expenditure Budget Worksheet - Electric Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	310	EF					
Department	57	Electric Enterprise					
Division	65	Operations					
56 51	Cont Serv Uniform Rental	\$12,000.00	\$12,000.00	\$8,867.32	\$12,000.00	\$10,460.29	\$10,548.82
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Annual funds to rent required FR/AF uniforms for crew			12.00	1000.0000	\$12,000.00
	Total Manager Recommended						\$12,000.00
<u>Total: Contractual Services</u>		\$92,735.00	\$83,567.00	\$61,505.04	\$104,767.00	\$89,072.48	\$102,380.38
<u>Operating Expenses</u>							
52 00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$9.77	\$0.00	\$7.23	\$28.16
52 13	Op Exp Street Lights - Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 14	Op Exp Street Lights - Special	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 16	Op Exp Telephone Exp - Mobile	\$2,209.00	\$2,388.00	\$1,806.83	\$2,388.00	\$2,639.92	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Air Cards -2			24.00	38.0100	\$912.24
	Manager Recommended	Electric System Supervisor - Mobile Phone			12.00	38.0000	\$456.00
	Manager Recommended	On Call - Mobile Phone			12.00	35.0000	\$420.00
	Manager Recommended	Sr. Line Technician - Mobile Phone			12.00	35.0000	\$420.00
	Total Manager Recommended						\$2,208.24
52 25	Op Exp Advertising Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 26	Op Exp Training and Travel	\$1,250.00	\$1,000.00	\$598.50	\$2,500.00	\$0.00	\$3,705.33
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	1 employee to serve on NCAMES safety/training team			5.00	250.0000	\$1,250.00
	Total Manager Recommended						\$1,250.00

FY 2011-2012 Expenditure Budget Worksheet - Electric Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	310	EF					
Department	57	Electric Enterprise					
Division	65	Operations					
52 27	Op Exp Local Mileage	\$250.00	\$200.00	\$28.56	\$300.00	\$13.31	\$126.95
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	For reimbursement should use of POV be necessary			5.00	50.0000	\$250.00
		Total Manager Recommended					\$250.00
52 35	Op Exp Maint and Repair - Equipment	\$8,000.00	\$5,100.00	\$4,047.85	\$8,000.00	\$7,896.74	\$23,258.15
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Maint. of off road equip.-excavater/backhoe/trailers/instument			4.00	2000.0000	\$8,000.00
		Total Manager Recommended					\$8,000.00
52 36	Op Exp Maint and Repair - Vehicles	\$8,000.00	\$8,000.00	\$6,448.53	\$15,000.00	\$11,931.54	\$22,550.36
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Gen. maint. & up-keep for dept. fleet performed in-house			8.00	1000.0000	\$8,000.00
		Total Manager Recommended					\$8,000.00
52 39	Op Exp Maint and Repair - System	\$93,000.00	\$124,315.00	\$59,158.10	\$124,135.00	\$142,484.40	\$307,102.11
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Cont. converting/rerouting oh/ug lines in down town area			2.00	5000.0000	\$10,000.00
	Manager Recommended	Continue PM on substation equip.(regulators/reclosers)			6.00	3000.0000	\$18,000.00
	Manager Recommended	Continue regular street light maintenance			1.00	5000.0000	\$5,000.00
	Manager Recommended	Other regular & preventive maint. issues as needed			1.00	20000.0000	\$20,000.00
	Manager Recommended	Replace failing sections of UG cable in Walden Woods			1.00	40000.0000	\$40,000.00
		Total Manager Recommended					\$93,000.00

FY 2011-2012 Expenditure Budget Worksheet - Electric Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	310	EF					
Department	57	Electric Enterprise					
Division	65	Operations					
52 70	Op Exp Safety	\$10,000.00	\$7,500.00	\$5,553.98	\$12,000.00	\$7,336.03	\$9,724.89
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Dielectric testing of boom trucks and hot sticks			4.00	500.0000	\$2,000.00
	Manager Recommended	Eye/ear protection, glasses,faces shilds goggles & plugs			1.00	500.0000	\$500.00
	Manager Recommended	Other safety activities and training			1.00	500.0000	\$500.00
	Manager Recommended	Safety equipment like traffic cones, vests, flags & stands			1.00	2400.0000	\$2,400.00
	Manager Recommended	Safety foot ware			8.00	200.0000	\$1,600.00
	Manager Recommended	Testing rubber goods (Annual cost)			1.00	3000.0000	\$3,000.00
		Total Manager Recommended					\$10,000.00
52 71	Op Exp Protective Clothing	\$1,500.00	\$1,500.00	\$331.32	\$1,500.00	\$1,170.00	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Arc resistent garments for addintional protection			1.00	1500.0000	\$1,500.00
		Total Manager Recommended					\$1,500.00
52 80	Op Exp Tools	\$5,800.00	\$8,000.00	\$6,728.39	\$8,000.00	\$8,169.28	\$5,965.70
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Hand tools(wrenches, screw drivers, shovels, and such			1.00	2500.0000	\$2,500.00
	Manager Recommended	Battery operated hydrolic press tool for large conductor			1.00	2500.0000	\$2,500.00
	Manager Recommended	Harnesses and saftey lanyards for bucket work			2.00	400.0000	\$800.00
		Total Manager Recommended					\$5,800.00
52 85	Op Exp Departmental Supplies	\$40,000.00	\$35,000.00	\$17,784.39	\$80,000.00	\$76,171.34	\$83,850.86
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Poles, transformers, line, etc.			1.00	40000.0000	\$40,000.00
		Total Manager Recommended					\$40,000.00

FY 2011-2012 Expenditure Budget Worksheet - Electric Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	310	EF					
Department	57	Electric Enterprise					
Division	65	Operations					
53 00	Op Exp Insurance and Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
53 01	Op Exp Insurance Deductible	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
53 02	Op Exp Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
53 03	Op Exp Worker's Compensation Insurance	\$18,672.00	\$15,512.00	\$15,511.84	\$17,641.00	\$14,719.79	\$0.00
53 05	Op Exp Employee In Service Training	\$3,475.00	\$3,000.00	\$368.00	\$5,875.00	\$2,567.31	\$5,524.05
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Funds to attend out of town classes associated withLCD			5.00	375.0000	\$1,875.00
	Manager Recommended	Lineman Career Development Program Participates			4.00	400.0000	\$1,600.00
	Total Manager Recommended						\$3,475.00
53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00	\$15,995.00
<u>Total: Operating Expenses</u>		\$228,916.00	\$244,430.00	\$137,986.19	\$310,254.00	\$319,717.48	\$536,851.82
<u>Programs</u>							
54 50	Programs Purchase for Resale	\$10,200,000.00	\$9,997,000.00	\$7,465,028.84	\$9,800,000.00	\$9,559,183.97	\$9,190,645.50
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Estimated cost for power purchased from power agency			1.00	10200000.0000	\$10,200,000.00
	Total Manager Recommended						\$10,200,000.00
54 55	Programs Load Control Expense	\$27,000.00	\$27,900.00	\$22,083.71	\$27,900.00	\$9,960.96	\$31,530.52
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Installation and maint. of LM switches by electrician			1.00	12000.0000	\$12,000.00
	Manager Recommended	Purchase of new LM switches			120.00	125.0000	\$15,000.00
	Total Manager Recommended						\$27,000.00
<u>Total: Programs</u>		\$10,227,000.00	\$10,024,900.00	\$7,487,112.55	\$9,827,900.00	\$9,569,144.93	\$9,222,176.02

FY 2011-2012 Expenditure Budget Worksheet - Electric Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	310	EF					
Department	57	Electric Enterprise					
Division	65	Operations					
<u>Special Appropriations</u>							
55 00	Spec App Salary Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Special Appropriations</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Miscellaneous</u>							
59 26	Misc Transfer to Rate Stabilization F	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$67,738.86
59 50	Misc Sales Tax to State - Electric	\$300,225.00	\$290,000.00	\$243,819.43	\$294,000.00	\$279,199.98	\$269,214.10
<u>Total: Miscellaneous</u>		\$300,225.00	\$290,000.00	\$243,819.43	\$294,000.00	\$279,199.98	\$336,952.96
Division Total: Operations		\$11,392,041.00	\$11,151,797.00	\$8,375,550.32	\$11,063,895.00	\$10,779,540.50	\$10,818,668.84

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: Electric Fund
Division: Debt Service

FY 2011-2012 Expenditure Budget Worksheet - Electric Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	310	EF					
Department	57	Electric Enterprise					
Division	90	Debt Service					
<u>Debt Service</u>							
57 00	Debt Service Installment Financing-Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
57 01	Debt Service Installment Financing-Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
57 026	Debt Service FY 04-05 System Expansion	\$0.00	\$0.00	\$0.00	\$0.00	\$60.01	\$1,697.56
57 027	Debt Service FY 06-07 Bucket Truck	\$0.00	\$0.00	\$0.00	\$0.00	\$108.28	\$1,543.47
57 028	Debt Service FY 07-08 System Expansion	\$124,120.00	\$128,524.00	\$107,409.35	\$128,524.00	\$11,928.59	\$16,332.97
57 029	Debt Service FY 07-08 Revenue Bond	\$252,096.00	\$258,144.00	\$9,072.00	\$258,144.00	\$24,192.00	\$30,240.00
57 10	Debt Service GO Bond - Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
57 11	Debt Service GO Bond - Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Debt Service</u>		\$376,216.00	\$386,668.00	\$116,481.35	\$386,668.00	\$36,288.88	\$49,814.00
Division Total: Debt Service		\$376,216.00	\$386,668.00	\$116,481.35	\$386,668.00	\$36,288.88	\$49,814.00

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: Electric Fund
Division: Capital Outlay

FY 2011-2012 Expenditure Budget Worksheet - Electric Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	310	EF					
Department	57	Electric Enterprise					
Division	95	Capital Outlay					
<u>Capital Outlay</u>							
58 00	Cap Out Capital Projects	\$233,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	OH line re-location on Highway 42 E. DOT Project			1.00	233000.0000	\$233,000.00
	Total Manager Recommended						\$233,000.00
58 01	Cap Out Construction	\$46,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Continuation of Glen Laurel East Subdivision (20 Lots)			20.00	1800.0000	\$36,000.00
	Manager Recommended	Provide electric facilities to the Clayton E. Recreation Park			1.00	10000.0000	\$10,000.00
	Total Manager Recommended						\$46,000.00
58 02	Cap Out Easement Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58 13	Cap Out System Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58 50	Cap Out Capital Outlay	\$0.00	\$0.00	\$0.00	\$20,000.00	\$18,898.51	\$0.00
<u>Total: Capital Outlay</u>		\$279,000.00	\$0.00	\$0.00	\$20,000.00	\$18,898.51	\$0.00
Division Total: Capital Outlay		\$279,000.00	\$0.00	\$0.00	\$20,000.00	\$18,898.51	\$0.00

Town of Clayton
FY 2011-2012
Budget Proposal
Department Summary

Department: Electric Fund
Division: Inter-departmental

FY 2011-2012 Expenditure Budget Worksheet - Electric Fund

Account Number	Description	2012 Manager Recommended	2011 Estimated Amount	2011 Actual Amount	2011 Amended Budget	2010 Actual Amount	2009 Actual Amount
Fund	310	EF					
Department	57	Electric Enterprise					
Division	97	Inter-departmental					
<u>Miscellaneous</u>							
59 95	Misc Franchise Tax Reimbursement	\$350,000.00	\$322,000.00	\$0.00	\$322,000.00	\$0.00	\$280,500.00
59 96	Misc Payments in Lieu of Taxes	\$32,249.00	\$32,850.00	\$0.00	\$32,850.00	\$0.00	\$30,250.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Property Tax on Assets (\$6,142,512*.00525)			1.00	32248.1900	\$32,248.19
	Total Manager Recommended						\$32,248.19
59 97	Misc Support Services - General Fund	\$639,255.00	\$595,676.00	\$527,950.60	\$633,548.00	\$1,009,051.04	\$819,471.86
<u>Total: Miscellaneous</u>		\$1,021,504.00	\$950,526.00	\$527,950.60	\$988,398.00	\$1,009,051.04	\$1,130,221.86
Division Total: Inter-departmental		\$1,021,504.00	\$950,526.00	\$527,950.60	\$988,398.00	\$1,009,051.04	\$1,130,221.86