



# TOWN OF CLAYTON

Inspections Department

P.O. Box 879

Clayton, North Carolina 27528

Office (919)553-5002

## DRIVEWAY PERMIT APPLICATION

### APPLICANT INFORMATION

NAME OWNER AGENT

ADDRESS

PHONE NUMBER ALT. PHONE NUMBER

### PROPERTY LOCATION

ADDRESS

SUBDIVISION

PARCEL ID No. (PIN)

### PROPERTY USE

RESIDENTIAL INDUSTRIAL EXISTING STRUCTURE

COMMERCIAL OTHER NEW STRUCTURE

BUILDING PERMIT No. (if applicable)

### AGREEMENT

I, the undersigned property owner/agent, request access and permission to construct driveway(s) on the public right-of-way at the above location. I agree to construct and maintain the driveway(s) in absolute conformance with the Town's specifications and standards as adopted by the Town Council of the Town of Clayton. I agree that no signs or objects will be placed on or over the public right-of-way. I agree that the driveway(s) will be constructed as shown on the attached plans or drawings. I agree that if any future improvements for the roadway become necessary, the portion of driveway(s) located on public right-of-way will be considered the property of the Town of Clayton, and I will not be entitled to reimbursement or have any claim for such. I agree that this permit becomes void if construction of driveway(s) is not completed within the time specified below. I agree to pay the applicable inspection fee. The inspection fee will be reimbursed if application is denied. I agree to construct and maintain the driveway(s) in a safe manner so as not to interfere with or endanger public travel. I agree to provide, during construction, proper signage, signal lights, flaggers and other warning devices for the protection of traffic in conformance with the current "Manual on Uniform Traffic Control Devices for Streets and Highways" (MUTCD). I agree to indemnify and save harmless the Town of Clayton from all damages and claims for damage that may arise by reason of this construction. I agree that the Town of Clayton will assume no responsibility for any damages that may be caused to such facilities, within the street right-of-way limits, in carrying out its construction. If required, I agree to provide a Performance Bond in the amount specified by the Town of Clayton for any construction proposed on the Town street system.

SIGNATURE

DATE

SEE REVERSE SIDE TO COMPLETE DETAILS ABOUT DRIVEWAY

# DRIVEWAY DETAILS

Driveway width:           ft.           Pipe diameter:           in.           Total pipe length to be installed:           ft.  
**RCP Required - 15" minimum diameter**

Construction time allowed:                    days from initiation of construction

**I agree to notify the Town of Clayton Inspections Department prior to beginning work.**

**Property Owner/Agent**

Name:

Signature:

Date:

**Witness**

Name:

Signature:

Date:

**Submit all applications, plans, and supporting documents should be emailed to:  
PermitSubmittals@TownofClaytonNc.org**

**FOR TOWN OF CLAYTON USE ONLY BELOW**

Permit Issued by:

Date:

Amount Received:

Inspected by:

Date:

Inspection Satisfactory:    Yes            No

Comments:

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